

BILL NO. 21-008

ORDINANCE NO. 4859

FIRST READING 04.06.2021

SECOND READING 04.20.2021

AN ORDINANCE AMENDING CHAPTER 4, *ANIMALS* OF THE ORDINANCES OF THE CITY OF HANNIBAL, AMENDING, CERTAIN SECTIONS, INCLUDING NEW SECTIONS AND AMENDING CERTAIN DEFINITIONS

WHEREAS, the City Council has been informed by animal control officers of the City of Hannibal that residents of the City of Hannibal keep certain animals as pets or household domestic animals, which are not dogs or cats, and

WHEREAS, some of such animals may arguably fall into a category of animal which has previously been prohibited to be kept in the City of Hannibal, but the City Council has determined that if properly regulated the keeping of such pets does not pose an unreasonable burden on the other Citizens of Hannibal, and

WHEREAS, the Council has further been made aware of certain inconsistencies and potential contradictions in the ordinances of the City of Hannibal and have determined that it is in the best interests of the Citizen of Hannibal to clarify such areas of the Code.

NOW THEREFORE, THE CITY COUNCIL MAKES THE FOLLOWING AMENDMENTS TO CHAPTER 4, *ANIMALS* OF THE ORDINANCES OF THE CITY OF HANNIBAL:

SECTION ONE: The city council hereby amends the title of Chapter 4, Article IV as follows:

ARTICLE IV. - DOGS AND CATS shall be renamed ARTICLE IV. HOUSEHOLD DOMESTIC ANIMALS

SECTION TWO: Existing Section 4-1 shall be revoked and a new section 4-1 shall be enacted in its place as follows:

Sec. 4-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adequate Water means fresh, potable, uncontaminated drinking water

Age when referring to the age of an animal means the length of time since the animal's birth. The determination of age shall be made by the Humane Officer based upon his observations, and

his conclusions that an animal meets the age requirements under this ordinance shall be a rebuttable presumption.

Animal means any living organism other than a human being or those commonly considered plants, whether domestic or wild.

Animal control officer/community service officer. The terms “animal control officer” and “community service officer” & “humane officer” shall be synonymous and shall mean any agent designated by the chief of police to enforce this chapter.

At large means off the premises of the owner or custodian of an animal or fowl, and not under the immediate control of the owner or custodian.

Choke Collar is a collar (as defined below) made of metal or other rigid links designed to control an animal by tightening around the animal’s neck or appendage and drawing tighter as pressure is exerted.

Collar means any device constructed of nylon, leather, metal, or similar material, and used for the restraint of an animal by the animal’s neck or an appendage.

Dangerous animal means any animal other than household domestic animals such as dogs and house cats, which non household domestic animals, in a wild state, are carnivorous or which, because of their nature or physical makeup, are capable of inflicting physical harm to human beings, including but not limited to such animals which belong to the cat family, snakes, either poisonous or which otherwise present a risk of physical harm to human beings as a result of their nature or physical makeup, including constrictors; bears, wolves, wolverines, badgers, lions, tigers and any hybrids of the same.

Exposed to rabies means, one that has been bitten by any other animal known or reasonably suspected to be infected with rabies.

Fowl means any and all fowl domesticated and wild, male and female, singular and plural.

Household domestic animal means domestic animals, including dogs, cats and pot-bellied pigs, small warm-blooded animals commonly kept as house pets such as rats, mice, gerbils, rabbits, ferrets, guinea pigs, hamsters, birds, and small cold-blooded animals commonly kept as house pets such as fish and nonpoisonous lizards.

Owner means any person, partnership or corporation owning, keeping, housing or harboring any animal.

Pot-bellied pig means any of a breed of small pigs originating in Southeastern Asia. A pot-bellied pig is distinguished from other swine by the following traits: erect ears, sway back, curved belly, straight tail, shorter snout and coloring, which may be black, white or a combination of black and white. This definition shall also include the breed of pig commonly referred to as miniature pig, tea cup pig and/or micro pig.

Prong Collar is made of metal or other rigid links with a series of sharp links, or prongs, with blunted pointes designed to control an animal by tightening around the animal's neck or appendage and drawing the blunted points to the animal when pressure is exerted.

Tether means the fastening of an animal to a fixed object, stake, or trolley system using a collar or similar device as a means of keeping the animal within a limited area.

SECTION THREE: Existing Section 4-2 is hereby revoked and a new Section 4-2 is enacted in its place as follows:

Sec. 4-2. - Enforcement.

The provisions of this chapter shall be enforced by community service officers or any agent designated by the Chief of Police.

(Code 1963, § 280.020; Code 1988, § 4-2)

SECTION FOUR: Existing Section 4-3 is hereby revoked and a new Section 4-3 is enacted in its place as follows:

Sec. 4-3. - Interference with officers.

No person shall hinder, molest, or interfere with any community service officer, or appointed agent, in the performance of their duties.

SECTION FIVE: Existing Section 4-4 is hereby revoked and a new Section 4-4 is enacted in its place as follows:

Sec. 4-4. - Right of Entry.

Subject to constitutional limitations, the community service officer shall have the right to enter upon any private property or public property in the city in order to examine or capture any dog, cat or other animal thereon which such officer reasonably believes to be in violation of this chapter; provided, however, that no such officer shall have the right to enter any house which is in use as a residence without first having secured a search warrant therefore.

SECTION SIX: Existing Section 4-7 is hereby revoked and a new Section 4-7 is enacted in its place as follows:

Sec. 4-7. - Rabies.

(a) Every rabid dog, cat or ferret or every dog, cat or ferret exposed to rabies and any dog, cat or ferret which bites any person or injures any person shall be immediately confined as set forth below.

(i) If the animal injures another animal, all involved animals are subjected to confinement in the homes of the owners for 10-day observation by the owners. If any animals involved start to show signs of rabies, the owners shall promptly notify a community service officer.

(ii) If the animal injures a person, the animal shall be confined and watched by the local humane shelter. The cost of such confinement shall be paid by the owner of the animal.

(b) No person shall kill a rabid animal or one exposed to rabies nor remove such an animal from the city limits without permission from a community service officer, except when it is necessary to kill such animal to prevent it from escaping or from biting any other animal or person.

(c) The body of any animal dead of rabies or having been exposed to rabies prior to death shall be surrendered by the owner upon demand of the police or a community service officer.

(Code 1963, § 280.080; Code 1988, § 4-7)

SECTION SEVEN: Existing Section 4-10 is hereby revoked and a new Section 4-10 is enacted in its place as follows:

Sec. 4-10. - Dangerous animals.

(a) *At large; fines.* It shall be unlawful to cause or permit any dangerous animal as defined under Section 4-1 to run at large within the city. The owner of any dangerous animal that bites or threatens a person, on the first offense, shall be subject to a \$80.00 fine and shall be instructed by animal control on what procedure should be taken to control the situation. The offender has the right to appeal. For a second offense, a \$130.00 fine shall be levied. If there is a third offense, a \$430.00 fine shall be levied and the fate of the animal decided by the chief of police or designated individual.

(b) *Permit required.* It shall be unlawful to house or bring into the city any dangerous animal as defined under Section 4-1 except for snakes. Snakes may only be kept if the owner or keeper first secures a permit to do so from the Chief of Police, or other designated individual, which permit may impose precautions or conditions necessary for the protection of persons and property. It shall be unlawful for the owner or keeper of a dangerous animal to fail to comply with the requirements and conditions set forth in this section, or to violate the requirements of their permit allowing them to keep a dangerous animal in the city limits. Any animal found to be

subject to a violation may be subject to immediate seizure and impoundment. The owner or keeper of the dangerous animal shall have up to a minimum of ten calendar days to take necessary action to dispose of such dangerous animal. If the owner or keep of the dangerous animal fails to show adequate compliance with this section, the Chief of Police is authorized to dispose of the animal.

(c) Exhibitions, displays or parades. Exhibitions, displays, or parades of dangerous animals, as defined in subsection (a) of this section, may be conducted only after securing a permit from animal control. Applications for these permits shall specify the nature of the animals to be exhibited, displayed or paraded, the location of the exhibition or display, the types of nature of confinement to be provided, and the nature and types of security precautions to be provided to protect the citizens. Animal control shall consider the nature of the animals, the type of display, the location of display, and the security to be provided, prior to granting a permit. The permit must be displayed and presented upon request, at all times during the exhibit, display or parade.

(Code 1963, § 280.040; Code 1988, § 4-10; Ord. No. 3405, § 1, 9-4-1984; Ord. No. 97-608, §§ 1, 2, 6-17-1997)

SECTION EIGHT: Existing Section 4-11 is hereby revoked and a new Section 4-11 is enacted in its place as follows:

Sec. 4-11. - Destroying dangerous animals.

Community service officers may destroy a dangerous animal of any kind within the city when necessary for the protection of persons or property. Such animal shall, if reasonably possible, be destroyed by means which would preserve the animal to allow laboratory determination whether such animal had contracted rabies. Any such animal shall be preserved as necessary for such rabies determination. The owner of the animal shall pay the laboratory fee for such determination.

SECTION NINE: Existing Section 4-11 is hereby revoked and a new Section 4-11 is enacted in its place as follows:

Sec. 4-12. - Trapping, killing animals; exceptions; offenses, fines.

(a) It shall be unlawful for any person to use any device, homemade or commercially manufactured, to trap, restrain, confine or kill any wild or domestic animal within the city limits. The following exceptions to this section shall apply:

- (i) As needed by animal control or the humane society.
- (ii) All mole, gopher and other rodent traps used for personal protection of health and property within homes, garages, barns and other outbuildings.
- (iii) Box traps.

(iv) The community service officers under the direction of the chief of police may grant special permission to trap for protection of life, property, and health reasons. Community service officers may impose precautions or conditions necessary for the protection of other persons and other property not involved.

(b) On the first offense, the owner shall be subject to a minimum \$80.00 fine. For a second offense a minimum of a \$105.00 fine shall be levied. For third and subsequent offenses a minimum \$230.00 fine shall be levied. In all offenses all traps and devices shall be confiscated and destroyed.

(Code 1963, § 281.100; Code 1988, § 4-12; Ord. No. 3153, §§ 1, 2, 1-20-1981; Ord. No. 4046, § 1, 3-17-1998)

SECTION TEN: Existing Section 4-13 is hereby revoked and a new Section 4-13 is enacted in its place as follows:

Sec. 4-13. - Diseased animals.

(a) No diseased animal shall be brought into the city.

(b) No domestic animal afflicted with a contagious or infectious disease shall be allowed to run at large or to be exposed in any public place whereby the health of man or other animal may be affected. Nor shall any such diseased animal be shipped or removed from the premises of the owner or keeper thereof except under the supervision of animal control or his designate or a licensed veterinarian.

(c) Any person owning or knowing of any animal afflicted with a suspected or confirmed contagious or infectious disease shall promptly report such information to both the police department and the humane society.

(Code 1963, § 280.060; Code 1988, § 4-13)

State Law reference— Diseased animals, generally, RSMo 267.170 et seq.

SECTION ELEVEN: Existing Section 4-14 is hereby revoked and a new Section 4-14 is enacted in its place as follows:

Sec. 4-14. - Unnecessary noises by animal or fowl.

(a) No person shall keep any animal or fowl which disturbs the comfort or repose of any person by making frequent or continued noise.

(b) Any person whose comfort or repose is disturbed by the frequent or continued noise of any

animal or fowl shall file a complaint with the community service officers. The CSOs shall take a statement and send the charge to the Prosecuting Attorney.

(c) If after giving all persons an opportunity to be heard with respect to the violation of subsection (a) of this section, the municipal judge determines that the animal shall be impounded, he shall direct a police officer, community service officer, or other appropriate person to capture or impound the animal or fowl.

(d) Any animal impounded as provided in subsection (c) of this section shall be dealt with as provided in article II of this chapter.

(Code 1963, § 281.080; Code 1988, § 4-14; Ord. No. 3183, § 1, 7-21-1981)

SECTION TWLEVE: Existing Section 4-15 is hereby revoked and a new Section 4-15 is enacted in its place as follows:

Sec. 4-15. - Keeping livestock, fowl restricted.

(a) Restrictions. The keeping within the city of cattle, sheep, horses or ponies or their offspring within 400 feet of any residence or place of business other than that of the owner, or the keeping of rabbits, chickens, ducks, turkeys or other domestic fowl or their offspring within 150 feet of any residence or place of business other than that of the owner, after the filing with the community service officer of a written, signed complaint by the owner or occupant of any residence or place of business within the aforementioned distances, shall be prohibited. Hogs and swine are specifically prohibited from being kept within the city limits, except pot-bellied pigs, which are a special exemption under this section.

(b) Complaint filing. Upon a complaint being filed with the community service officers, the community service officers shall visit the location and issue a citation to the owner of the prohibited animals.

(c) Notice. Written notice must be served under this section upon the alleged violator personally, and failure to locate such alleged violator personally shall place with the community service officer the choice of serving such notice by registered United States mail with a return receipt or by serving personally the agent of such alleged violator.

(d) Exceptions. The provisions of this section shall not prohibit the temporary keeping of the above-mentioned domestic animals and fowl in any licensed sales barn, stockyard, slaughterhouse, hatchery or produce house.

(Code 1988, § 4-15; Ord. No. 3698, § 1, 12-5-1989)

SECTION THIRTEEN: Existing Section 4-40 is hereby revoked and a new Section 4-40 is enacted in its place as follows:

Sec. 4-40. - Dogs, cats and other animals.

(a) Conditions for seizure. Dogs not licensed pursuant to this chapter and any dog, cat or other animal found running at large in the city, contrary to any provisions of this chapter or other applicable ordinance, order or proclamation, may be seized and impounded by any community service officer. Impoundment may be in any animal shelter designated by the city council or humane society.

(b) Owner notification. If the animal seized is a dog wearing a license tag, or if the owner can by any other reasonable means be identified and located, the owner shall, within 24 hours, be notified by mail that the dog has been impounded.

(c) Methods of disposal. If an animal is not redeemed by the owner within five days after impoundment, it may be disposed of in either of the following ways:

(i) Euthanasia, using a method approved by the humane society, and the carcass disposed of in such a manner that it will not create a nuisance.

(ii) Release for adoption by a new owner who shows evidence of ability and intention to provide the animal with an appropriate home and humane care and, in the case of a dog, the purchase of a dog license.

(d) Fees and charges. An owner redeeming an animal from impoundment shall pay before release an impoundment fee plus a boarding charge for each 24 hours or fraction thereof that the animal has been impounded. Such fee shall be delivered by the animal shelter manager to the humane society.

(Code 1963, §§ 280.050, 280.180 (a)—(e); Code 1988, § 4-26)

SECTION FOURTEEN: A new Section 4-46 is hereby enacted under Article II. - Impoundment as follows:

Sec. 4-46. - Impoundment of livestock

(a) Any Community service officer may take up and impound any and all horses, mules, cows, calves, bulls, steers, sheep or other livestock found running at large within the city limits and keep such animals until sold or redeemed. The cost of such care shall be assessed to the owner of the animal. If the Community service officer may determine the owner of the livestock, notice shall be sent to them by regular mail of the impoundment of the animal.

(b) Whenever any livestock as mentioned in this section shall be taken up and impounded, the City Clerk or such other agent as may be designated by the council may sell same at public

auction to the highest bidder for cash, after having kept such animal for at least five days after notice has been sent to the owner, or if no owner can be determined, after the animal has been kept for ten days. Prior to selling the property, the Community service officer, or designated appointee, shall send notice by regular mail of the sale to the livestock owner if known, and shall also post written or printed handbills in at least three public places in the city, giving the time, place and terms of sale and description of the animal to be sold, giving at least ten days prior notice of the sale. Each animal shall be sold separately, and the money arising from such sale shall, after the expenses of taking up, feeding and selling such animal are deducted, be paid to the owner of such animal or to such other person as may be legally entitled thereto. If no person legally entitled shall be determined it shall, after deducting the costs and expenses aforesaid, be turned over to the city clerk to be held by the clerk for 60 days, after which point it shall be a forfeit to the general revenue.

(c) Whenever any livestock shall be taken up and impounded for running at large within the city limits, the owner or person entitled to the possession of such animal may redeem the same at any time before the sale thereof by satisfying the officer in charge of such animal that he is the owner, entitled to possession of such animal, and by paying to such officer all costs and expenses accrued at the time of redeeming such animal; provided, however, that nothing contained in this section shall be construed as exempting any such owner or person in charge of any animal so taken up and impounded from being prosecuted as provided in section 4-17.

(d) The community service officer shall be allowed for taking up and impounding each animal under this section a sum as prescribed by resolution of city council in addition to the actual costs of caring for each animal. All the fees, costs and expenses provided for herein shall be taxed as costs and paid by the party redeeming the impounded animal at the time of redeeming same; and in case of sale of any such animal, all such fees, costs and expenses shall be paid out of the proceeds of such sale.

(Code 1988, § 4-18; Ord. No. 3698, § 4, 12-5-1989)

SECTION FIFTEEN: A new Section 4-72 is hereby enacted under Article III.- Animal Care as follows:

Sec. 4-72. - Tethering

(a) No animal may be tethered unless it has been provided with adequate water and has access to suitable shelter.

(b) An animal must be tethered using a properly-fitted collar that measures the circumference of the animal's neck with additional space to place at least two adult fingers.

(c) No animal may be tethered using a choke or prong collar.

(d) An animal must be tethered using devices that are unbroken and free of tangles and provide the animal with the ability to extend from the fixed point of the tether by at least eight feet.

(e) A tethered animal must be placed where the animal cannot be in danger of being strangled or hung, including in areas that are free of dangerous debris and obstacles.

(f) A tethered animal must not be in an area that stays wet or muddy for over twenty- four hours.

(g) A tethered animal must be out of direct sunlight and have shade available.

SECTION SIXTEEN: A new Section 4-73 is hereby enacted under Article III.- Animal Care as follows:

Sec. 4-73. -Housing Requirements

(a) All dog housing enclosures must be securely built, maintained in a sanitary condition and properly ventilated. The enclosure shall also have solid surface flooring for the animal to lie in a resting position.

(b) Outdoor enclosures must provide protection from the extremes of heat, cold, and precipitation. Natural material, preferably straw, or other material which provides insulation from extreme temperatures.

(c) All enclosures shall have sufficient space for the animal(s) to turn and stretch freely, lie down and fully extend their limbs without touching the sides of the enclosure or another dog. There must be at least six inches of headroom above the head of the dog(s). In addition, the enclosure must have sufficient space for each dog to turn in a complete circle without any impediment. The exception is for puppies under the age of eight weeks.

SECTION SEVENTEEN: Existing Section 4-102 is hereby revoked and a new Section 4-102 is enacted in its place as follows:

Sec. 4-102. - Licensing.

(a) No person shall own, keep or harbor any dog, ferret, or pot-bellied pig over the age of six months within the city limits unless such dog is licensed as herein provided. Application for a license shall be made to the city collector and shall state the name, address and telephone number of the owner and the name, breed, color, sex of the animal, and whether the animal has been spayed or neutered. The license fee shall be paid to the city collector at the time of making the application. The collector shall issue a receipt and a numbered tag for each dog licensed, and a record shall be maintained for three years of such receipt and tags. Such records shall be open to public inspection during normal business hours.

(b) In order to receive a license, the applicant must pay a license fee, in an amount specified by the City Council by resolution as set out in the schedule of fees and charges maintained in the city clerk's office. The City Council may provide by resolution for different fees for sterilized dogs, cats, ferrets or pot-bellied pigs; dogs deemed dangerous or as provided in this chapter; if applicable, a late registration fee. All of these fees shall be listed in the schedule of fees and charges maintained in the city clerk's office.

(c) All dog licenses shall be issued for one year beginning with January 1. The owner may apply for the license during January without penalty. Licenses issued after January 31 shall be assessed a penalty of 50 percent unless the applicant became the owner of the dog or cat after January 1.

(d) The owner shall keep on the dog at all times, when the dog is not inside a private building, a collar or harness and the tag issued by the City shall be affixed to the collar or harness in a manner that the tag can be easily seen.

(e) No person shall use for any animal a tag issued for a different animal.

(f) If a license is lost or destroyed, a duplicate or replacement may be obtained from the city collector for a fee as established by resolution from time to time by the city council.

(Code 1963, § 280.030; Code 1988, § 4-77; Ord. No. 4083, § 1, 10-20-1998)

SECTION EIGHTEEN: Existing Section 4-103 is hereby revoked and a new Section 4-103 is enacted in its place as follows.:

Sec. 4-103. - Vaccination

No person shall own, keep or maintain any dog, cat or ferret over 6 months in age unless it shall have been vaccinated by a licensed veterinary surgeon with rabies vaccine. Evidence of vaccination shall be presented before the dog, cat or ferret may be licensed. Dogs, cats and ferrets shall be required to receive a booster shot on the one-year anniversary of their first rabies vaccination, and every year thereafter.

(Code 1963, § 280.031; Code 1988, § 4-78)

SECTION NINETEEN: Existing Section 4-104 is hereby revoked and a new Section 4-104 is enacted in its place as follows.:

Sec. 4-104. - Limitations on number of animals.

No more than four dogs, three cats, two ferrets or one pot-bellied pig or any combination of such animals not exceeding five total animals, over six months of age shall at any time be kept, harbored or allowed to be retained, at any one residential location in the city. Keeping of five or more animals shall require a license from the state department of agriculture as defined in RSMo 273.325 through 273.329 inclusive, as amended, and shall require appropriate zoning and business licenses, if any, issued by the city. This limitation shall not apply to a veterinary hospital or clinic maintained or operated by a licensed veterinarian. A violation of this section is punishable by a fine of not more than \$500.00. Each day that any prohibited condition exists shall constitute a separate violation.

(Code 1963, § 280.031; Code 1988, § 4-79; Ord. No. 4265, § 1, 9-16-2003)

SECTION TWENTY: Existing Section 4-105 is hereby revoked and a new Section 4-105 is enacted in its place as follows.:

Sec. 4-105. - Muzzling of Dogs.

The mayor or the chief of police (hereinafter “public official”), by proclamation, may require the owners to securely muzzle their dogs, so as to prevent them from biting for such length of time as the public official shall designate, whenever there exists a reasonable necessity for such muzzling as a protection of the public safety. Acceptable muzzles include muzzles consisting of wire basket, gauze, or leather. Dogs that are found unmuzzled and running at large during such period shall be destroyed.

In addition to such muzzling of dogs, the public official may also, by proclamation, order the retention of all dogs on the an individual’s premises, or at a designated public place, such as a veterinary establishment. The proclamation of the retention of such dogs may also include muzzling of the dogs.

(Code 1963, § 280.100; Code 1988, § 4-80)

SECTION TWENTY-ONE: The City Council hereby enacts a new section 4-113 as follows:

Section 4-113. - Additional requirements for keeping pot-bellied pigs.

In addition to compliance with the all-other sections of this chapter, including, but not limited to, the sections on licensing and restraint of animals, the following additional requirements shall

apply to the keeping of pot-bellied pigs:

- (a) Harboring outdoors prohibited. It shall be unlawful for any person to keep or maintain pot-bellied pigs outdoors. A person may permit pot-bellied pigs outdoors for brief periods, as necessary for exercise or for the elimination of waste. The outdoor area used for exercise and waste elimination must be a secure area from which the pot-bellied pig may not escape.
- (b) Spay or neuter required. All pot-bellied pigs kept within the city must be either spayed or neutered. Under no circumstances may a person engage in the propagation or breeding of pot-bellied pigs within the city limits.
- (c) Vaccinations required. All pot-bellied pigs kept within the city must be vaccinated against erysipelas, rhinitis and bordetella.
- (d) Daily cleaning of exercise area required. All locations where pot-bellied pigs are kept shall be kept in a clean and sanitary condition. Exercise areas shall be cleaned of swine excrement on a daily basis.
- (e) When outdoors each pig shall be confined to an approved enclosure or be kept on a suitable harness or leash not exceeding six (6) feet in length.

SECTION TWENTY-TWO: It hereby is declared to be the intention of the City Council that each and every part, portion and sub-portion of this Ordinance shall be separate and severable from each and every other part, portion or sub-portion hereof and that the City Council intends to adopt each said part, portion or sub-portion separately and independently of any other part, portion or sub-portion. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, portions and sub-portions shall be and remain in full force and effect.

All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

SECTION TWENTY – THREE: That this Ordinance shall be in full force and effect from and after its adoption and approval.

Adopted this 20th day of April 2021.

Approved this 20th day of April 2021.


James R. Hark, Mayor

ATTEST:


Angelica N. Zerbonia, MRCC, CMO - City Clerk