

## **OFFICIAL COUNCIL PROCEEDINGS**

**Tuesday, July 7, 2015  
Council Chambers  
7:00 p.m.**

### **ROLL CALL**

**Present:** Council Members Dobson, Lionberger, Mayor Hark, Council Member Van Hoose and Hark -5

**Absent:** Council Member Locke and Mayor Pro Tem Knickerbocker - 2

### **CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

### **INVOCATION**

The invocation was given, at this time, by Council Member Van Hoose.

### **PLEDGE OF ALLEGIANCE**

Council Member Lionberger led the Pledge of Allegiance to the Flag. Mayor Hark entertained a motion to excuse Council Member Locke and Mayor Pro Tem Knickerbocker from the proceedings. Motion was made by Council Member Lionberger to excuse Council Member Locke and Mayor Pro Tem Knickerbocker from the evening's proceedings. Motion was seconded by Council Member Dobson.

Motion carried.

### **APPROVAL OF MINUTES**

**Closed Session Meeting – July 6, 2010 & October 5, 2010**

**Closed Session Meeting – September 7, 2010**

**Closed Session Meeting – November 6, 2012**

**Closed Session Meeting – October 15, 2013**

**Regularly Scheduled Council Meeting – June 16, 2015**

Council Member Van Hoose to approve the minutes listed by Mayor Hark. Motion was seconded by Council Member Dobson.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS**  
**Second Half – June, 2015**

Motion was made by Council Member Dobson to approve the payroll and claims for the second half of June 2015. Motion was seconded by Council Member Hark.

Motion carried.

**KEN & LISA MARKS – HANNIBAL HISTORY MUSEUM**  
**Re: Request, Street Closures – Big River Steampunk Festival**  
September 5 – 7, 2015

Lisa Marks, from the Hannibal History Museum, presented the next request for use of Main Street (between Center Street and Hill Street), Center and Bird Streets (between Main Street and the alley) to be used, with Council approval, to hold an event, known as the 2<sup>nd</sup> Annual Big River Steampunk Festival, September 5-7, 2015. Motion was made by Council Member Dobson to approve Marks' request. Motion was seconded by Council Member Lionberger.

Motion carried. At this time, Marks' informed Council that the Quincy Herald Whig had recently purchased the Hannibal Magazine. The Herald Whig will take over the publishing of this magazine with the August issue; and, according to Marks, the cover will showcase the Steampunk Festival, with a large portion of the editorial dedicated to the festival, as well.

**TONI MONETTE – ZETA PHI BETA SORORITY**  
**Re: Request, Street Closures – Zeta Day in Hannibal Parade**  
Saturday, August 8, 2015 – 9:00 a.m. – 11:00 a.m.

Deputy Clerk Vance advised that Ms. Monette had been unsure whether or not she would be able to have a representative present; therefore, Vance had agreed to present the request on Zeta Phi Beta Sorority's behalf if this occurred. The request was for Council approval of an event, known as Zeta Day in Hannibal, on Saturday, August 8, 2015 approval of street closures during the parade, occurring between 9:00 a.m. and 11:00 a.m. on that day, with Council approval.

City Clerk Vance explained that the typical parade route would begin at Save-A-Lot parking lot and end at North Street. She added that several other events would be held throughout the community on that date. The event request had previously been routed through all departments with no particular comments or concerns, pending receipt of the certificate of insurance. Motion was made by Council Member Dobson to approve the event, pending receipt of insurance certificate. Motion was seconded by Council Member Van Hoose.

Motion carried.

**ROY G. HARK – MAYOR**  
**Re: Recommendation of Appointment**

Mayor Hark made the following recommendation:

**BOARD OF ADJUSTMENT**

- Jerry Irick – reappointment for a term to expire May, 2020

This nomination will be considered for approval at the next regular Council meeting, to be held on July 21, 2015.

**JAMES LEMON – CITY ATTORNEY**  
**Re: Riverfront Property – Lease Agreement**  
Riverboat Excursions, Inc.  
(Resolution No. 2002-15, to follow)

At this time, City Attorney Lemon presented the lease agreement with Riverboat Excursions, Inc. for Council approval. Lemon explained that there had been no formal, written lease in past years; however, this would memorialize the terms for future reference. He asked Council approval of related Resolution No. 2002-15, to follow, that would authorize the Mayor to execute this lease with Riverboat Excursions. It was noted at this time that, since Captain Terry was concerned that his port would be ‘swept away’ in light of the Viking River Cruise initiative, a clause was added to the lease that back-pay for previous years’ leasing, owed by Terry, would not be pursued, should this occur. Terry was assured, however, that this was not the City’s intention, since his business was a vital part of the City’s tourist attractions and continued to be very successful.

**JEFF LAGARCE – CITY MANAGER**  
**Re: Old Baptist Cemetery Civil War Sign Mount – Financial Match**

City Manager LaGarce explained that the Missouri Civil War Heritage Foundation, a not-for-profit Civil War group based out of St. Louis, MO, has created a series of *U.S. Grant Trails* and provided maps to people who wish to tour these places. Since the City of Hannibal is on the U.S. Grant Trail map; and this group have committed to install two signs in Hannibal, a blue highway sign, most likely to be installed at the corner of 3<sup>rd</sup> and North Streets, and one, designed for ground mounting at the Old Baptist Cemetery because of the Civil War soldiers buried there. This sign will tell the story of the Old Baptist Cemetery and of the Civil War in this region.

This group will fund the bulk of the \$2,500 sign; however, they have inquired whether a historic foundation exists that could provide a \$1,000 match for this project. Since there is no foundation - the City of Hannibal is the sole owner of the Old Baptist Cemetery – the City Manager thought it was appropriate for the City to fund the \$1,000 match for this sign. LaGarce assured Council that he had not committed to anything but was seeking Council’s

approval to implement this funding request. Motion was made by Council Member Lionberger to approve LaGarce's request. Motion was seconded by Council Member Dobson.

Motion carried.

### **Re: Implementation, Tornado Shelter Alternative Program**

The City Manager explained that recently, because of the City's lack of certified tornado shelters for the public, Council Member Dobson had asked staff to explore options to provide this service to its citizens. He added that this is particularly important for residents living in mobile homes, those living in homes without basements, or pedestrians/tourists caught outdoors during tornado producing weather.

In the draft program that has been developed over a 90-day period, these areas would not be tornado-certified, but would provide alternatives for people that are statistically safer than remaining in their homes. According to the City Manager, in the event of a tornado watch/warning, Code Red would send out an alert informing citizens of the threat and advising them, if they wish, to seek shelter at one of those provided.

As part of this process, area churches were asked to partner with the City to provide these "temporary tornado shelters" and, initially, three churches agreed; however, one later declined. (Emergency Management Director John Hark contacted LaGarce, advising that another church had expressed interest in participating.) The participating churches committed to have personnel available to provide access if/when the alternative sheltering occurrences are triggered.

If approved, the program description would be placed on the City's website and brochures would be placed on front doors of mobile homes in Hannibal. Hopefully the local newspaper would cover the program, as well. LaGarce also advised that this program would be for immediate storm only, not long-term sheltering. Motion was made by Council Member Dobson to approve implementation of this program. Motion was seconded by Council Member Hark.

Motion carried. City Manager LaGarce asked Council approval to set a Special Call Council Meeting to be held on Tuesday, July 28, 2015, at 5:30 p.m., for the purpose of giving the ordinance for the airport taxiway improvements a second and final reading, allowing the Mayor to execute the related contract. He explained that the bids were opened in May or June and much negotiations have been done since that time. The ordinance will be scheduled for a first reading during the July 21, 2015 Council meeting. Motion was made by Council Member Van Hoose to allow City Manager LaGarce to schedule a Special Call Council meeting on that date. Motion was seconded by Council Member Lionberger.

Motion carried.

**RICH DAUMA – STREET SUPERINTENDENT**  
**Re: Bid Award Approval, Asphalt & Cold Patch**  
Diamond Construction & CB Asphalt

Street Superintendent Rich Dauma explained that bids for asphalt and cold patch were re-opened on Thursday, June 11, 2015. As the result, Dauma made the following recommendation:

<u>Item</u>	<u>Supplier</u>
Asphalt	C.B. Asphalt
Cold Patch	C.B. Asphalt

Motion was made by Council Member Hark to approve the bid recommendations of the Street Superintendent, as presented. Motion was seconded by Council Member Lionberger.

Motion carried.

**DOUG WARREN – FINANCE DIRECTOR**  
**Re: Annual Audit Services – Wade-Stables P.C.**  
(Resolution No. 2001-15, to follow)

Finance Director Doug Warren explained that bids had been let for auditing services, resulting in two respondents. Of the two bids, Wade Stables submitted the lowest, most favorable bid, in the amount of \$49,700.00 for the City of Hannibal, its components and the Hannibal Board of Public Works, combined. For this reason, Warren recommended Council approval to accept this bid and added that the City is aware of Wade Stable's quality of work since it has been performed in past years, flawlessly.

Warren advised that the required audit, to be completed this year, will be the more extensive A-133 Single Audit (more depth and more sampling of data) because of the utilization of Federal and State Grants in excess of \$500,000.00 during the fiscal year. If approved by Resolution No. 2001-15, to follow, the audit, to begin sometime in August, would include the Library Fund, the Board of Public Works and all City funds.

**RESOLUTION NO. 2001-15**

**A RESOLUTION AUTHORIZING AND APPROVING A CONTRACT PROVIDING FOR TWO ADDITIONAL ONE-YEAR CONTRACTS WITH WADE-STABLES P.C. FOR AUDIT SERVICES FOR THE CITY OF HANNIBAL INCLUDING LIBRARY, and BOARD OF PUBLIC WORKS IN THE YEAR ONE AMOUNT OF \$47,300**

Motion was made by Council Member Lionberger to have the City Clerk read Resolution No. 2001-15 and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

**Roll Call**

**Yes:** Council Members Dobson, Lionberger, Mayor Hark, Council Member Van Hoose and Hark -5

**No:** -0-

**Absent:** Council Member Locke and Mayor Pro Tem Knickerbocker - 2

Mayor Hark declared Resolution No. 2001-15 duly approved and adopted on this date.

**RESOLUTION NO. 2002-15**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A THREE (3) YEAR LEASE AGREEMENT WITH RIVERBOAT EXCURSIONS, INC. DBA MARK TWAIN RIVERBOAT COMPANY, FOR USE OF PROPERTY LOCATED ON THE HANNIBAL RIVERFRONT**

Motion was made by Council Member Van Hoose to have the City Clerk read Resolution No. 2002-15 and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

**Roll Call**

**Yes:** Council Members Dobson, Lionberger, Mayor Hark, Council Member Van Hoose and Hark -5

**No:** -0-

**Absent:** Council Member Locke and Mayor Pro Tem Knickerbocker - 2

Mayor Hark declared Resolution No. 2002-15 duly approved and adopted on this date.

**CLOSED SESSION  
In Accordance with RSMo. 610-021 (1)**

At this time, Mayor Hark asked for a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph 1, admitting himself, rest of Council, City Attorney Lemon, City Clerk Vance, City Manager LaGarce, and DPW Superintendent Chaplin. Motion was made by Council Member Van Hoose to go into closed session, admitting those that Mayor Hark named. Motion was seconded by Council Member Hark.

**Roll Call**

**Yes:** Council Members Dobson, Lionberger, Mayor Hark, Council Member Van Hoose and Hark -5

**No:** -0-

**Absent:** Council Member Locke and Mayor Pro Tem Knickerbocker - 2

Motion carried.

**OPEN SESSION**

Motion was made by Council Member Hark to return to open session at this time. Motion was seconded by Council Member Dobson

Motion carried.

**ADJOURNMENT**

Motion was made by Council Member Dobson to adjourn. Motion was seconded by Council Member Hark