

City of Hannibal

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, January 19, 2021
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Mayor Hark, Council Members Bowen, Veach, McCoy and Mayor Pro Tem Dobson - 5

Absent: Council Members Cogdal and Welch - 2

CALL TO ORDER

There being a quorum present, Mayor Hark called the meeting to order.

INVOCATION

Mayor Hark then gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Hark then requested Hannibal Police Officer Freiling to lead the Pledge of Allegiance to the Flag.

A motion was then made by Council Member McCoy to excuse Council Members Cogdal and Welch from the meeting. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

APPROVAL OF AGENDA

A motion was then made by Mayor Pro Tem Dobson to approve the agenda, as presented and posted. The motion was seconded by Council Member McCoy.

Motion carried.

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – January 5, 2021

A motion was made by Council Member Veach to approve the minutes from the regularly scheduled Council meeting held January 5, 2021. The motion was seconded by Council Member Bowen.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS
First Half – January 2021**

A motion was made by Mayor Pro Tem Dobson to approve the payroll and claims for the first half of January, 2021. The motion was seconded by Council Member Bowen.

Motion carried.

**JAMES R. HARK - MAYOR
Re: Recommendation of Appointment**

Mayor Hark, made the following recommendation of appointment to the Hannibal Library Board.

HANNIBAL LIBRARY BOARD

- Kevin Knickerbocker – appointment for a term to expire June, 2021

He advised this nomination will be considered for approval at the next regular Council meeting, to be held February 2, 2021.

Council Member McCoy then questioned if this would be to fulfill an unexpired term, as the expiration is only a few months away, in which the Mayor concurred.

**KAREN BURDITT – DIRECTOR OF FINANCE
Re: Fiscal Year 2020/21 Budget – Amendment No. 2
(Resolution No. 2314-21, to follow)**

Karen Burditt, Director of Finance, approached Council advising she is requesting a budget amendment (No. 2) to the fiscal year 2020/2021 Budget. This amendment is not inclusive of all the amendments that will be required for this fiscal year and most of the items in this amendment have been previously approved by Council, this is the paperwork for the actual amendment to occur.

The first three items are budget amendments for CARES money the City received. The first being the Police Department received \$10,000 to apply towards the purchase of 15 self-contained breathing apparatus (SCBA) cylinders, and this amendment will increase the grant account by \$10,000 and the balance due amount for the equipment purchase of \$1,130 will be absorbed in the Police expense budget.

The second amendment coincides with the approval of the application for hazard pay for the City's front-line police officers and firefighters. All submittals to Marion County have been

paid, and these dollars reimburse the payroll and benefit line items. There were 36 firefighters receiving a total of \$57,299.40, and 26 police officers receiving a total of \$46,347.75. The City was reimbursed the total hazard pay premiums of \$103,647.15, plus \$40,422.39 in benefits. This was for hours worked from August 28th through December 30th of frontline workers only.

The third amendment is for reimbursement for eight UV-C Disinfection Lamps that were purchased from EA Medical for a total of \$32,460, which are used in public areas, for cleaning purposes, relating to COVID-19.

The next amendment will transfer \$9,000 from the Police budget to City Hall General Fund for the upgraded phone system, which services all departments at City Hall, Police and Fire locations.

The Emergency Management generator is requiring \$4,500 for repairs that were not budgeted, and funds will be moved from the capital equipment-building line item to cover the repairs.

Tourism received two grants, this amendment will increase grant line item, with this revenue covering the expenses for advertising for the grants.

Burditt then advised the Police Department was approved to purchase the MILO Range Training System, to be paid from the Investigation Fund. This expense was not budgeted and is being paid from funds received last fiscal year from an asset forfeiture and land transfer to the Board of Public Works. The total supplemental appropriation is \$81,000.

The last item is a supplemental appropriation to increase the lease payment line item, to pay next year's February 1, 2022 payment in advance. This is the last payment for the 2015 Smeal pumper fire truck. The seventh of eight payments will be paid this week, which will leave one remaining. Burditt would like to prepay the lease agreement to save interest. It is not a large savings but investing the money for a year wouldn't earn as much, due to the low interest rates on investments.

GAIL BRYANT – DIRECTOR, HCVB
Re: Bid Award Approval, 2021 Hannibal Visitors Guide Printing.
Poole Communications - \$20,072

Gail Bryant, HCVB Director, approached Council requesting bid award approval for printing of the 2021 Hannibal Visitor's Guide. She advised a legal notice was placed in the Hannibal Courier Post on December 22, 2020, and a RFP was sent to those vendors requesting, with bids opened on January 5, 2021 by the City Clerk. She is recommending the bid award approval to Poole Communications, in the amount of \$20,072 for printing 75,000 copies.

Council Member Bowen questioned if this was the only bid received, in which Bryant concurred. He also asked if this bid was in line with last year's cost, in which Bryant stated last year's cost was higher, and this year they are actually just reprinting the 2020 visitor's guide, putting a new "cover" on it for costs savings. They also will not be charging the tourism partners for ads.

A motion was made by Council Member Veach to approve the bid from Poole Communications in the amount of \$20,072 for printing of the 2021 Hannibal Visitors Guide. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

PHYLLIS NELSON – CITY COLLECTOR

Re: Approval, Business Closures - Delinquent, Unlicensed Businesses & Contractors

Phyllis Nelson, City Collector, approached Council requesting approval to start the process of closing local businesses who have not renewed their annual business license. When the Clerk’s office began the renewal process there were 1,148 businesses/contractors, with only 19 remaining delinquent. She stated this is a process that has to be done annually but requires Council approval, first. If approved, she will send a certified letter giving the business/contractor 30 days to renew their license. If not renewed/resolved by the deadline she will then contact the Hannibal Police Department (HPD) to close the business.

A motion was made by Mayor Pro Tem Dobson to authorize the City Collector to send certified letters to the 19 delinquent businesses/contractors that have not renewed their 2020/2021 business license, to initiate the closure process. The motion was seconded by Mayor Hark.

Motion carried.

RESOLUTION NO. 2314-21

A RESOLUTION AMENDING THE CITY OF HANNIBAL FY-2020/2021 (NO. 2) BUDGET BY AUTHORIZING BUDGET AMENDMENTS TO INCREASE REVENUES TO DEPARTMENT’S CARES ACT GRANTS AND INCREASE THE DEPARTMENT’S EXPENSE LINE ITEMS, TRANSFER EXPENSES WITHIN EMERGENCE MANAGEMENT, TRANSFERRING POLICE CAPITAL EXPENSE TO CITY HALL CAPITAL EXPENSE LINE ITEM, INCREASE TOURISM GRANT REVENUE AND ADVERTISING EXPENSE, A BUDGET APPROPRIATION FOR INVESTIGATION CAPITAL EXPENSE, AND SUPPLEMENTAL APPROPREIATION FOR FIRE DEPARTMENT LEASE PAYMENT EXPENSE

A motion was made by Mayor Pro Tem Dobson to have the City Clerk read Resolution No. 2314-21 and call the roll for adoption. The motion was seconded by Council Member Veach.

ROLL CALL

Yes: Mayor Hark, Council Members Bowen, Veach, McCoy and Mayor Pro Tem Dobson - 5

No: - 0 -

Absent: Council Members Cogdal and Welch - 2

Motion carried.

Mayor Hark declared Resolution No. 2314-21 duly approved and adopted on this date.

CLOSED SESSION
In Accordance with RSMo. 610.021 (1) and (19)

Mayor Hark then advised the City Council of the City of Hannibal wishes to meet in closed session pursuant to the provisions of RSMO 610.021 (19) to discuss security systems to be installed in Hannibal City Hall, which is real property owned by the City of Hannibal. The Council has determined that disclosure of this issue in an open meeting will impair the City's ability to protect the security and safety of City Employees and the City Hall building. The Council has further determined that the public interest in nondisclosure outweighs the public interest in disclosure of the records.

A motion was made by Mayor Pro Tem Dobson to approve entering into closed session in accordance with RSMo. 610-021, sub-paragraph (19). The motion was seconded by Council Member McCoy.

ROLL CALL

Yes: Mayor Hark, Council Members Bowen, Veach, McCoy and Mayor Pro Tem Dobson - 5

No: - 0 -

Absent: Council Members Cogdal and Welch - 2

Motion carried.

Mayor Hark then entertained a motion to enter into closed session in accordance with RSMo. 610-021, sub-paragraphs (1) and (19), admitting himself, City Council Members, City Manager Lisa Peck, City Clerk Angel Zerbonia, Director of Central Services Andy Dorian and Police Chief Lyndell Davis. A motion was made by Council Member Veach to enter closed session. The motion was seconded by Council Member Bowen.

ROLL CALL

Yes: Mayor Hark, Council Members Bowen, Veach, McCoy and Mayor Pro Tem Dobson - 5

No: - 0 -

Absent: Council Members Cogdal and Welch - 2

Motion carried.

OPEN SESSION

A motion was made by Mayor Pro Tem Dobson to return to open session. The motion was seconded by Council Member Bowen.

Motion carried.

ADJOURNMENT

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member Bowen.

Motion carried.

James R. Hark, Mayor

Angelica N. Zerbonia, MRCC, CMO - City Clerk