

***CITY OF HANNIBAL***  
***OFFICIAL COUNCIL AGENDA***

**Tuesday, November 19, 2019**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**Present:** Council Member Godert, Mayor Pro Tem Dobson, Council Member Cogdal,  
Mayor Hark and Council Members Bowen and Welch – 6

**Absent:** Council Member Veach - 1

**CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

**INVOCATION**

The invocation was given by Council Member Cogdal.

**PLEDGE OF ALLEGIANCE**

Mayor Hark then requested Corporal Logsdon, with the Hannibal Police Department, to lead the Pledge of Allegiance to the Flag.

A motion was then made by Council Member Welch to excuse Council Member Veach from tonight's meeting. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

**APPROVAL OF AGENDA**

A motion was made by Mayor Pro Tem Dobson to approve the agenda, as presented and posted. The motion was seconded by Council Member Godert.

Motion carried.

**APPROVAL OF MINUTES**  
**Closed Session Meeting – August 20, 2019**  
**Closed Session Meeting – October 15, 2019**  
**Regularly Scheduled Council Meeting – November 5, 2019**

A motion was made by Council Member Godert to approve the minutes from closed session meetings held August 20<sup>th</sup> and October 15, 2019 along with the regularly scheduled Council meeting held November 5, 2019. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS**  
**First Half – November, 2019**

A motion was made by Council Member Bowen to approve the payroll and claims for the first half of November, 2019. The motion was seconded by Council Member Godert.

Motion carried.

**JAMES R. HARK – MAYOR**  
**Re: Mayoral Commendation**

Mayor Hark requested Council Member Cogdal to accompany him in presenting a mayoral commendation. He then asked Ethan Romig, from the audience, to approach. Mayor Hark stated this mayoral commendation is presented to Ethan in appreciation for serving the community with his countless random acts of kindness and encouraging all to “give happiness to others”. His compassion and kindness is greatly appreciated.

Mayor Hark thanked Ethan for his efforts and good will to make happiness in the lives of others who live in the community.

Council Member Cogdal also thanked Ethan for his acts of kindness and stated he also has a Facebook page and encouraged everyone to follow his journey, citing his visits to local nursing homes and the local humane shelter, and delivering “goodie baskets” to people who were at the cancer treatment center seeking treatment to name a few. Council Member Cogdal stated Ethan is definitely setting a great example for the children of the community, along with the adults. She stated she greatly appreciates his dedication and kindness.

**SARA ROTHWEILER – HANNIBAL JAYCEES**  
**Re: Request, Street Closure – Annual Christmas Parade**  
*Saturday, December 7, 2019 – 5:00 p.m. – 7:00 p.m.*

Sara Rothweiler, representing the Hannibal Jaycees, approached Council requesting street closures for their annual Christmas Parade to be held Saturday, December 7<sup>th</sup>, from 5:00 p.m. to 7:00 p.m. She stated the parade will begin by lining up at Save-a-Lot parking lot, will continue down Broadway, turning left on Main Street, ending at North Street. She is requesting all side streets to be blocked along the parade route as well.

Mayor Hark stated the hold harmless and certificate of insurance have been received, he does request trash to be cleaned up after the event.

Council Member Bowen asked what the theme is this year, in which Ms. Rothweiler stated it is Disney Winter Wonderland. She also stated, just like in previous years, they are collecting toys for the Toys for Tots program.

A motion was made by Mayor Pro Tem Dobson to approve the street closure request for the annual Christmas Parade, sponsored by the Hannibal Jaycees, to be held Saturday, December 7, 2019 from 5:00 p.m. to 7:00 p.m. The motion was seconded by Council Member Bowen.

Motion carried.

**CHRIS BROWN – Y MEN’S CLUB OF HANNIBAL**  
**Re: Request, Street Closures – Down by the River & Mud Volleyball Events**  
*DBTR – May 15, June 19, July 17, August 21, September 18, 2020*  
*Mud Volleyball – July 2 – July 5, 2020*

Chris Brown, representing the Y Men’s Club of Hannibal approached Council requesting street closures for Down by the River events for the following dates:

- May 15, 2020
- June 19, 2020
- July 17, 2020
- August 21, 2020

He also requested street closures for the annual Mud Volleyball tournaments held during National Tom Sawyer Days that will be taking place July 2 – July 5, 2020.

Mayor Pro Tem Dobson questioned the issue of North Street, in the event re-construction is still being done, in which Mr. Brown advised they can work around whatever area is currently blocked off, if any area is, and just like last year they can re-locate the showers to Hill Street.

Mayor Pro Tem Dobson then brought up the issue of possible reserved handicap parking, however, he did not see the request for parking for this event. City Clerk Zerbonia concurred this was not a part of the request and not normally done so for these events, therefore no issues.

The street closures he is requesting include the alleyway west of the Y Men’s Pavilion and Hill Street from Main Street to the floodwall.

A motion was made by Council Member Welch to approve, pending the certificate of insurance being on file, the requested street closures for the dates listed above for the Y Men’s Down by the River and Mud Volleyball events. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

**LISA PECK – CITY MANAGER**  
**Re: Update, Code Enforcement & Permitting Software Purchase**

City Manager Peck updated Council on the code enforcement and permitting software purchase, in which she stated it was approved by Council during the last meeting, pending the contract. However, a contract will not be necessary because the City will be using the state bid contract. Some costs will be ongoing, and she will plan to re-negotiate every year.

Council Member Cogdal questioned, when Peck thought the software would be in place, in which Peck advised she is hoping by the first of the year, however they probably won't have all the "bugs" worked out and completely operational until February, 2020.

Mayor Pro Tem Dobson suggested it might be a good idea for Peck to discuss the GIS and the sharing of information with 911 next week during their scheduled meeting.

Council Member Cogdal asked what was going to be done with permit and paperwork from the past. Peck stated, as time permits, she would like to see the previous paperwork uploaded into the data base. The main concern now is to get the software up and working; this could perhaps be a project for an intern at some point.

**GAIL BRYANT – DIRECTOR, HANNIBAL CONVENTION & VISITOR'S BUREAU**  
**Re: Approval, Bid Waiver for Media Buys**

Gail Bryant, Tourism Director, approached Council requesting a waiver for bids for media buys to complete the fiscal year 2020 spring ad campaign. Bryant advised that as of August 31, 2019, H&L Partners are no longer the Missouri Division of Tourism's (MDT) agency of record and their contract expired. After vetting the new state vendor agency, the HCVB Board decided to revisit consideration of their services next year, in order to allow them time to develop a history with the state media buys.

In order to continue the marketing plan, Bryant is requesting Council to approve the HCVB to utilize up to \$75,000, which is "ear marked" in line item #48.569, in the FY 2019/2020 budget. If approved, the vendors would be: Carr Strategies, Facebook, KC Royals, Lamar Advertising, Next to Nothing Designs, Madden Media, Meredith Travel Marketing, Miles Media, Missouri Meetings & Events, NPR, Pandora Radio, Poole Communications, Spotify Radio, Quincy Broadcast, Sinclair Broadcast Group, Spectrum Reach, St. Joseph News Press, St. Louis Cardinals, and YouTube. With the HCVB utilizing those media buys direct, it could produce a cost-savings of up to \$11,250.00 in fees.

A motion was made by Mayor Pro Tem Dobson to approve the request for bid waiver for media buys for the HCVB. The motion was seconded by Council Member Bowen.

Motion carried.

**CLOSED SESSION**  
*In Accordance with RSMo. 610.021 (2)*

- *Real Estate Negotiations*

Mayor Hark then entertained a motion to enter into closed session in accordance with RSMo. 610-021, sub-paragraph (2), real estate negotiations, admitting himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Angel Zerbonia, Hannibal Regional Economic Development Council Director Corey Mehaffy. A motion was made by Mayor Pro Tem Dobson to enter into closed session. The motion was seconded by Council Member Bowen.

**ROLL CALL**

**Yes:** Council Member Godert, Mayor Pro Tem Dobson, Council Member Cogdal, Mayor Hark and Council Members Bowen and Welch - 6

**No:** - 0 -

**Absent:** Council Member Veach – 1

Motion carried.

**OPEN SESSION**

A motion was made by Mayor Pro Tem Dobson to return to open session. The motion was seconded by Council Member Cogdal.

Motion carried.

**ADJOURNMENT**

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member Cogdal.

Motion carried.

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**James R. Hark, Mayor**

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**Angelica N. Zerbonia, MRCC, CMO - City Clerk**