

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, November 19, 2013
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Locke and Mayor Pro Tem Knickerbocker - 6

Absent: Council Member Hark - 1

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

Council Member Lionberger gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Dobson led the Pledge of Allegiance to the Flag. Mayor Hark entertained a motion to excuse Council Member Hark from the meeting. Motion was made by Council Member Dobson and seconded by Council Member Louderman, as directed by Mayor Hark.

Motion carried.

APPROVAL OF MINUTES **Regularly Scheduled Council Meeting – November 5, 2013** **Special Called Meeting – November 12, 2013**

Motion was made by Council Member Lionberger to approve the minutes of the regularly scheduled Council meeting that was held on November 5, 2013 and the Special Called Council meeting minutes of November 12, 2013. Motion was seconded by Council Member Dobson.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half – November, 2013

Motion was made by Council Member Louderman to approve the payroll and claims for the first half of November, 2013. Motion was seconded by Council Member Locke.

Motion carried.

JEFF ARP – MIRMA
Re: Presentation, Hannibal Police Department Security Grant

Jeff Arp, MIRMA's Loss Control Consultant, explained that the City has been a member of MIRMA, a risk management association since 1985 or 1986. He added that his organization is very aggressive in their risk management practices; offering things like firearms training for police departments, lifeguard audits funding assistance for swimming pools and a human resource help-line for help with employee-related issues. Recently they have created a partnership with LTAP in their road scholarship program. MIRMA has a risk grant program in which they help members offset equipment; and, according to Arp, an application had been received, the previous year, from the Police Department to help enhance their surveillance system at the Police Station.

Arp advised that he was in attendance to inform Council that, as a result of a recent application, MIRMA awarded the Police Department \$5,617.00 to help offset costs in upgrading their surveillance system. Arp thanked HPD for taking the time to complete the grant application and for doing the research needed to obtain the grant funding. Mayor Hark called on Police Chief Lyndell Davis to accept the grant from Mr. Arp, then thanked him for the recognition.

ROY G. HARK – MAYOR
Re: Approval of Appointments

Mayor Hark reminded Council of a candidate presented at the last meeting for Employee Benefit Trust Board. This was:

EMPLOYEE BENEFIT TRUST BOARD
➤ **Beverly Stewart – Reappointment for a term to expire May, 2016**

He asked Council for their approval of this nomination. Motion was made by Council Member Lionberger to approve Mayor Hark's recommendation to the Employee Benefit Trust Board. Motion was seconded by Council Member Locke.

Motion carried. Mayor Hark then asked for Council approval of two recommendations he had made at the last regular Council for the Landmarks and Monuments Board. These were:

LANDMARKS & MONUMENT BOARD
➤ **Jim Dewey – Reappointment for a term to expire January, 2016**

➤ **Robert Saxbury – Reappointment for a term to expire January, 2016**

He asked Council for their approval of these nominations. Motion was made by Council Member Louderman to approve Mayor Hark's recommendations to the Landmarks & Monuments Board. Motion was seconded by Council Member Dobson.

Motion carried. At this time, Mayor Hark entertained a motion to add HCVB Director Gail Bryant to the agenda. Motion was made by Council Member Dobson to add Bryant to the agenda. Motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

GAIL BRYANT – DIRECTOR, HCVB
Re: Bid Award Approval, Visitor Guide Layout & Design
Next 2 Nothing Designs

HCVB Director Gail Bryant presented the next item on the agenda, a request for approval of a bid award for the 2014 visitor guide layout and design. She reminded Council that BFM Graphics, the lowest bidder had previously been approved for these services; however, since BFM missed the November 15th deadline to send the design and layout package to the printer, she requested Council approval to select the next lowest bidder, Next 2 Nothing Designs, in the amount of \$3,660.00. Bryant explained that, after speaking with the BFM Representative, she does not believe this vendor will fulfill the expectations outlined in designing the 2014 visitors guide.

Bryant explained that three bids were originally received as the result of a recent legal notice ad and Request for Proposal distribution. Those bids were opened on September 26th. After bids were reviewed, the recommendation was to accept the lowest bid from BFM Graphics in the amount of \$1,995.00 for the layout and design of the 2014 Hannibal Visitor Guide had been approved. Motion was made by Mayor Hark to approve the next lowest bidder for these services, as recommended. Motion was seconded by Council Member Lionberger.

Motion carried.

ANGELICA N. VANCE, CITY CLERK
Re: Certification of Election – November 5, 2013
Proposition 1 – Recycling

City Clerk Angelica Vance gave the following results of the Special Municipal Election of November 5, 2013:

Proposition 1

Shall the Citizens of Hannibal support the Northeast Missouri Sheltered Workshop, and the City of Hannibal's Recycling Program by approving a recycling fee of \$1.90 (One dollar and ninety cents) per month, said fee to replace the existing recycling fee and to be charged on each utility bill issued by the City of Hannibal Board of Public Works for service provided within the City Limits of Hannibal,

Missouri? If adopted, this new fee shall take effect on January, 2014 and shall continue for a period of three (3) years.

	<u>Yes</u>	<u>No</u>
Marion County	680	492
Ralls County	<u>3</u>	<u>8</u>
TOTAL VOTES	683	500

Showing a total vote of 1,183 for Proposition 1 for the City of Hannibal: 683-YES and 500-NO votes; declaring Proposition 1 having passed by 183 votes.

Motion was made by Council Member Locke to approve the Certification of Election for the November 5, 2013 Special Municipal Election. Motion was seconded by Council Member Lionberger.

Motion carried.

Re: 2014 Municipal Election –5th & 6th Ward Council Members
April 8, 2013
(Bill No. 13-029, to follow)

City Clerk Vance presented the next item, Bill No. 13-029. If approved, this bill would provide for a general municipal election on April 8, 2014, according to the Clerk. She explained that the 2014 City of Hannibal Election schedule provides for the election of Council Members for the Fifth and Sixth Wards. These positions are currently being held by Council Members James Hark and James Locke.

Candidate filing for these offices will open at 8:00 a.m. on December 17th, 2013 and conclude at 5:00 p.m. on January 21st, 2014. With Council approval, Bill No. 13-029 will receive a first reading later in the meeting, according to the City Clerk.

ANDY DORIAN – DIRECTOR, PARKS & RECREATION
Re: Bid Award Approval, (2) 1 Ton Trucks
Poage, Chrysler, Dodge, Jeep

Parks & Recreation Director Andy Dorian informed Council that he had recently opened bids the purchase of two new one-ton 4-wheel drive trucks, with hoists and snow plow packages. He explained that three bidders responded to the request for sealed bids. Poage Chrysler, Dodge, Jeep submitted the lowest bid, in the amount of \$52,792 for these vehicles. Dorian's recommendation was to accept the bid from Poage Chrysler, Dodge, Jeep for the purchase of two one-ton Dodge Rams, to replace a current 2008 F350 and a current 2008 F450. He advised that the Parks Department had budgeted \$90,000.00 for this purchase.

Council Member Louderman made a motion to award the bid for the purchase of two new one-ton Dodge Rams, per Dorian's recommendation, to Poage Chrysler, Dodge, Jeep for a total bid amount of \$52,792.00. Motion was seconded by Council Member Lionberger.

Motion carried.

DOUG WARREN – FINANCE DIRECTOR
Re: Tax-Exempt Financing - Compliance Policy & Procedure
(Resolution No. 1935-13, as amended, to follow)

Finance Director Doug Warren presented the final agenda item Resolution No. 1935-13, to follow. This resolution outlines *Tax-Exempt Financing Compliance Policy and Procedures*. Warren explained that this policy is in compliance with IRS guidelines for cities, counties and states that wish to issue tax-exempt financing indebtedness in the form of revenue bonds and other forms of debt. This applies to both the City and the Board of Public Works. According to Warren, Resolution No. 1935-13, was slightly amended to include provision of this policy and procedure guideline in which the General Manager is the ‘Record Keeper’. He recommended approval of Resolution No. 1935-13, as amended, to follow.

RESOLUTION NO. 1935-13
(As amended)

**A RESOLUTION APPROVING A TAX-EXEMPT FINANCING COMPLIANCE
POLICY AND PROCEDURE FOR THE CITY OF HANNIBAL, MISSOURI**

Motion was made by Mayor Pro Tem Knickerbocker to have the City Clerk read Resolution No. 1935-13, as amended, and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Locke and Mayor Pro Tem Knickerbocker – 6

No: -0-

Absent: Council Member Hark - 1

Mayor Hark declared Resolution No. 1935-13, as amended, duly approved and adopted on this date.

BILL NO. 13-026

**AN ORDINANCE VACATING A PORTION OF AN ALLEY LYING IN BLOCK 34
OF THE ORIGINAL TOWN SUBDIVISION, CITY OF HANNIBAL, MARION
COUNTY, MISSOURI**

SECOND AND FINAL READING

Motion was made by Council Member Dobson to give Bill No. 13-026 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Louderman.

Motion carried.

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Locke and Mayor Pro Tem Knickerbocker – 6

No: -0-

Absent: Council Member Hark - 1

Mayor Hark declared Bill No. 13-026 duly approved and adopted on this date.

BILL NO. 13-027

(As Amended)

AN ORDINANCE AUTHORIZING THE ISSUANCE OF SEWERAGE SYSTEM REVENUE BONDS, SERIES 2013, OF THE CITY OF HANNIBAL, MISSOURI; PRESCRIBING THE FORM AND DETAILS OF THE BONDS AND THE COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN ACTIONS AND DOCUMENTS AND PRESCRIBING OTHER MATTERS RELATING THERETO

SECOND AND FINAL READING

Motion was made by Council Member Louderman to give Bill No. 13-027, as amended, a second and final reading and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Locke and Mayor Pro Tem Knickerbocker – 6

No: -0-

Absent: Council Member Hark - 1

Mayor Hark declared Bill No. 13-027, as amended, duly approved and adopted on this date.

BILL NO. 13-029

**AN ORDINANCE OF THE CITY OF HANNIBAL PROVIDING FOR A MUNICIPAL
ELECTION TO BE HELD, TUESDAY, APRIL 8, 2014 FOR THE PURPOSE OF
ELECTING COUNCIL MEMBERS OF THE FIFTH AND SIXTH WARDS**

FIRST READING

Motion was made by Council Member Locke to give Bill No. 13-029 a first reading. Motion was seconded by Council Member Lionberger.

Motion carried.

ADJOURNMENT

Motion was made by Mayor Pro Tem Knickerbocker to adjourn the meeting. Motion was seconded by Council Lionberger.

Motion carried.