

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, May 19, 2015
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Mayor Hark, Council Members Van Hoose, Hark, Locke, Dobson and Lionberger - 6

Absent: Mayor Pro Tem Knickerbocker - 1

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

The invocation was given, at this time, by Council Member Van Hoose.

PLEDGE OF ALLEGIANCE

Council Member Locke led the Pledge of Allegiance to the Flag. Mayor Hark entertained a motion to excuse Mayor Pro Tem Knickerbocker from the proceedings. Motion was made by Council Member Locke to excuse Mayor Pro Tem Knickerbocker from the evening's proceedings. Motion was seconded by Council Member Locke.

Motion carried.

APPROVAL OF MINUTES

Closed Session Minutes – October 5, 2010 & December 7, 2010

Closed Session Minutes - September 18, 2012, December 5, 2012 & February 19, 2013

Closed Session Minutes – April 16, 2013 & May 7, 2013

Closed Session Minutes – August 20, 2013 & December 17, 2013

Closed Session – October 21, 2014

Regularly Scheduled Council Meeting – May 5, 2015

Motion was made by Council Member Locke to approve the minutes of the last regular Council meeting that was held on May 5, 2015 and the closed session Council minutes held on October 5, 2010, December 7, 2010, September 18, 2012, December 5, 2012, February 19, 2013, April 16,

2013, May 7, 2013, August 20, 2013, December 17, 2013, and October 21, 2014. Motion was seconded by Council Member Hark.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half – May, 2015

Motion was made by Council Member Hark to approve the payroll and claims for the first half of May 2015. Motion was seconded by Council Member Locke.

Motion carried.

TED SAMPSON – HANNIBAL HIGH SCHOOL
Re: Request, Street Closures – Commencement Ceremony
Thursday, May 21, 2015 – 6:45 p.m. – 8:30 p.m.

In Mr. Ted Sampson's absence, the Deputy Clerk advised that this request was similar to the request made by the Hannibal High School, regarding street closures for the Commencement Ceremony held in previous years. This year's request was for the Commencement Ceremony to be held on Thursday, May 21, 2015, from 6:45 p.m. until 8:30 p.m. Motion was made by Council Member Van Hoose to approve this request. Motion was seconded by Council Member Locke.

Motion carried.

JEFF LAGARCE – CITY MANAGER
Re: Approval of Appointment

City Manager LaGarce reminded Council of a candidate presented at the last meeting for the Hannibal Board of Public Works Board. This was:

HANNIBAL BOARD OF PUBLIC WORKS

➤ **Tim Goodman – reappointment for a term to expire July, 2019**

He asked Council for their approval of this nomination. Motion was made by Dobson to approve Tim Goodman's appointment to the Hannibal Board of Public Works Board for a term to expire July, 2019. Motion was seconded by Council Member Lionberger.

Motion carried.

Re: Approval, Business Park Road System

Preliminary work is currently being done on Shinn Lane, according to City Manager LaGarce, who explained that in planning the Business Park and its road systems, a traffic

study was completed at MoDOT's request, to determine whether the future Shinn Lane should be 2 lanes, 3 lanes, etc. All intersections on Shinn lane from Highway MM to the north side of US 36 were evaluated and determined to be rated very high (A-Rating), meaning that traffic flow at these intersection was good with little or no waiting and/or stacking.

LaGarce went on to say that, according to the 20-year forecast (after the development of the Business Park) most intersections are reduced to a C, D or even an F rating; however, the problems can be prevented altogether by proper planning now. The engineer's solution is to upgrade Shinn Lane to 3-lanes of traffic, with the addition of two roundabouts.

LaGarce admitted that many of these intersections will require traffic controls; however, they lie too close together for traffic lights. He also believed that the double roundabout approach was undesirable. An alternative plan was presented to Council, eliminating one roundabout by eliminating a portion of the highway 36 outer road and diverting it directly to the Business Park road. In addition, this would create a new lot that could be developed, where the outer road was eliminated.

LaGarce stated some final facts:

- The City would have to acquire the privately-owned land, by purchase or easement, where the new roadway would exist
- This would not occur immediately, but would be development-driven
- Approval/acceptance of a suitable roadway network is prerequisite to any Shinn Lane design
- MoDOT supports this option but would require the City to accept and maintain the Highway 36 outer road, from Veterans to the Business Park – a distance of 1.36 miles.
- Approval is sought as a "General Concept" with potential variations to the original roadway design

Motion was made by Council Member Hark to support the general concept for the Business Park Road system. Motion was seconded by Council Member Locke.

Motion carried. In closing, City Manager LaGarce reminded Council and staff of the budget workshop that would be occurring the next evening, on May 20, 2015 at 5:30 p.m.

BRIAN CHAPLIN – DPW SUPERINTENDET

Re: Request, Public Hearing – Rezoning E-Commercial to B-Multiple Family

Preferred Family Healthcare, Inc.

Tuesday, June 2, 2015 – 6: 30 p.m.

Public Works Superintendent Chaplin made a request to set a public hearing for June 2, 2015 at 6:30 p.m. The purpose of this public hearing, according to Chaplin, was to present a request

received from Preferred Family Healthcare, Inc. for rezoning of a 4.5 acre tract of land in the North Hannibal Commercial Park. The request was that the property be rezoned from E-Commercial Zoning to B-Multiple Family. The proposed use of the property is construction of an apartment complex. Their request would be presented at the Planning and Zoning Commission on May 21, 2015.

Motion was made by Council Member Hark to set the public hearing as requested by Chaplin. Motion was seconded by Council Member Locke.

Motion carried.

Re: Bid Award Approval, Street Department Surplus Vehicles

Chaplin explained that the Street Department had recently accepted sealed bids for the purchase of four Street Department vehicles. These bids were opened on Thursday, April 30th at 2:00 p.m. The results were, as follows:

- Truck #69 1999 Ford 1-Ton Diesel - Brad Craven - \$7,000.00
- Truck # 70 1999 Ford 1-Ton Diesel - Brad Craven - \$6,250.00
- Truck # 71 1995 Ford 2-Ton Diesel - Tare Lefort - \$2,052.00
- Truck # 72 1995 Ford 2-Ton Diesel - Terry Reeves - \$1,550.49

He asked that Council approve the award for these vehicles, as listed above. Motion was made by Council Member Locke to approve these bids. Motion was seconded by Council Member Dobson.

Motion carried.

GAIL BRYANT – DIRECTOR, HCVB

Re: Missouri State Vendor, Purchase Approval, Tourism Website Design

SteadyRain - \$20,790

Gail Bryant, HCVB Director, presented the next item on the evening's agenda, a request for approval of the Missouri state vendor, SteadyRain for the tourism web site design. She said that she was making this request for Council approval of a website since the tourism's website had not been done since May, 2012.

Bryant explained that VisitHannibal.com is HCVB's lead informational and marketing vehicle in promoting the Hannibal community, domestically and internationally. She added that quotes were solicited and, as a result, found that the best value was the Missouri state vendor, SteadyRain, in the amount of \$20,790.00. Motion was made by Council Member Lionberger to approve Bryant's request. Motion was seconded by Council Member Hark. Council Member Dobson asked what the problem was with the current website. In response, Bryant stated that the three-year old website is very outdated in terms of the optimization in gathering information. According to Bryant, the website should be more responsive and current. In response to a question, Bryant assured Council that training was included for staff

so that they could maintain the website and add information. Other modules could be installed for an additional cost. She assured Council that this was the best buy for the money.

Motion carried.

JOEY BURNHAM – BUILDING INSPECTOR
Re: Old Baptist Cemetery Mowing – Contract Agreement
Simply Cut Lawns
(Resolution No. 1998-15, to follow)

Building Inspector Joey Burnham advised that the bidding process for the Old Baptist Cemetery mowing was recently completed. Eleven contractors were contacted; however, only one bid was submitted as a result. He asked for Council approval of the bid from Simply Cut Lawns in the amount of \$3,600.00 for mowing of the Cemetery for the 2015/16 season. He added that Simply Cut Lawns had done other work for the City with positive results. Approval of Resolution No. 1998-15, to follow, would authorize the Mayor to execute the contract with Simply Cut Lawns.

ROBERTSON STEVENSON – BPW GENERAL MANAGER
Re: HBPW Progress Report

BPW General Manager Robert Stevenson presented the Hannibal Board of Public Works progress report to Council at this time. Stevenson reminded Council that two years ago the HBPW was awarded the RP3 (Reliable Public Power Provider) Award by the American Public Power Association, adding that they are again recipients of this award.

Next, Stevenson stated that the BPW had much going on and he wanted to make Council aware. In late 2013, the Board sold Sewer Bonds to finance improvements to the sewer systems. Money was spent making improvements at the sewer plant, doing life extension work: replacing 30-year old roofs, controls, pump motors, conduit, wiring, ventilation systems, etc. Bleigh Construction, the contractor for these improvements, is currently wrapping up these improvements, totaling approximately \$4 Million. This plant is now operating under the new control system, with all elements working as designed.

The focus is now on collection issues that they are under mandate to correct, since currently the BPW is under a consent order from the DNR to remove the constructive bypass that is located downtown. Trekk Design has been hired as consultant to study, map, meter, test and report specific segments of the collection system. This company has been working for about three months and will continue for some time in the future to try and develop a solution. The Board has until 2028 to complete this work. The first engineer's estimate obtained totaled approximately \$20 Million to make the City's system compliant with MoDNR/EPA standards. The hope is that TREKK and the BPW staff can find some innovative ways to gain compliance without expending that amount of money.

Stevenson reminded Council that when the money was borrowed for the sewer improvements, a promise had to be made to the lenders (the bond-buyers) that sufficient

money would be collected, through rates, to repay them. According to calculations, a three-year rate increase of 4.5% per year was deemed necessary. Because the Board believed that they had miscalculated, the 2014 increase was 5.5% (4.5%+1% additional). A minimum of 4.5% for the remaining two years was approved with the 2014 rate schedule. Since this is the second year of that promise, the rate increase, according to Stevenson, will be 4.5%.

Next, Stevenson advised that most of next year's work will be focused on the water system, adding that designs for the system improvements have finally been approved by MoDNR. BPW is currently working towards a loan closing date in July. Money will be borrowed from the MoDNR to finance these improvements with a State Revolving Fund interest rate slightly below 2%. Loan documents will be brought before Council for approval. Work is divided into four packages for contract award. Bids for all four packages have already been received and the process has begun to secure DNR approval. These will also be brought before Council for approval.

Construction work for the Water Treatment Plant improvements should begin in June or July. Stevenson stated that he is in a hurry because of compliance issues that are occurring with the finished water products - the deadline for compliance is October 1, 2015. Things to be completed with these funds include:

- Water tower
- Raw water pipeline
- Water plant improvements
- Water main additions
- Addition of back-up generators to the booster station

Stevenson commented that the City of Hannibal/BPW has a very robust electric system. In the near future, BPW is working to create an "underground policy" which means that they will encourage all construction, from that point forward, to go underground. BPW will set aside a certain amount of money each year for conversions, if necessary. The biggest challenge with the electric systems is finding economic wholesale power. The Board is currently under a contract that is due to expire in two years. It is unknown what the market will be in two years - it is always a risk when that marketplace is reentered. Ways of dealing with that when it comes to pass are now being studied, according to Stevenson, who added that Prairie State Power Plant is doing much better now than it was a year ago. They have changed some management staff which has made a big improvement in their performance statistics.

Prairie State has been the cause of the BPW's surplus they have generated in the electric system over the past budget year. Prairie State has accounted for approximately \$1 Million in excess of the budgeted amount. This means that cash reserves in the electric fund are right where they need to be. Because of this the Board is reducing electric rates for their industrial customers and adjusting residential rates up slightly. Stevenson stated that the cost of service study indicated that the industrial customers were over-paying their fair share and residential customers were under-paying their fair share. BPW net revenue will remain the same as last year.

The Board is doing much work with the Economic Development Council in developing the new Business Park, according to Stevenson, who added that it is now a Missouri Certified Site for new development. It is one of only twenty-four (24), and the fifth biggest, in the State. Stevenson advised that the Board of Public Works, together with its bond investments and expenditures at the Business Park, was the single biggest investor in Hannibal and Marion County infrastructure, by far.

In the area of customer service, Stevenson explained that the BPW had recently completed a major upgrade to the customer service billing system. Among the many benefits is that BPW is now able to receive payments from customers in a variety of different ways. Payments can be made by Smart Phone, online with a credit card, made at WalMart, CVS Pharmacy or City Hall. In the future, all payments will be made through the Board's "Smart Hub" and will provide instant gratification to them when payments are made.

Mayor Hark thanked Mr. Stevenson for his report.

RESOLUTION NO. 1998-15

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AGREEMENT BETWEEN THE CITY OF HANNIBAL AND SIMPLY CUT LAWNS FOR 2015-2016 OLD BAPTIST CEMETERY MOWING, IN THE AMOUNT OF \$3,600.00

Motion was made by Council Member Hark to have the City Clerk read Resolution No.1998-15 and call the roll for adoption. Motion was seconded by Council Member Locke.

Roll Call

Yes: Mayor Hark, Council Members Van Hoose, Hark, Locke, Dobson and Lionberger - 6

No: -0-

Absent: Mayor Pro Tem Knickerbocker - 1

Mayor Hark declared Resolution No. 1998-15 duly approved and adopted on this date.

CLOSED SESSION

In Accordance with RSMo. 610-021 (2)

At this time, Mayor Hark asked for a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph 2, admitting himself, rest of Council, City Attorney Lemon, Deputy City Clerk Graves, City Manager LaGarce, and BPW General Manager Stevenson. Motion was made by Council Member Hark to go into closed session, admitting those that Mayor Hark named. Motion was seconded by Mayor Hark.

Roll Call

Yes: Mayor Hark, Council Members Van Hoose, Hark, Locke, Dobson and Lionberger - 6

No: -0-

Absent: Mayor Pro Tem Knickerbocker - 1

Motion carried.

OPEN SESSION

Motion was made by Council Member Dobson to return to open session at this time. Motion was seconded by Council Member Locke

Motion carried.

ADJOURNMENT

Motion was made by Council Member Dobson to adjourn. Motion was seconded by Council Member Hark