

**CITY OF HANNIBAL**  
**OFFICIAL COUNCIL PROCEEDINGS**

**Tuesday, January 21, 2020**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**Present:** Mayor Hark, Council Members Bowen, Welch, Veach, Godert, Mayor Pro Tem Dobson and Council Member Cogdal – 7

**Absent:** - 0 -

**CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

**INVOCATION**

The invocation was given by Council Member Godert.

**PLEDGE OF ALLEGIANCE**

Mayor Hark then requested Corporal Allen, from the Hannibal Police Department, to lead the Pledge of Allegiance to the Flag.

**APPROVAL OF AGENDA**

A motion was made by Council Member Veach to approve the agenda, as presented and posted. The motion was seconded by Council Member Godert.

Motion carried.

**APPROVAL OF MINUTES**

**Closed Session Minutes – August 20 & November 5, 2019**  
**Regularly Scheduled Council Meeting – January 7, 2020**  
**Special Called Council Meeting – January 15, 2020**

A motion was made by Council Member Veach to approve the minutes from closed session meetings held August 20 and November 5, 2019, the regularly scheduled Council meeting held January 7<sup>th</sup> and the Special Call Meeting held January 15, 2020. The motion was seconded by Council Member Bowen.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS  
First Half – January, 2020**

A motion was made by Council Member Welch to approve the payroll and claims for the first half of January, 2020. The motion was seconded by Council Member Veach.

Motion carried.

**JAMES R. HARK - MAYOR  
Re: Recommendation of Appointment**

Mayor Hark, made the following recommendation of appointment to the Hannibal Municipal Assistance Corporation.

**HANNIBAL MUNICIPAL ASSISTANCE CORPORATION**

- **Corey Mehaffy – appointment for a term to expire June, 2023**

He advised this nomination will be considered for approval at the next regular Council meeting, to be held February 4, 2020.

**Re: Recommendation of Re-Appointment**

Mayor Hark, then made the following recommendation of re-appointment to the Police and Firemen Retirement Fund Board of Trustees.

**POLICE AND FIREMEN RETIREMENT FUND BOARD OF TRUSTEES**

- **John Dean – reappointment for a term to expire December, 2023**

He advised this nomination will be considered for approval at the next regular Council meeting, to be held February 4, 2020.

**LISA PECK – CITY MANAGER  
Re: Riverfront Park Riverboat Docking – Lease Agreement**

*Viking USA, LLC  
(Resolution No. 2242-20, to follow)*

City Manager Peck advised she has a resolution and ground lease agreement with Viking Cruise Lines with the projected use date to begin in 2022. The agreement covers several things, though the primary objective involves port availability for Viking dockings. Peck advised with this

agreement Viking will provide compensation to the City in exchange for available docking rights on the southern dock.

Peck stated Resolution No. 2242-20 is to follow, for approval.

**MIKE BENJAMIN – FIRE CHIEF**  
**Re: Bid Award Approval, Self-Contained Breathing Apparatus (SCBA)**  
*Leo M. Ellebracht Company - \$178, 326.00*

Mike Benjamin, Fire Chief, approached Council requesting approval of the bid for self-contained breathing apparatus (SCBA). Chief Benjamin advised two bids were received and opened on December 17<sup>th</sup>, one from Leo M. Ellebracht Company and one from Feld Fire. The low bid received was from Leo Ellebracht which included the following:

- (22) Scott Safety 4500psi X3 Pro
- (2) Scott Safety 4500psi X3 Pro w/ Universal Buddy Breather
- (48) Scott Safety 4.5 45 minute 15 year snap change cylinders
- (38) Scott Safety AV3000HT Face pieces with 4 point harness and voice amp bracket

Totaling:                                 \$160,618.00

Benjamin advised the Hannibal Fire Department added the following option:

- (38) Scott Safety Epic 3 voice amps

Amount of:                                 \$17,708.00

**Total with added option:     \$178,326.00**

Council Member Bowen questioned Chief Benjamin on the amount that was budgeted for these, in which he stated \$224,000.

Mayor Pro Tem Dobson made a motion to accept and award the bid to Leo M. Ellebracht Company for new SCBA's in the amount of \$178,326.00. The motion was seconded by Council Member Bowen.

Motion carried.

**KAREN BURDITT – DIRECTOR OF FINANCE**  
**Re: Request, Set Public Hearing – USDA Rural Development Grant Application**  
*February 4, 2020 – 6: 45 p.m.*

Karen Burditt, Finance Director, then addressed Council relating to the financing of the new SCBA equipment. She reminded Council this purchase is already in the budget with the City planning to put \$42,000 down towards the amount, and then obtain a lease/purchase agreement for the remaining balance. City Manager Peck had made her aware of USDA providing grants to help with these kinds of purchases, and she then started the process of an application. This has required going through a “lot of hoops”, we are now down to the wire as the bid will expire on

January 29<sup>th</sup>. She is now requesting Council set a public hearing, as it is a requirement of the grant application and must be published 10 days prior to the Public Hearing. Burditt advised they did ask for an extension from the bidder, Leo M. Ellebracht, on the pricing, however, the vendor indicated there would be an increase of 5%. The USDA grant could be equivalent to 35% of the cost, which would be around \$65,000. If the City receives the grant, there would be a balance of \$62,414. Burditt advised they are running out of time and need to get the SCBA's on order. She stated if the City is awarded the grant, she will then come before Council to request a budget amendment for the balance. If the City is not awarded the grant, she will proceed as previously planned, putting \$42,000 down and then obtaining a lease/purchase agreement for the remaining balance. If the City is awarded the grant, we are not allowed to have a lease agreement along with the grant, therefore, the remaining balance would require a budget amendment as well. Mayor Pro Tem Dobson questioned Burditt, if the City will only proceed with the lease agreement if the grant is not approved, in which she concurred. He also asked if the SCBA's needed to be ordered now, to keep from the 5% increase being a factor, in which she concurred.

Burditt is requesting approval from Council to set a Public Information Meeting at 6:45 p.m., Tuesday, February 4, 2020. The subject of the meeting will be to make citizens aware of the City's intent to file an application with USDA Rural Development to apply for assistance in the purchase of the Hannibal Fire Department's SCBA equipment.

A motion was made by Mayor Pro Tem Dobson to approve setting a Public Information Meeting at 6:45 p.m. on Tuesday, February 4, 2020 to discuss the HFD's application for a USDA grant to assist in purchasing new SCBA equipment. The motion was seconded by Council Member Bowen.

Motion carried.

**Re: Fiscal Year 2019/20 Budget - Amendment No. 2**  
*(Resolution No. 2243-20)*

Burditt's next item of business is a Resolution for a budget amendment, No. 2. A Police Durango was involved in an accident and the City has received the insurance funds in the amount of \$31,747.03, however, the Police Department is waiting to order a new vehicle as the dealership no longer has 2019's, so they will order a 2020. If approved, this amendment will increase both the revenue from the insurance proceeds and the expenditure for the purchase of the replacement vehicle, which will be a wash.

The next portion is in conjunction with the recent approval of the American Cruise Lines, contract. Since approving, the City has received the \$25,000 one-time fee. Burditt advised this money will be set aside in an account called "Riverfront", as a function under the General Fund and set up similar to the Catastrophe Fund, where the City Manager and City Council would be required to approve any expenditures. She is asking for approval to set up this separate function and increase the revenue line item to account for the money received from American Cruise Lines.

Burditt stated Resolution No. 2243-20 is to follow, for approval.

City Manager Peck advised that the monies coming from Viking will be placed into this account as well. Council Member Welch questioned Peck if the passenger fees from the cruise lines will also be deposited into this account, in which she concurred. Council Member Bowen advised he

feels this is a good idea to have a “Riverfront” account, in which Mayor Hark stated he also agrees, as we have to plan for future maintenance and not have an unfunded burden for the future.

**MATT MUNZLINGER – BPW INTERIM GENERAL MANAGER**  
**Re: Update, Chloramine Alternative Project**

Matt Munzlinger, representing the Hannibal Board of Public Works, then addressed Council providing an update on the GAC plant - chloramine replacement project. He stated in the last month the HBPW were able to finish installing the precast panels that make up the walls for the building. The roof was finished around Christmas time and some “temporary” window openings were installed along with the garage doors, which allows for the building to have heat inside. This has allowed the trades to continue work on the interior of the building in anticipation of being able to run water through the facility in early February.

One of the big hurdles is the connection of the existing transfer well with the new transfer well. Munzlinger advised this is preliminarily scheduled for mid-February and requires the staff to continue producing water through two of the four existing gravity filters that have been temporarily connected to the new transfer well while the other filters are out of service, which limits accessibility to roughly three million gallons of water for a short time, until the other vessels can be connected.

Last month the HBPW Board approved a contract with Calgon Carbon for the initial fill of GAC media and for reactivation services, for a three year period. They will fill the first four vessels the first week in March following with the remaining four vessels towards the end of March. He then displayed up to date photos, taken just last week.

Mayor Pro Tem Dobson then asked if Munzlinger had a target date to turn off the ammonia, in which he advised it will most likely be the end of March, however, they are unsure of the exact date. Council Member Cogdal then questioned if they would make the target date of the 31<sup>st</sup>, in which Munzlinger advised they WILL make the target date. Muzlinger stated “everything” may not be completed but the ammonia will be turned off and the water will be running through the vessels. Council Member Cogdal questioned Munzlinger about the two temporary to test what they have, in which he advised, temporary piping will be placed that will allow flow off of the filters to be piped through the facility, prior to connecting to the new transfer wells. She also asked when the connection would be complete for the transfer wells, in which Muzlinger stated the third week in February.

**RESOLUTION NO. 2242-20**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT BETWEEN THE CITY AND VIKING USA, LLC FOR THE USE OF THE SOUTH DOCK FOR RIVERBOAT LANDINGS ON THE HANNIBAL RIVERFRONT WITH TERMS AS DEFINED IN THE ATTACHED AGREEMENT**

A motion was made by Mayor Pro Tem Dobson to have the City Clerk read Resolution No. 2242-20 and call the roll for adoption. The motion was seconded by Council Member Godert.

**ROLL CALL**

**Yes:** Mayor Hark, Council Members Bowen, Welch, Veach, Godert, Mayor Pro Tem Dobson and Council Member Cogdal - 7

**No:** - 0 -

**Absent:** - 0 -

Motion carried.

Mayor Hark declared Resolution No. 2242-20 duly approved and adopted on this date.

**RESOLUTION NO. 2243-20**

**A RESOLUTION AMENDING THE CITY OF HANNIBAL FY-2019/2020 (NO. 2) BUDGET BY AUTHORIZING BUDGET AMENDMENTS FOR REVENUES TO GENERAL FUND INSURANCE PROPERTY REIMBURSEMENT AND EXPENDITURES TO POLICE INSURANCE REIMBURSEMENT EXPENSE, AND ESTABLISHING THE NEW “RIVERFRONT” ACCOUNT FUND FOR THE ACCEPTANCE OF ADDITIONAL REVENUE FROM THE RIVERFRONT CONTRACT FEES**

A motion was made by Council Member Bowen to have the City Clerk read Resolution No. 2243-20 and call the roll for adoption. The motion was seconded by Council Member Welch.

**ROLL CALL**

**Yes:** Mayor Hark, Council Members Bowen, Welch, Veach, Godert, Mayor Pro Tem Dobson and Council Member Cogdal - 7

**No:** - 0 -

**Absent:** - 0 -

Motion carried.

Mayor Hark declared Resolution No. 2243-20 duly approved and adopted on this date.

**CLOSED SESSION**

*In Accordance with RSMo. 610.021 (1), (2) & (12)*

- *Potential Litigation*
- *Real Estate Negotiations*
- *Contract Negotiations*

Mayor Hark then entertained a motion to enter into closed session in accordance with RSMo. 610-021, sub-paragraphs (1), potential litigation, (2), real estate negotiations and (12), contract negotiations, admitting himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Angel Zerbonia, Police Chief Lyndell Davis, Director of Central Services Andy Dorian, Hannibal Regional Economic Development Council Director Corey Mehaffy, Mark Bross and Brittney Weldy. A motion was made by Mayor Pro Tem Dobson to enter into closed session. The motion was seconded by Council Member Bowen.

**ROLL CALL**

**Yes:** Mayor Hark, Council Members Bowen, Welch, Veach, Godert, Mayor Pro Tem Dobson and Council Member Cogdal - 7

**No:** - 0 -

**Absent:** - 0 -

Motion carried.

**OPEN SESSION**

A motion was made by Council Member Welch to return to open session. The motion was seconded by Council Member Bowen.

Motion carried.

## **ADJOURNMENT**

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member Welch.

Motion carried.

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**James R. Hark, Mayor**

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**Angelica N. Zerbonia, MRCC, CMO - City Clerk**