

BILL NO. 21-011  
(as amended)

ORDINANCE NO. 4862

FIRST READING: 04.20.2021

SECOND READING: 05.04.2021

**AN ORDINANCE OF THE CITY OF HANNIBAL AMENDING THE FISCAL YEAR 2020/2021 PAYROLL ORDINANCE NO. 3, RELATIVE TO ELIMINATING THE OFFICE ASSISTANT I POSITION AND REPLACING WITH A FULL-TIME OFFICE ASSISTANT II POSITION IN THE MUNICIPAL COURT DEPARTMENT**

WHEREAS, the Municipal Court's part-time Office Assistant I position has had an increase in responsibility and the position is in line with the Office Assistant II position, and

WHEREAS, this was caused due to the restructuring of the staff at City Hall, and

WHEREAS, the Municipal Court's part-time Office Assistant I position is being eliminated and replaced with a full-time Office Assistant II position, and

WHEREAS, due to the vacancy created by the current, part-time Office Assistant I; the new position of Office Assistant II will be advertised internally and externally, as required.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HANNIBAL, MISSOURI**

**SECTION ONE:** The fiscal year 2020/2021 payroll ordinance, is hereby amended (No. 3) to include the change of the following position:

	<u>Department</u>	<u>Position</u>	<u>Salary</u>
Budget amount:	Municipal Court	Office Assistant I	\$18,012 Annual - \$12.94/hour (1392 hours per year)
Proposed amt:	Municipal Court	Office Assistant II	\$28,289.70 Annual - \$13.60/hour

**SECTION TWO:** This ordinance shall become effective immediately upon its adoption and approval.

Adopted this 4<sup>th</sup> day of May, 2021.

Approved this 4<sup>th</sup> day of May, 2021.

ATTEST:

  
James R. Hark, Mayor

  
Angelica N. Zerbonia, MRCC, CMO - City Clerk