

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, July 1, 2014
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Member Lionberger, Mayor Hark, Council Members Louderman, Locke and Dobson - 5

Absent: Council Member Hark and Mayor Pro Tem Knickerbocker - 2

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

At this time, Mayor Hark asked Council Member Lionberger to give the invocation.

PLEDGE OF ALLEGIANCE

Council Member Louderman led the Pledge of Allegiance to the Flag. Then, Mayor Hark entertained a motion to excuse Mayor Pro Tem Knickerbocker and Council Member Hark from the meeting. Motion was made by Council Member Louderman and seconded by Council Member Locke, to excuse Mayor Pro Tem Knickerbocker and Council Member Hark, as directed by the Mayor.

Motion carried.

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – June 17, 2014

Motion was made by Council Member Louderman to approve the minutes of the regularly scheduled Council meeting that was held on June 17, 2014. Motion was seconded by Council Member Locke.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
Second Half – June, 2014

Motion was made by Council Member Locke to approve the payroll and claims for the second half of June, 2014. Motion was seconded by Council Member Louderman.

Motion carried. Mayor Hark entertained a motion to amend the agenda to include Mr. Tom Sawyer from Troy, Michigan. Motion was made by Council Member Locke to amend the agenda and include Mr. Sawyer. Motion was seconded by Council Member Lionberger.

Motion carried. Mr. Sawyer was recognized and proceeded to make a presentation to the Mayor and Council. He began by expressing his love for the City of Hannibal; then, presented a book on Simon Caswell, one of Troy, Michigan's first residents and a book on Troy, Michigan. These may be donated to the Hannibal Library, if it is Council's pleasure.

Sawyer also presented several small items from the City of Troy, including a commemorative plate.

MELISSA CUMMINS – MARK TWAIN MUSEUM

Re: Request, Alcohol Sales & Consumption on City Owned Property – Music Under the Stars

Thursdays, June – July, 2014, 6:00 p.m. – 9:00 p.m.

Melissa Cummins, representing the Mark Twain Museum, came before Council with a request for permission to allow alcohol to be sold and consumed during the summer events known as the "Music Under the Stars" being held on the Historic Hill Street. She admitted that she was a month behind schedule with regard to her request, but assured Council that this delay would not be repeated next year. The sale of alcohol, if approved, would take place during these events, scheduled every Thursday in June and July, 2014 from 6:00 p.m. until 9:00 p.m. Cummins indicated that she had also spoken with the Parks & Recreation Department who had offered the Admiral Coontz Recreation Center as an alternative venue for concerts in case of rain. Motion was made by Council Member Dobson to approve Cummins' request. Motion was seconded by Council Member Louderman.

Motion carried.

LISA MARKS – HANNIBAL HISTORY MUSEUM

Re: Request, Use of City Owned Property – Big River Steampunk Festival

Saturday, August 30, 2014 – 8:00 a.m. – 10:00 p.m.

Lisa Marks, from the Hannibal History Museum, presented the next request for use of Nipper Park and the parking lot at Bird and Main Streets. Marks explained that the property would be used, with Council approval, to hold an event, known as the 1st Annual Big River Steampunk Festival, on Saturday, August 30, 2014.

She added that Nipper Park would be used to have a tethered hot-air balloon, for hot-air balloon rides and the parking lot would be used for vendor set-up. No objections were voiced, provided the proper paperwork is completed, the \$30 park rental is paid and the certificate of insurance is provided. Motion was made by Council Member Dobson to approve Marks' request. Motion was seconded by Council Member Locke.

Motion carried.

ROY G. HARK - MAYOR
Re: Recommendation of Appointment

Mayor Hark made the following recommendations:

HANNIBAL MUNICIPAL ASSISTANCE CORPORATION

- **George Walley – reappointment for a term to expire June, 2017**

This nomination will be considered for approval at the next regular Council meeting, to be held on July 15, 2014.

JEFF LAGARCE – CITY MANAGER
Re: Recommendation of Appointments

City Manager LaGarce made the following recommendations:

HANNIBAL PARK BOARD

- **Dr. Ed Cline – reappointment for a term to expire July, 2017**

HANNIBAL BOARD OF PUBLIC WORKS

- **Betty Anderson – reappointment for a term to expire July, 2018**

These nominations will be considered for approval at the next regular Council meeting, to be held on July 15, 2014.

ANGELICA N. VANCE – CITY CLERK
Re: Ratification & Reaffirmation, Conflict of Interest Procedure
(Bill No. 14-012, to follow)

City Clerk Vance presented the next item on the evening's agenda, which concerned Bill No. 14-012, reaffirming the conflict of interest procedures. According to RSMo 105.483 and 105.485.4, this must be done biennially in order to comply with statutory requirements. The Bill will affirm the City's procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials and employees. The Clerk explained that, if approved later during the meeting, this bill would ratify and reaffirm the City's intent to adhere to the policy, as adopted by the City Council on August 20, 1991 in Ordinance No. 4305. She

added that the Missouri Ethics Commission requires completion of this process, no later than September 15, 2014.

ANDY DORIAN – DIRECTOR, PARKS & RECREATION
Re: Clemens Field Grandstand Engineering Services – Agreement

MECO Engineering Company
(Resolution No 1963-14, to follow)

Parks and Recreation Director Andy Dorian made the next presentation, regarding an agreement with MECO Engineering Company for an engineering services agreement with regard to the Clemens Field grandstand. Dorian explained that the grandstand at Clemens Field is quite old and this year following their inspection, the City's insurance carrier, has made a recommendation that the roof and fascia board be repaired. Ignoring this recommendation will begin to reflect on the City's insurance rates.

As a result, the Parks Department solicited Requests for Qualification and interviewed four local firms. Subsequently, MECO Engineering was selected for this two-phase project, according to Director Dorian.

The first phase would be an analysis of the structure, including the concrete foundation and steel beams, since Dorian did not believe one had ever been done; and many of the beams had been underwater numerous times over the last seventy-five years. Afterward, MECO will make a recommendation on any structural improvements that need to be made. At that time, a recommendation will also be made with regard to materials for a new roof.

The Parks Director advised that, since the grandstand is in its own historic district, he is unsure whether this will cause any issues regarding material types to be used, but will be addressed during MECO's process. This first engineering contract, according to Parks Director Dorian, will total \$18,700 and would be approved with the approval of Resolution No. 1963-14, to follow. Approval of this resolution would authorize the Mayor to execute the engineering contract with MECO Engineering.

Dorian concluded by stating that \$175,000 had been budgeted in the FY2014-15 budget for this project. Once the Parks Department and the City chose a repair option, another engineering contract with MECO regarding the design phase will be presented to Council for their approval.

MARK REES – CITY ENGINEER

Re: Hannibal Regional Airport Crackseal Project – Amendment #1

Missouri Highways & Transportation Commission
(Bill No. 14-013, to follow)

City Engineer Mark Rees explained the bids that were opened earlier in the year for the Hannibal Regional Airport crackseal project were not very favorable. Because of this, FAA/MoDOT Aviation made a request that an amendment be completed in order to add \$50,574.00 to the original grant. The project, that will begin very soon, will encompass the

crackseal of everything except the actual runways. Rees added that the amendment must be in ordinance form, as required by MoDOT Aviation. Bill No. 14-013, to follow, regarding the amendment to the original grant, will be given a first reading, with the approval of Council.

Re: Hannibal Regional Airport Fixed Base Operator – Airport Manager Agreement

Barron Aviation Private Flight Service, LLC

(Resolution No. 1964-14, to follow)

Rees introduced Resolution No. 1964-14, concerning the Hannibal Regional Airport Management Services Agreement with Barron Aviation. Rees noted that Barron Aviation, the same vendor that has been utilized in the past, has continued to work very well with the City. He explained that details of the contract remain much the same, and made the following points:

- The City will be undertaking the mowing of the airport property
- Even though Barron Aviation employees several people at the airport facility, fees will remain the same
- This contract will be renewed after five years, instead of three years

Council approval of Resolution No. 1964-14, to follow, would authorize the Mayor to execute the contract with Barron Aviation Private Flight Service, LLC to act as the Hannibal Regional Airport Fixed Base Operator for duration of the contract.

Re: Traffic Committee Recommendations

Rees presented two recommendations from the Traffic Committee, held on June 17, 2014. He detailed these recommendations, as follows:

- Bluff City Theater Bus Parking – Theater requested dedication of two parking spaces for the purpose of loading/unloading theater patrons
- Handicap Parking Request – 422 North 7th Street – resident's needs were real and legitimate and met all the guidelines.

Both of these requests received recommendations from the Traffic Committee, according to Rees. Since no action was taken by Council, the recommendations became effective on July 1, 2014.

BILL NO. 14-012

**AN ORDINANCE RATIFYING AND REAFFIRMING CITY OF HANNIBAL,
ORDINANCE NUMBER 3760; ESTABLISHING THE PROCEDURE TO DISCLOSE
POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR
CERTAIN MUNICIPAL OFFICIALS AND EMPLOYEES AS REQUIRED,
BIENNIALLY, BY MISSOURI STATE
STATUES 105.483 & 105.485.4**

FIRST READING

Motion was made by Council Member Louderman to give Bill No. 14-012 a first reading.
Motion was seconded by Council Member Locke.

Motion carried.

BILL NO. 14-013

**AN ORDINANCE TO AUTHORIZE THE MAYOR TO EXECUTE AMENDMENT #1
TO THE ORIGINAL CONTRACT BETWEEN THE CITY OF HANNIBAL AND
THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR
FUNDING OF A CRACKSEALING PROJECT AT THE
HANNIBAL MUNICIPAL AIRPORT**

FIRST READING

Motion was made by Council Member Dobson to give Bill No. 14-013 a first reading.
Motion was seconded by Council Member Locke.

Motion carried.

RESOLUTION NO. 1963-14

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
ENGINEERING/ARCHITECTURAL SERVICE AGREEMENT BETWEEN THE
CITY OF HANNIBAL AND MECO ENGINEERING COMPANY, INC FOR THE
RENOVATIONS OF THE CLEMENS'S FIELD GRANDSTAND ROOF IN THE
AMOUNT OF \$18,700**

Motion was made by Council Member Louderman to have the City Clerk read Resolution No. 1963-14 and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

Roll Call

Yes: Council Member Lionberger, Mayor Hark, Council Members Louderman, Locke and Dobson – 5

No: -0-

Absent: Council Member Hark and Mayor Pro Tem Knickerbocker - 2

Mayor Hark declared Resolution No. 1963-14 duly approved and adopted on this date.

RESOLUTION NO. 1964-13

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AIRPORT MANAGER AGREEMENT BETWEEN BARRON AVIATION PRIVATE FLIGHT SERVICES, LLC AND THE CITY OF HANNIBAL FOR FBO SERVICES AT THE HANNIBAL REGIONAL AIRPORT IN THE ANNUAL AMOUNT OF \$50,000

Motion was made by Council Member Locke to have the City Clerk read Resolution No. 1964-14 and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

Roll Call

Yes: Council Member Lionberger, Mayor Hark, Council Members
Louderman, Locke and Dobson – 5

No: -0-

Absent: Council Member Hark and Mayor Pro Tem Knickerbocker - 2

Mayor Hark declared Resolution No. 1964-14 duly approved and adopted on this date.

CLOSED SESSION

In Accordance with RSMo. 610-021(1) (2) & (3)

At this time, Mayor Hark entertained a motion to go into closed session, in accordance with RSMo 610-021, subparagraph one (1), two (2) & three (3), admitting himself, the rest of Council, City Manager Jeff LaGarce, City Attorney James Lemon, City Clerk Angelica Zerbonia, Tourism Director Gail Bryant and City Building Inspector Joey Burnham. Motion was made to go into closed session as Mayor Hark directed by Council Member Locke. Motion was seconded by Council Member Louderman.

Roll Call

Yes: Council Member Lionberger, Mayor Hark, Council Members
Louderman, Locke and Dobson – 5

No: -0-

Absent: Council Member Hark and Mayor Pro Tem Knickerbocker - 2

Motion carried.

OPEN SESSION

Motion was made by Council Member Louderman to return to open session. Motion was seconded by Council Member Locke.

Motion carried.

ADJOURNMENT

Motion was made by Council Member Dobson to adjourn. Motion was seconded by Mayor Hark.

Motion carried.