

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, December 1, 2015
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Members Lionberger, Mayor Hark, Council Members Van Hoose, and Hark - 4

Absent: Council Member Locke, Mayor Pro Tem Knickerbocker, and Council Member Dobson - 3

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

The invocation was given, at this time, by Council Member Van Hoose.

PLEDGE OF ALLEGIANCE

Council Member Hark led the Pledge of Allegiance to the Flag.

Motion was made by Council Member Lionberger to excuse Council Member Dobson, Locke, and Mayor Pro Tem Knickerbocker. Motion seconded by Council Member Van Hoose.

Motion carried.

APPROVAL OF MINUTES Regularly Scheduled Council Meeting – November 17, 2015

Motion was made by Council Member Hark to approve the Council minutes of the last regular Council meeting that was held on November 17, 2015. Motion was seconded by Council Member Lionberger.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
Second Half – November, 2015

Motion was made by Council Member Van Hoose to approve the payroll and claims for the second half of November, 2015. Motion was seconded by Council Member Hark.

Motion carried.

ROY G. HARK – MAYOR
Re: Recommendation of Appointment

Mayor Hark made the following recommendation:

POLICEMEN AND FIREFIGHTERS’S RETIREMENT BOARD OF TRUSTEES:

- Pat Benson – reappointment for a term to expire December, 2018

This nomination will be considered for approval at the next regular Council meeting, to be held December 15, 2015.

JEFF LAGARCE – CITY MANAGER
Re: Council Confirmation of Appointment – Hannibal Fire Chief
Sean Hampton

City Manager LaGarce recommended Sean Hampton for appointment as Hannibal’s Fire Chief. Sean has served as Assistant Chief since 2011 and through his service has a great depth of experience. LaGarce requested Council’s approval of the appointment. Motion was made by Council Member Hark to confirm appointment of Sean Hampton as Hannibal Fire Chief. Motion was seconded by Council Member Lionberger.

Motion Carried.

Sean Hampton then addressed the Council, thanking the City Manager for entrusting him in this position and that he was looking forward to the challenge. His goal will continue to be focusing on protecting the lives of the citizens of Hannibal.

Re: Tree Improvement & Maintenance (TRIM) Grant Acceptance
Cooperative Agreement
Missouri Department of Conservation
(Resolution No. 2022-15, to follow)

Jeff LaGarce, City Manager, informed council that a TRIM Grant application was submitted to the Missouri Department of Conservation in May 2015. The \$3,908 grant has been

awarded; Resolution No. 2022-15, to follow, approving a Cooperative agreement with the Missouri Department of Conservation is necessary for acceptance.

The grant will provide the funding to hire a tree expert in order train employees and Tree Board Members on the planting and care of tree inventories. The extensive training will consist of two (2) sessions; each lasting 4 hours. One will be held in late winter, and the other in early spring. If approved, the staff will soon seek approval to contract with ISA-Certified Arborist Cory Meyer of *Ecological Resource Consultants*.

Staff recommends approval of the Resolution authorizing the Mayor to execute a Cooperative Grant Agreement with the Missouri Department of Conservation in the amount of \$3,908 for acceptance and implementation of the 2015/16 TRIM Grant.

ANDY DORIAN – DIRECTOR, PARKS & RECREATION
Re: Bid Award Approval, Tree Removal – City/BPW Cooperative Agreement
Townsend Tree Service Company

Andy Dorian, Director of Parks & Recreation, informed Council that during the course of a year, the Parks and Recreation Department occasionally has the need for Professional Tree Trimming Services to remove problematic trees. Parks Staff trims and removes most of their problem trees internally but sometimes due to the size of a tree or its location we need professional assistance.

Often times these instances are emergencies when a tree is posing an immediate threat to the public. The Parks Department has been working with the BPW to develop a way to utilize their tree trimmers who they have on contract for these situations. In April of 2015, the Hannibal Board of Public Works went out for sealed bid for right-of-way tree trimming maintenance and accepted the low bid from Townsend Tree Service Company. At that time, he requested that work for the City of Hannibal also be included in that sealed bid process. The BPW included a clause in the bid specs which stated, "From time to time, it may be necessary for the vendor's crews to be assigned work for other HBPW Departments or for the City of Hannibal. The vendor shall cooperate with and provide services to said other municipal divisions as required".

Andy requested City Council's approval to piggy back off the HBPW's bid process and utilize Townsend Tree Service Company for tree removal when Parks staff cannot perform the job. This option will allow them quicker response time to problematic trees. The Parks Department would still have the right to hire other professional tree service companies if the need should arise. He then thanked HBPW staff for being helpful during this process. Motion was made by Council Member Lionberger to approve Andy's request. Motion was seconded by Council Member Van Hoose.

Motion carried.

RESOLUTION NO. 2022-15

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE AGREEMENT WITH THE MISSOURI DEPARTMENT OF CONSERVATION FOR ACCEPTANCE AND IMPLEMENTATION OF A 2015/16 TRIM GRANT IN THE AMOUNT OF \$3,908

Motion was made by Council Member Lionberger to have the City Clerk read Resolution No. 2022-15 and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

Roll Call

Yes: Council Members Lionberger, Mayor Hark, Council Members Van Hoose, and Hark - 4

No: -0-

Absent: Council Member Locke, Mayor Pro Tem Knickerbocker, and Council Member Dobson - 3

Mayor Hark declared Resolution No. 2022-15 duly approved and adopted on this date.

BILL NO. 15-026

AN ORDINANCE RESTRUCTURING THE PUBLIC WORKS DEPARTMENT TO ELIMINATE THE POSITION OF STREET DEPARTMENT SECRETARY WHILE SIMULTANEOUSLY COMBINING THOSE DUTIES WITH THE DPW MANAGEMENT ASSISTANT POSITION

Second & Final Reading

Motion was made by Council Member Hark to give Bill No. 15-026 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Van Hoose.

Motion carried.

Roll Call

Yes: Council Members Lionberger, Mayor Hark, Council Members Van Hoose, and Hark - 4

No: -0-

Absent: Council Member Locke, Mayor Pro Tem Knickerbocker, and Council Member Dobson - 3

Mayor Hark declared Bill No. 15-026 duly approved and adopted on this date.

CLOSED SESSION
In Accordance with RSMo. 610-021 (1)

At this time, Mayor Hark entertained a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph, three (3), admitting himself, City Council, City Manager LaGarce, City Attorney James Lemon, City Clerk Angelica Vance and Deputy Clerk Tiffany Rubemeyer. Motion was made by Council Member Hark to enter into Closed Session. Motion was seconded by Mayor Hark.

Roll Call

Yes: Mayor Hark and Council Member Hark - 2

No: Council Members Lionberger and Van Hoose -2

Absent: Council Member Locke, Mayor Pro Tem Knickerbocker, and Council Member Dobson - 3

Since the roll call was dead-locked with a 2-2 vote, no closed session was held.

ADJOURNMENT

Motion was made by Council Member Hark to adjourn the meeting. Motion was seconded by Council Member Lionberger.

Motion carried.