

CITY OF HANNIBAL
OFFICIAL COUNCIL PROCEEDINGS

Tuesday, April 17, 2018
Council Chambers
7:00 p.m.

ROLL CALL

Present: Mayor Hark, Council Members Van Hoose, Welch, and Veach, Mayor Pro Tem Knickerbocker, Council Members Dobson and Cogdal - 7

Absent: - 0 -

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order

INVOCATION

The invocation was given by Council Member Van Hoose.

PLEDGE OF ALLEGIANCE

Mayor Hark then requested the Hannibal Police Department Officers, who were in attendance, to lead the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

A motion was made by Council Member Welch to approve the agenda as posted and presented. The motion was seconded by Council Member Dobson.

Motion carried.

APPROVAL OF MINUTES
Regularly Scheduled Council Meeting – April 3, 2018

A motion was made by Council Member Veach to approve the minutes for the last regularly scheduled Council meeting that was held on April 3, 2018. The motion was seconded by Council Member Van Hoose.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half – April, 2018

A motion was then made by Council Member Van Hoose to approve the payroll and claims for the first half of April, 2018. The motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

JAMES R. HARK - MAYOR
Re: Approval of Appointments

Mayor Hark reminded Council of two candidates presented as a recommendation of appointment to the Historic Development District Commission during the last meeting as follows:

HISTORIC DEVELOPMENT DISTRICT COMMISSION

- **Kristy Trevathan – appointment for a term to expire May, 2023**
- **Steve Ayers – appointment for a term to expire May, 2023**

Mayor Hark then asked Council for approval of their appointments. Council Member Dobson made a motion to approve Mayor Hark's recommendations of Kristy Trevathan and Steve Ayers to the Historic Development District Commission, for appointments with terms to expire May, 2023. The motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

Re: Recommendation of Appointments

Mayor Hark made the following recommendation of appointments:

LIBRARY BOARD

- **Casey Welch – reappointment for a term to expire June, 2021**
- **Frank DiTillo – reappointment for a term to expire June, 2021**

LANDMARKS AND MONUMENT BOARD

- **Raymond Witt - appointment for a term to expire January, 2021**

AIRPORT COMMISSION

- **John Ortwerth – reappointment for a term to expire September, 2020**

EMPLOYEE BENEFIT TRUST BOARD

- **Sue Lewis – reappointment for a term to expire May, 2021**

BOARD OF ADJUSTMENT

- **Greg Lay – reappointment for a term to expire May, 2023**

INDUSTRIAL DEVELOPMENT AUTHORITY

- **Glenn Ruhl – reappointment for a term to expire January, 2024**
- **Hal Benedict – reappointment for a term to expire January, 2024**

These nominations will be presented for approval at the next regular Council meeting, to be held May 1, 2018.

ANGELICA N. ZERBONIA, MRCC – CITY CLERK
Re: Bid Award Approval, Random Drug & Alcohol Testing Services
Hannibal Clinic

City Clerk, Angel Zerbonia, presented the next item of business advising the City recently received bids for the City's Random Drug and Alcohol testing program with two (2) respective bidders:

- Phamatech, Inc.
- Hannibal Clinic

City Clerk Zerbonia explained Hannibal Clinic has been the provider of these services for the past three years and were again the apparent low bidder. The submitted bid from the Hannibal Clinic has not increased over the prior three year bid, and she feels they can continue to provide the required services, meeting our needs and accommodating multiple shifts.

Phamatech, Inc. submitted a bid in the amount of \$149 per DOT and NON-DOT drug test and \$149 per alcohol test with no cost for the randomizing program, and \$500 for annual training.

The Hannibal Clinic submitted a bid in the amount of \$35 per DOT drug test, \$25 per NON-DOT drug test, and \$25 per alcohol test, with no cost for the randomizing program or educational training.

Mayor Pro Tem Knickerbocker then made a motion to award the bids for the random drug and alcohol testing program to award Hannibal Clinic for a three (3) year period in the amounts of \$35 per DOT drug test; \$25 per NON-DOT, and \$25 per alcohol test, with no cost for the randomizing program or educational training. The motion was seconded by Council Member Dobson.

Motion carried.

ANDY DORIAN – DIRECTOR, PARKS & RECREATION

Re: Approval, Riverfront Design

Andy Dorian, Director of Parks and Recreations, then addressed Council advising he, along with Mark Bross, Engineer from Klinger and Associates, are present to request approval of the Riverfront design and address any questions or concerns anticipating a favorable vote this evening by the City Council.

Dorian and Bross have met with Captain Steve Terry and Canton Marine Towing, who have suggested minor modifications to the design as compared to the originally presented design. These modifications are not apparent to the eye.

Council Member Dobson then questioned the status of the permitting process, in which Mark Bross advised they have received a couple of comments, two in fact, but those comments are the same comments that were addressed previously. The comments were from US Fish and Wildlife, which dealt with the relocation of the mussels and the other being from State Historic Preservation Office, in regards to the history of Nipper Park.

Dorian explained that he had been to all boards that are vested in the project; Parks, Tourism and the Board of Public Works Boards and all have approved the design and are excited for the project to be completed.

Mayor Pro Tem Knickerbocker made a motion to approve the riverfront design as presented by Dorian. The motion was seconded by Council Member Van Hoose.

Motion carried.

GAIL BRYANT – DIRECTOR, HANNIBAL CONVENTION & VISITOR’S BUREAU

Re: Presentation, New Visitor’s Center Design

Gail Bryant, Director of the HCVB, then addressed Council providing a schematic visualization of the proposed new visitor’s center, which was distributed prior to the meeting. Ms. Bryant advised she is here this evening to provide Council with information, as they have been going through this process for over a year. She reminded Council a feasibility was conducted and approved, for the location of; off Highway 72. This location was selected to make sure they have good visibility in relation to the interstate.

The drawing depicts the front, having the riverfront theme; which will coincide with the Mark Twain Riverboat, this side will face the interstate. There will be two levels, the upper

level being the visitor's center and the lower level will include staff offices. There will be two sidewalks that will come to one, entering the building on the upper level. The next step in the process will be letting bids for the construction of; in which plans, observation, bid documents, etc. are being handled by Architecnics, as design Phase 2, as previously approved by Council.

Council Member Dobson questioned the location of an elevator not being included on the design and also questioned the ramp being ADA accessible. Bryant advised there is not an elevator included with the design, the cost of installing an elevator was very costly; in excess of six figures and indeed the ramp access is ADA accessible.

Council Member Dobson questioned if someone wanted to go upstairs, would they have to drive around to the main entrance. Bryant expressed that if someone was located on the lower level but wanted to access the upper level and not able to use the stairs, they would be required to drive around to the front of the building using the main entrance. However, if someone needed any of the staff members, the staff would gladly come to the upper level. Bryant stated the lower level is most likely not going to be accessed by the general public being as it will only contain staff offices. Bryant advised there will also be restrooms on both levels. City Manager LaGarce questioned the time frame on when the project bids will be let; in which she advised hopefully within the next week to 10 days.

HEATH HALL – DIRECTOR OF OPERATIONS, BOARD OF PUBLIC WORKS
Re: Update, Chloramine Replacement Project

Health Hall, Director of Operations for the Board of Public Works, then addressed Council relating to the chloramine replacement project. He began his presentation by advising Mr. Stevenson retired in March and shortly thereafter the HBPW Board named him interim General Manager, while they conduct the replacement process.

The Board has chosen to add Granular Activated Carbon (GAC) to comply with the ammonia removal ordinance (No. 4759), which will allow the discontinuance of ammonia, complying with all the necessary requirements.

With the GAC system being installed now, it may eliminate the further need to upgrade the current system in later years. Earlier this evening the Board discussed how to finance the new project, with two options being available, one being leasing and the other being bond financing. The Board did approve to bond finance the project, with one of the reasons being the cost since the interest rates will be cheaper than leasing, saving about \$1.4 million. This will also allow for the voters to approve the bond financing, since this project is a very controversial project, the safe move would be to bond the project instead of leasing.

Moving forward with the project, Hall plans to present at the next Council meeting (May 1st), an ordinance for a first reading authorizing an election in August to use the bonds for financing. If this doesn't happen in time for the August ballot, it will have to be moved to the November ballot. Mayor Hark questioned if there could be an increase in the interest rates if the vote gets moved to November, in which Mr. Hall concurred, advising the longer the Board of Public Works waits, the more the interest rates may rise. The bond amount

requested for this project will be \$17.5 million, which will cover the cost of the project, plus a little more to cover any unforeseen expenses.

Looking into the future on what would happen if the bond measure is not passed by the voters, the Board sought legal advice during their Board meeting, in which two lawyers agreed. The bond vote would only be relating to the type of financing for the project and the Board would still be obligated to proceed with the ordinance to remove the chloramines from the water, they would just be forced to look at an alternative financing method.

Mr. Hall expressed they were hoping to have the cost analysis results before presenting to Council this evening, however it is not ready. Approximately 62% increase to cover all costs will need to occur over the next five years, not just for the chlorine replacement project, but the loss of Ralls County water and other mandates the Board has been faced with. They do not anticipate increasing the rates 62% immediately, it would be a gradual increase.

Currently, Hannibal's water rates are about average throughout the state of Missouri, which is about \$40 per month, with the increase of 62% that would place Hannibal in the upper 25 or 10% of those other cities surveyed.

Mayor Hark questioned what the Board sees in the future in regards to the EPA, with this applying to other utility companies across the state, would they be faced with increasing their rates as well. Mr. Hall stated that by installing the GAC system now, this may protect the City from some of the EPA future requirements, since the new system may already address them.

Mr. Hall advised the last thing to discuss; what's the schedule moving forward since the Board has until March 31, 2020 to stop the ammonia from being in the water. As of today, Black & Veatch are on schedule with the construction of the GAC system to begin in 2019, which will take approximately one year for complete construction and installation. Mr. Hall then invited the Council and the Mayor to tour the water plant anytime, advising the tour would take approximately one hour and is very informative and can help individuals understand the process.

Council Member Dobson questioned if the Board has purchased the GAC testing equipment, in which Mr. Hall advised the Board has and they will begin testing a couple other different carbons, other than Calgon. They will also begin touring a couple water facilities, one set up for early May, that are currently using GAC, along with the manufacture's facility. The first tour being a plant in Pennsylvania, Council Member Dobson questioned if surface water was used at this plant; Mr. Hall advised he was unsure, however would look into it further.

Council Member Cogdal then questioned if it would be fair to conclude that without the results of the cost study analysis and cost to implement the GAC conversion, we would not know the actual increase. Mr. Hall advised that we would plan for the worst hope for the best, but can't promise the customers there won't be an increase in July, but the Board is trying to keep increases minimal. The impact of Ralls County water removing services from the BPW won't happen for another year, therefore that cost impact is unknown as well. The Board did approve their budget for next year during their Board meeting this evening, and it did not include an increase for the impact of the loss of Ralls County water or the cost study analysis.

JOEY BURNHAM – BUILDING INSPECTOR
Re: Old Baptist Cemetery Mowing – Contract Agreement
Simply Cut Lawns
(Resolution No. 2136-18, to follow)

Joey Burnham, City Building Inspector, was next on the agenda, however City Manager Jeff LaGarce presented on his behalf, advising Mr. Burnham had called in sick today. City Manager LaGarce advised one bid was received for the mowing of the Old Baptist Cemetery. Simply Cut Lawns submitted a bid in the amount of \$3600.00. This amount is the same as it was the previous year. City Manager LaGarce advised Simply Cut Lawns has been the company mowing the Old Baptist Cemetery for the past several years.

He is recommending approval for this bid for the mowing of the Old Baptist Cemetery with the Resolution to follow, which authorizes the Mayor to sign the one-year contract.

MIKE MCHARGUE – SUPERVISOR, STREET DEPARTMENT
Re: Bid Award Approval, Annual Street Materials

Mike McHargue, Street Department Supervisor, then addressed Council requesting approval for what he considers the daily supplies for the Street Department, none of which went up significantly other than rock, but it will not have a huge impact on his budget. On Tuesday, April 10, 2018, the Street Department opened bids for the following materials:

Gasoline and Diesel Fuel SD-2018/19-1
 Single bidder was **Big River Oil**

Fuel Items	<u>2017/18</u>	<u>2018/19</u>
No lead gasoline	\$2.16	\$2.20
No Lead Premium	\$2.56	\$2.56
#2 Diesel	\$2.22	\$2.43
Winter Blend Diesel	\$2.22	\$2.43
Off Road Diesel	\$1.94	\$2.01
Boat Harbor	\$2.49	\$2.49

Prices on our fuel have risen from the previous year which will impact the Street Department this upcoming year.

Aggregates SD-2018/19-2
 Single bidder was **Central Stone**

Item	<u>2017/18</u>	<u>2018/19</u>
Type 1 or 2 Flex Base	\$ 8.15	\$ 8.35
Commercial Flex Base	\$ 8.15	\$ 8.35
1-1/2 Surfacing	\$ 8.45	\$ 8.70
½” Bituminous Surface	\$13.45	\$13.85
3/8” Seal Coat	\$13.45	\$13.85
Granular Fill	\$ 4.65	\$ 5.60

Quarry Run	\$ 8.35	\$ 8.60
1" Resurfacing	\$ 8.95	\$ 9.20
Rip Rap	\$16.70	\$17.20
3/8 Seal Coat (gravel)	\$14.25	\$14.70
Concrete Sand	\$ 7.75	\$ 8.00
Manufactured Sand	\$11.40	\$11.40
CA16 1/4" Washed Chips	\$13.45	\$13.85
3" Oversize Rock	\$ 9.40	\$ 9.70

Prices on rock went up and sand stayed the same price. This will have a huge impact on our budget for the upcoming year.

Snow Removal Salt SD-2018/19-3

Three Bidders:

Gunther Salt	\$87.00 per ton charge with a 1-2 deliver day window
<i>Compass Minerals</i>	<i>\$80.54 per ton charge with a 5-7 delivery day window</i>
Cargill Salt	\$97.63 per ton charge with a 3-5 delivery day window

Item	<u>2017/18</u>	<u>2018/19</u>
Salt	\$78.88 or \$78.94	\$80.54

This year three salt bids were received. While this past winter we were fortunate to not need much salt the bays are rather stocked. Usually there are two bids that come in close but this year that was not the case. One company was substantially cheaper for our usage and McHargue recommends awarding the bid to Compass Minerals.

Liquid Calcium Chloride SD-2018/19-4

One Bidder:

SICALCO **\$.83/gallon**

Item	<u>2017/18</u>	<u>2018/19</u>
Liquid Calcium Chloride	\$.81	\$.83

Since SICALCO was the only bidder for Liquid Calcium Chloride and the price increased a very minimal amount the recommendation is to award to SICALCO.

Concrete SD-2018/19-5

2 Bidders:

Blegh Ready Mix	\$117.50/cubic yard with \$40.00 demurrage charge after one hour
Mark Twain Ready Mix	\$116.50/cubic yard with \$40.00 demurrage charge after one hour

Item Bidder	<u>2017/18</u>	<u>2018/19</u>
Concrete Bleigh	\$115.50/\$40.00 hour	\$117.50/\$40.00 hour

MT Ready Mix	\$115.50/\$40.00 hour	\$116.50/\$40.00 hour
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The Street Department would like to allow for both companies to have an open bid. The reason being, is if one of the companies is currently pouring a bigger concrete job elsewhere we may not be able to get the concrete that we need due to low supply. If both companies had an open bid, then we could use the other company if the above situation occurred.

CLSM (Flowable Fill) SD-2018/19-6

2 Bidders:

Bleigh Ready Mix	\$92.00 with \$40.00 demurrage charge after one hour
Mark Twain Ready Mix	\$93.00 with \$40.00 demurrage charge after one hour

Item Bidder	<u>2017/18</u>	<u>2018/19</u>
CLSM Bleigh	\$90.00/\$40.00 hour	\$92.00/\$40.00 hour
MT Ready Mix	\$92.00/\$40.00 hour	\$93.00/\$40.00 hour

Although Mark Twain Ready Mix is \$1.00 more on their bid McHargue would like to have a similar set up as the concrete bid recommendation. Where if one company can't accommodate our needs we would be able to receive product from the other company.

Asphalt SD-2018/19-7

2 Bidders:

Diamond Asphalt	Missouri-No Bid	Illinois \$65.00/per ton
C.B. Asphalt	Missouri \$60.00/per ton	Illinois-No Bid

Item Bidder	<u>2017/18</u>	<u>2018/19</u>
Asphalt C.B. Asphalt	\$56.00	\$60.00
Diamond	\$65.00	\$65.00

After calling Diamond to understand why Illinois Companies did not bid in Missouri and Missouri Companies do not bid in Illinois, we learned that it costs these companies more in products if purchased outside of the state that their plant operates in. We also learned that the supplies used to make products such as asphalt are listed different in each state and their grades are also different; therefore, on our bid sheet the description is listed different for the states. Having stated the difference the products are comparable in product and quality.

We would like to have both companies left open for bid. In the past, we have found that if just a small amount of asphalt is needed that some companies will not pour a small amount. If both companies are available for asphalt we have a greater opportunity to receive product when and in the amount needed.

Cold Patch SD2018/19-8

2 Bidders:

Diamond Construction	Missouri-No Bid	Illinois \$115.00
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C.B. Asphalt	Missouri All Season Summer \$120.00	Illinois-No Bid
	Missouri All Season Winter \$120.00	
	Missouri UPM \$120.00	

Item	Bidder	2017/18	2018/19
Cold Patch	C.B. Asphalt	\$ 90.00	\$120.00
		\$100.00	\$120.00
		\$120.00	\$120.00
	Diamond	\$110.00	\$115.00

After speaking to Diamond Construction this is a similar situation as the asphalt. They only bid on the state their product is made in due to cost efficiency and once again the products are listed different in each state which reflects on the bid tabulation sheet. Diamond also explained that their Cold Patch grade is in comparison to Missouri's UPM blend and they do not make a blend for summer or winter. In the past, we have used Diamond and are very happy with their product. Finally, we would like to have both bidders open as well so that if one company isn't available for product we would be able to utilize the other to keep our projects moving forward in a timely manner.

Mayor Pro Tem Knickerbocker made a motion to accept the bids and award the recommended companies from the Street Department for the annual materials. The motion was seconded by Council Member Veach

Motion carried.

Re: Approval, Declaration of Additional Surplus Property

Mr. McHargue's next order of business was to ask for approval to surplus more items for the City auction that is being held Saturday April 28, 2018, at the Street Department. Following is the list of additional items he would like deemed as surplus:

- Walk behind street saw (4)
- Portable power washer
- 2008 Ford F-350 (has a broken engine, may try to sell on GovDeal.com)
- 1999 Ford ¾ Ton Pickup that belongs to Parks and Recreation (used at the airport)

Council Member Welch made a motion to declare the additional items as surplus property, to be added for the City auction that will be held April 28, 2018. The motion was seconded by Mayor Pro Tem Knickerbocker.

Motion carried.

RESOLUTION NO. 2136-18

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AGREEMENT BETWEEN THE CITY AND SIMPLY CUT LAWNS FOR 2018-2019 OLD BAPTIST CEMETERY MOWING, IN THE AMOUNT OF \$3,600.00

A motion was made by Council Member Van Hoose to have the City Clerk read Resolution No. 2136-18 and call the roll for adoption. The motion was seconded by Council Member Dobson.

ROLL CALL

Yes: Mayor Hark, Council Members Van Hoose, Welch, and Veach, Mayor Pro Tem Knickerbocker, Council Members Dobson and Cogdal - 7

No: -0-

Absent: -0-

Mayor Hark declared Resolution No. 2136-18 duly approved and adopted on this date.

CLOSED SESSION

In Accordance with RSMo. 610-021

- (1) – Legal Actions
- (2) – Acquisition of Real Estate Property

At this time, Mayor Hark entertained a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph (1) and (2) admitting himself, City Manager Jeff LaGarce, City Council Members, City Attorney James Lemon, City Clerk Angelica Zerbonia and Deputy City Clerk Candy Golian. A motion was made by Council Member Welch to enter into closed session. The motion was seconded by Council Member Van Hoose.

Roll Call

Yes: Mayor Hark, Council Members Van Hoose, Welch, and Veach, Mayor Pro Tem Knickerbocker, Council Members Dobson and Cogdal - 7

No: -0-

Absent: -0-

Motion carried.

OPEN SESSION

Mayor Hark made a motion to return to open session at this time. The motion was seconded by Council Member Dobson.

Motion carried.

Mayor Hark entertained a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph (1) and (2) admitting himself, City Manager Jeff LaGarce, City Council Members, City Attorney James Lemon, City Clerk Angelica Zerbonia, Deputy City Clerk Candy Golian with the addition of admitting Hannibal Police Chief Lyndell Davis and Street Supervisor Mike McHargue. The motion was made by Mayor Pro Tem Knickerbocker to enter into closed session. The motion was seconded by Council Member Dobson.

Roll Call

Yes: Mayor Hark, Council Members Van Hoose, Welch, and Veach, Mayor Pro Tem Knickerbocker, Council Members Dobson and Cogdal - 7

No: -0-

Absent: -0-

Motion carried.

OPEN SESSION

Motion was made by Council Member Veach to return to open session. The motion was seconded by Council Member Van Hoose.

Motion carried.

ADJOURNMENT

A motion was made by Council Member Welch to adjourn the meeting. The motion was seconded by Council Member Van Hoose.

Motion carried.

James R. Hark, Mayor

Angelica N. Zerbonia, MRCC - City Clerk