

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, April 15, 2014
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Members Louderman, Hark, Locke, Dobson, Lionberger and Mayor Hark - 6

Absent: Mayor Pro Tem Knickerbocker - 1

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

At this time, Council Member Lionberger gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Hark led the Pledge of Allegiance to the Flag. Mayor Hark entertained a motion to excuse Mayor Pro Tem Knickerbocker; and, Council Member Louderman made that motion. Motion was seconded by Council Member Locke.

Motion carried.

APPROVAL OF MINUTES Regularly Scheduled Council Meeting – April 1, 2014

Motion was made by Council Member Dobson to approve the minutes of the regularly scheduled Council meeting that was held on April 1, 2014. Motion was seconded by Council Member Louderman.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS Second Half – March, 2014

Motion was made by Council Member Locke to approve the payroll and claims for the second half of March, 2014. Motion was seconded by Council Member Hark.

Motion carried.

JEFF LAGARCE – CITY MANAGER
Re: General Mills Lease – Three Year Letter of Extension
(Resolution No. 1950-14, to follow)

City Manager LaGarce presented the next item on the agenda, a three-year letter of extension, regarding the General Mills lease. LaGarce explained that it had been eleven years since the inception of the General Mills Annex lease. This property, located at 3725 Warren Barrett Drive, is owned by the City. The first three terms of the lease, according to City Manager LaGarce, specified the market rent rate which encompassed eleven years, including the current year. Next year, January, 2015, a market rate must be negotiated. LaGarce stated that staff performed a comparable market study and presented the information to General Mills as a proposal, and this had been accepted

Since the City Manager indicated that he did not have a Resolution yet, he asked Council to authorize the Mayor to tender a three-year letter of extension to General Mills under the agreed-upon lease terms, which were detailed in a copy of the letter to General Mills that was included in the Council packet. According to the letter, General Mills' lease rates would increase 0.9% annually for the next three years. This would keep the rates within market rate. LaGarce advised that the City wanted to be in support of the business, but also wished to earn fair market value from a very healthy asset it owns.

City Clerk Vance stated that there was, in fact, a Resolution, No. 1950-14, which had been distributed for Council consideration. This would be presented for approval later, during the meeting.

ANDY DORIAN – DIRECTOR, PARKS & RECREATION
Re: Bid Award Approval, Sport Utility Vehicle (Chevrolet Traverse)
Poage Auto Center

Parks & Recreation Director Andy Dorian informed Council that he had recently opened bids for the purchase of a new SUV. He explained that the Parks Department currently owns a Dodge Durango; however, some time ago, the tie rod went out on Warren Barrett Drive, making it necessary to be towed. Since this vehicle is getting old, it is still sufficient for City transportation, but not a safe option for making out-of-town trips. He explained that three bidders responded to the request for sealed bids. Poage Auto Center submitted the lowest bid, in the amount of \$26,474.00 for this vehicle. Dorian's recommendation was to accept the bid from Poage Auto Center for the purchase of a Chevrolet Traverse. In response to a question posed by Mayor Hark, Dorian advised that the Parks Department had delayed some projects until July, in order to cover this expense that had not been budgeted until next season. There was a line item in the Parks budget for this purchase and the money would be taken from that.

Council Member Dobson questioned whether or not the Durango was being traded; and, Dorian responded that a decision was made to keep this vehicle since the Department did not have enough vehicles for staff. He added that some staff members currently drive their own vehicles to conduct City business. Council Member Lionberger made a motion to award the

bid for the purchase of a new Chevrolet Traverse, per Dorian's recommendation, to Poage Auto Center for a total bid amount of \$26,474.00. Motion was seconded by Council Member Dobson.

Motion carried.

Re: Bid Award Approval, Engineered Wood Fiber (Playground Mulch)
Hutchinson Recreation and Design, Inc.

P&R Director Andy Dorian informed Council that he had recently solicited and opened bids for the purchase of engineered wood fiber or playground mulch. He indicated that, most of the time, this purchase is under the bid limits; however, this time enough was purchased to put it over these limits. With this purchase, the department will also get slide and swing wear mats which are rubber mats, designed specifically for use under playground equipment to limit the displacement of the engineered wood fiber.

Dorian explained that, of the two bids received, the low bid was from Hutchinson Recreation and Design, Inc. in the amount of \$10,505.00 for product that will be mostly used at Huckleberry Park Playground; but will also be used to replenish any losses that we incur at the City's other parks. He asked for Council approval of this purchase. Motion was made by Council Member Lionberger to approve Dorian's request. Motion was seconded by Council Member Dobson.

Motion carried.

RESOLUTION NO. 1950-14

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A THREE-YEAR
LETTER OF EXTENSION WITH GENERAL MILLS, INC. FOR PROPERTY
LOCATED AT 3725 WARREN BARRETT DRIVE IN HANNIBAL**

Motion was made by Council Member Louderman to have the City Clerk read Resolution No. 1950-14 and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

Roll Call

Yes: Council Members Louderman, Hark, Locke, Dobson, Lionberger and Mayor Hark – 6

No: -0-

Absent: Mayor Pro Tem Knickerbocker - 1

Mayor Hark declared Resolution No. 1950-14 duly approved and adopted on this date.

CLOSED SESSION
In Accordance with RSMo. 610-021 (1) & (12)
Contract Negotiations

At this time, Mayor Hark entertained a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph one (1) and twelve (22), admitting himself, rest of Council, City Manager LaGarce, City Attorney James Lemon, City Clerk Vance and City Engineer Rees. Motion was made by Council Member Louderman to go into Closed Session, as directed by Mayor Hark. Motion was seconded by Council Member Hark.

Roll Call

Yes: Council Members Louderman, Hark, Locke, Dobson, Lionberger and Mayor Hark – 6

No: -0-

Absent: Mayor Pro Tem Knickerbocker - 1

Motion carried.

OPEN SESSION

Motion was made by Council Member Dobson to return to open session at this time. Motion was seconded by Council Member Locke.

Motion carried.

ADJOURNMENT

Motion was made by Council Member Dobson to adjourn the meeting. Motion was seconded by Council Member Locke.

Motion carried.