

CITY OF HANNIBAL
OFFICIAL PUBLIC HEARING

Tuesday, April 7, 2020
6:45 p.m.
Council Chambers

CALL TO ORDER

EDIE GRAUPMAN - DPW
Re: Voluntary Annexation - E. Joe Churchill
A-One & Two-Family

*A tract of land lying in the West Half of the West Half of Section 24, Township 57 North, Range 5
West, Marion County, Missouri*

(This public hearing was cancelled due to the COVID-19 and restricted access to public building and gathering limitations. This meeting is to be rescheduled at a later date once restrictions are lifted.)

PUBLIC COMMENTS

ADJOURNMENT

CITY OF HANNIBAL
OFFICIAL COUNCIL AGENDA

Tuesday, April 7, 2020
Council Chambers
7:00 p.m.

ROLL CALL

Present: Council Members Bowen, Welch, Veach, Mayor Pro Tem Dobson, Council Member Cogdal and Mayor Hark - 6

Absent: - 0 -

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

The invocation was given by Council Member Cogdal.

PLEDGE OF ALLEGIANCE

Mayor Hark then requested Council Member Bowen to lead the Pledge of Allegiance to the Flag.

Mayor Hark advised for all Council Members or anyone that is speaking to talk clearly and close to the microphone being as the meeting is live on YouTube in order for the viewers to hear everyone. He also requested for Council to announce their name prior to speaking so the viewers can determine who is speaking.

City Clerk Zerbonia then advised the Mayor and Council that due to the COVID-19 restrictions, which are limiting the public access to City buildings, the voluntary annexation public hearing originally scheduled tonight at 6:45 p.m. was canceled and will be rescheduled at a later date.

Zerbonia advised that based upon information from the Department of Public Works, the applicant, Mr. Joe Churchill still wishes to proceed with the voluntary annexation process once the restrictions are lifted. Mr. Churchill owns undeveloped property located between Stardust Drive and Highway 36 West, between Saints Avenue Bank and Clover Road. It will be Mr. Churchill's intent to annex this property for the purpose of a subdivision. Zerbonia advised more information will be provided when the Public Hearing is held.

APPROVAL OF AGENDA

A motion was made by Council Member Veach to approve the agenda, as presented and posted. The motion was seconded by Council Member Bowen.

Motion carried.

APPROVAL OF MINUTES **Regularly Scheduled Council Meeting – March 17, 2020** **Special Call Council Meeting – April 1, 2020**

A motion was made by Council Member Bowen to approve the minutes from the regularly scheduled Council meeting held March 17, 2020 and the special call Council meeting held April 1, 2020. The motion was seconded by Council Member Veach.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS **Second Half – March, 2020**

A motion was made by Council Member Bowen to approve the payroll and claims for the second half of March, 2020. The motion was seconded by Council Member Welch.

Motion carried.

JAMES R. HARK – MAYOR **Re: Approval of Appointment**

Mayor Hark reminded Council of the candidate he presented for recommendation of appointment during the last regular Council meeting. He is recommending the approval of appointment of Paul Miller to the Hannibal Tree Board.

HANNIBAL TREE BOARD

➤ Paul Miller – appointment for a term to expire September, 2023

A motion was made by Mayor Pro Tem Dobson to approve the appointment of Paul Miller to the Hannibal Tree Board, for a term to expire September, 2023. The motion was seconded by Council Member Bowen.

Motion carried.

MELISSA COGDAL – 3RD WARD COUNCIL MEMBER **Re: Stormwater Policy, Update**

Council Member Cogdal then addressed Council regarding a revised Stormwater Policy that was included as a part of the Council packet. She advised that in light of new information provided

by the City attorney, received today, along with welcoming the new Board of Public Works General Manager she believes the issues relating to this in place policy can be resolved, and the policy further revised. She is not opposed to tabling the issue and later bringing back a revised draft policy to Council. She believes there are some “housekeeping”/cleaning up language in the ordinance that needs to occur. There is nothing of urgent importance or that can be amended or clarified fairly easy.

A motion was made Council Member Cogdal to table the updated Stormwater Policy until a revised draft can be completed, which will be brought back to Council for approval. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

JEFF VEACH – 6TH WARD COUNCIL MEMBER
HANNIBAL JAYCEES
Re: Requests, Street Closures, Use of City Owned Property,
Waiver – Carnival License Fees - *National Tom Sawyer Days*
June 28 – July 5, 2020

Council Member Veach, on behalf of the Hannibal Jaycees, is requesting approval for street closures, use of City owned property and a carnival fee waiver for the 65th Annual National Tom Sawyer Days and parade to be held June 28 – July 5, 2020.

Requested Street Closures and use of City owned property include:

1. 3rd Street under both sides of the viaduct
2. N. Main Street from Hill to North Streets for the fence painting contest (to begin at 2:00 p.m. 7/3 and 7/4 – and will not interfere with the Hannibal Cannibal)
3. Lyon Street from Third Street viaduct to South Main Street, South Main Street (South) to Jefferson Street (If the flood gates are in place the carnival will end at the flood wall).
4. Parade: July 4th – Route: Broadway beginning at Grand Avenue, extending to and including South Main Street, ending on Church Street. They are also requesting no parking on Broadway after midnight on July 4th for the parade and requested assistance from Hannibal Police Department with traffic control during the parade.
5. Use of the City parking lot next to the Admiral Coontz Recreation Center for carnival storage/parking.
6. Alleyway closure between South Main and Third Streets at Lyon Street (Hannibal Jaycee property – Tanyard Gardens)

They are also again requesting any fees for the carnival, Archway Amusements, to be waived.

A motion was made by Council Member Veach to approve the above street closures, use of City owned property, along with waiving carnival fees for the Hannibal Jaycees, National Tom Sawyer Days, to be held June 28 – July 5, 2020. The motion was seconded by Council Member Welch.

Motion carried.

LISA PECK – CITY MANAGER

Re: Approval of Appointment

Mayor Hark, on behalf of City Manager Peck, reminded Council of the candidate she presented for recommendation of appointment during the last Special Call Council meeting on April 1st. She recommended John Zerbonia, to be appointed to the Hannibal Board of Public Works.

HANNIBAL BOARD OF PUBLIC WORKS

➤ **John Zerbonia – appointment for an unexpired term to expire July, 2023**

A motion was made by Mayor Pro Tem Dobson to appoint John Zerbonia to the Hannibal Board of Public Works Board for an unexpired term to expire July, 2023. The motion was seconded by Council Member Bowen.

Motion carried.

Re: Recommendation of Appointment

Mayor Hark, again on Peck’s behalf, made the following recommendation of appointment to the Hannibal Board of Public Works Board.

HANNIBAL BOARD OF PUBLIC WORKS

➤ **John Orthwerth – appointment for an unexpired term to expire July, 2022**

He advised this nomination will be considered for approval at the next regular Council meeting, to be held April 7, 2020.

ANGELICA ZERBONIA – CITY CLERK

Re: Special Event Requests

HISTORIC HANNIBAL MARKETING COUNCIL

Re: Request, Street Closures, Use of City Owned Property, Alcohol Sales on City Owned Property, Discharge of Firearms (blanks) – Twain on Main

4:00 p.m. Friday, May 22 – 7:00 p.m. May 24, 2020

City Clerk Zerbonia, on behalf of the Historic Hannibal Marketing Council, requested street closures, use of City owned property, alcohol sales and discharge of firearms (blanks) for the annual Twain on Main scheduled from 4:00 p.m. on May 22 through 7:00 p.m. on May 24, 2020, in downtown Hannibal. They are requesting the following closures and use of property:

- North Main Street from Broadway to North Street (will leave the north end of Main open for access to the Mark Twain Home Foundations Interpretive Center parking lots)
- Cross streets Center and Bird from North Main to the alley east and west and Hill Street to the alley east
- The municipal parking lot at the northeast corner of North Main and Bird and the parking lot in the 300 block of North Main which will be used for disabled parking.
- Beer and wine to be in a “wine garden” located in the City owned parking lot at Center and Main Streets.

- Open consumption of alcohol Saturday and Sunday of the Memorial Weekend in the downtown area within the parameters outlined above
- Permission for hired groups of individuals to “act out” old western skits using guns (Discharge of firearms within City limits- blanks)

Council Member Welch questioned which parking lot they were requesting at Center and Main, he was not aware of any parking lot located there. Mayor Hark believes they are actually requesting the parking lot at Bird and Main Street and would like clarification.

A motion was made by Council Member Welch to approve the requested street closures, use of City owned property, alcohol sales and discharging of firearms (blanks) for the annual Twain on Main Festival scheduled from 4:00 p.m. on May 22 through 7:00 p.m. on May 24, 2020, pending insurance received. The motion was seconded by Council member Veach.

Mayor Pro Tem Dobson stated he will request they move their barricades back so the businesses at the end of North Main can have access to their parking lot, as this has been an issue in the past.

Motion carried.

LOAFERS CAR CLUB OF HANNIBAL
Re: Request, Street Closures – 25th Annual Car Show
Saturday, September 19, 2020 – 8⁰⁰ a.m. – 4⁰⁰ p.m.

City Clerk Zerbonia, on behalf of the Loafers Car Club advised they cancelled their original car show on Saturday, May 9, 2020 from 8:00 a.m. – 4:00 p.m. and are requesting to reschedule. They are requesting street closures for the 25th annual reunion cruise, being held Saturday, September 19, 2020 from 8:00 a.m. to 4:00 p.m. They are requesting the closure of Main Street, from North to Broadway, including side streets and use of public parking. They were requesting the bollards be placed but not locked, however, that was clarified and communicated by the Street Department, as not being an option, they must remain locked.

Council Member Bowen questioned if a “key” could be provided in order to remove the middle bollards when necessary. Zerbonia advised the Street Department’s note on this is as follows: if left unlocked they would more than likely be removed and not be replaced and discarded in the gutters causing a trip hazard. The bollards are very heavy and expensive and the paint is damaged easily and will not provide a nice appearance if damaged. Council Member Bowen requested a contact person from the Street Department so at the conclusion of the event, the Loafers Club could contact someone to unlock the bollards allowing the vehicles to leave. Andy Dorian, Director of Central Services, from the audience, stated they are going to leave the middle bollards out completely.

A motion was made by Council Member Veach to approve the requested street closures and use of City owned property for the 25th annual car show being held Saturday, September 19, 2020 from 8:00 a.m. to 4:00 p.m. The motion was seconded by Council Member Welch.

Motion carried.

Re: Approval, 1st Ward Council Member Selection Process & Timeline

Zerbonia's last item for tonight is approval of the selection process and timeline for the First Ward Council Member vacancy. This Council seat is vacant due to the resignation of James Godert on March 31, 2020. She presented the following timeline:

- April 8th, place advertisement seeking candidates
- April 11th & 21st, the advertisement seeking candidates will run in the paper
- April 27th, 10:00 a.m. candidate deadline; at which time she will review to ensure they meet minimum qualifications
- May 5th, candidate forum and selection by City Council

A motion was made by Council Member Veach to approve Zerbonia's timeline and selection process to fill the First Ward Council Member vacant seat. The motion was seconded by Council Member Welch.

Motion carried.

KAREN BURDITT – DIRECTOR OF FINANCE
Re: Fiscal Year 2019/20 Budget - Amendment No. 3
(Resolution No. 2254-20, to follow)

Karen Burditt, Director of Finance, approached Council requesting amendment No. 3 to the fiscal year 2019/2020 City Budget. She stated that she was happy to announce that Mayor Hark has signed the last forms needed to complete the process to receive \$62,400 from the USDA grant for the purchase of the Self Contained Breathing Apparatus (SCBA) for the Fire Department. Burditt explained the Fire Department budgeted \$42,000 in this year's budget for the first payment of a planned five year lease. As she reported earlier to Council, if the City received the 35% USDA grant, a budget amendment would be needed for the remaining balance. She stated once USDA receives the original documents, they will deposit the grant funds in the amount of \$62,400 into the City's account.

The funding for the balance owed, will be taken from the approved budget for the purchase of new computer software. Burditt explained the software the City is currently using has recently made some changes, which were not available two years ago when she originally started the process of getting a new system, and plans to keep the system in place. Her hope is that the City can utilize the current system to a fuller capacity and use the remaining allocated funds to reduce the current balance due by the Fire Department.

Burditt then stated the second portion of the amendment is to increase the amount that was budgeted for expenses to the "Old Federal Building", which is under the Department of Public Works budget. The total amount budgeted for the 2019/2020 fiscal year was \$2,000, and the City has spent \$6,450 for engineering and \$13,900 for removal of debris, repairs to windows, and cleaning. These expenses will also be off-set by the funds that were budgeted for the new computer software.

Burditt stated Resolution No. 2254-20 is to follow, for approval.

ANDY DORIAN – DIRECTOR, CENTRAL SERVICES
Huckleberry Park Pond Renovation – Change Order No. 2
Bleigh Construction Company
(Resolution No. 2255-20, to follow)

Andy Dorian, Director of Central Services, approached Council requesting approval of change order No. 2 for the Huckleberry Pond Renovation project. He stated due to the Covid-19 Virus outbreak the sub-contractor in charge of installing the ADA fishing dock is currently not working. The contractor estimates not returning to work, in Hannibal, until the end of July to install the dock. In addition, with the extremely wet winter and spring, Bleigh has not been able to grade the remaining dirt piles, in which Bleigh is requesting an extension on that portion of the project so the piles have more time to dry out. Bleigh has indicated they will have this portion of the project done well before the dock installation is completed.

Dorian explained, if approved, this change order will not result in any additional increases to the contract but will extend the substantial completion date of the Huckleberry Park Pond Renovation project to September 1, 2020.

Dorian stated Resolution No. 2255-20 is to follow, for approval.

RESOLUTION NO. 2254-20

A RESOLUTION AMENDING THE CITY OF HANNIBAL FY-2019-2020 (NO. 3) BUDGET BY AUTHORIZING BUDGET AMENDMENTS TO INCREASE REVENUES TO GENERAL FUND GRANTS, EXPENDITURES TO FIRE DEPARTMENT CAPITAL EQUIPMENT, AND EXPENDITURES TO DEPARTMENT OF PUBLIC WORKS OLD FEDERAL BUILDING EXPENSE, AND DECREASE IN CAPITAL OUTLAY FOR COMPUTER EQUIPMENT AND SOFTWARE

A motion was made by Council Member Welch to have the City Clerk read Resolution No. 2254-20 and call the roll for adoption. The motion was seconded by Council Member Bowen.

ROLL CALL

Yes: Council Members Bowen, Welch, Veach, Mayor Pro Tem Dobson, Council Member Cogdal and Mayor Hark - 6

No: - 0 -

Absent: - 0 -

Motion carried.

Mayor Hark declared Resolution No. 2254-20 duly approved and adopted on this date.

RESOLUTION NO. 2255-20

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 2 BETWEEN THE CITY AND BLEIGH CONSTRUCTION COMPANY TO EXTEND THE CONTRACT SUBSTANTIAL COMPLETION DATE TO SEPTEMBER 1, 2020 FOR THE HUCKLEBERRY PARK POND RENOVATION PROJECT

A motion was made by Council Member Welch to have the City Clerk read Resolution No. 2255-20 and call the roll for adoption. The motion was seconded by Mayor Pro Tem Dobson.

ROLL CALL

Yes: Council Members Bowen, Welch, Mayor Pro Tem Dobson, Council Member Cogdal and Mayor Hark – 5

Abstain: Council Member Veach - 1

No: - 0 -

Absent: - 0 -

Motion carried.

Mayor Hark declared Resolution No. 2255-20 duly approved and adopted on this date.

CLOSED SESSION

In Accordance with RSMo. 610.021 (1) & (3)

Mayor Hark then entertained a motion to enter into closed session in accordance with RSMo. 610-021, sub-paragraphs (1), potential legal actions and (3) hiring, firing, disciplining or promoting of particular employee; admitting himself, City Council Members, City Attorney James Lemon, City Clerk Angel Zerbonia and Director of Central Services Andy Dorian. A motion was made by Mayor Pro Tem Dobson to enter into closed session. The motion was seconded by Council Member Veach.

ROLL CALL

Yes: Council Members Bowen, Welch, Veach, Mayor Pro Tem Dobson, Council Member Cogdal and Mayor Hark - 6

No: - 0 -

Absent: - 0 -

Motion carried.

OPEN SESSION

A motion was made by Mayor Pro Tem Dobson to return to open session. The motion was seconded by Council Member Cogdal.

Motion carried.

ADJOURNMENT

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member Cogdal.

Motion carried.

James R. Hark, Mayor

Angelica N. Zerbonia, MRCC, CMO - City Clerk