

OFFICIAL COUNCIL PROCEEDINGS

**February 6, 2007
7:00 P.M.**

ROLL CALL

Present: Council Members Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

Council Member Green gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Wilson led the Pledge of Allegiance to the Flag.

At this time in the meeting, Council Member Wilson made a motion to excuse Mayor Pro Tem Dexheimer and Council Member Hatton. Motion was seconded by Council Member Green.

Motion carried.

APPROVAL OF MINUTES Regular Council Meeting of January 16, 2007

Motion was made by Council Member Hull to approve the minutes of the last regular Council meeting that was held on January 16, 2007. Motion was seconded by Council Member Green.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS
Second Half of January 2007**

Motion was made by Council Member Wilson to approve the payroll and claims for the second half of January, 2007. Motion was seconded by Council Member Hull.

Motion carried.

**ROY HARK – MAYOR
Re: Proclamation – Hiawatha Crowe**

Mayor Roy Hark read the following proclamation that was presented on behalf of former Council Member Hiawatha Crowe:

A City of Hannibal Proclamation in Recognition and Honor of Hiawatha Crowe.

A Proclamation honoring Hiawatha Crowe as a community leader and recognizing her service to the public as part of Black History Month.

Whereas, Hiawatha Crowe was a well-known civic leader in the Hannibal community, and

Whereas, Ms. Crowe served as the City's first African-American City Council Member in Hannibal, and

Whereas, Ms. Crowe earned her Master's Degree in education in 1966, a remarkable accomplishment, considering she had attained the age of 59, and considering that relatively few women or minorities earned college degrees at that time, and

Whereas, Ms. Crowe devoted her life to education, having taught school for over 40 years, serving as a mentor and role model to many area youth, and

Whereas, Ms. Crowe's professional and volunteer work as an educator, Sunday school teacher and friend to youth won the respect and admiration of her friends and the Hannibal community alike, and

Whereas, as a long time member of the American Association of University Women, Ms. Crowe served as that organization's president and as a state officer, and

Whereas, it was once written that Hiawatha Crowe's legacy to Hannibal is one of service and inspiration to every breathing soul of Hannibal.

**NOW THEREFORE, I, ROY G. HARK, MAYOR OF THE CITY OF HANNIBAL,
DO HEREBY OFFER THIS PROCLAMATION IN RECOGNITION AND
APPRECIATION OF HIAWATHA CROWE AS AN EXEMPELARY MEMBER AND
COMMUNITY CIVIC LEADER. I INVITE ALL CITIZEN'S TO JOIN ME IN**

RECOGNIZING BLACK HISTORY MONTH, AND THE IMPORTANT CONTRIBUTIONS AND ACHIEVEMENTS OF MS. CROWE, ALLOWING HER LEADERSHIP, SERVICE, CONTRIBUTIONS AND ACHIEVEMENT TO SERVE EACH OF US AS AN EXAMPLE OF WHAT CAN BE ACCOMPLISHED THROUGH DEDICATION AND DETERMINATION.

Mayor Hark expressed his pleasure in serving on the Fire Department during the time Ms. Crowe was a Council Person and Fire Board Member. Hark concluded by accepting, on behalf of the City Council and the community, a plaque that was dedicated by the Hannibal Community Foundation, recognizing the importance of Black History Month and honoring Ms. Crowe's contribution to Hannibal.

**GLENN KELLEY – PRESIDENT, HANNIBAL COMMUNITY FOUNDATION
Re: Presentation of Plaque Honoring Hiawatha Crowe**

Mayor Hark introduced Mr. Glenn Kelley, President of the Hannibal Community Foundation and asked former Mayor John Yancy and Annie Dixon to come to the podium for the plaque presentation. Mr. Glenn Kelley, on behalf of the Board of Directors of the Hannibal Community Foundation thanked Council for the opportunity to make the presentation and for the acceptance of the plaque honoring Hiawatha Crowe, naming her as the first African-American elected as Council Person and serving in the Sixth Ward between 1983 and 1991.

After the plaque was presented to the Mayor, Ms. Annie Dixon spoke, stating what an honor it was to be asked to speak on behalf of such a great lady. Ms. Dixon expressed her appreciation, as President of the Hannibal branch of the N.A.A.C.P., for the timeliness of this award, during Black History Month.

Former Mayor John Yancy spoke briefly reflecting about his good fortune of having Ms. Crowe as one of the Council Members during his term as Mayor. He concluded that Ms. Crowe was the conscience of the Council during this time because of her sincerity and honesty.

Council Member Wilson then spoke as a Council Member who served with Ms. Crowe, expressing Council's respect for her.

**ROY HARK – MAYOR
Re: Oath of Office – Lindsay Wiskirchen, Finance Director**

Mayor Roy Hark administered the oath of office to the new Finance Director, Lindsay Wiskirchen. Hark presented her to Council and the audience and congratulated her for her new position with the City.

Re: Oath of Office – Rebecca Graves, Deputy City Clerk

Mayor Hark administered the oath of office to Rebecca Graves, newly appointed Deputy City Clerk. Hark presented Ms. Graves to Council and the audience and congratulated her for her accomplishment.

JEFF BURDITT – CITIZEN
Re: Mowing Charges for 711 Olive Street

Mayor Hark directed that this agenda item be tabled at the request of Mr. Burditt. Motion was made by Council Member Wilson to table this item at the Mayor's direction. Motion was seconded by Council Member Green.

Motion carried.

BOB RAVENSCRAFT – MARION COUNTY CLERK
Re: Presentation of Potential New Voting Sites for Third and Fourth Wards

Mayor Hark recognized Bob Ravenscraft, at this time, who presented potential new voting sites for the third and fourth wards. Ravenscraft informed Council that there was a new program, a consolidation of polling places, happening throughout America. This is HAVA or the 'Help America Vote' Act, which now has additional requirements, especially in the disabilities area. Ravenscraft also pointed out several areas that were being changed or upgraded, including the introduction of new 'touch screens' in the polling places as required by this act. (According to Ravenscraft, the minimum requirement is one per polling place.)

Mr. Ravenscraft expressed his gratitude to all the people who were responsible for providing polling places throughout the City, in particular, at Levering Home, Holy Family Gymnasium and South Side Baptist Church; however, he stated there were some polling places in Hannibal that could be improved upon. Ravenscraft spoke of parking difficulties, heating and cooling issues in some locations and handicap accessibilities in others.

It is his desire to consolidate, which will save on this very expensive election equipment. According to Ravenscraft this has been successfully done in Palmyra, which now has only one polling place in the City, serving 2,680 voters. He stated that Hannibal, having approximately 9,500 registered voters, now has ten polling places. Considering the issues that were previously mentioned, looking at a consolidating solution, the three polling places that were named earlier were the locations that needed this the most.

Ravenscraft stated that the Fourth Ward does not have many places in which to move a polling facility. Most acceptable places have already been considered and have not worked out. He is now considering the Admiral Koontz Armory which is large enough to serve both the Third and Fourth Wards, or approximately 2,800 voters, with ample parking for this event. Currently, Ravenscraft has twelve election poll workers that will retain their jobs; however, with the consolidation, as they retire they may not all be replaced.

In conclusion, Ravenscraft stated that he was seeking Council's support in his attempt to consolidate three polling places in the Third and Fourth Wards into one at the Admiral Koontz Armory. This change would take place, beginning with the April Election. Motion was made by Council Member Knickerbocker to approve Marion County Clerk Ravenscraft's request. Motion was seconded by Council Member Green.

Motion carried.

JAMES LEMON – CITY ATTORNEY
Re: Senate Bill 932 – Acquisition of Property

City Attorney James Lemon addressed Council concerning Senate Bill 932, which is in regard to a change in the law which will require deeds to public agencies, such as the City of Hannibal, be acknowledged by the City in order for them to be recorded. He asked Council's direction concerning this bill, stating that there are a couple of ways this could be accomplished. After a brief discussion, it was decided by Council that an ordinance be drafted allowing the Mayor and City Clerk to sign deeds. This would accomplish the requirements of this bill.

JEFFREY LAGARCE – CITY MANAGER
Re: Amendment #1 of Agreement with Missouri Highways & Transportation
Commission Regarding Airport Grant Money
(Bill No. 07-002, to follow)

City Manager Jeffrey LaGarce spoke to Council concerning Bill No. 07-002. Approval of this bill will authorize the Mayor to execute Amendment #1 of the State Block Grant Agreement with the Highways & Transportation Commission, to include the installation of a jet fuel system, which was not included in the original 2004 agreement. LaGarce is requesting Council approval to give this bill a first reading later during the meeting.

ANGEL ZERBONIA – CITY CLERK
Re: Amendment to Payroll Ordinance for Deputy Clerk
and Request for Emergency Reading
(Bill No. 07-003, to follow)

City Clerk Angel Zerbonia requested the approval and an emergency reading to be given to Bill No. 07-003. Approval of this Bill would allow the payroll ordinance to be amended in order to reflect the change in the salary of the Deputy Clerk. Giving the bill an emergency reading would allow the new rate in pay to be implemented in a timely fashion, since the next payroll will be paid on February 8, 2007. Giving this bill the normal first and second readings would prohibit the new pay rate from being implemented in time for the next pay date.

JAMIE PAGE – CITY ENGINEER

Re: Agreement with Klingner & Associates for the Design of Airport Waterline Upgrade

(Resolution No. 1339-07, to follow)

City Engineer Jamie Page came before Council requesting the approval of Resolution 1339-07, to follow. Approval of this resolution, according to Page, would allow the Mayor to sign an agreement with Klingner & Associates for the design of the upgrade to the Airport waterline in the amount of \$27,500. This design would plan for the existing waterline at the airport to be upsized from the existing 6” to a 12”. This new waterline will not only service the construction that is currently happening, but also the proposed airport terminal so that the City can assist in meeting the fire code requirements at this site. This will be presented for approval later during the meeting.

Re: Agreement with Ralls County Water for Upsizing/Extension of Airport Waterline

(Resolution No. 1340-07, to follow)

Next on the agenda, Page presented Resolution No. 1340-07 and asked Council approval later during the meeting. This resolution would allow the Mayor to sign an agreement with Ralls County Water in which we will act as a contractor with them in the upsizing and extension of this waterline. This agreement is necessary since the service area falls within their water district boundary. Ralls County will retain the control of this waterline once completed.

Re: Contract with Cintas for Street Department Uniforms, Towels and Mat Service

(Resolution No. 1341-07, to follow)

Page referenced Resolution No. 1341-07, which would approve a contract with Cintas to provide uniforms, towels and mat service for the Street Department. The current contract was cancelled because of improper care and service. Cintas provided the most reasonable bid for these products and services as solicited by the Street Department.. He asked Council’s consideration of this resolution later during the meeting.

Re: Acceptance of Quit Claim Deed from Missouri Highways & Transportation Commission for Unused Right-of-Way

(Resolution No. 1343-07, to follow)

City Engineer Page asked Council approval for Resolution No. 1343-07. This resolution will authorize the Mayor to sign an “Acceptance of Conveyance” and “Acknowledgement by City of Hannibal” for an unused right-of-way in the Coachlight area. This agreement came prepared and signed, but was never recorded. It was lost and MoDot requested that it be done again and recorded.

Re: Snow Removal Policy Overview

Finally, Page briefed Council on the snow removal overview that is being implemented in case of winter storms in the City. Mr. Page distributed the policy and reviewed the “plan”.

Some highlights as Page pointed out included:

1. The City Street Department services over 150 road miles, two ambulance districts, three fire stations, a police department and many businesses.
2. Who the plan coordinator is and how the Department approaches each issue of snow events that happen.
3. Snow storms are classified by severity, making it easier to know when to call contractors or the Parks Department for assistance. There are three classifications, “One” being a snow event the Street Department can handle, “Class Two” requires some assistance and “Class Three” is an emergency situation. Procedures are set out with methods of handling each event “Class”.
4. Procedure for removing snow on Main Street and Broadway.
5. A method of communication when the City has a Snow event.
6. Guidelines for removing snow “Citywide”.

City Manager LaGarce stated that this policy would be added to the City’s website and condensed into a brochure that could be handed out to the public. The brochure will include a contact number that may be used when needed.

CHRIS ATKINSON – DIRECTOR OF PARKS AND RECREATION
Re: Bid Recommendation for Ice Control Spreader

Parks and Recreation Director, Chris Atkinson, presented a bid recommendation for an ice control spreader, used to spread salt, something the Parks Department has not had in the past. This equipment would be used in the event such as City Engineer Page previously discussed. Atkinson pointed out that the events since January 1st have led them to the conclusion that this equipment needs to be purchased. The spreader could be attached to one of the Park Department’s trucks in order to service the parks’ roads and also to help in case there is a need by the Street Department.

Bids were opened on January 31st for an 8’ stainless steel ice control spreader. Atkinson requested Council approval of a bid from Knapheide Equipment located in Quincy, IL totaling \$5,153.00. Knapheide was the only bidder for this piece of equipment. He added that \$3,000.00 would be taken from the Capital Equipment line item in the Park’s budget. The remainder would be taken from another line in the Park’s budget. According to Atkinson, no budget amendment would be needed.

After a brief discussion, Council Member Hull made a motion to approve the bid recommendation given by Director Atkinson. Motion was seconded by Council Member Green.

Motion carried.

TIM CARTER – FIRE CHIEF
Re: Rescue Truck Specifications and Budgeting

Fire Chief Tim Carter spoke to Council concerning the necessity of replacing the current rescue vehicle, a need that had been previously stated at a meeting last November. Since that time, a committee that was formed for the purpose of researching options and needs has compiled those needs into specifications for this rescue vehicle. The estimated cost will be approximately \$220,000.00, a portion of which will come from a gift that was left to the Department by Mrs. Yohn. The remainder, as stated by Carter, will come from the current budget. Chief Carter informed Council that he had been working with the City Manager researching various options to pay the difference. Carter stated that he would be asking for a budget amendment at the following Council meeting to be held on February 20, 2007.

LYNDELL DAVIS – POLICE CHIEF
**Re: Contract and Special Conditions Documents for the Enforcing of Underage
Drinking Laws Grant**
(Resolution No. 1344-07, to follow)

Chief Lyndell Davis appeared before Council requesting the approval of Resolution No. 1344-07 that would be presented later during the meeting. Chief Davis stated that the Department had recently been approved for a grant, totaling \$4,400.00, from the Department of Public Safety for the enforcement of underage drinking laws. This will provide overtime funding for police officers to combat underage drinking in the community. Minors made up 12% of the total DWI arrests within the City in 2006, a statistic that was used to obtain this grant.

RESOLUTION NO. 1339-07

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH KLINGNER & ASSOCIATES IN THE AMOUNT
OF \$27,500 FOR THE ENGINEERING AND DESIGN OF THE
AIRPORT WATERLINE UPGRADE**

Motion was made by Council Member Wilson to have the City Clerk read Resolution No. 1339-07 and call the roll for adoption. Motion was seconded by Council Member Green.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Resolution No. 1339-07 duly approved and adopted on this date.

RESOLUTION NO. 1340-07

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A WATERLINE EXTENSION AGREEMENT WITH THE RALLS COUNTY WATER DISTRICT FOR THE UPSIZING OF THE AIRPORT WATERLINE WITHIN THEIR TERRITORY

Motion was made by Council Member Wilson to have the City Clerk read Resolution No. 1340-07 and call the roll for adoption. Motion was seconded by Council Member Hull.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Resolution No. 1340-07 duly approved and adopted on this date.

RESOLUTION NO. 1341-07

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH CINTAS FOR THE STREET DEPARTMENT EMPLOYEE UNIFORMS, SHOP TOWELS AND MAT SERVICES

Motion was made by Council Member Green to have the City Clerk read Resolution No. 1341-07 and call the roll for adoption. Motion was seconded by Council Member Hull.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Resolution No. 1341-07 duly approved and adopted on this date.

RESOLUTION NO. 1343-07

A RESOLUTION OF THE CITY OF HANNIBAL, MISSOURI, ACCEPTING TWO (2) QUIT CLAIM DEEDS FROM THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION GRANTING TO THE CITY EXCESS COACHLIGHT DRIVE RIGHT-OF-WAY PROPERTY, AND AUTHORIZING THE MAYOR TO RECEIVE THE SAME AND EXECUTE ANY DOCUMENTS TO COMPLETE THE SAID TRANSFER

Motion was made by Council Member Wilson to have the City Clerk read Resolution No. 1343-07 and call the roll for adoption. Motion was seconded by Council Member Hull.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Resolution No. 1343-07 duly approved and adopted on this date.

RESOLUTION NO. 1344-07

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE AWARD OF CONTRACT AND SPECIAL CONDITIONS DOCUMENTS FOR THE ENFORCING UNDERAGE DRINKING LAWS GRANT, BETWEEN THE CITY OF HANNIBAL POLICE DEPARTMENT, AND THE MISSOURI DEPARTMENT OF PUBLIC SAFETY FOR THE ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$4,400

Motion was made by Council Member Green to have the City Clerk read Resolution No. 1344-07 and call the roll for adoption. Motion was seconded by Council Member Hull.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Resolution No. 1344-07 duly approved and adopted on this date.

BILL NO. 07-002

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT #1 OF THE STATE BLOCK GRANT AGREEMENT BETWEEN THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AND THE CITY OF HANNIBAL, MISSOURI RELATIVE TO THE AIRPORT JET FUEL SYSTEM

FIRST READING

A motion was made by Council Member Knickerbocker to have the City Clerk give Bill No. 07-002 a first reading. Motion was seconded by Council Member Wilson.

Motion carried.

BILL NO. 07-003

**AN ORDINANCE AMENDING THE PAYROLL ORDINANCE OF THE
CITY OF HANNIBAL PERTAINING TO THE DEPUTY CLERK**

EMERGENCY READING

Motion was made by Council Member Wilson to have the City Clerk give Bill No. 07-003 an emergency reading and call the roll for adoption. Motion was seconded by Council Member Knickerbocker.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and
Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Bill No. 07-003 duly approved and adopted on this date.

BILL NO. 07-001

**AN ORDINANCE AMENDING THE PAYROLL ORDINANCE OF THE
CITY OF HANNIBAL PERTAINING TO THE ADDITION OF THE
FINANCE DIRECTOR**

SECOND AND FINAL READING

Motion was made by Council Member Hull to have the City Clerk give Bill No. 07-001 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Wilson.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and
Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Bill No. 07-001 duly approved and adopted on this date.

CLOSED SESSION
In Accordance with RSMo 610-021 (2)

At this time, motion was made by Council Member Knickerbocker to go into closed session in accordance with RSMo 610-021, subparagraph 2, admitting the Mayor, Council, City Manager LaGarce, City Attorney Lemon, City Clerk Zerbonia and Board of Public Works Director Jack Herring. Motion was seconded by Council Member Green.

RESOLUTION NO. 1342-07
(as amended)

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CONTRACT FOR
REAL ESTATE ON BEHALF OF THE CITY OF HANNIBAL, BOARD OF
PUBLIC WORKS TO PURCHASE PROPERTY OWNED BY MARGERY J.
LEHENBAUER,
FOR THE AMOUNT OF \$24,608**

Motion was made by Council Member Wilson to have the City Clerk read Resolution 1342-07, as amended, and call the roll for adoption. Motion was seconded by Council Member Knickerbocker.

Motion carried.

Roll Call

Yes: Council Member Hull, Knickerbocker, Green, Wilson and Mayor Hark – 5

No: -0-

Absent: Mayor Pro Tem Dexheimer and Council Member Hatton – 2

Mayor Hark declared Resolution No. 1342-07, as amended, duly approved and adopted on this date.

OPEN SESSION

Motion was made to return to open session by Council Member Knickerbocker. Motion was seconded by Council Member Green.

Motion carried.

ADJOURNMENT

Motion was made by Council Member Green to adjourn. Motion was seconded by Mayor Hark.

Motion carried.

