

***CITY OF HANNIBAL***  
***OFFICIAL COUNCIL PROCEEDINGS***

**Tuesday, July 3, 2018**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**Present:** Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark, Council Members Van Hoose, Welch and Godert – 6

**Absent:** Council Member Veach – 1

**CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

**INVOCATION**

The invocation was given at this time by Council Member Van Hoose

**PLEDGE OF ALLEGIANCE**

Mayor Hark then requested Corporal Allen from Hannibal Police Department to lead the Pledge of Allegiance to the Flag.

A motion was then made by Council Member Welch to excuse Council Member Veach from tonight's meeting, due to him being the Chairman of Hannibal Jaycee's who are currently holding the National Tom Sawyer Days. Council Member Van Hoose seconded the motion.

Motion carried.

**APPROVAL OF AGENDA**

A motion was made by Mayor Pro Tem Dobson to approve the agenda as posted and presented. The motion was seconded by Council Member Van Hoose.

Motion carried.

**APPROVAL OF MINUTES**  
**Regularly Scheduled Council Meeting – June 19, 2018**

A motion was made by Council Member Welch to approve the minutes from the last regularly scheduled Council meeting that was held June 19, 2018. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS**  
**Second Half – June, 2018**

A motion was then made by Council Member Godert to approve the payroll and claims for the second half of June, 2018. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

**AJ VIOREL – RIALTO BOLAND, INC.**  
**Re: Request, Caterer’s License – *The Orchard*, 2200 Palmyra Road**  
*Saturday, August 11, 2018 - 6:00 p.m.*  
*“Private Wedding Reception”*

Anthony “AJ” Viorel, representing Rialto Boland approached Council requesting a caterer’s license for a private wedding reception to be held Saturday August 11, 2018. The event will be located at *The Orchard*, 2200 Palmyra Road and begins at 6:00 p.m.

City Clerk Zerbonia explained that *The Orchard* is not zoned to allow for the sales of alcohol, on the property therefore, each applicant is required to come before Council for approval before a caterer’s license can be issued.

A motion was made by Mayor Pro Tem Dobson to approve the caterer’s license for Rialto Boland, Inc for the event to be held Saturday, August 11, 2018, at *The Orchard*. The motion was seconded by Council Member Cogdal.

Motion carried.

**JAMES R. HARK – MAYOR**  
**Re: Mayoral Commendations**

Mayor Hark presented three individuals; Howard Brothers, Jarren Landis and Carl Brothers for volunteering their time cleaning up the community. The Mayor wanted to commend these three young men for going above and beyond to help keep Hannibal’s community cleaner. He stated that hard work and dedication don’t go unnoticed and he can’t recall, since he has been Mayor, another time that three young individuals have dedicated so much of their own time, expecting nothing in return. Mayor Hark commended these boys for

setting such a good example and hopes that adults will take notice and follow in their footsteps to aid in cleaning up the community and keeping it clean.

**Re: Recommendation of Appointments**

Mayor Hark made the following recommendation of reappointments:

**EMPLOYEE BENEFIT TRUST BOARD**

- **Bianca Quinn – reappointment for a term to expire May, 2020**
- **Matt Lay – reappointment for a term to expire May, 2020**

These nominations will be presented for approval at the next regular Council meeting to be held July 17, 2018.

**JEFF LAGARCE – CITY MANAGER**

**Re: Approval of Appointments**

City Manager LaGarce requested Council approval of the candidates presented as recommendations of appointment/reappointment to the Park Board during the last meeting:

**PARK BOARD**

- **Casey Welch – reappointment for a term to expire July, 2021**
- **Trisha O’Cheltree – appointment for a term to expire July, 2021**

Council Member Godert made a motion to approve the reappointment of Casey Welch and appointment of Trisha O’Cheltree to the Park Board for terms to expire July, 2021. Council Member Van Hoose seconded the motion.

Motion carried.

**Re: Recommendation of Appointments**

City Manager LaGarce made the following recommendation of reappointment:

**PARK BOARD**

- **Andrew Wood – reappointment for a term to expire July, 2021**

City Manager LaGarce then made the following recommendation of appointment:

**PLANNING & ZONING COMMISSION**

- **Sue Giroux – appointment for an unexpired term to expire June, 2020**

These nominations will be presented for approval at the next regular Council meeting to be held July 17, 2018.

**Re: Approval, Revised Position Descriptions**

- *DPW Superintendent*
- *Building Code Official*

LaGarce's next order of business is approval and revision of two job descriptions; DPW Superintendent (Mike McHargue) and Building Code Official (Joey Burnham). LaGarce explained that per City policy, any new job description requires two (2) ranking supervisor's level of approval signatures. Since these job descriptions only have one (1) level of approval possible (City Manager), the second approval must be from Council.

LaGarce explained that during the May 16<sup>th</sup> budget workshop, Burnham's pay grade was changed to a grade 19. City Manager LaGarce explained the Building Code Official's job description was only modified because of the reporting relationships (who reports to Burnham) have changed.

Also during the budget workshop, McHargue's pay grade was changed to grade 19, in which the new job description reflects. LaGarce explained with the new job description, he has only blended prior job positions and responsibilities, which was exploratory, but he feels that McHargue has been doing this job, and doing it well, since January.

A motion was made by Council Member Welch to accept the new job descriptions for the DPW Superintendent and Building Code Official. Council Member Godert seconded the motion.

Motion carried.

City Manager LaGarce stated he will bring the additional salary amounts to the next meeting for approval, as this payroll amendment was tabled at the June 19<sup>th</sup> Council meeting.

City Clerk Zerbonia clarified that the only amendment that will need to be presented will be for the additional amount for DPW Superintendent's salary. Both the DPW Superintendent and Building Code Official original, increased salaries were presented and approved by Council with the payroll ordinance.

**Re: Hannibal Nutrition Center – Contract for Services**

*(Resolution No. 2145-18, to follow)*

For LaGarce's last order of business, he proposed Council approval of a service agreement for the Hannibal Nutritional Center in the amount of \$18,357. The Hannibal Nutrition Center provides senior services, such as nutrition & meals, exercises, activities, guest speakers, crafts, health tips, etc. The service agreement is renewed each July, after the annual budget is approved.

**GAIL BRYANT – DIRECTOR, HCVB**  
**Re: Cooperative Marketing Matching Grant - Notice of Award**  
*State of Missouri, Division of Tourism*  
*(Resolution No. 2144-18, to follow)*

Gail Bryant, Hannibal Convention & Visitors Bureau (HCVB) Director, approached Council to request approval for the Mayor to enter into an agreement accepting a grant award from the Missouri Division of Tourism. Bryant explained a grant application was submitted to the Missouri Division of Tourism's Promote Missouri Fund Program, as she does annually. HCVB has been awarded a matching grant in the amount of \$47,985.00. This grant will assist with advertising in the several travel markets.

Mayor Hark asked if this amount is larger than what was originally expected, in which Bryant concurred and stated that in May when the Grant was discussed the anticipated award was only \$31,990.

**EDIE PRICE – DPW Assistant**  
**Re: Approval, Traffic Light Installation – Maple Street**

Edie Price, DPW Assistant, addressed Council relating to a new traffic light at Maple Street. Holy Family Church contacted the City several months ago in regards to the safety of students and to help with traffic control. Holy Family and the City have went back and forth on what would be the best way to do this. The best idea presented and agreed upon, was to install a traffic light on Maple Street. Price explained this traffic light would be the type where you push the button and it turns red. The Board of Public works have graciously agreed to install the traffic light, with their own funds, which would be approximately \$15,000. Abel's Oil have also agreed to donate \$2,500 towards the project.

A motion was made by Council Member Van Hoose to approve the installation of the traffic light on Maple Street. Council Member Welch seconded the motion.

Motion carried.

**Re: Oaks Spring Subdivision – Final Plat Approval**  
*Jim Mulhern & Janes Surveying*  
*(Bill No. 18-015 (as amended), to follow)*

Price's last order of business is for a first reading of the final plat for the Oak Spring Subdivision. This 48.5-acre property is intended to include 41 lots ranging on lot sizes from 1/2 acre up to the largest lots being that of a little over 3 acres and is located on Westover Road. When Price originally wrote the ordinance, she stated the property is located in the First Ward, however, Council Member Godert contacted Price and informed her it should be in the Fifth Ward, so the Ordinance is amended to reflect this.

She explained that on June 21<sup>st</sup>, Janes Surveying came before the Planning and Zoning Commission presenting the final plat of the Oak Spring Subdivision. Price stated this will be a residential subdivision.

## **HEATH HALL – BPW GENERAL MANAGER**

### **Re: Updates, Chloramine Replacement Project, Rate Information & Bond Ordinance**

Heath Hall, BPW General Manager, then addressed Council relating to updates on the chloramine alternative project, rate information and the bond ordinance issue. First off the good news, the chloramine replacement project is moving forward. The installation of the additional filtration system; will remove more dirt, allowing the Board to discontinue the use of ammonia from the water. One of the important decisions that has been decided, is the location of the building to house the GAC. Being as the building has to be very large, large enough to drive a semi through, it will be located near Riverview Park. The building will be located just north of the existing water plant. Hall explained the second driveway after entering Riverview Park access, will actually go right through the center of the new building. This will allow enough room and is closer to the other water plant, which saves money for hydraulics and most important doesn't violate any of the Riverview Park trust limitations.

Hall stated the Board has also settled on the number of vessels, which will be eight, 40 foot pressure vessels. He explained the Board is about seven weeks into the testing period, in which two of the four carbons are performing better than the others. One is the Calgon F400 bituminous carbon that was pilot tested last summer. The other is an enhanced coconut carbon manufactured by Evoqua. He expressed they would like to do one more round of pilot testing before they bid the carbon out.

The best news so far is one of our carbon suppliers obtained Missouri Department of Natural Resource approval to sell reactivated or regenerated carbon media. This should reduce the estimated \$691,000 per year operations and maintenance cost to run the GAC system and not hinder the treatment efficiency of the system.

Hall stated that Black & Veach are about half way through the design of the system, it will be then sent to DNR for approval, which could take up to 90 days. There are a couple of long lead time items that the Board might be able to order during the DNR approval process to get them on their way.

Now for the not so good news, Hall explained the Board held a public hearing where they approved some rate increases. Electric rates will remain flat because of the self-managed purchase power method that began in June 2017. It was difficult to lose Buckhorn and Cosmoflex, which were major electric users.

In the sewer department; the rates will be increased 3.7%, which is about \$1.50 increase per residential customer and the water will be increased 3.7% also, which about \$2.50 per residential customer. These increases are mainly due to inflationary reasons, along with the cost of service study that was recently received.

The cost of service study provided a five (5) year road map to provide the Board with the revenue that is needed for the GAC plan along with the loss of Ralls County Water. They did recommend a 54% increase over five years; which equals about \$19 per residential customer per month. The Board is proposing to increase every July 1<sup>st</sup>, a 3.5% increase and every January 1<sup>st</sup>, a 7.5% increase over a five year period. These are only estimates; funding hasn't been obtained, therefore the interest rate is unknown. The Board is required by charter to

hold a public hearing; so for the rate increase for January; a hearing will be held in December.

Hall's last item of business is the bond ordinance; at the last two council meetings the Council has discussed and approved the Ordinance which will appear on the ballot as Proposition "A". A couple of issues the Board continues to receive questions on are; why are we asking for \$17.5 million, when we don't need that amount? Hall stated that in fact the bond authority requested the Board ask for \$20 million. He explained the Board will only borrow the amount that is necessary. The next question being asked is why the bond issue is titled, Proposition "A", since there is already a state issue being voted on that is also titled, Proposition "A". Hall wants to encourage everyone to read the ballot language carefully.

Council Member Cogdal commented that she would like to commend the media on the conveying of all the information that is being presented in relations to the chloramine project. Council Member Cogdal questioned Hall if he was planning to hold any public meetings for Proposition A; Q&A; meeting with civic groups, etc. Hall advised that he is willing and has been to a couple of service clubs and he does plan to be back at the next Council meeting to address any questions. He is also planning to meet with Chamber of Commerce giving a presentation on the issue. Hall stated there is also information on the Board's website under the chloramine tab or they can call him anytime.

Mayor Pro Tem Dobson then advised, on the power side, Prairie State was probably a reason that the electric rates are remaining stable; in which Hall advised the first couple of years the Board was required to sale on the open market since they were in an agreement with Ameren and others; this is now, however, saving us some money, allowing the use of the power.

## **BILL NO. 18-014**

### **AN ORDINANCE RATIFYING AND REAFFIRMING THE CITY OF HANNIBAL'S, PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND EMPLOYEES AS REQUIRED, BIENNIALY, BY MISSOURI STATE STATUES 105.483 & 105.485**

#### ***Second & Final Reading***

A motion was made by Council Member Van Hoose, to have the City Clerk read Bill No. 18-014 and call the roll for adoption. The motion was seconded by Council Member Godert.

**ROLL CALL**

**Yes:** Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark and Council Members Van Hoose, Welch and Godert - 6

**No:** -0-

**Absent:** Council Member Veach – 1

Motion carried.

Mayor Hark declared Bill No. 18-014 duly approved and adopted on this date.

**BILL NO. 18-015**  
*(as amended)*

**AN ORDINANCE APPROVING AND ACCEPTING THE FINAL PLAT OF OAK SPRING SUBDIVISION, A SUBDIVISION LYING IN THE PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 36, TOWNSHIP 57 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, MARION COUNTY, MISSOURI**

*First Reading*

A motion was made by Council Member Van Hoose to have the City Clerk give Bill No. 18-015, as amended, a first reading. The motion was seconded by Council Member Welch.

Motion carried.

**RESOLUTION NO. 2144-18**

**A RESOLUTION AUTHORIZING THE ACCEPTANCE, APPROVAL AND EXECUTION OF THE NOTICE OF AWARD AND SUBSEQUENT RELATED DOCUMENTS FOR THE STATE OF MISSOURI, DIVISION OF TOURISM, COOPERATIVE MARKETING PROGRAM, MATCHING GRANT IN THE AMOUNT OF \$47,985**

A motion was made by Council Member Welch, to have the City Clerk read Resolution No. 2144-18 and call the roll for adoption. The motion was seconded by Mayor Pro Tem Dobson.



**ROLL CALL**

**Yes:** Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark and Council Members Van Hoose, Welch and Godert - 6

**No:** - 0 -

**Absent:** Council Member Veach - 1

Motion carried.

Mayor Hark declared Resolution No. 2144-18 duly approved and adopted on this date.

**RESOLUTION NO. 2145-18**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A  
CONTRACT FOR SERVICES AGREEMENT WITH THE  
HANNIBAL NUTRITION CENTER IN THE AMOUNT OF \$18,357  
FOR SENIOR MEALS AND RELATED SERVICES**

A motion was made by Council Member Van Hoose, to have the City Clerk read Resolution No. 2145-18 and call the roll for adoption. The motion was seconded by Mayor Pro Tem Dobson.

**ROLL CALL**

**Yes:** Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark and Council Members Van Hoose, Welch and Godert - 6

**No:** - 0 -

**Absent:** Council Member Veach - 1

Motion carried.

Mayor Hark declared Resolution No. 2145-18 duly approved and adopted on this date.

## **CLOSED SESSION**

### ***In Accordance with RSMo. 610.021 (1) & (3)***

- *Litigation*
- *Personnel*

At this time, Mayor Hark entertained a motion to go into closed session in accordance with RSMo 610-021, sub-paragraphs (1), litigation and (3), personnel, admitting himself, City Manager Jeff LaGarce, City Council Members, City Attorney James Lemon, City Clerk Angelica Zerbonia, Deputy Clerk Candy Golian and Glenn Price, Mirma Representative. A motion was made by Council Member Godert to enter into closed session. The motion was seconded by Mayor Pro Tem Dobson.

### **ROLL CALL**

**Yes:** Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark and Council Members Van Hoose, Welch and Godert - 6

**No:** - 0 -

**Absent:** Council Member Veach - 1

Motion carried.

## **OPEN SESSION**

A motion was made by Mayor Pro Tem Dobson to return to open session. The motion was seconded by Council Member Welch.

Motion carried.

## **ADJOURNMENT**

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member Cogdal.

Motion carried.

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**James R. Hark, Mayor**

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**Angelica N. Zerbonia, MRCC - City Clerk**