

**CITY OF HANNIBAL
OFFICIAL PUBLIC HEARING**

**Tuesday, June 2, 2015
6:30 p.m.
Council Chambers**

CALL TO ORDER

At the appointed time, Mayor Hark called the public hearing to order.

BRIAN CHAPLIN – DPW SUPERINTENDENT

Re: Rezoning, Rt. W & Highway 61
E-Commercial to B-Multiple Family
Preferred Family Healthcare

DPW Superintendent Brian Chaplin explained that the reason for the public hearing was for citizens to be heard, regarding a Preferred Family Healthcare request for re-zoning of property located at Highway 61 and Route W from E-Commercial to B-Multi-Family. This rezoning request was the topic of discussion during the May 21st Planning & Zoning Meeting, where it was approved and recommended for Council approval. He continued by saying that this was the same project that was originally planned for Stardust Drive.

Ms. Pamela Layhee, a representative of Preferred Family Healthcare was in attendance and provided details to Council, with regard to the project. She stated that funding had been received from the Missouri Housing Development Commission to construct twenty-five (25) low income apartment units. The majority of these units would be two-bedroom, with a small number of one and three-bedroom units. Long-term, there is some consideration to relocate their federally-qualified healthcare center, which is currently located on Communications Drive, to this location, but that is not in the immediate plan.

PUBLIC COMMENTS

Mr. Jason Janes explained that he would be presenting a subdivision plat to Council for approval, at a later date, so that the lots will conform to the zoning code. Mayor Hark asked if there were additional questions or comments from the public; however, no one responded.

ADJOURNMENT

Since no one else wished to speak, for or against the rezoning, Mayor Hark declared that the public hearing would be adjourned.

**CITY OF HANNIBAL
OFFICIAL PUBLIC HEARING**

**Tuesday, June 2, 2015
6:45 p.m.
Council Chambers**

CALL TO ORDER

At the appointed time, Mayor Hark called the public hearing to order.

**DOUG WARREN – FINANCE DIRECTOR
Re: Fiscal Year 2015/16 Budget**

Mayor Hark recognized Finance Director Doug Warren who made the 2015/16 Budget presentation. Warren explained that, after the proposed draft of the FY 2015-16 Budget had been completed, a budget workshop was held. During the workshop, many aspects of this budget were reviewed, changes were initiated and the approved changes have now been made, with the exception of a few minor ones that will be presented at the second reading of the bill in two weeks.

Warren reminded Council that the budget is a financial plan, a policy document, an operating guide and a communications device for the City of Hannibal. This budget's entire revenue for all aspects of the City of Hannibal totaled \$22,601,000.00 and the total expenditures were \$22,807,000.00. As anticipated, revenues will be slightly out-spent, according to Warren, who added that the reason for this is because of the volume of Parks projects, scheduled for the upcoming fiscal year. They do have ample reserves and will complete the year maintaining this healthy reserve.

Warren stated that Tourism would also outspend revenues in the 2015/16 Budget by a very slight margin; however, this was approved by Council during a recent Council meeting along with the plan for the spending. Warren advised that the final version of the 2015/16 Budget included a 2% salary increase, across the board. He added that 1% had initially been presented; but was increased to 2% at the budget workshop on May 20, 2015.

Staff was very conservative in their estimation of revenues this fiscal year with sales taxes estimated as rising by 2% from the prior year (The State of Missouri projected a rise of 2.3%). Property taxes, the City's single largest revenue source, were estimated at an increase of 1%. With regard to the new use tax, Warren indicated that it was kept conservative since staff was unsure how to budget, deciding to wait and see what is received from the State of Missouri. Revenue of the General Fund totaled \$11,882,000.00 and expenses totaled \$10,640.00, which will bring the General Fund's reserve to \$1.112 Million or a reserve of 10.46%. Warren stated that he would address any questions or concerns.

PUBLIC COMMENTS

No one had any questions or concerns to voice, at this time.

ADJOURNMENT

There being no other comments for or in opposition to the FY 2015-16 Budget, Mayor Hark adjourned the public hearing

OFFICIAL COUNCIL PROCEEDINGS

Tuesday, June 2, 2015
Council Chambers
7:00 p.m.

ROLL CALL

Present: Council Members Van Hoose, Hark, Locke, Dobson and
Mayor Hark - 5

Absent: Mayor Pro Tem Knickerbocker and Council Member Lionberger -
2

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

The invocation was given, at this time, by Council Member Van Hoose.

PLEDGE OF ALLEGIANCE

Council Member Dobson led the Pledge of Allegiance to the Flag. Mayor Hark entertained a motion to excuse Mayor Pro Tem Knickerbocker and Council Member Lionberger from the proceedings. Motion was made by Council Member Locke to excuse Mayor Pro Tem Knickerbocker and Council Member Lionberger from the evening's proceedings. Motion was seconded by Council Member Dobson.

Motion carried.

APPROVAL OF MINUTES Regularly Scheduled Council Meeting – May 19, 2015

Motion was made by Council Member Hark to approve the minutes of the last regular Council meeting that was held on May 19, 2015. Motion was seconded by Council Member Locke.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half - May 2015

Motion was made by Council Member Van Hoose to approve the payroll and claims for the first half of May 2015. Motion was seconded by Council Member Dobson.

Motion carried.

MELISSA CUMMINS – MARK TWAIN MUSUEM
Re: Request, Alcohol Sales & Public Consumption – Music under the Stars
June 4 – August 20, 2015 – 6:00 p.m. – 9:00 p.m.

Melissa Cummins, representing the Mark Twain Museum, came before Council with a request for permission to allow alcohol to be sold and consumed during the summer events known as the “Music under the Stars” being held on the Historic Hill Street. The sale of alcohol, if approved, would take place during these events, scheduled from June 4th through August 20th, 2015, from 6:00 p.m. until 9:00 p.m. Motion was made by Council Member Locke to approve Cummins’ request. Motion was seconded by Council Member Dobson.

Motion carried.

SHAWN SMITH – FISHING FOR FREEDOM
Re: Request, Street Closure – Weigh-in/Parade
Sunday, June 7, 2015 – 12:00 p.m. – 1:30 p.m.

Mr. Shawn Smith, speaking on behalf of “Fishing for Freedom”, an event that has been held in Quincy, IL for five years and the fifth largest “Fishing for Freedom” event in the United States, the largest being in Fort Hood, Texas. This year, event planners have requested that Hannibal be involved, and Nipper Park is the planned venue. Smith’s request was for Council approval of a parade permit on that Saturday, following the scheduled weigh-in. In response to a question posed by Mayor Hark, Smith assured Council that no additional insurance was required to participate in the event. Motion was made by Council Member Locke to approve Smith’s request. Motion was seconded by Council Member Van Hoose.

Motion carried.

ROY G. HARK – MAYOR
Re: Recommendation of Appointments

Mayor Hark made the following recommendations:

- HISTORIC DISTRICT DEVELOPMENT COMMISSION
- **Dena Ellis – Reappointment for a term to expire May, 2020**

BOARD OF ADJUSTMENT

- **Robert Saxbury – Reappointment for a term to expire May, 2020**

HANNIBAL EMPLOYEE BENEFIT TRUST BOARD

- **Ryan Rapp – Reappointment for a term to expire May, 2018**
- **Sue Lewis – Reappointment for a term to expire May, 2018**

These nominations will be considered for approval at the next regular Council meeting, to be held on June 16, 2015.

**GAIL BRYANT, DIRECTOR – HANNIBAL CONVENTION & VISITORS BUREAU
Re: Loafer’s Car Club – Certificate of Appreciation**

HCVB Director Gail Bryant was recognized, then invited the members of the Loafer’s Car Club to the podium. Bryant explained that their car show, held in May, marked the club’s 20th year hosting this annual event that continues to bring many people to Hannibal. She added that they also host a fall Cruise-In that is very popular. She thanked them for their commitment to tourism and expressed her appreciation to the club on behalf of the City of Hannibal for their continued service to the community. Mayor Hark presented a certificate of appreciation to the attendees.

Re: Promote Missouri, Marketing Matching Grant Program – Acceptance of Award
Missouri Division of Tourism
(Resolution No. 1999-15, to follow)

Next, Bryant presented a request to Council to approve and accept a grant award from the Missouri Division of Tourism. She explained that a grant application was submitted to their Promote Missouri Fund Program for FY2016, and the HCVB was subsequently awarded the matching grant in the amount of \$45,000.00. This grant, if acceptance is approved by Council, will assist with advertising in the leisure travel markets.

Bryant assured Council that the matching funds had already been included in the Bureau’s FY2016 budget. She asked for approval to allow the Mayor to enter in to an agreement with the Missouri Division of Tourism accepting the matching grant award for \$45,000 in the Promote Missouri Fund Program. This would be done with the approval of related Resolution No. 1999-15, to follow.

**ANGELICA N. VANCE, MRCC – CITY CLERK
Re: Bid Award Approval, Random Drug & Alcohol Testing Services**
Hannibal Clinic

City Clerk Vance explained that bids were recently let and received for the City’s random drug and alcohol testing program with two (2) respective bidders, one from the City’s current provider, Hannibal Regional Medical Group, and a second from Hannibal Clinic.

After reviewing the bids, it was Vance’s recommendation that the low bid from Hannibal Clinic be accepted. The amounts that were bid by Hannibal Clinic were, as follows:

- DOT Drug Test - \$30.00
- Non-DOT Drug Test - \$20.00
- Alcohol Test - \$20.00
- Randomization Program - No Charge

This was for a three-year contract, according to the City Clerk, who added that the Clinic recently provided the Employee Benefit Trust Board sponsored wellness clinic, which resulted in, not only the lowest cost, but excellent results in care and services. Motion was made by Council Member Dobson to award the bid for the random drug and alcohol testing services to Hannibal Clinic. Motion was seconded by Council Member Locke.

Motion carried.

BRIAN CHAPLIN – DPW SUPERINTENDENT

Re: Rezoning, E-Commercial to B-Multiple Family – Rt. W & Highway 61

Preferred Family Healthcare, Inc.

(Bill No. 15-015, to follow)

DPW Superintendent Brian Chaplin explained that this agenda item was related to the public hearing that had been held at 6:30 p.m.; and regarded the rezoning of property located at Route W and Highway 61 from E-Commercial to B-Multiple Family Zoning. He added that Preferred Family Healthcare, Inc. had made this request. He stated that all questions and concerns had been addressed during the public hearing and asked for Council to approve a first reading for related Bill No. 15-015, to follow.

Re: Subdivision Approval – Fette Subdivision, First Addition

Brad Peters & John Borrowman

(Bill No. 15-016, to follow)

Chaplin explained that a request was received from Brad Peters and John Borrowman, regarding the approval of a plat, known as the Fette Subdivision First Addition. Peters' and Borrowman's proposed use of the property is to build single family homes. He added that the Planning and Zoning Commission approved the preliminary plat on February 19, 2015 and recommended its approval at the May 21, 2015 Council meeting. This 53.5 acre development contains seventy-three (73) residential lots. Chaplin advised that the Department of Public Works, as well as the Planning and Zoning Commission were requesting approval of Bill No. 15-015, to follow, that would accept the Fette Subdivision First Addition.

Mayor Hark addressed the land surveyor, Jason Janes, who indicated that Mr. Peters might have some additional questions or concerns; however, Peters indicated that all questions and/or concerns were addressed in the Planning and Zoning Commission meeting. Council Member Dobson questioned some final details on the plat that needed to be resolved. Janes agreed that there were some minor details to be resolved, including the 45 degree angle that had since been resolved with Poepping, Stone, Bach & Associates, the engineer who was checking the final plans. He added that the only other concerns of Klingner & Associates, the firm that his client has secured, were regarding ownership of the retention basins

(ownership will remain with the lot owner) and the stormwater issue with the homeowners' association (the City's MS4 Plan). He advised that these have all been addressed.

City Manager LaGarce interjected that there would be a homeowners' association created, since the detention basin must be maintained. This association would be responsible for the detention basin, as well as the entrance maintenance. Mr. Peters indicated that the covenant's restrictions would be placed with the plat, not on the actual plat but on pages attached to it. Janes countered that, according to the City Code, the covenant restrictions must be placed directly on the plat, so they would place something on the plat to satisfy this requirement, but after some discussion, he indicated that the actual covenants *could* be on a separate document. Peters gave other details of interest, then Janes indicated that he planned to present the final plan to Council at the next regular Council meeting.

Peters addressed one additional issue, a 10-year vs. 25-year stormwater plan that would require Council approval. He indicated that Mr. Bross had advised him of the City's intention to require a 25-year review; however, he requested that Council waive the 25-year plan since he was led to believe that Grand Avenue and Paris Gravel Road were only required to have a 10-year rain plan.

Mayor Hark admitted that, in the past, problems had arose with subdivision stormwater; therefore, the City's engineers would meet to discuss this matter with Peters' engineer before a decision was made. In conclusion, DPW Superintendent Chaplin requested that Council approve Bill No. 15-016, to follow, for a first reading.

DOUG WARREN – FINANCE DIRECTOR
Re: 2015/16 Fiscal Year Payroll
(Bill No. 15-013, to follow)

Finance Director Doug Warren presented Bill No. 15-013, the FY2015/16 Payroll Ordinance, for a first reading. Warren explained that this bill included a 2% raise, across-the-board for City employees.

Re: 2015/16 Fiscal Year Appropriations
(Bill No. 15-014, to follow)

Also presented, at this time, was Bill No. 15-014, to follow, the 2015/16 Fiscal Year Appropriations Ordinance for Council consideration. With their approval, according to Warren, this bill would receive a first reading later, during the meeting.

RICH DAUMA – STREET DEPARTMENT SUPERINTENDENT
Re: Bid Award Approval, Annual Street Department Materials

Street Superintendent Rich Dauma presented the annual bids for Street Department materials. At this time he also presented his recommendations for each bid. These were as follows:

<u>Bids</u>	<u>Item</u>	<u>Supplier</u>
SD-2015/16-1	Gasoline & Premier Diesel	Big River Oil
SD-2015/16-2	Aggregates	Central Stone Co.
SD-2015/16-3	Snow Removal Salt	Compress Minerals.
SD-2015/16-4	Liquid Calcium Chloride	Sicalco, Ltd.
SD-2015/16-5	Concrete	Mark Twain Redi-Mix Co. & Bleigh Ready Mix
SD-2015/16-6	CLSM (Flowable Fill)	Mark Twain Redi-Mix Co. & Bleigh Ready Mix
SD-2015/16-7	Asphalt	To be rebid
SD-2015/16-8	Cold Patch	To be rebid

Dauma made these recommendations based on the bids that were received at the May 22nd bid opening. He requested Council approval to deny the asphalt and cold patch bids, since only one bid was received, from Diamond Construction, and the price was approximately \$11.00/ton higher than last year's amounts. New bid requests have been sent, to be opened June 11, 2015. Motion was made by Council Member Hark to approve the bid recommendations of the Street Superintendent, as presented. Motion was seconded by Council Member Van Hoose.

Motion carried.

Re: Traffic Committee Recommendations

Street Superintendent Dauma presented two recommendations from the Traffic Committee, held on May 28, 2015. He detailed these recommendations, as follows:

- 717 Hazel Street – Handicap Parking Spot
- 224 N. Main, The Hannibal Trolley Company – Parking Spot Exclusive Use

According to Dauma, the committee saw no reason to deny this request for a handicap parking space at 717 Hazel Street since resident's needs were real and legitimate and met all the guidelines. He added that the Hannibal Trolley's request was similar to those of past years; and, the Traffic Committee once again approved the use of the two spots in front of the business at 224 North Main Street.

Both of these requests received recommendations from the Traffic Committee, according to Dauma; and, since no action was taken by Council, the recommendations became effective on June 2, 2015.

RESOLUTION NO. 1999-15

A RESOLUTION FOR THE MAYOR OF THE CITY OF HANNIBAL ACCEPT MISSOURI DIVISION OF TOURISM GRANT AWARD IN THE AMOUNT OF \$45,000

Motion was made by Council Member Hark to have the City Clerk read Resolution No. 1999-15 and call the roll for adoption. Motion was seconded by Council Member Locke.

Motion carried.

Roll Call

Yes: Council Members Van Hoose, Hark, Locke, Dobson and Mayor Hark - 5

No: -0-

Absent: Mayor Pro Tem Knickerbocker and Council Member Lionberger - 2

Mayor Hark declared Resolution No. 1999-15 duly approved and adopted on this date.

BILL NO. 15-013

AN ORDINANCE TO PAY OFFICERS AND EMPLOYEES OF THE CITY OF HANNIBAL, MISSOURI FOR THE FISCAL YEAR 2015/2016

FIRST READING

Motion was made by Council Member Dobson to give Bill No. 15-013 a first reading. Motion was seconded by Council Member Hark.

Motion carried.

BILL NO. 15-014

AN ORDINANCE APPROVING THE FISCAL YEAR 2015-2016 BUDGET AND APPROPRIATING TO THE VARIOUS DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCIES OF THE CITY GOVERNMENT OF THE CITY OF HANNIBAL, MISSOURI FOR THE FISCAL YEAR ENDING JUNE 30, 2016

FIRST READING

Motion was made by Council Member Van Hoose to give Bill No. 15-014 a first reading. Motion was seconded by Council Member Locke.

Motion carried.

BILL NO. 15-015

AN ORDINANCE REZONING, 4.5 +/- ACRE TRACT OF LAND LYING IN PART OF TRACT 2 OF PARSON'S SUBDIVISION ADMINISTRATIVE PLAT-MARX PLAT-NECAC PLAT, PART OF LOT 3 OF NORTH HANNIBAL COMMERCIAL PARK AND TRACT 2 OF NORTH HANNIBAL COMMERCIAL PARK-LOT 4- PLAT ONE, ALL IN THE SOUTHEAST QUARTER OF SECTION 13, TOWNSHIP 57 NORTH, RANGE 5 WEST, IN THE CITY OF HANNIBAL, MARION COUNTY, MISSOURI, FROM E-COMMERCIAL TO B-MULTIPLE FAMILY ZONING DISTRICT AND AMENDING THE CITY'S ZONING MAP ACCORDINGLY

FIRST READING

Motion was made by Council Member Locke to give Bill No. 15-015 a first reading. Motion was seconded by Council Member Van Hoose.

Motion carried.

BILL NO. 15-016

AN ORDINANCE APPROVING AND ACCEPTING THE PLAT OF FETTE SUBDIVISION FIRST ADDITION, A SUBDIVISION LYING IN LOT 5 OF SECTION 18 AND LOTS 5, 6, 7 & 8 OF SECTION 19, IN THE SCIPIO TRACT, TOWNSHIP 57 NORTH, RANGE 4 WEST, IN THE CITY OF HANNIBAL, MARION COUNTY, MISSOURI

FIRST READING

Motion was made by Council Member Hark to give Bill No. 15-016 a first reading. Motion was seconded by Council Member Locke.

Motion carried.

ADJOURNMENT

Motion was made by Council Member Locke to adjourn. Motion was seconded by Mayor Dobson.

Motion carried