

CITY OF HANNIBAL
OFFICIAL COUNCIL AGENDA

Tuesday, February 19, 2019
Council Chambers
7:00 p.m.

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES
Closed Session Minutes – December 18, 2018
Regularly Scheduled Council Meeting –February 5, 2019

APPROVAL OF PAYROLL AND CLAIMS
First Half – February, 2019

LARRY SPARKS – MARK TWAIN CORVETTE CLUB
Re: Request, Street Closure
Annual Car Show
Saturday, August 3, 2019 – 6:00 a.m. – 6:00 p.m.

CINDY BENJAMIN – LONE WOLF
Re: Request, Street & Alley Closures
5th Annual Lone Wolf Bike Show
Saturday, June 15, 2019 – 6:00 a.m. – 12:00 a.m.

CHRIS BROWN – YMEN’S CLUB OF HANNIBAL
Re: Request, Street Closures – Down by the River & Mud Volleyball
DBTR – May 17, June 21, July 19, August 16 and September 20, 2019
Mud Volleyball – July 4 – July 7, 2019

KAREN BURDITT – FINANCE DIRECTOR
Re: 2019/20 Annual Bid Limits
(Bill No. 19-003, to follow)

BILL NO. 19-002

**AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A PROGRAM AGREEMENT WITH
THE MISSOURI HIGHWAYS AND TRANSPORTATION
COMMISSION FOR THE TRANSPORTATION ALTERNATIVE
PROGRAM (TAP) GRANT RELATIVE TO PALMYRA ROAD
SIDEWALK CONSTRUCTION FOR THE AMOUNT OF \$298,456**

Second & Final Reading

BILL NO. 19-003

**AN ORDINANCE AMENDING THE ANNUAL BID LIMITS IN
ACCORDANCE TO SECTION 9.13 (b) OF THE CITY OF HANNIBAL
CHARTER**

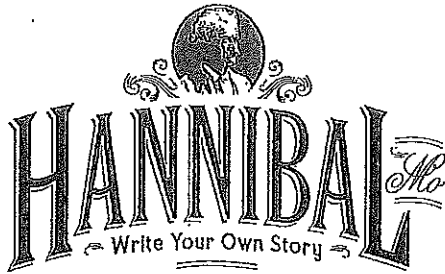
First Reading

CLOSED SESSION

In Accordance with RSMo. 610.021 (2), (3) & (12)

- *Real Estate*
- *Personnel*
- *Contract Negotiations*

ADJOURNMENT



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 1-31-19 Date you wish to be placed on Agenda: ~~1-31-19~~ 2.19.2019

Your Organization: MARK TUDOR CORVETTE CLUB Special Event: CORVETTE CAR SHOW

Date(s) of Event: August 3, 2019 Requested Times (from - to) 6:00 A.M - 6:00 P.M

Description of Activity: DISPLAY OF ALL YEARS OF CORVETTES -
TO CLOSE NORTH MAIN ST FROM BROADWAY TO NORTH ST.
FROM 6:00 A.M TO 6:00 P.M 8-3-19

Primary Contact Person(s): LARRY SPARKS Home Phone: 573-221-1187

Work Phone: 573-221-0044 Cell Phone: 573-248-8923 E-mail N/A

Assistance Needed (location, etc.) NO

DEPARTMENTAL COMMENTS:

Police: No cost to HPD Dept. Cost _____

LT Routh

Fire: No problem with request Dept. Cost _____

Chief Benjamin

Public Works: No objections Dept. Cost _____

A Dorian

Building Inspector: No comment Dept. Cost _____

J Burnham

Parks: _____ Dept. Cost _____

Street: Will supply bollards & barricades Dept. Cost _____

R Dauma

Tourism: No comments

Dept. Cost _____

G Bryant

Administration: No concerns

Dept. Cost _____

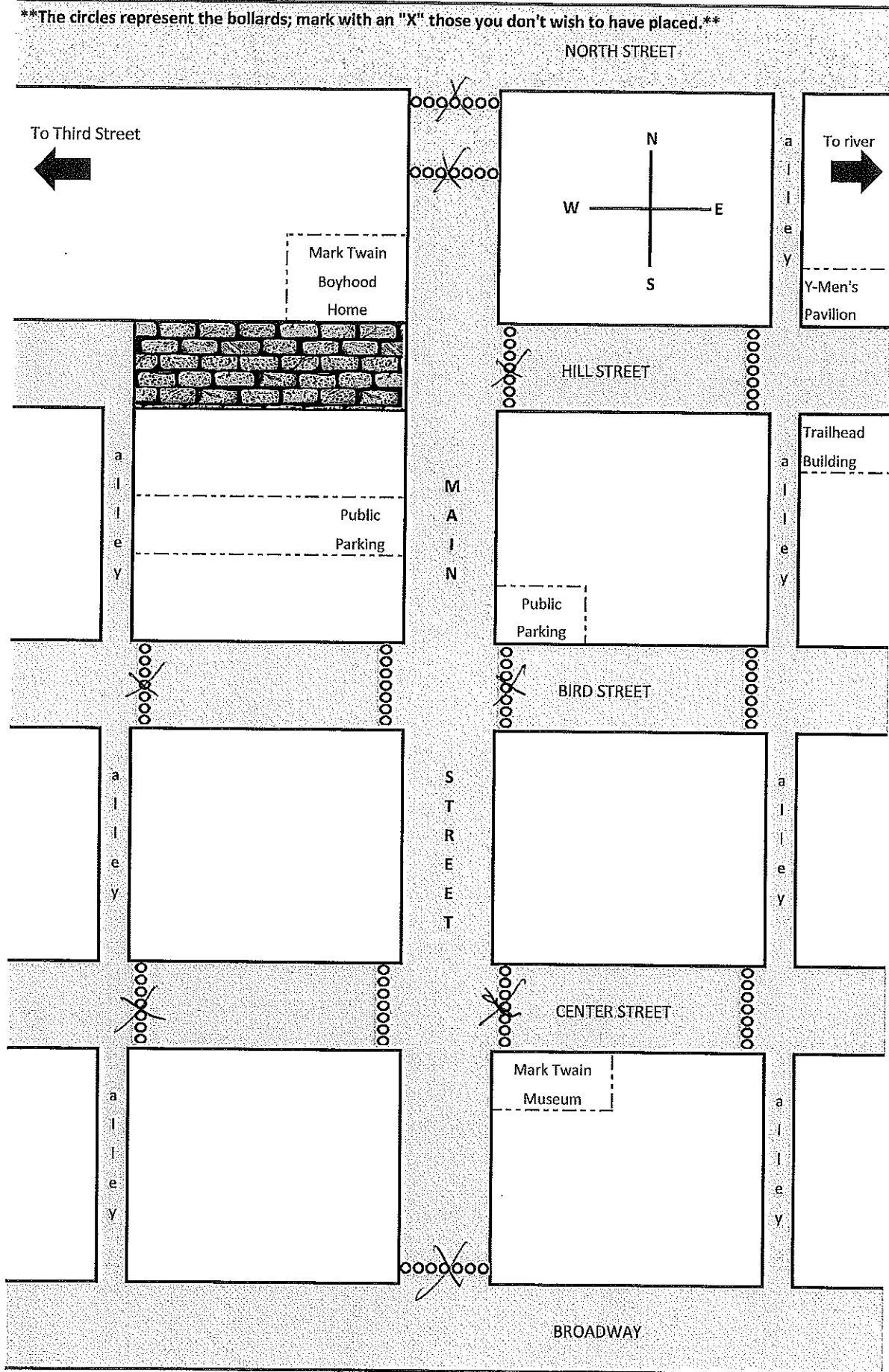
J LaGarce

STAFF RECOMMENDS: approval upon receipt of certificate of insurance.

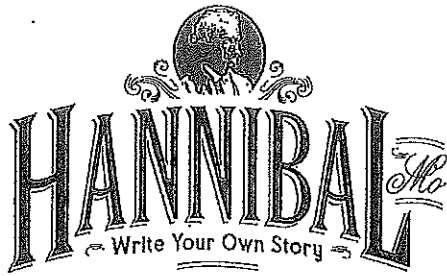
Steph L. Zuber, M.A., C.M.A.
City Clerk

HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

The circles represent the bollards; mark with an "X" those you don't wish to have placed.



For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 1-24-19 Date you wish to be placed on Agenda: Feb 19th 2019

Your Organization: Lone Wolf Special Event: 5th Ann Lone Wolf Bike Show

Date(s) of Event: June 15 2019 Requested Times (from - to) 6am - midnight

Description of Activity: Bike Show Fundraiser to Give money Back to OUR Community. Lone Wolf has A DJ with music, We sale sodas & water, We are going to have a corn hole tournament. Fina's will be doing their Crawl Fish Shrimp Boil. OUR corn hole will be in that block of Fina's, Java Live

Primary Contact Person(s): S/T Cindy Benjamin Home Phone: 573-795-6335

Work Phone: 573-221-4608 Cell Phone: 573-795-6335 E-mail cindy.benjamin@yahoo.com

Assistance Needed (location, etc.) July 15th (see attached) Street Closure, No Parking Signs out on Friday June 14th From Street Dept. Restrooms to be open Trailhead on Hill Street We have Rented the Y-Men's Pavilion.

DEPARTMENTAL COMMENTS:

Police: No Cost to HPD Dept. Cost _____
LT Routh

Fire: No problems with event Dept. Cost _____
Chief Benjamin

Public Works: N/A Dept. Cost _____

Building Inspector: No comment Dept. Cost _____
J Burnham

✓ Parks: Y-Men's Pavilion Electric/Water ALL DAY Dept. Cost _____
No objections A Dorian

✓ Street: Richard H Dept. Cost _____
Will supply barricades R Danna

✓ Tourism: No Comments Dept. Cost _____

G Bryant

Administration: No concerns Dept. Cost _____

J LaGarre

STAFF RECOMMENDS: approval upon certificate of insurance and
hold landlers on file. *Angelic F. Johnson, MACE, CMO*
City Clerk

Dear Mayor, City Council

Lone Wolf is getting ready for our 5th Annual Lone Wolf Biltz Show June 15th 2019.

We are here to ask for

- 1) No Parking Signs out on June 14th Friday To Help Prevent Cars from Parking on the Street where we need it empty. It helps with awareness to the public
- 2) We are asking for the same street closure this year as last Nth of Center St at N Main, Sth of the Driveway of the Brewery, Est W on Bird St at Nth Main.
- 3) Alley's Blocked at Nth of Y-Men's Pavilion at the driveway of Brewery South of the Trailhead by the parking lot ENTRANCE This will keep our Pedestrian Safe
- 4) Asking that the ONEWAY'S on the Alley's Be lifted the day of our event.

We don't want anyone getting a ticket. There will be needed to get to public parking from Nth & Sth in Alley's

- 5) Trailhead Bathrooms TO BE OPEN for our Guest 7Am - 5pm We have Reserved the Y-Men's Pavilion

Lone Wolf is a Local Non For Profit Group of Like mind people who happen to ride Motor cycles. We give Back to Our community with the money we make from this Bike Shows.

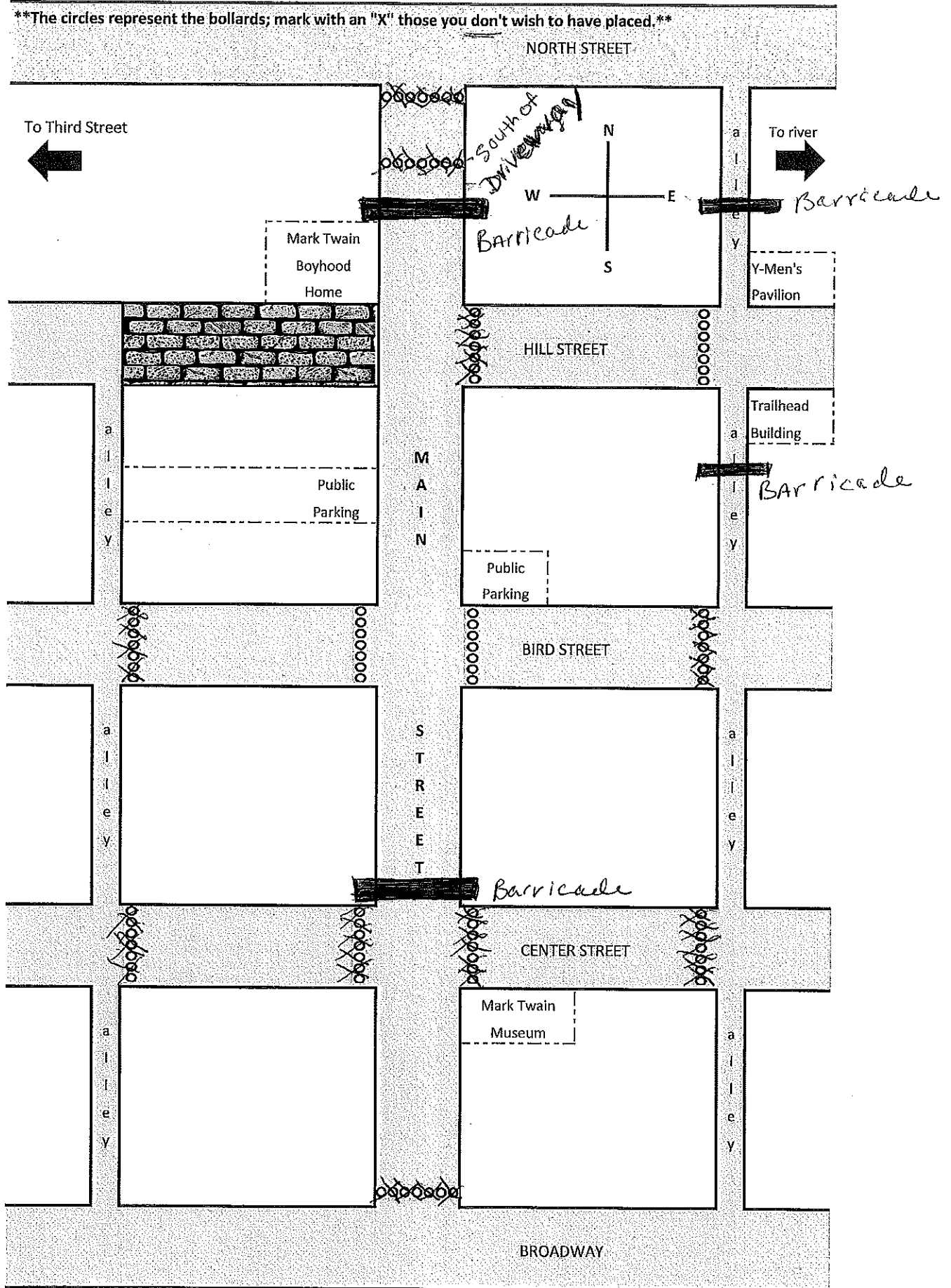
We of Lone Wolf would like to thank you for hearing us this evening.

We thank you for your time and Hope you see the Importance of our event.

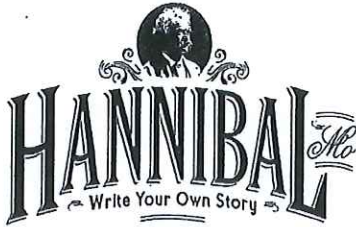
Last year Lone Wolf was able to donate to Avenues, Hannibal Nutrition Center, Northeast Humane Shelter, Douglas Community Food Pantry, Loaves & Fishes, & Shiloh

HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

The circles represent the bollards; mark with an "X" those you don't wish to have placed.



For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 2-07-19 Date you wish to be placed on Agenda: 2-12-19

Your Organization: Y men's Club of Hannibal Special Event: Down by the River & Mud Volleyball

Date(s) of Event: D.B.T.R. - See Attachment Requested Times (from - to) D.B.T.R. - See Attachment
Mud V.B.- See Attachment Mud V.B.- See Attachment

Description of Activity: Down by the River - Street entertainment to raise money for the Y.M.C.A.
Mud Volleyball is a tournament to raise money for the Y.M.C.A.

Primary Contact Person(s): Chris Brown Home Phone:

Work Phone: Cell Phone: 573-721-1776 E-mail cbrown@sydenstrickers.com

Assistance Needed (location, etc.) ALLEYWAY WEST OF YMEN'S PAVILLION, HILL STREET
TO FLOOD GATES - Street/Alleyway closures

DEPARTMENTAL COMMENTS:

Police: No cost to HPD Dept. Cost

Lt Routh

Fire: No problem with event Dept. Cost

Chief Benjamin

Public Works: N/A Dept. Cost

Building Inspector: No comment Dept. Cost

J Burnham

Parks: No objections Dept. Cost

A Dorian

Street: Will supply barricades Dept. Cost

R Dauma

Tourism: No Comments Dept. Cost _____

G Bryant

Administration: No Concerns Dept. Cost _____

J La Garce

STAFF RECOMMENDS: Approval upon certificate of insurance and
held harmless on file.
Angela S. Zerbini MCCC, CMC
City Clerk

2019 Y-Men's Meetings, Down By the River and Mud Volleyball Dates

DATES TO RESERVE THE PAVILION AND STREET CLOSURE:

May –

- 5-1-19 - Regular Meeting – 6:00 PM – Meet at the pits
- 5-16-19 – Setup for D.B.T.R. & Regular Meeting – 6:00 PM – Meet at the pits
- 5-17-19 – D.B.T.R.**
- 5-18-19 – D.B.T.R. Clean up

June –

- 6-5-19 – Regular Meeting – 6:00 PM – Meet at the pits
- 6-12-19 – Regular Meeting. 6:00 PM – Meet at the pits
- 6-20-19 – Setup for D.B.T.R. & Regular Meeting – 6:00 PM – Meet at the pits
- 6-21-19 – D.B.T.R.**
- 6-22-19 – D.B.T.R. Clean up
- 6-27-18 - Regular Meeting – 6:00 PM – Meet at the pits

July

- 6-30-19 – Setup for Mud Volleyball
- 7-01-19 – Setup for Mud Volleyball
- 7-02-19 - Setup for Mud Volleyball
- 7-03-19 - Practice for Youth Tourny
- 7-4-19 – Mud Volleyball –**
- 7-5-19 – Mud Volleyball**
- 7-6-18– Mud Volleyball –**
- 7-7-18 Mud Volleyball

- 7-18-19 – Setup for D.B.T.R. & Regular Meeting – 6:00 PM – Meet at the pits
- 7-19-19 – D.B.T.R.**
- 7-20-19 – D.B.T.R. Clean up

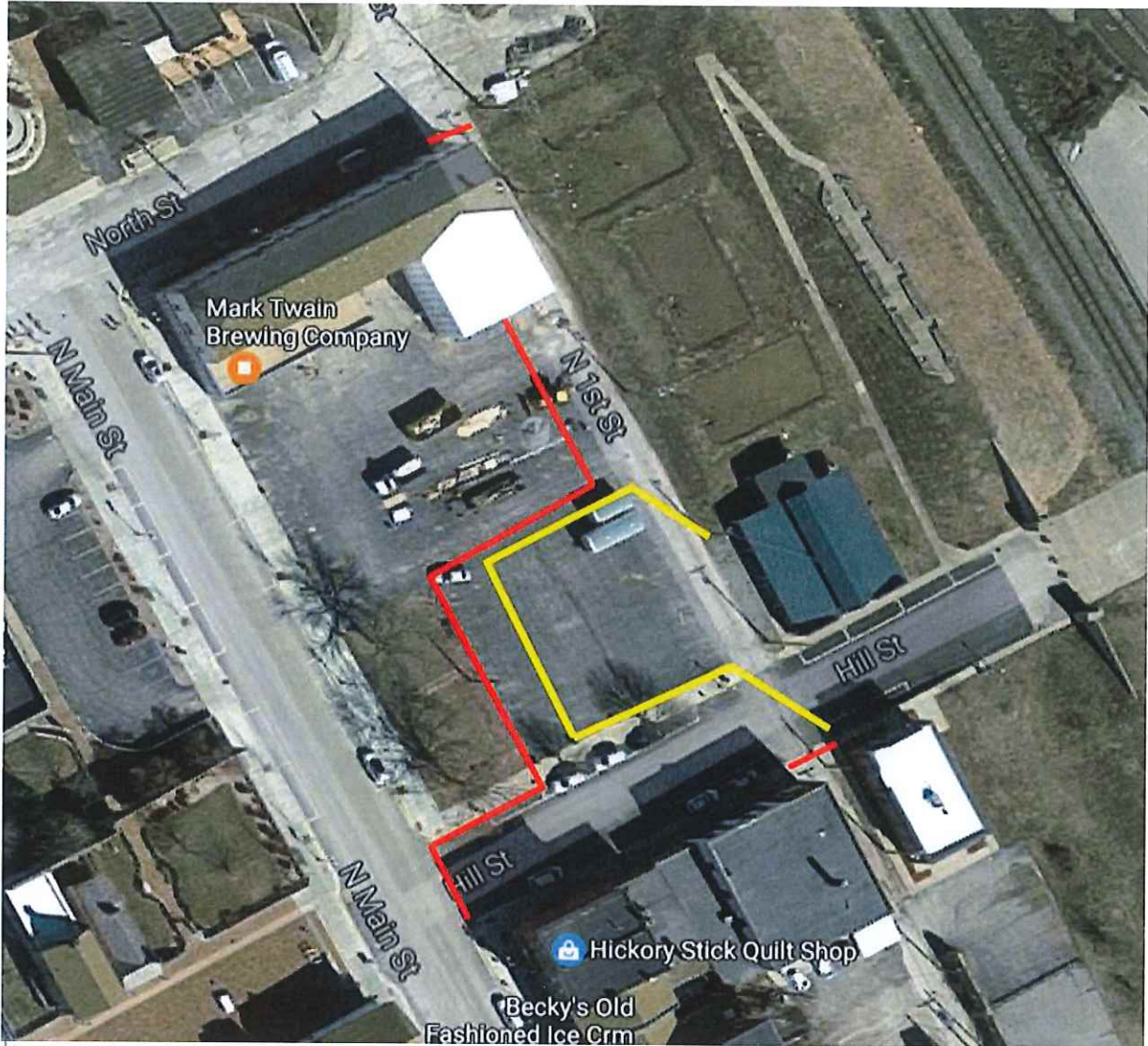
August –

- 8-7-19 - Regular Meeting – 6:00 PM – Meet at the pits
- 8-15-19– Setup for D.B.T.R. & Regular Meeting – 6:00 PM – Meet at the pits
- 8-16-19 – D.B.T.R.**
- 8-17-19 – D.B.T.R. Clean up

September –

- 9-4-19 - Regular Meeting – 6:00 PM – Meet at the pits
- 9-19-18 - Regular Meeting – 6:00 PM – Meet at the pits & DBTR Setup
- 9-20-19 D.B.T.R**
- 9-21-19 D.B.T.R Cleanup

- DOWN BY THE RIVER STREET CLOSURE
- MUD VOLLEYBALL STREET CLOSURE





MEMORANDUM

To: James Hark, Mayor
City Council

From: Karen Burditt, Director of Finance

Date: February 12, 2019

Subject: Bid Limits

This memo is in reference to the bid limit increases pursuant to Section 9.13 (b) of the Charter of the City of Hannibal, which states that the Council of the City of Hannibal shall amend the bid limits annually.

In past practice Council has used the "National All Urban Consumers – (base 1984)" Table of the Bureau of Labor Statistics' Consumer Price Index (CPI). Utilizing the December to December comparison, the index increased 1.91% from December 2017 to December 2018.

No purchase shall be made without first advertising for sealed bids shall be amended as follows:

- "(1) For purchases of personal property at or above \$4,840.00 (up from \$4,750.00).*
- (2) For purchases for repairs on buildings and light equipment at or above \$13,000.00 (up from \$12,760.00).*
- (3) For purchases for repairs on heavy equipment or for construction of infrastructural facilities at or above \$28,575.00 (up from \$28,040.00).*
- (4) For purchases of service contracts at or above \$5,900.00 (up from \$5,790.00)."*

All purchases made under bid limits shall be substantiated by two (2) or more quotes from reliable firms or individuals. Policy set forth under the guideline of the City Manager state that all purchases shall be competitively shopped. Procurement under the bid limit but above \$1,000.00 requires proof of the competitive process (documents of telephone quotes obtained, who called, date called amount quoted. Under \$1,000.00 though competitively obtained do not require documented proof.

The council shall have the right to waive the bidding requirements in the event of a state of emergency directly affecting the City of Hannibal and as so declared by council action.