

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, February 18, 2014
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Mayor Pro Tem Knickerbocker, Council Members Dobson, Lionberger and Mayor Hark, Council Members Louderman, Hark and Locke - 7

Absent: -0-

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

At this time, Council Member Lionberger gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Locke led the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – January 21, 2013

Motion was made by Council Member Hark to approve the minutes of the regularly scheduled Council meeting that was held on January 21, 2014. Motion was seconded by Council Member Louderman.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS

Second Half – January, 2014

Motion was made by Council Member Louderman to approve the payroll and claims for the second half of January, 2014. Motion was seconded by Council Member Locke.

Motion carried.

ROY G. HARK - MAYOR
Re: Recommendation of Appointment

Mayor Hark made the following recommendation:

HANNIBAL CONVENTION & VISITOR'S BUREAU
➤ **Cathie Whelan –Appointment for a term to expire September, 2018**

This nomination will be considered for approval at the next regular Council meeting, to be held on March 4, 2014.

JEFF LAGARCE – CITY MANAGER
Re: Payroll Amendment – Hannibal Police Department
Office Assistant I
(Bill No. 14-002, to follow – Emergency Reading)

City Manager LaGarce introduced Bill No. 14-002, to follow. If approved by Council, this bill would amend the current Payroll Ordinance by adding an Office Assistant I position to the clerical staff at the Hannibal Police Department. LaGarce explained that, because of the workload problems caused by a Missouri court ruling this past fall, the addition to staff was deemed necessary. He pointed out that, since this would be an emergency reading, there was a requirement of 2/3 affirmative vote for passage.

DOUG WARREN – FINANCE DIRECTOR
Re: Request, Set Public Hearing - Downtown Floodwall TIF Close-Out
March 4, 2014 – 6:00 p.m.

Finance Director Warren presented the next item on the agenda, a request to set a public hearing to regarding the close-out of the Downtown Floodwall TIF. He explained that his original plan was to request a public hearing date of March 4, 2014; however, since there was no Council Meeting on February 4, 2014, it would be necessary to request a hearing date of March 18, 2014 at 6:30 p.m. Mayor Pro Tem Knickerbocker made a motion to set a public hearing for the purpose of the Downtown Floodwall TIF Close-out on March 18, 2014 at 6:30 p.m. Motion was seconded by Council Member Hark.

Motion carried.

Re: Annual Bid Limits
(Bill No. 14-003, to follow)

Finance Director Doug Warren spoke regarding the issue at hand, the annual bid limit adjustments. He began by explaining that each year, as set forth in the Charter of the City of Hannibal, Section 9.13 (b), the monetary bid limits are adjusted “to reflect inflation/deflation rates for the Hannibal area as determined by the national rates, to the nearest dollar amount as determined by Council”.

He continued that, as was past practice, the National All Urban Consumers – Table of the Bureau of Labor Statistics’ Consumer Price Index was used to accomplish this task. This year, according to Warren, the CPI increased 1.5%.

With the CPI 1.5% as a factor, bid limits will increase as follows:

- **Personal Property** – increased from \$4,355 to **\$4,450**
- **Repairs on Buildings & Light Equipment** - increased from \$11,760 to **\$11,950**
- **Repairs on Heavy Equipment or for Construction** – Increased from \$25,875 to **\$26,300**
- **Service Contracts** – increased from \$5,300 to **\$5,400**

These will be finalized with the approval of Bill No. 14-003, which will be introduced for a first reading later during the meeting.

Re: 2013/14 Budget Amendment (No. 2)
(Resolution No. 1942-14, to follow)

Next Finance Director Warren requested Council consideration of Resolution No. 1942-14, to follow, that would approve an amendment to the 2013/14 Budget. He explained that this amendment was with regard to the May 20, 2013 storm and would only affect Emergency Operations, adding that the tower and the radio system, generator and some other electrical items were damaged when the tower fell across power lines.

Since it was a requirement to post the insurance reimbursement, less the deductible, to a revenue line, Resolution No. 1942-14, to follow, would acknowledge the extra revenue and the expense lines would be bolstered by an amount equal to the insurance reimbursement.

Total amount of the amendment would be \$24,885.02, increasing Revenue Account 10-1029. The expenditure would be appropriated in an exact corresponding amount of \$24,885.02.

ANDY DORIAN – DIRECTOR, PARKS & RECREATION

Re: Bid Award Approval, Kiwanis Shelter Materials

Nutoys Leisure Products

Parks and Recreation Director Andy Dorian came before Council, at this time, to request approval of a bid award to Nutoys Leisure Products for the purchase of a 30’x40’ shelter to be placed in the Kiwanis Park. He explained that bids for this item were opened on January 25, 2014; and, Nutoys Leisure Products was the sole bidder, submitting a bid in the amount of \$26,788.00. He recommended approval of this bid and added that the Parks Department had budgeted \$100,000 for the purchase and construction of a new shelter in this park.

Dorian advised Council that within the year, the scope of this project changed which attributed to the significant decrease in cost. Originally, a much larger project was planned, which would have involved engineering, prevailing wage, etc. A decision was later made to design and construct this shelter, using the Parks Department workforce and decreasing the overall cost of the project.

Dorian noted that there would be additional costs, including equipment rental, concrete, grills, signs, etc. He added that the picnic tables for the shelter were built in partnership with a local Eagle Scout Project. The Parks Department donated the money for the material and the young man and his fellow scouts constructed the tables. Motion was made by Mayor Pro Tem Knickerbocker to approve the \$26,788.00 bid, submitted by Nutoys Leisure Products. Motion was seconded by Council Member Locke.

Motion carried.

LEON WALLACE – STREET SUPERINTENDENT
Re: Request, Surplus Property Declaration & Sale – Tire Chains
Ralls County Highway Department

Street Superintendent Leon Wallace explained that, recently, Ralls County had contacted him with regard to some truck tire chains (4 sets) that they were hoping to purchase. Wallace said that the Street Department had not used these in several years; therefore, made a request that these be declared surplus property and he be allowed to sell this them for \$60.00 per set or a total of \$240.00.

Motion was made by Mayor Hark to approve Wallace’s request to declare the tire chains surplus property and approve the sale. Motion was seconded by Council Member Lionberger.

Motion carried.

RESOLUTION NO. 1942-14

**A RESOLUTION AMENDING THE FISCAL YEAR 2014 BUDGET RELATIVE TO
THE GENERAL FUND EMERGENCY MANAGEMENT AND INTERNAL
SERVICES AS THEY RELATE TO THE MAY 20, 2013 STORM (NO. 2)**

Motion was made by Council Member Louderman to have the City Clerk read Resolution No. 1942-14, and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

Roll Call

Yes: Mayor Pro Tem Knickerbocker, Council Members Dobson,
Lionberger and Mayor Hark, Council Members Louderman, Hark and
Locke - 7

No: -0-

Absent: -0-

Mayor Hark declared Resolution No. 1942-14, duly approved and adopted on this date.

BILL NO. 14-002

**AN ORDINANCE AMENDING THE FISCAL YEAR 2013/2014 PAYROLL
ORDINANCE RELATIVE TO THE HANNIBAL POLICE DEPARTMENT, OFFICE
ASSISTANT I**

EMERGENCY READING

Motion was made by Council Member Hark to give Bill No. 14-002 an emergency reading and call the roll for adoption. Motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

Roll Call

Yes: Mayor Pro Tem Knickerbocker, Council Members Dobson, Lionberger and Mayor Hark, Council Members Louderman, Hark and Locke - 7

No: -0-

Absent: -0-

Mayor Pro Tem Knickerbocker declared Bill No. 14-002 duly approved and adopted on this date.

BILL NO. 14-003

**AN ORDINANCE AMENDING THE BID LIMITS IN ACCORDANCE TO
SECTION 9.13 (b) OF THE CITY OF HANNIBAL CHARTER**

FIRST READING

Motion was made by Council Member Dobson to give Bill No. 14-003 a first reading. Motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

ADJOURNMENT

Motion was made by Mayor Pro Tem Knickerbocker to adjourn the meeting. Motion was seconded by Council Member Hark.

Motion carried.