

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, November 17, 2015
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Members Dobson, Lionberger, Mayor Hark, Council Members Van Hoose, Hark, and Mayor Pro Tem Knickerbocker - 6

Absent: Council Member Locke - 1

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

The invocation was given, at this time, by Council Member Van Hoose.

PLEDGE OF ALLEGIANCE

Council Member Hark led the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES Regularly Scheduled Council Meeting – November 3, 2015

Motion was made by Council Member Lionberger to approve the Council minutes of the last regular Council meeting that was held on November 3, 2015. Motion was seconded by Council Member Hark.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half – November, 2015

Motion was made by Council Member Van Hoose to approve the payroll and claims for the first half of November, 2015. Motion was seconded by Council Member Dobson.

Motion carried.

LISA MARKS – HISTORIC HANNIBAL MARKETING COUNCIL
Re: Request, Street Closures – Babes in Toyland Parade
(Saturday, December 12, 2015 – 3:00 p.m. – 3:30 p.m.)

Lisa Marks from Historic Hannibal Marketing Council requested a street closure for their Babes in Toyland Parade. This parade will be part of their Victorian Festival of Christmas that is going on every weekend throughout December. At the turn of the century, Hannibal had a children's parades as a part of the fall festival where children would dress up and dress up their wagons to participate in the parade. For the parade, street closure from Broadway to North Street is being requested from 3:00p.m. to 3:30p.m. One or two officers may be needed for help with traffic control. Motion was made by Council Member Dobson to approve Mark's request. Motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

KATHRYN MCDANIEL – AMERICAN CANCER SOCIETY
Re: Request, Street Closures – Relay for Life of Marion County
(Friday, June 3, 2016 – 4:00 p.m. – 2:00 a.m.)

Kathryn McDaniel came before council on behalf of the American Cancer Society. They have worked with the Parks & Recreation Department to reserve the Y Men's Pavilion to hold the Relay for Life of Marion County. Relay for life raises money for cancer research while celebrating those who have survived cancer and remembering those who lost the battle to cancer. McDaniel requested the light house be lit purple that night. Joel Booth then presented a street closure request for First Street between Hill and North Street, Hill Street from First to levy gates, and North Street from First Street to levy. Motion was made by Council Member Dobson to approve Kathryn's request. Motion was seconded by Council Member Hark.

Motion carried.

JAMIE BERGHEGER – HANNIBAL JAYCEES
Re: Request, Street Closures – Christmas Parade
(Saturday, December 5, 2015 – 5:30 p.m. – 8:00 p.m.)

Mr. Chris Harsell came before Council on behalf of Jamie Bergheger and the Hannibal Jaycees, to request the support of the City for their Annual Christmas Parade. His specific request was for Council's approval of a street closure on December 5, 2015 beginning at 5:30

p.m. The parade, if approved, would begin at 10th and Broadway, requested street closure from Grand Avenue, continuing down Broadway to Main Street, then turning left on Main Street and ending at North Street. Necessary departments of the City had been notified and procedures were being put into place. Motion was made by Mayor Pro Tem Knickerbocker to approve Harsell's request. Motion was seconded by Council Member Lionberger.

Motion carried.

JEFF LAGARCE – CITY MANAGER

Re: Street Department/DPW Restructuring & Elimination of Position

(Bill No. 15-026, to follow)

Jeff LaGarce, City Manager, presented that a resignation in city hall has given opportunity for combining two jobs into one, and realizing a permanent annual savings of \$50,000 to \$53,000 per year; actually \$53,161 in year one alone.

It is recommended the positions of Street Department Secretary and DPW Management Assistant be combined into a single position. Section 2.14 of the City Charter authorizes the City Council to combine departments or offices - by Ordinance - upon recommendation of the city manager.

It is felt the requisite duties of these positions are such that one individual may effectively perform these functions. If the duties happen to become overwhelming – which is not anticipated - part time help could later be sought; STILL at significant cost savings as compared to the present. As stated, need for additional help is not anticipated.

This Bill would eliminate the position of Street Department Secretary, and authorize the duties of both positions to be combined into a single job. Administratively, the job description of the DPW Management Assistant would be amended to accommodate the duties of both positions. For positions of this level (non-department head positions), this is done internally, by revision and approval of two (2) supervisors. The new position would retain a pay Grade of 12.

Staff recommends first reading of the Bill. There is no Payroll Bill necessary, as this measure will reduce, rather than increase payroll expenditures for both positions.

ANGEL VANCE – CITY CLERK

Re: Wireless Services & Devices – Continuation of Service Contract

US Cellular

(Resolution No. 2020-15, to follow)

Angel Vance, City Clerk, presented Resolution No. 2020-15, authorizing a two year continuation of service contract between the City of Hannibal and US Cellular for wireless services and discounted equipment. There have been negotiations and US Cellular has

offered the best price and best service. Implementation and approval of this contract will provide designated City departments and officials the continuation and enhancement of current services.

This continuation of service proposal was presented to Department Heads during a recent staff meeting, at which time favorable response was received. After the evaluation of services and solicited quotes from other wireless state vendors, it is the staff recommendation to proceed with the implementation of the proposed contract, authorizing the Mayor to execute the necessary contracts throughout this two year period.

DOUG WARREN - FINANCE DIRECTOR

Re: Budget Amendment No. 1 – Revenues & Expenditures

General Fund Revenue account 10.1062 ‘Sale of City Property Account’ & Fire Department expenditure account *10.31.358 Equipment Maintenance*
(*Resolution No.2021-15, to follow*)

Doug Warren, Finance Director, presented that in July 2015 the Hannibal Fire Department took delivery a new fire truck. After the new truck was in and road tested, Chief Madore, requested that the old truck be declared surplus. Sealed bids were accepted and the old 1990 unit was sold to City of Ellington Voluntary Fire District for \$12,062.00. Further, Chief Madore requested that funds from the sale of the old unit be allowed to be used for the purchase of materials needed to outfit the new truck; up to \$10,000.00. This was approved by you on August 18, 2015. The difference between the sale amount and the expenditure limit will flow to the City’s reserves. Please accept this as the formal accounting and budget changes needed for Fiscal Year 2016.

RESOLUTION NO. 2020-15

A RESOLUTION AUTHORIZING THE TWO (2) YEAR CONTINUATION OF SERVICE CONTRACTS BETWEEN THE CITY OF HANNIBAL AND US CELLULAR FOR WIRELESS SERVICES AND ENHANCED, DISCOUNTED EQUIPMENT OPTIONS FOR DESIGNATED CITY DEPARTMENTS AND OFFICIALS

Motion was made by Mayor Pro Tem Knickerbocker to have the City Clerk read Resolution No. 2020-15 and call the roll for adoption. Motion was seconded by Council Member Hark.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Van Hoose, Hark, and Mayor Pro Tem Knickerbocker – 6

No: -0-

Absent: Council Member Locke - 1

Mayor Hark declared Resolution No. 2020-15 duly approved and adopted on this date.

RESOLUTION NO. 2021-15

A RESOLUTION AMENDING THE FYE- JUNE 30, 2016 BUDGET TO RECOGNIZE ADDITIONAL REVENUES AND EXPENDITURES RELATIVE TO THE SALE OF THE 1990 SMEAL FIRETRUCK BY THE FIRE DEPARTMENT (AMENDMENT NO. 1)

Motion was made by Council Member Van Hoose to have the City Clerk read Resolution No. 2021-15 and call the roll for adoption. Motion was seconded by Council Member Dobson.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Van Hoose, Hark, and Mayor Pro Tem Knickerbocker – 6

No: -0-

Absent: Council Member Locke - 1

Mayor Hark declared Resolution No. 2021-15 duly approved and adopted on this date.

BILL NO. 15-025

AN ORDINANCE OF THE CITY OF HANNIBAL PROVIDING FOR A MUNICIPAL ELECTION TO BE HELD, TUESDAY, APRIL 5, 2016 FOR THE PURPOSE OF A MAYOR AND COUNCIL MEMBERS OF THE SECOND AND FOURTH WARDS

Second and Final Reading

Motion was made by Council Member Lionberger to give Bill No. 15-025 a second and final reading and call the roll for adoption. Motion was seconded by Council Member Van Hoose.

Motion carried.

Roll Call

Yes: Council Members Dobson, Lionberger, Mayor Hark, Council Members Van Hoose, Hark, and Mayor Pro Tem Knickerbocker – 6

No: -0-

Absent: Council Member Locke - 1

Mayor Hark declared Bill No. 15-025 duly approved and adopted on this date.

BILL NO. 15-026

**AN ORDINANCE RESTRUCTURING THE PUBLIC WORKS DEPARTMENT TO
ELIMINATE THE POSITION OF STREET DEPARTMENT SECRETARY WHILE
SIMULTANEOUSLY COMBINING THOSE DUTIES WITH THE DPW
MANAGEMENT ASSISTANT POSITION**

First Reading

Motion was made by Council Member Dobson to give Bill No. 15-026 a first reading.

Motion was seconded by Council Member Hark.

Motion carried.

ADJOURNMENT

Motion was made by Mayor Pro Tem Knickerbocker to adjourn the meeting. Motion was seconded by Council Member Dobson.

Motion carried.