

BILL NO. 16-006

ORDINANCE NO. 4712

FIRST READING 03-01-2016

SECOND READING 03-15-2016

**AN ORDINANCE AMENDING THE ANNUAL BID LIMITS IN ACCORDANCE TO SECTION 9.13 (b) OF THE CITY OF HANNIBAL CHARTER**

**WHEREAS**, Section 9.13 (b) of the Charter of the City of Hannibal states *the City Council shall by ordinance adjust the monetary limits of subsection (a) annually during the month of March to reflect inflation/deflation rates for the Hannibal area as determined by the national rates, to the nearest dollar amount as determined by the council*, and

**WHEREAS**, based on the "National All Urban Consumers – (base 1984)" Table of the Bureau of Labor Statistics' Consumer Price Index (CPI) the December 2014 to December 2015 comparison rates have shown an annual increase of 0.735%, and

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HANNIBAL, MISSOURI:**

**SECTION ONE:** In accordance to Section 9.13 (b) of the Charter of the City of Hannibal the bids limits are hereby amended to reflect an increase of 0.735% as follows;

- Subsection (a) 1: Purchases of personal property; increase bid limit from \$4,525 to **\$4,560.00**
- Subsection (a) 2: Payment for repairs on buildings and light equipment; increase bid limit from \$12,145 to **\$12,250.00**
- Subsection (a) 3: Payment for repairs on heavy equipment or for construction of infrastructural facilities; increase bid limit from \$26,730 to **\$26,900.00**
- Subsection (a) 4: Service contracts; increase bid limit from \$5,490 to **\$5,550.00**

**SECTION TWO:** All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

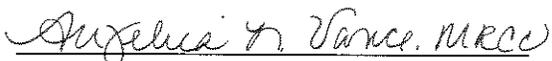
**SECTION THREE:** This Ordinance shall be in full force and effect from March 15, 2016 until amended.

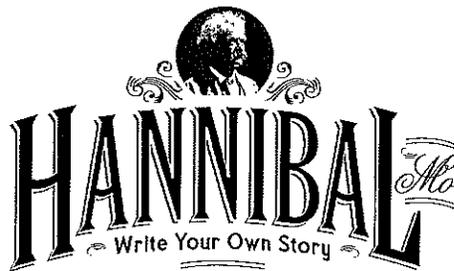
Adopted this 15<sup>th</sup> day of March, 2016.

Approved this 15<sup>th</sup> day of March, 2016.

  
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Roy G. Harb, Mayor

**ATTEST:**

  
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Angelica N. Vance, MRCC - City Clerk



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## MEMORANDUM

**To: Roy Hark, Mayor  
City Council**

**From: Douglas Warren, Director of Finance**

**Date: February 10, 2016**

**Subject: Bid Limits**

This memo is in reference to the bid limit increases pursuant to Section 9.13 (b) of the Charter of the City of Hannibal, which states that the Council of the City of Hannibal shall amend the bid limits annually.

In past practice Council has used the "National All Urban Consumers – (base 1984)" Table of the Bureau of Labor Statistics' Consumer Price Index (CPI). Utilizing the December to December comparison, the index increased 0.735% from December 2014 to December 2015.

No purchase shall be made without first advertising for sealed bids shall be amended as follows:

- "(1) For purchases of personal property at or above \$4,560.00 (up from \$4,525.00).*
- (2) For purchases for repairs on buildings and light equipment at or above \$12,250.00 (up from \$12,145.00).*
- (3) For purchases for repairs on heavy equipment or for construction of infrastructural facilities at or above \$26,900.00 (up from \$26,730.00).*
- (4) For purchases of service contracts at or above \$5,550.00 (up from \$5,490.00)."*

All purchases made under bid limits shall be substantiated by two (2) or more quotes from reliable firms or individuals. Policy set forth under the guideline of the City Manager state that all purchases shall be competitively shopped. Procurement under the bid limit but above \$1,000.00 requires proof of the competitive process (documents of telephone quotes obtained, who called, date called amount quoted. Under \$1,000.00 though competitively obtained do not require documented proof.

The council shall have the right to waive the bidding requirements in the event of a state of emergency directly affecting the City of Hannibal and as so declared by council action.