

OFFICIAL MINUTES OF THE PUBLIC HEARING

Tuesday, June 3, 2014
6:30 p.m.
Council Chambers

CALL TO ORDER

At the appointed time, Mayor Hark called the public hearing to order.

JEFF LAGARCE – CITY MANAGER Re: FISCAL YEAR 2014/15 BUDGET

Mayor Hark recognized City Manager LaGarce who turned the FY 2014/15 Budget presentation over to Finance Director Doug Warren. Warren explained that, after the proposed draft of the FY 2014-15 Budget had been completed, a budget workshop was held. During this workshop, many aspects of this budget were reviewed, with very few changes made.

Warren distributed a package in which he listed revenues for all funds, including grant funds, totaling approximately \$20 million. The total revenue for the General Fund will total approximately \$10.9 million, with \$2.6 million to be expended for the various capital building construction and repair processes. He noted that some of these expenditures, such as the street sweeper, the police fleet and the fire truck would be spread over a number of years. City Manager LaGarce pointed out that the fire truck was not included in this budget and Warren agreed, adding that the City would not take possession of the truck or make payment until the following fiscal year.

Finance Director Warren stated that the City now owns eighty-seven (87) vehicles, and as an FYI, \$280,000 was expended in fuel during the previous twelve months. He continued by stating that, currently, the City employees 141 full time employees, which will continue to fluctuate. Warren said that total full time employees had been attritioned significantly since, he began his tenure in 2008. At that time, there were 155 full time employees. Warren advised that the proposed budget was solid and balanced, containing no major issues of concern. Even though it is tight, revenues remain greater than expenditures.

There were several capital projects included in the Parks Department's budget, according to Finance Director Warren. These include:

- Swimming Pool
- Sports Fields
- Tennis Courts
- Grandstand repairs at Clemens Field
- Vehicle and mowers

He continued by mentioning other expenditures that were slated for the upcoming fiscal year budget, such as a street sweeper, Police vehicles (current fleet is four years old) and normal paving of City streets as well as street work on D'Ville.

A question was posed, regarding the purchase of the Police vehicles. Warren responded that all vehicles are replaced at the same time. In the past they were replaced at three-year intervals. Currently, this has been stretched to four years. He explained that there had been some discussion to continue the four-year cycle, by purchasing one extra vehicle. In this option, there would always be one vehicle 'resting or laid-off', then worked back into the schedule. In this way, each vehicle would accumulate fewer hours on its engine, allowing for an additional year before replacement. He advised that, with Police vehicles, the major concern is the number of hours on an engine instead of mileage, since there is much idling time. This option will extend the life of the entire fleet.

PUBLIC COMMENTS

City Manager LaGarce commented that it had been decided to give the four-year rotation a try, with regard to the Police vehicles, adding that approximately \$300,000 is being expended every three years. With a four-year cycle, approximately \$300,000 will be saved every twelve years, or \$24,000 per year. He also commented that the June sales tax report is due and added that, typically, June is the largest sales tax month of the year.

Next, a short discussion was held regarding the City's fuel usage. Mayor Hark questioned the \$280,190.00 of fuel usage and the possibility of converting some items from gasoline power to diesel power. City Manager LaGarce responded that there had been some discussion of converting a couple things from gasoline to natural gas, and he wanted to revisit these options. He commented that technologies available; however, those technologies are not always locally available. He added that the Street and Police Departments consume an incredible amount of fuel. Council Member Lionberger commented that Menard's fleet is run on propane, which might be a possibility. LaGarce advised that two years ago he and Parks Director Andy Dorian had attended a seminar focused on the conversion of cattsails to fuel. He added that the process was very exciting; however, staffing the conversion plant costs \$270,000/year.

Mr. John Tompko, a citizen, was recognized and commented that natural gas prices in Southern California are in the \$1.25/gallon range. He questioned whether there was federal grant funding available to assist Hannibal in either conversion or purchase of natural gas vehicles and acquiring the ability to have natural gas stations available for City vehicles.

City Manager LaGarce responded by stating that this option had been researched a number of times. He admitted that he was not familiar with the availability of grant funding; however, transit lines in major metro systems who have converted have literally bought their own gas plants, which is not an option for a City the size of Hannibal. To convert vehicles probably wouldn't be too expensive, according to LaGarce; but, to purchase, acquire or build the fueling stations would make this cost-prohibitive. He admitted that he was interested in revisiting these options, since technology changes quickly.

Council Member Dobson commented that his daughter had graduated from Johnson Community College in Overland Park, Kansas that had electric stations in campus parking areas where electric cars could be plugged in.

ADJOURNMENT

There being no other comments for or in opposition to the FY 2014-15 Budget, Mayor Hark adjourned the public hearing

OFFICIAL MINUTES OF THE PUBLIC HEARING

**Tuesday, June 3, 2014
6:45 p.m.
Council Chambers**

CALL TO ORDER

At the appointed time, Mayor Hark called the public hearing to order.

MARK REES – CITY ENGINEER

Re: Individual Local Historic Landmark – 311 N. 6th Street
(Clark & Maria Cruikshank)

City Engineer Mark Rees presented a petition by Clark and Maria Cruikshank, owners of 311 North 6th Street, who made a request to have this property become an individual local historic landmark. Rees added that this request had previously been heard by the Historic District Development Commission (HDDC) on April 28, 2014, who recommended that it be sent to the Planning & Zoning Commission. It was a topic at the Planning and Zoning meeting on May 15th. At that time, it was recommended by the P&Z Commission to be heard by Council, the third and final step required for approval of this petition.

PUBLIC COMMENTS

No comments were heard, for or against Clark & Marla Cruikshank's request.

ADJOURNMENT

There being no comments for or in opposition to Cruikshank's request for 311 North 6th Street to become an individual local historic landmark, Mayor Hark adjourned the public hearing.

OFFICIAL PROCEEDINGS OF THE CITY COUNCIL

Tuesday, June 3, 2014
Council Chambers
7:00 p.m.

ROLL CALL

Present: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Hark and Locke - 6

Absent: Mayor Pro Tem Knickerbocker - 1

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order. He then entertained a motion to excuse Mayor Pro Tem Knickerbocker from the meeting. Motion was made by Council Member Lionberger and seconded by Council Member Dobson, to excuse Mayor Pro Tem Knickerbocker, as directed by the Mayor.

Motion carried.

INVOCATION

At this time, Mayor Hark asked for a moment of silence to recognize the passing of Kenny White, a former Assistant to the City Engineer. Afterward, Council Member Lionberger gave the invocation.

PLEDGE OF ALLEGIANCE

Council Member Locke led the Pledge of Allegiance to the Flag. Then, Mayor Hark entertained a motion to amend the Council agenda to include a request from Street Superintendent Leon Wallace to waive the bidding process on the purchase of a street sweeper. Motion was made by Council Member Louderman to amend the agenda, as per Wallace's request. Motion was seconded by Council Member Locke.

Motion carried.

APPROVAL OF MINUTES Regularly Scheduled Council Meeting – May 20, 2014

Motion was made by Council Member Louderman to approve the minutes of the regularly scheduled Council meeting that was held on May 20, 2014. Motion was seconded by Mayor Hark.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
Second Half – May, 2014

Motion was made by Council Member Dobson to approve the payroll and claims for the second half of May, 2014. Motion was seconded by Mayor Hark.

Motion carried.

DAN JANES – LOAFERS CAR CLUB
Re: Request, Street Closure – Car Cruise-In
Saturday, September 13, 2014 – 1:00 p.m. – 9:30 p.m.

Mr. Dan Janes, representing the Loafer's Car Club, requested Council approval of their annual Reunion Cruise, to be held on September 13, 2014, from 1:00 p.m. until 9:30 p.m. He requested Council approval to utilize three sides of Central Park, including:

- 4th Street, from Broadway to Center Street
- Broadway, from 4th Street to 5th Street
- 5th Street, from Center to Broadway

Janes added that this year's request was similar to the request that was approved last year. He commented that there were 324 participants last year and the location worked very well. Motion was made by Council Member Lionberger to approve Jane's request. Motion was seconded by Council Member Hark.

Motion carried.

ROY G. HARK – MAYOR
Re: Approval of Appointments

Mayor Hark reminded Council of candidates presented at the last meeting for the Board of Adjustment and the Historic District Development Commission. These were:

BOARD OF ADJUSTMENT

- **Sharon Colbert – Reappointment for a term to expire May, 2019**

HISTORIC DISTRICT DEVELOPMENT COMMISSION

- **Sara North – Reappointment for a term to expire May, 2019**

He asked Council for their approval of these nominations. Motion was made by Council Member Louderman to approve Sharon Colbert's reappointment to the Board of Adjustment for a term to expire May, 2019 and Sara North's reappointment to the Historic District Development Commission for a term to expire May, 2019. Motion was seconded by Council Member Lionberger.

Motion carried.

JEFF LAGARCE – CITY MANAGER
Re: Letter of Appreciation – Animal Control Officer
Robert Stout

City Manager LaGarce read a letter of appreciation regarding Animal Control Officer Robert Stout. He explained that sometimes a nice letter is received from a citizen commending an employee who has demonstrated actions that have gone above and beyond their normal responsibilities. LaGarce then thanked Stout for his actions that prompted the letter of appreciation.

Re: Approval, Moses Bates Pub – Street Parking for Employees
North Street “Dead End”

Next, LaGarce presented an informal, third-party request from Bill Martin, owner of Moses Bates Pub. Since Martin has agreed to sacrifice some of his lot space for tour bus parking: and, based upon the logistics of this lot, it is likely to incur general tourist parking as well, he sought permission to utilize the stub at the lower end of North Street for his employee’s parking without fear of being ticketed. LaGarce assured Council; that this would be a “permission” the City would not enforce; however, it would be a favorable service to this business. No signage will be erected

LaGarce explained that staff has no objection since they have no particular use for this area, and it has only been utilized on occasion for vehicle parking during gateway monitoring and floodwall maintenance. No striping or painting was suggested by Mr. Martin; however, the City would continue maintenance there. Motion was made by Council Member Louderman to approve Martin’s request, as presented by City Manager LaGarce. Motion was seconded by Council Member Locke.

After a short roundtable discussion, motion carried.

Re: Fiscal Year 2014/15 Appropriations
(Bill No. 14-008, to follow)

Next on the agenda was introduction of Bill No. 14-008, to follow, regarding the FY 2014-15 appropriations. LaGarce reminded Council of the public hearing that was held prior to the meeting in which Finance Director Warren explained that appropriations and the proposed budget were the subjects of the recent budget workshop. During the public hearing, Warren gave details of the proposed budget and the appropriated funds. With Council approval, Bill No. 14-008 would receive a first reading later, during the meeting.

Re: Fiscal Year 2014/15 Officers and Employees Pay
(Bill No. 14-009, to follow)

Bill No. 14-009, according to City Manager LaGarce, regarded the proposed officer and employee pay for the upcoming FY 2014-15. He explained that there were no increases budgeted in the upcoming fiscal year, other than the Fire Department’s longevity plan. Bill

No. 14-009 would also receive a first reading later, during the meeting, with Council approval.

ANGELICA VANCE – CITY CLERK

**Re: Reduced Land Line Phone Services & Features – Confirmation of Service Order
AT&T
(Resolution No. 1956-14, to follow)**

City Clerk Angelica Vance presented the next item on the agenda, a request for approval of Resolution No. 1956-14, to follow, regarding the City’s landline services with AT&T. She explained that the existing contract with AT&T had expired. They have now offered a continuation of services with a Business Local Calling Service plan, which would provide for reduced landline phone services and features.

The City Clerk commented that, since landline services are being utilized less, fees are sometimes rising as high as \$72/line.

She stated that, after other options were explored, it was concluded that AT&T was the provider who best suited the City’s needs. Since they are a Missouri State Prime Vendor, the bidding process was unnecessary. Vance’s recommendation was for Council consideration and approval of Resolution No. 1956-14, to follow, that would authorize Mayor Hark to execute this service plan with AT&T to provide a 24-month term for landline services in the amount of \$28/line, base rate.

LEON WALLACE – STREET SUPERINTENDENT

Re: Bid Award Approval, Annual Materials

Next, on the evening’s agenda was a request for approval of the FY 2014-15 Street Department Materials bids, presented by Street Superintendent, Leon Wallace. At this time he also presented his recommendations for each bid. These were as follows:

<u>Bids</u>	<u>Item</u>	<u>Supplier</u>
SD-2014/15-1	Gasoline & Diesel Fuel	Big River Oil
SD-2014/15-2	Aggregates	Central Stone Co.
SD-2014/15-3	Snow Removal Salt	North American Salt Co.
SD-2014/15-4	Liquid Calcium Chloride	Sicalco
SD-2014/15-5	Concrete	Mark Twain Redi-Mix <i>and</i> Bleigh Ready Mix
SD-2014/15-6	CLSM (Flowable Fill)	Bleigh Ready Mix <i>and</i> Mark Twain Redi-Mix
SD-2014/15-7	Asphalt	Diamond Asphalt <i>and</i> C.B. Asphalt, Inc.
SD-2014/15-8	Cold Patch	Diamond Construction <i>and</i> C.B. Asphalt, Inc.

Motion was made by Council Member Lionberger to approve the bid recommendations of Street Superintendent Wallace. Motion was seconded by Council Member Dobson.

Motion carried. At this time, Wallace asked to waive the bidding process and purchase approval of a used street sweeper. Wallace explained that a new sweeper would cost between \$240,000 and \$250,000; however, the price quoted by Elgin for the used one was \$120,000. Motion was made by Council Member Dobson and seconded by Council Member

Lionberger to approve Wallace's request to waive the bidding process and purchase the used street sweeper from Elgin in the amount of \$120,000.00.

Motion carried.

MARK REES – CITY ENGINEER

Re: Individual Local Historic Landmark – 311 North 6th Street

Clark & Maria Cruikshank

(Bill No. 14-010, to follow)

City Engineer Mark Rees reminded Council of a public hearing that was held prior to the regular Council meeting, regarding the request of Clark and Maria Cruikshank to have 311 North 6th Street designated as an individual local historic landmark. Bill No. 14-010, regarding this request will be given a first reading, later during the meeting, with Council approval.

Re: Sleep Inn Hotel Subdivision – Plat Approval and Acceptance

Bross Family Limited Partnership #1

(Bill No. 14-011, to follow)

Rees explained that a request had recently been received from the Bross Family Partnership #1 for a subdivision, to be located in the vicinity of Hannibal Regional Hospital. The final plat of this subdivision, known as Sleep Inn Hotel Subdivision, was approved by the Planning and Zoning Commission on May 15th. It was the recommendation of DPW, as well as the P&Z Commission, to seek Council approval of Bill No. 14-011 that would accept the Sleep Inn Hotel Subdivision. This bill will be presented for a first reading later, during the meeting.

In response to a question, Rees explained that the street name associated with this subdivision would be Lake View.

PHYLLIS NELSON – CITY COLLECTOR

Re: Approval, End of Year Budget Adjustments

City Collector Phyllis Nelson introduced the first of three issues that she was to present, a request for Council approval of 2013-14 fiscal year-end budget adjustments. She explained that the requested adjustments would be done, as necessary, for each fund between expenditure lines and possibly departments. She assured Council that no money would be adjusted between funds without Council's permission. Nelson advised that this housekeeping task, that requires Council approval, is done each year. Motion was made by Council Member Louderman to approve Nelson's request. Motion was seconded by Council Member Locke.

Motion carried.

Re: Approval, Delinquent Tax Report & Write-off

Next, City Collector Nelson made a request for Council approval to write-off the 2010 delinquent personal property taxes totaling \$25,959.45, since State Statutes prohibit taking legal action against delinquent personal property taxes that are more than three years past due. She added that this amount may decrease prior to actual write-off date of June 30, 2014. Nelson stated that this procedure would be followed for one more year, after that the county would assume the responsibility of collections. According to the Collector, a higher percentage of these taxes are being paid since city tax collection is being performed by the county. She believed this was because county taxes must be paid prior to purchase/renewal of car license plates. Motion was made by Council Member Louderman to approve the request of the City Collector. Motion was seconded by Council Member Dobson.

Motion carried.

Re: 2013/14 Fiscal Year Budget – Amendment No. 3

(Resolution No. 1957-14, to follow)

Nelson's final item on the evening's agenda was the introduction of Resolution No. 1957-14. She explained that the purpose of this resolution was to clean-up some items that occurred after the budget was approved last year, such as the storm damage of May 20, 2013. Related expenses occurred last fiscal year; however, reimbursements were received during the current fiscal year. Other items included:

- Tree purchases for Main Street (residents paid 50%)
- Fire Department donations
- Welcome to Hannibal signage
- Grant funding for a crack-seal project at the airport

Resolution No. 1957-14 regarding Amendment No. 3 of the 2013/14 FY Budget, would adjust these items to correct the current budget. This will be presented for Council approval later in the meeting.

RESOLUTION NO. 1956-14

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A TWO YEAR CONFIRMATION OF SERVICE ORDER, *OPTION B*, BETWEEN THE CITY OF HANNIBAL AND AT&T FOR THE PURPOSE OF PROVIDING REDUCED RATE LANDLINE PHONE SERVICES AND FEATURES

Motion was made by Council Member Dobson to have the City Clerk read Resolution No. 1956-14, and call the roll for adoption. Motion was seconded by Council Member Lionberger.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Hark and Locke – 6

No: -0-

Absent: Mayor Pro Tem Knickerbocker - 1

Mayor Hark declared Resolution No. 1956-14, duly approved and adopted on this date.

RESOLUTION NO. 1957-14

A RESOLUTION AMENDING THE FY-2014 BUDGET TO RECOGNIZE ADDITIONAL REVENUES AND EXPENDITURES RELATIVE TO STORM DAMAGE, TREE PURCHASES, FIRE DEPT. DONATIONS, “WELCOME TO HANNIBAL” SIGNAGE AND AIRPORT CRACKSEAL PROJECT (NO. 3)

Motion was made by Council Member Locke to have the City Clerk read Resolution No. 1957-14, and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Louderman, Hark and Locke – 6

No: -0-

Absent: Mayor Pro Tem Knickerbocker - 1

Mayor Hark declared Resolution No. 1957-14, duly approved and adopted on this date.

BILL NO. 14-008

AN ORDINANCE APPROVING THE FISCAL YEAR 2014-2015 BUDGET AND APPROPRIATIONS TO THE VARIOUS DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCIES OF THE CITY GOVERNMENT OF THE CITY OF HANNIBAL, MISSOURI FOR THE FISCAL YEAR ENDING JUNE 30, 2015

FIRST READING

Motion was made by Council Member Louderman to give Bill No. 14-008 a first reading. Motion was seconded by Council Member Dobson.

Motion carried.

BILL NO. 14-009

**AN ORDINANCE TO PAY OFFICERS AND EMPLOYEES OF THE CITY OF
HANNIBAL, MISSOURI FOR THE
FISCAL YEAR 2014/2015**

FIRST READING

Motion was made by Council Member Hark to give Bill No. 14-009 a first reading. Motion was seconded by Council Member Louderman.

Motion carried.

BILL NO. 14-010

**AN ORDINANCE OF THE CITY OF HANNIBAL NOMINATING 311 N 6th STREET
IN MARION COUNTY, HANNIBAL, MISSOURI TO BECOME AN INDIVIDUAL
LOCAL HISTORIC LANDMARK**

FIRST READING

Motion was made by Council Member Dobson to give Bill No. 14-010 a first reading. Motion was seconded by Council Member Locke.

Motion carried.

BILL NO. 14-011

**AN ORDINANCE APPROVING AND ACCEPTING THE PLAT OF SLEEP INN
HOTEL, A SUBDIVISION LYING IN PART OF THE NORTH HALF OF THE
NORTHEAST OF SECTION 27, T57N. R5W, IN THE CITY OF HANNIBAL,
MARION COUNTY, MISSOURI**

FIRST READING

Motion was made by Council Member Louderman to give Bill No. 14-011 a first reading. Motion was seconded by Council Member Dobson.

Motion carried.

ADJOURNMENT

Motion was made by Council Member Hark to adjourn the meeting. Motion was seconded by Council Member Louderman.

Motion carried.