

**Official Council Proceedings**

**March 1, 2011  
7:00 p.m.**

**ROLL CALL**

**Present:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker,  
Council Members Dobson, Barta, Mayor Hark and Council Member  
Louderman - 7

**Absent:** -0-

**CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

**INVOCATION**

Mayor Pro Tem Knickerbocker gave the invocation.

**PLEDGE OF ALLEGIANCE**

Council Member Dobson led the Pledge of Allegiance to the Flag at this time.

**APPROVAL OF MINUTES  
Regular Council Meeting – February 15, 2011**

Motion was made by Council Member Hark to approve the minutes of the last regular Council meeting that was held on February 15, 2011. Motion was seconded by Council Member Louderman.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS  
Second Half – February, 2011**

Motion was made by Council Member Louderman to approve the payroll and claims for the second half of February, 2011. Motion was seconded by Council Member Barta.

Motion carried.

**SHAWN TOMPKINS – CITIZEN**

**Re: Parking in Driveways**

Mr. Shawn Tompkins was present at the meeting to speak, regarding the proposed parking ordinance, since he was unable to attend the recent public hearing. Tompkins asked that Council not give this bill a first reading when it was presented and, instead, wait for those who would be affected by this change to have the opportunity to attend a hearing. He believed it would be detrimental to a number of families within the City, citing examples, such as: over-the-road truck drivers and citizens who winter in the south.

He added that some may even be unaware of this proposed change until it's too late, and they receive a ticket for this violation.

Mayor Pro Tem Knickerbocker explained that this bill was not on the evening's agenda; since there have been some revisions, it will be presented at a later, undetermined, date.

**ROY G. HARK – MAYOR**

**Re: Approval, Letter of Support – Quincy Hydro Power Project**

*Lock and Dam 23*

Mayor Roy Hark introduced Quincy's Mayor, John Spring, and several other individuals who were requesting Council approval to provide a Letter of Support for the Quincy Hydro Power Project at Lock & Dam 23. Motion was made by Council Member Louderman to approve Mayor Spring's request. Motion was seconded by Council Member Barta.

Motion carried. Spring thanked the Mayor and Council for their support of this project. City Manager LaGarce commented that Quincy had recently offered their support for Hannibal's storm debris removal.

**JEFF LYNG – 6<sup>TH</sup> WARD COUNCIL MEMBER**

**Re: Request, Council Updates on Fiscal/Budget Information**

Jeff Lyng, 6<sup>th</sup> Ward Council Member, made a request regarding Council updates on fiscal/budget information. Lyng questioned the city sticker revenue, in which the term "imaginary money" was used. He questioned the task of reconciling the opening balance of the budget, noting that it does not match the opening cash balance. He mused whether this was some of the "imaginary money". Lyng asked that the City Manager to provide Council with specific components in determining the budget's opening balance.

Mayor Hark recognized City Finance Director Douglas Warren, who addressed Council Member Lyng's concern. Warren explained that there is frequently some confusion, regarding the difference between "reserves" and "opening balance of cash". He added that when projecting, "reserves" is used, which means, any liquid asset or asset that you can get your hands on and convert it to cash in a relatively short period of time, possibly 90 days to one year. For instance, CD's are considered cash even if they may not mature for a year.

Warren continued by saying that the audit, itself, did not match the numbers given by Council Member Lyng. The "opening balance of cash" according to Warren, is much more complicated than simply what is in the General Fund. He said that, altogether, the General Fund and the audit are represented by nine (9) different checking accounts, plus cash on hand

in the Collector's Office. As the budget is being prepared each year, Warren explained he computes this figure. Since it is very hard to project a person's checking account balance, it is equally as difficult, and even more difficult to project the City's beginning (July 1) balance ahead of time, in June. Occasionally, bills are paid, up to a year in advance and this has to be blended back. He offered that he would be glad to list the components on a separate table within the budget, and show how he arrives at the end result, in the future.

Warren said that the projected opening balance, as stated by Council Member Lyng, is actually the reserve. Warren commented on Lyng's question regarding "Cash" by saying that more is included in this figure than "cash-on-hand" at the time. It may include figures such as "prepaid expenses", "accounts receivable", "taxes receivable", all cash accounts (i.e., "Municipal Court cash accounts", "Police Department cash accounts", etc.)

Douglas reiterated that the budget reflects the "projected reserve"; not the "projected opening balance", which are both different than "cash", since they entail much more than simply "cash-on-hand" at that period of time. He added that there are also other accounts beside those that are listed and these can also be added to the list, at Council Member Lyng's request.

City Manager LaGarce stated that the numbers on the sheet are "Cash" and "Investments" only. He explained that the balance is determined mid to late April; and, added that a lot of cities do not project in the same way as the City of Hannibal, since they do not worry about their cash balance. Some cities, according to LaGarce, have a mid-year budget review, unlike Hannibal, who relies on reserves in order to replace equipment, etc.

Council Member Lyng also wanted to discuss permit fee increases, possible budget cuts and the increase in City funding. He questioned what was being cut from the proposed FY 2011-12 Budget, before revenues are increased. He requested the City Manager complete a list of capital fund requests ranked by priority so a determination can be made, regarding which items can be cut or eliminated.

The City Manager explained that last fiscal year was the first year that he had provided a fully balanced budget to Council. Generally, cuts are done internally, before presenting the budget to Council for approval. LaGarce said that he did not have a problem with Lyng's request, but believed that he would be writing a book about the budget, if everything the 6<sup>th</sup> Ward Council Member has requested were to be provided. LaGarce noted that the 5-Year Capital Improvement Plan was slated for approval later, during the meeting; however, everything that is in the capital improvement plan is not included in the proposed budget.

In response to a request from Council Member Lyng to provide a list of "unfunded" items, regarding next FY Budget, City Manager LaGarce said that Council probably would not see this, since he had asked all departments to budget scarcely this year. He stated that there was very little capital improvements included in the upcoming budget. Other than computer upgrades at the fire department, the City website and purchase of new police cars, the capital improvement will be pretty barren, according to the City Manager. He offered to list the projects that departments would like to have funded, but are not planning to submit, since they already know that funding is not available.

Lyng suggested that a budget be submitted, as is, and then see a reduction in cost of 10%. He requested something equal to a percentage that could be cut from the budget. He explained that he did not want to see a "Christmas List", only a list of budgeted items that could be postponed until next year's budget.

LaGarce explained that, until last year, the budget was reviewed page-by-page, and much time was spent discussing shortfalls.

Mayor Pro Tem Knickerbocker suggested that Council be given the proposed budget as it will be submitted for the budget hearings then establish an affordable budget amount. Next, consider what will happen if we (the City) can not afford what is proposed. Finally, determine what, then can be cut from the remaining balance. He added that department heads should prioritize what is being submitted by asking, "If we have to cut more, what is our top priority to keep and what's our lowest priority to keep?"

LaGarce explained that this process has already been done and the remaining items, included in the proposed budget, are the essential items. He added that he was not focused on what the City can do without, but on how services can be provided for the least amount on funding.

LaGarce attempted to clarify what Council had requested, offering that the proposed budget should be presented to Council with inverse ranking of importance regarding the items that could be eliminated, if the need arose. Lyng agreed.

Lyng had an additional question concerning the \$60,000 anticipated from permit increases. He asked whether the budget could be prepared without considering this amount. LaGarce responded to this question by saying that the additional amount would be needed since items, such as the pension fund, were increasing. He reminded Council that there were no pay increases in last year's budget. Mayor Pro Tem Knickerbocker agreed that this money would need to be included, if it were to pass. LaGarce added that, typically, expenditures will increase quicker than revenues, not because expenditures can not be controlled, but because the increase of some of these larger cost centers (pension funds, healthcare, etc.) are out of our control.

Council Member Lyng question when this would become a "voter issue"? To which LaGarce responded that this would happen if an attempt was made to raise the property taxes. Council Member Lyng questioned how big the deficit must become before this would be taken to the voters? Mayor Pro Tem Knickerbocker suggested having a discussion during the budget process, regarding whether or not to propose a revenue increase.

City Manager LaGarce reminded Council that, during budget sessions last year, his main concern was not the 2010 budget, but future budgets of 2011, 2012, 2013, etc. Revenue sources may not be sufficient to cover higher expenses, such as pension funds, which are currently a huge issue throughout the country, not just in Hannibal. He added that it is a fact that pension funds, as well as fuel costs are going to spike, and if the increases continue in the future, this problem will be compounded next fiscal year, as well.

Council Member Lyng commented that possible cuts to pension, the number of fire officers and police officers would be a good selling point for voters. He added that the voters should be given the opportunity make this decision. According to Lyng, what he wanted to see at this point was what areas within the budget are close and what areas are not – revenues vs. expenditures.

The City Manager stated that each department will create a ranking structure to be reviewed during the budget work sessions.

## **Re: Future Snow Emergency Policies**

Council Member Lyng requested that Council examine alternative means of dealing with future snow emergencies. He suggested that various local contractors (as many as possible) could be retained by contract, instead of retaining one or two large contractors to perform all snow emergency duties.

Since the bidding process often results in the retention of out-of-town companies, Lyng offered that the City should heed its own advice and shop locally to provide employment for those who work and pay taxes within Hannibal.

He believed that the policy should direct the City Manager and the Emergency Management Director to maintain a listing of licensed contractors, along with their snow removal equipment and rates. In that way, management would then be able to deploy the necessary equipment and manpower in the most economical fashion.

Council Member Dobson responded by stating that the City currently has a disaster plan that includes resources. He questioned the cost advantage in splitting the work up between several small contractors vs. a couple of larger contractors. He suggested that asking a contractor his charge for future snow removal would not be feasible, since future fuel costs could not be projected; therefore, bids for this would probably be estimated high.

Mayor Pro Tem Knickerbocker commented that, even though he believed the idea was good, he feared that rules given ahead of time regarding process in emergency situations may not apply in the event of unexpected circumstances. This procedure may pigeon-hole workers into handling situations incorrectly. He added that emergencies need to be evaluated when they happen, since problems arise from trying to predict emergency situations. He was opposed to limiting responses with policies and procedures, instead of allowing the Emergency Management Director and the City Manager, with their authority, to deal with each individual emergency situation.

## **Re: Street Re-Surfacing Priorities**

Council Member Lyng asked to withhold discussion on this item, pending City Engineer Rees' presentation.

## **JEFF LAGARCE – CITY MANAGER Re: Proposed Repairs – Molly Brown House**

City Manager LaGarce reminded Council that, in the fall of 2007, the City accepted Terrell and Vicky Dempsey's offer to donate the Molly Brown House to the City of Hannibal. The HCVB (Hannibal Convention & Visitors' Bureau) accepted the responsibility to run this facility as a tourist attraction.

Then, because of maintenance problems, the Molly Brown House remained closed for the entire 2010 season. As the result of a recent walkthrough inspection done by Council Member Barta, Parks Director Dorian, Recreation Supervisor Copenhaver, Interim HCVB Director Rapp, the Dempsey's and City Manager LaGarce, a number of problems were identified, according to LaGarce. Following the walkthrough, they sat down and compiled a series of

highly affordable ideas for minor rehab, without much structural work, so that the birthplace of such a prominent historic figure can be reopened.

LaGarce emphasized that this facility is now city-owned and, to date, has not been kept up at all. Currently, there is a great deal of water in the house. He commented that weeks of study, cost analysis and teamwork have yielded a plan beneficial to the Molly Brown House, within the City's funding and staffing levels. He volunteered labor from the Parks Department, the Street Department, the HCVB and the prison labor program to address the following problems: and their potential solutions:

- Rear storm run-off damaging and infiltrating Home – construct stormwater channel to divert or catch stormwater
- Denkler's Alley – repairs/overlay
- Broken concrete pad adjacent to Home – removal and replacement
- Mold – testing and removal
- Sump pump – repair
- Dehumidifier - installation
- Building exterior – strip and repaint
- Upstairs carpeting – replacement
- Gutters – removal and re-installation
- Interior ceiling - strip and repaint
- Front foundation – ajar, but poses no immediate problem
- Furniture/furnishings – clean (To be completed by the Dempsey's)
- Exterior ground – refurbish
- Outhouse – repair
- Windows – clean

LaGarce stated that, even though these repairs had not been budgeted, this facility deteriorates more each day. With Council approval, work will begin and all problems and/or repairs will be addressed.

Mayor Pro Tem Knickerbocker commended Council Member Barta and the City Manager for seeking ways to deal with the problems at the Molly Brown Birthplace and Museum. He added that he had a seat on Council when the Convention and Visitors' Bureau agreed to accept this responsibility. Now it seems no one wants to deal with these issues that have compounded over the years. Understandably, the Parks Department does not want to accept the responsibility, either. He said that, in his opinion, Council voted to accept this offer, with a commitment of the Convention & Visitors' Bureau to manage, run and maintain the facility, and he believes it is their ultimate responsibility. He asked for Mr. Dempsey's opinion.

Dempsey commented that he was only there to offer information regarding the history of the project, if anyone was interested. He expressed his extreme disappointment at its current state, since the sump pump was left on and it was closed up for the entire summer. He explained that, like any other piece of property, it must be maintained. He commented that it is a very important landmark.

Council Member Barta agreed with Knickerbocker; however, since the City also accepted responsibility, he believed it is the City's place to investigate all potential, internal assets. He added that the City has many skills and talents in the various departments and all can take on a portion of the duties. Barta pointed out that this facility has an annual deficit averaging \$5,000.

He continued by explaining that the tourism effort needs as many stops as possible to attract visitors. Removing just one attraction may take away an hour or two of a visit and the longer the City keeps visitors in this area, the more benefits are realized. Barta mentioned that it is rare to have the birthplace of a famous citizen in any town; and, since this is just one more piece of the City's pride, it can not be thrown away.

Barta continued by saying that there was some concern regarding routine maintenance from various departments. His response to these concerns was that the City has subsidized other projects that have not been profitable in an effort to draw tourists. He commented that much importance is placed on the "quality of life", citing specific areas such as Riverview Park where much money is being spent with none received. It, too, was given to the City and is now being maintained by the Parks Department.

Barta believed that, in the overall scheme of things, once this facility is repaired and operating, less and less effort, with only minor maintenance duties, will be required. He read a quote from a letter, written to the Dempsey's in 2009 that said, "...we fully plan to continue operation of the Molly Brown Birthplace and Museum, and to maintain and enhance the property and gardens in the years ahead. With the capital investment from the HCVB, we feel that the profit and loss sheets of the Molly will continue to climb into the black, a fact we are already seeing in our operations; therefore, the HCVB Board would, again, like to thank you for your offset of our past year's loss, but don't feel that it's necessary this year, or will be necessary in the future."

In May, 2010, "no assistance was asked for by any other parts of the City". Barta explained that he was unaware of the situation until casually finding out as the result of the recent meeting that it had been closed. He concluded by saying that, for many reasons he believed support was necessary and asked the rest of Council to approve this request.

LaGarce supported Barta's position, but Mayor Pro Tem Knickerbocker stood his ground commenting that this project was the responsibility of the HCVB. He clarified that he was not in favor of getting rid of this attraction, but it is not the Street Department's or the Park's problem. He concluded by saying he was not in favor of "passing the buck".

Council Member Hark voiced a question, regarding the \$5,000 deficit. He questioned if the deficit was because someone had to be in attendance at the home to conduct guided tours?

Mr. Dempsey asked to address that question by explaining how this \$5,000 figure was determined. He began by saying that he became involved because the Marion County Historical Society, who owned the structure, had allowed it to deteriorate. They approached the *Friends of Historic Hannibal*, who had \$700 in their bank account at that time. That is when Dempsey and his wife, Vicky, agreed to take responsibility of the house from Marion County Historical Society, giving them a token sum of \$3,500.

The following year \$35,000 of Dempsey's own money was used for renovations. He commented that 100+ volunteers worked to complete that process. After that time, the Dempsey's used an additional \$50,000 to continue upgrading, including the installation of a concrete retaining wall and landscaping at the site.

Dempsey explained that Museums are never funded by admissions. He and his wife continued to donate the \$5,000 which, in part, was used to staff the museum and keep it open and operating. They also worked some weekends at the attraction and paid minimum wage to the remaining staff.

When the City was approached, his thought was that they could access volunteers to staff the museum, possibly from RSVP, a senior's group who work for ½ minimum wage, cutting the operating cost of \$5,000 in half.

According to Dempsey, the City sent him a letter telling him to “go away”; however, at the end of the first year, Mr. Dempsey discovered that he was expected to make up the shortfall through an article published in the newspaper. In 2008, the Dempsey's offered to contribute \$5,000 and requested the opportunity to see the books. Subsequently, a letter was received stating that they could not view the books and their money was not needed, either now or in the future. They have now committed to giving the \$5,000 donations to Moberly Community College; therefore, their funding is no longer available. Dempsey did advise that if the City could secure volunteers to staff the museum, it could be a break-even endeavor; but, in his opinion, it will never make money. He said he agreed with Knickerbocker that the HCVB should bear the responsibility; however, he also believes that the City should step up to the plate and help save the house; to save the City's heritage.

Motion was made by Council Member Louderman to approve proceeding with the repairs and restoration efforts at the Molly Brown House. Motion was seconded by Council Member Hark.

### **Roll Call**

**Yes:** Council Members Hark, Lyng, Dobson, Barta, Mayor Hark and Council Member Louderman - 6

**No:** Mayor Pro Tem Knickerbocker – 1

Motion carried.

### **Re: Real Estate Purchase – Paris Gravel Road**

*Bross Family Management Company  
Resolution No. 1712-11, to follow)*

The City Manager explained that there had been a tentative agreement reached regarding land acquisition from the Bross Family Management Company. He said that Resolution No. 1712-11, to follow, would authorize the Mayor to execute a real estate purchase agreement with Chester Bross Companies, etc. for acquisition of property along Paris Gravel Road. This is a necessary step, in order to complete the reconstruction of Paris Gravel Road this spring and summer. LaGarce added that this project was originally scheduled for 2010 completion, but deferred as the result of the City's inability to acquire the necessary right-of-way. A closing date is not yet available, but will be included in the real estate agreement which will be finalized in seven to ten days.

LaGarce noted that, during the discussion, Mr. Bross voiced his concern regarding access to the road; obviously, access will be granted. He said that a decision remained, regarding the curb cut. Details of this process will not be decided during this meeting; however, this detail has no direct effect of this agreement, even though it may slightly change the contract amount. The actual amount is currently unknown.

**MARK REES – CITY ENGINEER**

**Re: Bid Award Approval, Market Street Stormwater Runoff Improvements**  
*Bill Sullivan Excavation*

City Engineer Mark Rees explained that his first agenda item was the bid award approval for Market Street Stormwater improvements and acceptance of Bill Sullivan Excavation as the successful low bidder. The Department of Public Works budgeted \$150,000 for this project; the low bid totaling \$188,102. Rees added that the engineer's assessment, revised shortly before bid letting totaled \$224,763.33.

Rees detailed the budgeting of this project:

- \$85,000 – ½ Cent Sales Tax
- \$65,000 – General Fund

He commented that an additional \$38,102 will be needed; however, he added that before he returns for a contract award, he will have those numbers. Motion was made by Mayor Pro Tem Knickerbocker to approve this bid award. Motion was seconded by Council Member Louderman.

Motion carried.

**Re: Bid Award Approval, Spring 2011 Milling & Overlay Project**  
*Chester Bross Construction*

Rees second item on the agenda was approval of the bid award for the Spring, 2011 milling and overlay project. He continued by saying that \$600,000 was budgeted each year to maintain and improve the City streets; and, this year they have opted to use overlay as the method of maintenance. As a result of the bid letting process, three sealed bids were received, with Chester Bross Construction submitting the apparent low bid, in the amount of \$625,677.00. According to Rees, the DPW staff is currently examining streets, since the end of the winter it has become evident that a number have deteriorated and are in much need of repair.

Now the department is trying to review and re-evaluate the streets listed in the bid specifications in order to get the cost of the project down and within the budget amount of \$600,000.

Rees explained that he was currently asking for Council approval to accept Chester Bross Construction as apparent low bidder, adding that he would return to the next Council meeting with the related contract for approval after meeting with Bross to revise the list of streets to be repaired.

Council Member Lyng commented that after viewing the street plan, he believed that the City's priorities should be reconsidered for this mill and overlay project. He questioned DPW's decision to first redo the chipsealed streets that had failed.

City Manager LaGarce responded that the decision to do this was his, because the streets chosen for chipseal in 2009 were in extreme need of resurfacing. Since the chipseal that was applied then did not take hold, he did not want to take on a whole new series of streets, leaving these, along with adjacent property owners, waiting for an additional 5-7 years before they

were again slated for repairs. He assured Council that all of these streets would not be resurfaced, since some were acceptable, only those who were in the worst condition.

Lyng asked whether LaGarce thought DPW could wait until 2013 to resurface the failed streets. LaGarce advised that it was a policy decision, made by Council; but agreed that these problems needed to be fixed before dealing with new customers on the next 5-year street plan.

Rees explained that every asphalt street in town, rated 5 or less, would be overlaid within four fiscal years or three calendar years, then all the potholes will be filled; even though there will continue to be cracks and other problems that will need attention from time to time. In response to a question regarding Magnolia, Rees commented that he did not know when it was scheduled for repairs, but added that he could open the 5-year plan and obtain that information. Rees explained that the street plan was merely a guideline for street improvements. He assured Council Member Hark, who had concerns regarding the procedure for deteriorating streets not included in this year's listing, that he receives calls from time to time regarding the condition of certain streets. When this happens, he looks more closely at those concerns. He did comment that streets, such as Euclid, which have blown up will require a more intensive treatment than overlay.

Overlay on these streets is much like applying a Band-Aid, according to the City Engineer. He did not know the answer regarding cost/savings, in these cases, adding that other funds may be available or extensive deep-patching by the City's own crews. But agreed that some of these streets could not wait for three (3) years to be repaired.

Rees said that if this project were started, paving would probably begin in 30-45 days. With Council pleasure, the next package could be prepared for advertisement the first of FY 2011-12; however, cash flow is a concern and the reason this originally was not to be implemented until the fall. With the projected 12 miles of paved street repair, many of the problems now being discussed would go away.

LaGarce commented that he would like to think that 95-98% of available funding will hold this year; however, the program must be flexible because if a street completely comes undone it would become a top priority.

Council Member Lyng questioned whether or not the chip seal issue had been resolved. When the response was, "no", he then questioned why these streets would be covered up. City Attorney Lemon said that was a policy decision, adding that even though he agreed, in-part, if there was an issue of proof, this could be dealt with in an alternative manner.

Council Member Lyng expressed his preference that these streets, if needed, should be available for viewing. Lemon responded that *if* he were going to be involved in litigation, a component of that litigation would be: the possibility of having those streets viewed and investigated. His suggestion would be to have the streets analyzed by an expert prior to any repair work being done.

Rees commented that, even though we have the ability of doing this, it would certainly complicate the issue. He questioned whether it was Council's desire to make the residents continue to wait for these street repairs, adding that the chip-seal streets that were chosen to overlay now were the streets that he had initially graded, unacceptable. It was suggested that Council address the priorities, then let the others be until the issue is resolved. The argument arose that, if the streets are not repaired, they will continue to deteriorate and it will ultimately be more costly to have those streets overlaid at this point in time.

The question arose, in dealing with the contract, would these streets be eliminated and replaced with others that are high-priority. Rees was also questioned how this change would affect the bid. He reiterated that, if Council chose not to overlay the chip-sealed streets (all the streets in this overlay are chip-seal); then he would have to re-bid the project, which is very inconvenient, but doable. He clarified the necessity of re-bidding, if there were a 10% - 20% change in streets to be repaired.

Mayor Hark asked for Council's pleasure. Motion was made by Council Member Louderman to approve the bid. Motion was seconded by Council Member Barta.

### **Roll Call**

**Yes:** Council Members Hark, Barta, Mayor Hark and Council Member Louderman - 4

**No:** Council Member Lyng, Mayor Pro Tem Knickerbocker and Council Member Dobson - 3

Motion carried.

### **Re: Five Year Capital Improvement Program – 2011-2016** *(Resolution No. 1708-11, to follow)*

Rees explained that on February 17<sup>th</sup> the Planning & Zoning met and considered the new 5-Year Capital Plan. At that time, they voted unanimously to recommend this to Council. This plan would be approved with the approval of Resolution No. 1708-11, to follow.

### **Re: Paris Gravel Road Improvement Project – Contract Agreement** *Chester Bross Construction* *(Resolution No. 1710-11, to follow)*

City Engineer presented his final item on the evening's agenda, the contract agreement for the Paris Gravel Road Project. He explained that \$750,000 had been budgeted to fund this project; and, Mark Bross of Klingner Engineers was instructed to design this as an overlay, according to Engineer Rees. When it was 90% designed it was determined that it could not be an overlay and was revised as a reconstruction project.

As a result of the bid letting process, DPW received three (3) concrete bids and one (1) asphalt bid which were opened on January 25<sup>th</sup>. Low bid, in asphalt was \$797,530.05, which totaled approximately \$47,000 over-budget. Low concrete bid was \$854,000.00, or \$104,000 over-budget. Rees added that both options are designed to carry the H20 (loaded semi-tractor/trailer) traffic expected on this road. The City has become more equipped to maintain these streets. Paris Gravel Road will have curbing gutter, drainage, adequate base, a geo-globe under liner and a milled overlay (provided by the Rees' department); therefore, it will be a maintained street.

The Department of Public Works and Mr. Rees recommended that Council approve the asphalt bid from Bross Construction as the successful low bid, and authorize the Mayor to enter into this contract.

Mayor Pro Tem Knickerbocker raised the question that was the topic of a recent discussion regarding the value of concrete vs. asphalt, and asked which would be the better choice. He

commented that, based upon his own research and speaking with unbiased people, concrete seemed to be the better value for the City. He also pointed out that both options were over budget; and asked how the additional cost, if approved, would be funded.

City Engineer Rees agreed that concrete is indeed a good choice; however, he wished that it wasn't \$100,000+ over budget. He added that, in his opinion, the money is available, since the Stardust Extension project was budgeted at \$1,260,000.00 and he projected a total cost for the project less than \$900,000.

LaGarce added that \$140,000 was budgeted for the design work of Stardust but the contract only totaled \$85,000 and each of the overlays that were completed last fall came in about \$25-\$30 under budget, as well. He admitted that there were some streets within the City that were in extremely poor condition, since, in the past, the City has used the entire revenue source to repair one or two streets per year. During that time, there were miles and miles of streets that were not being addressed. Now, with the current bond project, the intention is to utilize \$600,000, annually, and complete, over a 3-4 year period, approximately 85% of the City's streets. Using this procedure, in the fifth year some of the Grade One and Grade Two streets can be repaired.

Rees suggested that streets, such as Satellite, are included in the fifth year plan. It is falling apart, but has good curb and guttering. He suggested the street could be dug out and paved in concrete, adding that he did not like concrete streets before becoming the City Engineer; but, since he has seen the completed Stardust and West Ely, which are beautiful streets, he has changed his mind.

Council Member Lyng compared \$797,000 asphalt option to \$854,000 concrete option; then asked about maintenance of asphalt streets vs. maintenance of concrete streets. Rees responded that asphalt maintenance will be more costly, but added that the City did have funds to maintain either type of street.

Council Member Dobson asked about the rating on both types of streets, questioning if the rating was the same. Rees responded that the rating was not the same; however, both are designed to carry the H20 traffic. He added that some roadways have concrete 7.25" thick, but the City Code requirement is 8.0" thick, which will make it stronger.

**ANDREW DORIAN – DIRECTOR, PARKS & RECREATION**  
**Re: Riverview & Nipper Parks Tree Removal/Pruning – Contract Agreement**  
*(Resolution No. 1709-11, to follow)*

Parks & Recreation Director Andrew Dorian explained that bids were recently opened for the Riverview & Nipper Park tree removal/pruning project. As a result, one bid was received from Wilson Tree Service in the amount of \$12,435.00. He explained that this total would cover the removal of twelve (12) hazardous trees in Riverview Park and the pruning of four (4) hazardous trees in Nipper Park. Dorian added that \$13,000 was budgeted for this project.

These trees were identified as hazardous trees in an October 2005 and a 2007 tree survey of the parks. According to Dorian, \$9,750 of the total cost will be funded from a TRIM grant awarded by the Missouri Department of Conservation. The remaining portion will come from the Pettibone Trust. He recommended approval of Resolution No. 1709-11, to follow, which would award this bid to Wilson Tree Service in the amount of \$12,435.00.

**Re: Marina Dredging – Engineering Services Agreement**  
*Klingner & Associates*  
(Resolution No. 1711-11, to follow)

Dorian explained that he had been informed last summer that the marina needed dredging. Upon closer inspection it was apparent this was a vital necessity. At the normal pool of approximately ten feet, there should be a minimum of six feet between the water line and shore below. Currently, the area from the mouth of the marina to the covered docks and the area adjacent to the fuel dock is dangerously low. At the normal pool of ten feet, according to Dorian, some areas will be as low as ½ inch, rendering the marina unusable.

After a conversation with FEMA personnel, they have agreed to reimburse the cost of the project up to \$79,000 and authorization has now been given to proceed. Parks Director Dorian added that an outside source has agreed to pay a large portion of the remaining cost, but the exact figure has not been determined at this time. He projected the cost of this project to be approximately \$134,000; this amount allowing the removal of about 6,500 cubic yards of silt. He explained that the 1,300 cubic yards that was removed in 2008 has already filled back in. He has opted to use Klingner & Associates for analysis, since they have been used in the past for similar work and because of the immensity of this project. The timeline for completion is unknown at this time, but Dorian hopes to have the project completed by May.

The Parks Department requests Council authorize the Mayor to sign an engineering/architectural/surveying agreement with Klingner & Associates for a lump sum of \$13,700 to be accomplished with the approval of Resolution No. 1711-11, to follow.

**BILL MADORE – FIRE CHIEF**  
**Re: Bid Award Approval, Voice Amplifiers**  
*Reis Emergency Products*

Fire Chief Bill Madore came before Council with a request for a bid approval regarding 33 voice amplifiers for the SCBA units. According to Madore, the voice amplifiers and brackets are authorized under the Department's 2008 Homeland Security Grant Program and are funded 100% in its entirety. These units will aid firefighters in emergency scene situations by providing more clear and concise communications. He added that out of these 33 units, every HFD member from the rank of Captain and below will be issued the voice emitters.

The Chief explained that, as a result of the bidding process, three bidders responded and on February 18<sup>th</sup> these bids were opened. Low bidder was submitted by Reis Emergency Products in the amount of \$10,319.10. Motion was made by Mayor Hark to approve Madore's request. Motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

**Re: Bid Award Approval, Hazardous Material Suits**  
*T. G. Technical Services*

Madore's next item on the agenda was also a request for a bid approval. He explained that hazardous materials suit bids are authorized under the Department's 2009 Homeland Security Grant Program and are also funded 100% in its entirety. These suits (quantity of 4) are fully

encapsulating and will also provide flash protection for responders. This level of protection will bring the HFD more in line with the National Incident Management System (NIMS) resource typing for a Level II hazmat team.

He stated that, as a result of the bidding process, three bidders responded and on February 18<sup>th</sup> these bids were opened, as well. Low bidder was submitted by T.G. Technical Services in the amount of \$10,500.00. Motion was made by Council Member Dobson to approve Madore's request. Motion was seconded by Council Member Hark.

Motion carried.

**Re: Purchase Approval, Dell Laptop**  
*World Wide Technologies*

Madore's third request was for a purchase approval of a Dell Laptop from World Wide Technologies. Madore added that this unit was for the Department's Homeland Security Response Team (HRST). It is used to assist the Hannibal Fire Department with chemical hazard information, modeling of chemical releases and interfaces with the Department's air monitoring equipment. It is one of the *Tuff Books*, which will withstand a four foot impact.

The current laptop on the haz-mat trailer is approximately six years old and in need of upgrade or replacement. This purchase, if approved, would be through World Wide Technologies, who is the carrier of the State of Missouri bid, with a total cost of \$4,686.15. This equipment is also 100% funded through the Department's 2008 HSRT grant. Motion was made by Council Member Dobson to approve Madore's request. Motion was seconded by Council Member Louderman.

Motion carried.

**Re: Mobile Live Fire Training Unit & Semi-Tractor – Agreement**  
*Northeast Missouri Region B Fire Chief's Association*  
*(Resolution No. 1713-11, to follow)*

Fire Chief Madore's final item on the evening's agenda was a request for approval of Resolution No. 1713-11, regarding the Memorandum of Understanding concerning the Mobile Live Fire Training Unit and semi-tractor. This Memorandum is for the departments that are represented in the Northeast Missouri Region B Fire Chief's Association and contains the guidelines for maintenance, record keeping, insurance requirements and use policy for this unit and semi-tractor. MIRMA, the City's Insurance Company, has reviewed this document and provided the specs for personnel who may drive this unit.

Madore's request was for the approval of the resolution, later during the meeting, to provide guidelines that all departments can adhere to concerning the Mobile Live Fire Training Unit.

**RESOLUTION NO. 1708-11**

**A RESOLUTION OF THE CITY OF HANNIBAL, MISSOURI, APPROVING AND  
ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2011-2016  
FOR THE CITY OF HANNIBAL, MISSOURI**

Motion was made by Council Member Louderman to have the City Clerk read Resolution No. 1708-11, and call the roll for adoption. Motion was seconded by Council Member Barta.

Motion carried.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker, Council Members Dobson, Barta, Mayor Hark and Council Member Louderman - 7

**No:** -0-

Mayor Hark declared Resolution No. 1708-11, duly approved and adopted on this date.

**RESOLUTION NO. 1709-11**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH WILSON TREE SERVICE IN THE AMOUNT OF \$12,435.00 FOR THE RIVERVIEW PARK AND NIPPER PARK TREE REMOVAL/PRUNING PROJECT NO. PR-11-01**

Motion was made by Council Member Barta to have the City Clerk read Resolution No. 1709-11, and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker, Council Members Dobson, Barta, Mayor Hark and Council Member Louderman - 7

**No:** -0-

Mayor Hark declared Resolution No. 1709-11, duly approved and adopted on this date.

**RESOLUTION NO. 1710-11**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF HANNIBAL AND CHESTER BROSS CONSTRUCTION IN THE AMOUNT OF \$797,530.05 FOR THE PARIS GRAVEL ROAD IMPROVEMENT PROJECT EXTENDING FROM VETERAN'S ROAD TO HWY 61**

Motion was made by Council Member Barta to have the City Clerk read Resolution No. 1710-11, and call the roll for adoption. Motion was seconded by Council Member Louderman.

Motion carried.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Dobson, Barta, Mayor Hark and Council Member Louderman - 6

**No:** Mayor Pro Tem Knickerbocker - 1

Mayor Hark declared Resolution No. 1710-11, duly approved and adopted on this date.

**RESOLUTION NO. 1711-11**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN ENGINEERING SERVICES AGREEMENT WITH KLINGNER AND ASSOCIATES IN THE AMOUNT OF \$13,700.00 FOR THE PURPOSE OF DREDGING A PORTION OF THE MARINA**

Motion was made by Council Member Dobson to have the City Clerk read Resolution No. 1711-11, and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker, Council Members Dobson, Barta, Mayor Hark and Council Member Louderman - 7

**No:** -0-

Mayor Hark declared Resolution No. 1711-11, duly approved and adopted on this date.

**RESOLUTION NO. 1712-11**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A REAL ESTATE PURCHASE AGREEMENT WITH THE BROSS FAMILY LIMITED PARTNERSHIP NO. 1 AND THE BROSS FAMILY MANAGEMENT COMPANY IN THE AMOUNT OF \$10,000 FOR THE ACQUISITION OF PROPERTY ALONG PARIS GRAVEL ROAD FOR THE PURPOSE OF RECONSTRUCTING PARIS GRAVEL ROAD**

Motion was made by Council Member Louderman to have the City Clerk read Resolution No. 1712-11, and call the roll for adoption. Motion was seconded by Council Member Barta.

Motion carried.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker,  
Council Members Dobson, Barta, Mayor Hark and Council Member  
Louderman - 7

**No:** -0-

Mayor Hark declared Resolution No. 1712-11, duly approved and adopted on this date.

**RESOLUTION NO. 1713-11**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT  
BETWEEN THE CITY OF HANNIBAL FIRE DEPARTMENT AND THE  
NORTHEAST MISSOURI REGION B FIRE CHIEF'S ASSOCIATION IN REGARDS  
TO THE USE OF A MOBILE LIVE FIRE TRAINING UNIT AND SEMI-TRACTOR**

Motion was made by Council Member Hark to have the City Clerk read Resolution No. 1713-11,  
and call the roll for adoption. Motion was seconded by Council Member Louderman.

Motion carried.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker,  
Council Members Dobson, Barta, Mayor Hark and Council Member  
Louderman - 7

**No:** -0-

Mayor Hark declared Resolution No. 1713-11, duly approved and adopted on this date.

**BILL NO. 11-003**

**AN ORDINANCE AMENDING THE BID LIMITS IN ACCORDANCE TO  
SECTION 9.13 (b) OF THE CITY OF HANNIBAL CHARTER**

**SECOND AND FINAL READING**

Motion was made by Council Member Louderman to give Bill No. 11-003 a second and final  
reading and call the roll for adoption. Motion was seconded by Mayor Hark..

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Pro Tem Knickerbocker,  
Council Members Dobson, Barta, Mayor Hark and Council Member  
Louderman - 7

**No:** -0-

Mayor Hark declared Bill No. 11-003 duly approved and adopted on this date.

**BILL NO. 11-004**

**AN ORDINANCE AMENDING CHAPTER 7, ARTICLE II, DIVISION 4, SECTION 113 OF THE HANNIBAL CITY CODE RELATIVE TO INCREASES IN PLUMBING PERMIT FEES**

**SECOND AND FINAL READING**

Motion was made by Council Member Louderman to give Bill No. 11-004 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Barta.

**Roll Call**

**Yes:** Council Members Hark, Mayor Pro Tem Knickerbocker, Council Members Dobson, Barta, Mayor Hark and Council Member Louderman - 6

**No:** Council Member Lyng - 1

Mayor Hark declared Bill No. 11-004 duly approved and adopted on this date.

**BILL NO. 11-005**

**AN ORDINANCE AMENDING CHAPTER 7, ARTICLE II, DIVISION 1, SECTION 26 OF THE HANNIBAL CITY CODE RELATIVE TO INCREASES IN BUILDING PERMIT FEES**

**SECOND AND FINAL READING**

Motion was made by Council Member Louderman to give Bill No. 11-005 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Barta.

**Roll Call**

**Yes:** Council Members Hark, Mayor Pro Tem Knickerbocker, Council Members Dobson, Barta, Mayor Hark and Council Member Louderman - 6

**No:** Council Member Lyng - 1

Mayor Hark declared Bill No. 11-005 duly approved and adopted on this date.

**BILL NO. 11-006**

**AN ORDINANCE AMENDING CHAPTER 7, ARTICLE II, DIVISION 2, SECTION 60  
OF THE HANNIBAL CITY CODE RELATIVE TO INCREASES IN ELECTRICAL  
PERMIT FEES**

**SECOND AND FINAL READING**

Motion was made by Council Member Louderman to give Bill No. 11-006 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Barta.

**Roll Call**

**Yes:** Council Members Hark, Mayor Pro Tem Knickerbocker, Council Members Dobson, Barta, Mayor Hark and Council Member Louderman - 6

**No:** Council Member Lyng - 1

Mayor Hark declared Bill No. 11-006 duly approved and adopted on this date.

**BILL NO. 11-007**

**AN ORDINANCE REVISING THE GOVERNING STRUCTURE OF THE HANNIBAL  
CONVENTION AND VISITORS BUREAU BY REPEALING CHAPTER 2, ARTICLE VI,  
DIVISION 5, OF THE HANNIBAL CITY CODE AND REPLACING IT WITH A NEW  
ARTICLE VI, DIVISION 5 SETTING FORTH  
NEW GOVERNING PROVISIONS**

**SECOND AND FINAL READING**

Motion was made by Council Member Louderman to table Bill No. 11-007 until the next regular Council meeting. Motion was seconded by Mayor Hark.

**Roll Call**

**Yes:** Council Members Hark, Lyng, Mayor Hark and Council Member Louderman - 3

**No:** Mayor Pro Tem Knickerbocker, Council Members Dobson and Barta - 3

Motion carried.

**A DJOURNMENT**

Motion was made by Mayor Pro Tem Knickerbocker to adjourn the meeting. Motion was seconded by Council Member Louderman.

Motion carried.