

CITY OF HANNIBAL
OFFICIAL COUNCIL PROCEEDINGS

Tuesday, September 18, 2018
Council Chambers
7:00 p.m.

ROLL CALL

Present: Council Members Veach, Godert, Mayor Pro Tem
Dobson, Council Member Cogdal, Mayor Hark and Council Members Van
Hoose and Welch – 7

Absent: - 0 -

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

The invocation was given at this time by Council Member Van Hoose.

PLEDGE OF ALLEGIANCE

Mayor Hark then requested Officer DeLaPorte to lead the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

A motion was made by Council Member Godert to approve the agenda as posted and presented. The motion was seconded by Council Member Welch.

Motion carried.

APPROVAL OF MINUTES
Closed Session Meeting – August 7, 2018
Regularly Scheduled Council Meeting – September 4, 2018

A motion was made by Council Member Welch to approve the minutes from closed session meeting held August 7, 2018 and the last regularly scheduled Council meeting held September 4, 2018. The motion was seconded by Council Member Veach.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half – September, 2018

A motion was made by Council Member Van Hoose to approve the payroll and claims for the first half of September, 2018. The motion was seconded by Council Member Godert.

Motion carried.

JOHN PAUL TOMKO – HANNIBAL JAYCEES
Re: Request, Street Closures – Annual Halloween Parade
Saturday, October 27, 2018 – 6:30 p.m. – 8:00 p.m.

John Paul Tomko, representing Hannibal Jaycees, approached Council requesting street closures for the 2nd Annual Halloween Parade. Tomko stated, if approved, the parade would start at Save-a-Lot Parking Lot and will end at South Main Street, he is requesting street closures along Broadway and North Main Street. Tomko explained the Halloween parade used to be organized by the Marion County Health Department but the Jaycees organization took the event over two years ago.

Tomko stated that Jody Bogue was supposed to combine his event, Living Dead Windows, with the parade and was supposed to contact the Clerk's office to confirm. Deputy Clerk Candy Golian stated that Mr. Bogue had contacted the Clerk's office and is scheduled to come before Council at the next meeting on October 2nd for his requests. Tomko stated he hopes that these events can be combined in the future.

Mayor Hark stated that all documents and insurance are on file.

A motion was made by Mayor Pro Tem Dobson to approve the Halloween Parade. The motion was seconded by Council Member Veach.

Motion carried.

DEBBIE HIGBEE ROBERTS – HANNIBAL HIGH SCHOOL
Re: Request, Street Closures – 70th Annual Band Day Parade
Tuesday, October 9, 2018 – 2:45 p.m. – 5:00 p.m.

Mayor Hark stated that Debbie Higbee Roberts would not be in attendance tonight due to a prior commitment. Deputy Clerk Golian stated that Hannibal High School is requesting street closures for their 70th Annual Band Day Parade. The parade will go down Broadway, with the bands dissembling just past the Avenue of Flags, staying to the right and the buses will be at the riverfront awaiting.

A motion was made by Council Member Welch to approve the street closures for the 70th Annual Band Day, pending certificate of insurance and hold harmless are on file prior to the event. The motion was seconded by Council Member Veach.

Motion carried.

JAMES R. HARK – MAYOR
Re: Approval of Appointment

Mayor Hark then reminded Council of a candidate presented as a recommendation of appointment to the Hannibal Convention & Visitor's Bureau during the last meeting, requesting approval this evening.

HANNIBAL CONVENTION & VISITOR'S BUREAU

- **Scott Ehrhardt – appointment for an unexpired term to expire September, 2020**

A motion was made by Council Member Veach to appoint Scott Ehrhardt to the Hannibal Convention & Visitor's Bureau for an unexpired term to expire September, 2020. Council Member Van Hoose seconded the motion.

Motion carried.

KRISTY TREVATHAN – CHAIRPERSON, HANNIBAL TREE BOARD
Re: Approval, Broadway Treescape Design Plan

Kristy Trevathan, Chairperson for the Hannibal Tree Board, came before Council to inform them that the Tree Board recently had an urban forester complete a plan to line Broadway, from Grand Avenue to Main Street, with trees. Ms. Trevathan explained that even before Main Street's tree project was so successful, the tree board had this plan in mind. Their main objective was "How can we get Broadway to look like Main Street?" If this plan is approved, there will not be any cost to the City. Ms. Trevathan explained the design is just in the development phase, but will give everyone a "vision" of what it could look like, if approved. Some small variations to the plan could happen, depending on utility lines. The Tree Board is very excited about this plan, which include a variety of trees that are proposed to be planted. The Tree Board needs approval from Council before going forward and Ms.

Trevathan reminded Council that the Main Street tree plan was adopted by Council prior to as well.

She explained the project could take 3-5 years before completion and will be an incremental type project, unlike Main Street that was completed block by block. With Council approval tonight, it will get the project started with budget plans and final blueprints. Ms. Trevathan stated that some of the work will be done in house, with the Street Department, and there is a code within the City that allows the Street Department to help replace sidewalks with private property owners. The Tree Board would also like to incorporate a new experimental technique called structural soil, which will allow much better results for planting. She stated the design she presented tonight is from the Missouri Department of Conservation's community urban forester, who designed it at no cost.

Mayor Pro Tem Dobson asked, since there is a mass variety of trees, were any growing in the tree farm, in which she stated she didn't think so.

Ms. Trevathan stated that some of the variations to the project were because of recent renovations to businesses on Broadway, for instance, the Rialto. After the fire at the location, the sidewalks have been redone, which was a missed opportunity to start this project. The Board has decided they need a plan set in place so this project can be completed.

Mayor Pro Tem Dobson, then asked, if approved by Council tonight, where would the project start, the riverfront, Grand Avenue or somewhere in the middle? Ms. Trevathan stated that has been discussed heavily but has not yet been decided. She stated that they may start at City Hall but not sure, this will depend on utility lines, or they may start at the riverfront, since the new riverfront renovation project will be starting. The Tree Board is working very closely with the Street Department, who also have been attending all the Tree Board meetings.

City Manager LaGarce stated that one of the plans is to start at City Hall, plant 6-8 trees, and then about 10-12 a year, until the project is complete. LaGarce feels that in 2-3 years the Board will have the bulk of the project complete. He suggested for the Tree Board to look at the tree farm for different varieties.

A motion was made by Mayor Pro Tem Dobson to approve the Broadway treescape design plan. The motion was seconded by Council Member Welch.

Motion carried.

GAIL BRYANT – DIRECTOR, HANNIBAL CONVENTION & VISITOR’S BUREAU
Re: New Visitor’s Center Office & Affiliate Welcome Center Construction Material
Testing – Proposal
Geotechnics - \$5,212
(Resolution No. 2165-18, to follow)

Gail Bryant, Director of HCVB, approached Council in regards to two minor agreements that she briefly discussed at the last Council meeting. The first agreement is for additional material testing to be done by Geotechnics in the amount of \$5,212, with Resolution No. 2165-18 to follow.

Re: New Visitor’s Center Office & Affiliate Welcome Center Construction Soil Borings
– Professional Services Agreement
Crockett Geotechnical – Testing Lab - \$2,500
(Resolution No. 2166-18, to follow)

Bryant’s second agreement is in regards to soil borings, which are more of a precautionary measure since the building will be located more west than originally anticipated. The soil boring tests will be done, if approved, by Crockett Geotechnical Testing Lab in the amount of \$2,500.

There will be Resolution No. 2166-18 to follow.

HEATH HALL – BPW GENERAL MANAGER
MATT MUNZLINGER – BPW UTILITY & PLANNING ENGINEER
Re: Update, Bond Sale Schedule & Chloramine Replacement Project

Heath Hall, BPW General Manager, approached Council to give an update on the chloramine replacement project. Hall provided Council, prior to the meeting, a timeline of events for the new GAC system as follows, he reminded everyone to keep in mind, dates could vary:

Develop Bond Structure (Including Issue Sizing).....	Now until October
Request for Proposals for Paying Agent distributed.....	October 15
1st Draft of Official Statement Completed.....	October 29
1st Draft of Request for Underwriting Proposals.....	November 5
Comments Due on 1st Draft of POS.....	November 5
2nd Draft of Official Statement Completed.....	November 12
1st Draft of Bond Ordinance.....	November 12
Comments on Draft Preliminary Official Statement and Draft Ordinance...	November 26
3rd Draft of Preliminary Official Statement and 2nd Draft of Ordinance...	November 30
Rating Preparation.....	Week of December 3
Application for Rating.....	December 3
Rating Assigned.....	On or Before December 14
Construction Bids Received.....	?
Request for Underwriting Proposals Distributed (Promptly following receipt of Construction Bids)	
G-17 Resolution Completed.....	January 3
Rate Increase Ordinance (if needed)	
Underwriting Proposals Received.....	January 11

Staff and Financial Advisor Selection of Underwriter..... January 12
 Draft of Bond Documents Distributed to Underwriter..... January 17
 Comments to Bond Documents..... January 26
 Documents to City for Agenda.....?

BPW Selects Underwriter, Adopts G-17 Resolution and Authorize Bond Sale by City..... January 15

City’s Selection of Underwriter and Adopt G-17 Resolution and First Reading of Bond Ordinance January 15

Due Diligence Call if Required..... January 25
 Preliminary Official Statement Printed..... January 28
 Bond Presale..... Week of January 28

Bond Sale (City Adopts Bond Ordinance) and BPW approves Sale..... February 5
 Final Official Statement..... February 7
 Bond Closing..... February 13

Hall then introduced Geroge Hausdorf, from the audience, who is BPW’s Waste Water Plant supervisor and is also someone that will answer questions about the chloramine replacement project if Hall is unavailable.

Hall stated that BPW’s Board meetings have been moved to the third Monday of each month at 5:00 p.m., which will coincide with City Council’s last meeting of the month, which will allow convenience for both the Board and Council to discuss/approve items.

Next, Matt Munzlinger gave a presentation in regards to the chloramine replacement project and reviewed the time line:

1. February 20, 2018 – design was approved
2. March 9, 2018 – Board of Public Works had their kickoff meeting
3. April 4, 2018 - 30% drawings were complete from Black and Veatch
4. July 16, 2018 – 60% drawing were complete
5. September 17, 2018 – 90% drawings were complete
6. By the end of September – BPW will submit to minor for approval
7. December 2018 – will advertise project for bids
8. By late January 2019 - construction will begin if approved
9. End of February 2020 – new system will be complete

Munzlinger stated the site location will be in Riverview Park, just north of the current filter system building. This site saved money on the project allowing the new building to be in the footprint of the current plant. BPW did look into another location, but that location would have required deep excavation.

The new building will look similar to structures BPW already has on site. Mayor Pro Tem Dobson inquired if there would be a garage door on either side of the building, Munzlinger

stated there would be. He also stated the trucks would go up the road to a driveway, turn around, come past the building and then would back into the building. The original plan was to have the capability to drive through the building but due to the elevation changing and the ground settling, it's not feasible.

Munzlinger explained the water will be pumped from a well, then distributed to one of the eight 40,000 lb. vessels, from there the water will be collected in a tank, will go through our UV system and will finally be distributed like the water is now. Mayor Pro Tem Dobson asked in what process the chlorination happens, does it happen right before the UV process, in which Munzlinger stated no, it happens right after UV.

Council Member Cogdal asked, if the water comes from the holding tank and then through the GAC system, Munzlinger stated yes and there will be holding tanks located under the pumps.

Council Member Cogdal then asked Munzlinger, as he had stated earlier, if there would be eight tanks and he concurred. She then asked with all tanks full, would they still be looking at a capacity of around 7.5 million gallons, and Munzlinger agreed to that.

LaGarce then asked Munzlinger about the double filter system that was mentioned earlier in the project, he stated the double filter system was something that was looked at; those systems are more in line with filter systems, trying to remove all of some kind of contaminant. Munzlinger stated that BPW isn't trying to achieve a "zero" level, the new system allows for a threshold of 1.5 to 1.75 which will still keep them in compliance.

Council Member Cogdal asked if all eight tanks will be used at once, in which Munzlinger advised at this time it is hard to determine as he isn't 100% sure of how much water will be needed at one time. BPW staff are trying to balance using each vessel so that the plant won't exhaust all GAC material at one time, causing a truck delivery every day. They would prefer to stagger it, this may also depend on what time of the year it is and the demand for water.

Council Member Godert questioned if regulations change down the road, which always happen, will this new system allow flexibility for BPW to keep in compliance? Munzlinger stated he can't say for sure, since he does not know what future regulations will be, but with this new system it gives them a better opportunity to do so.

Mayor Pro Tem Dobson asked if they have received permission from DNR to regenerate, Muzlinger stated yes from one manufacturer.

Council Member Cogdal thanked Munzlinger for all his hard work and traveling, along with everything Health Hall, George Hausdorf and he has done for this project.

With no other questions, Munzlinger's presentation concluded.

RESOLUTION NO. 2165-18

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE PROPOSAL ACCEPTANCE AND MAYOR'S EXECUTION WITH GEOTECHNICS FOR CONSTRUCTION MATERIAL TESTING SERVICES ON THE HCVB OFFICE/ WELCOME CENTER PROJECT IN THE AMOUNT OF \$5,212

A motion was made by Mayor Pro Tem Dobson, to have the Deputy City Clerk read Resolution No. 2165-18 and call the roll for adoption. The motion was seconded by Council Member Van Hoose.

ROLL CALL

Yes: Council Members Veach, Godert, Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark, and Council Members Van Hoose and Welch - 7

No: - 0 -

Absent: - 0 -

Motion carried.

Mayor Hark declared Resolution No. 2165-18 duly approved and adopted on this date.

RESOLUTION NO. 2166-18

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH CROCKETT GEOTECHNICAL – TESTING LAB, LLC FOR SOIL BORING SERVICES ON THE HCVB OFFICE/ WELCOME CENTER PROJECT IN THE AMOUNT OF \$2,500

A motion was made by Council Member Welch, to have the Deputy City Clerk read Resolution No. 2166-18 and call the roll for adoption. The motion was seconded by Mayor Pro Tem Dobson.

ROLL CALL

Yes: Council Members Veach, Godert, Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark, and Council Members Van Hoose and Welch - 7

No: - 0 -

Absent: - 0 -

Motion carried.

Mayor Hark declared Resolution No. 2166-18 duly approved and adopted on this date.

CLOSED SESSION

In Accordance with RSMo. 610.021 (2)

- *Real Estate Negotiations*

At this time, Mayor Hark entertained a motion to go into closed session in accordance with RSMo 610-021, sub-paragraph (2), real estate negotiations, admitting himself, City Manager Jeff LaGarce, City Council Members, City Attorney James Lemon, Deputy City Clerk Candy Golian and Director of Parks and Recreations, Andy Dorian. A motion was made by Council Member Welch to enter into closed session. The motion was seconded by Mayor Pro Tem Dobson.

ROLL CALL

Yes: Council Members Veach, Godert, Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark and Council Members Van Hoose and Welch - 7

No: - 0 -

Absent: - 0 -

Motion carried.

OPEN SESSION

A motion was made by Mayor Pro Tem Dobson to return to open session. The motion was seconded by Council Member Veach.

Motion carried.

ADJOURNMENT

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member Veach.

Motion carried.

James R. Hark, Mayor

Angelica N. Zerbonia, MRCC - City Clerk