

City of Hannibal

OFFICIAL COUNCIL AGENDA

**Tuesday March 2, 2021
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

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ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – February 16, 2021

APPROVAL OF PAYROLL AND CLAIMS

Second Half – February 2021

LINDA STUDER – HISTORIC HANNIBAL MARKETING COUNCIL

Re: Request, Street Closures, Use of City Owned Property, Sale of Alcohol on City Owned Property & Discharge of Firearms (*blanks*) – Twain on Main

(May 28th – 4:00 p.m. – May 30th – 5:00 p.m.)

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LISA PECK – CITY MANAGER

Re: Approval of Appointment

HANNIBAL PARK BOARD

- Jacob Buckman – appointment for an unexpired term to expire July 2023

Re: Code Amendment, Chapter 14, Human Rights & Human Relations, Article II, Affirmative Action Committee

(Bill No. 21-005, to follow)

ANDY DORIAN – DIRECTOR, CENTRAL SERVICES

Re: Riverfront Restoration Project – Change Order No. 6

Bleigh Construction Company - \$36,455.12

(Resolution No. 2318-21, to follow)

Re: Aquatic Center Slide Restoration Project – Proposal Contract & Notice of Award

Baynum Painting - \$47,380

(Resolution No. 2319-21, to follow)

RESOLUTION NO. 2318-21

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER, NO. 6 BETWEEN THE CITY AND BLEIGH CONSTRUCTION IN THE AMOUNT OF \$36,455.12 FOR THE HANNIBAL RIVERFRONT RENOVATION PROJECT

RESOLUTION NO. 2319-21

**A RESOLUTION OF THE CITY OF HANNIBAL
AUTHORIZING THE MAYOR TO EXECUTE A \$47,380
PROPOSAL CONTRACT AND NOTICE OF AWARD
BETWEEN THE CITY AND BAYNUM PAINTING INC FOR
THE LARGE SLIDE RESTORATION PROJECT AT THE
HANNIBAL AQUATIC CENTER**

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BILL NO. 21-004

**AN ORDINANCE AMENDING THE ANNUAL BID
LIMITS IN ACCORDANCE WITH SECTION 9.13 (b) OF
THE CITY OF HANNIBAL CHARTER**

Second and Final Reading

BILL NO. 21-005

**AN ORDINANCE REVISING AND AMENDING CHAPTER 14,
HUMAN RIGHTS AND HUMAN RELATIONS, ARTICLE II –
AFFIRMATIVE ACTION COMMITTEE OF THE REVISED
ORDINANCES OF THE CITY OF HANNIBAL**

First Reading

CLOSED SESSION
In Accordance with RSMo. 610.021 (1)

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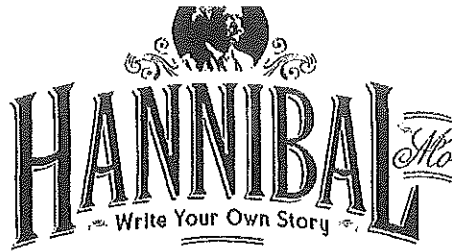
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ADJOURNMENT

Office of City Clerk



Zerbonia
Angelica N Vance

SPECIAL EVENT APPLICATION

Today's Date: 2/12/2021 Date you wish to be placed on Agenda: 3/2/21

Your Organization: HMC Special Event: Twain On Main Festival

Date(s) of Event: 5/28, 5/29, 5/30 Requested Times (from - to) 5/28 @ 4:00pm - 5:00pm 5/30

Description of Activity: Street festival with vendors & entertainment. Targeted towards families. This is a free festival that celebrates Mark Twain's books.

Primary Contact Person(s): Linda Studer Home Phone: _____

Work Phone: 573-603-1063 Cell Phone: 573-719-0315 E-mail Mississippimarketplace@gmail.com

Assistance Needed (location, etc.) Street Closures, Law enforcement, Letter allowing sale of Alcohol

DEPARTMENTAL COMMENTS:

Police: No Cost to HPD Dept. Cost 0

Lt Route

Fire: No problems with event Dept. Cost 0

Chief Benjamin

City Clerk
Public Works: Approval upon Certificate of Insurance & hold Dept. Cost 0

harmless. Must provide trash pickup above & beyond the City placed cans & remove trash/debris from streets & sidewalks, through out the event to avoid falls.

Building Inspector: _____ Dept. Cost _____

Parks: No objections Dept. Cost 0

A Dorian

Street: No objections Dept. Cost 0

A Dorian

Tourism: No comments Dept. Cost _____

G Bryant

Administration: _____ Dept. Cost _____

STAFF RECOMMENDS: approval - all documents on file; hold premium - Act. of Ins
Jacqueline M. Spivey
City Clerk

City of Hannibal 320 Broadway, Hannibal, MO 63401
P 573.221.0111 F 573.221.8191
www.hannibal-mo.gov



February 12, 2021

Mayor and City Council
City of Hannibal
City Hall
Hannibal, MO

The Historic Hannibal Marketing Council (HHMC) would like to request the use of the following city streets and parking lots for the annual Twain on Main event for Friday, May 28, Saturday, May 29 and Sunday May 30 (Memorial Day Weekend).

The City property requested includes:

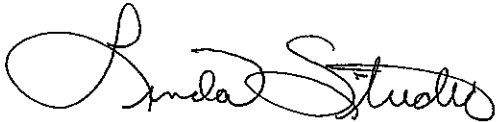
- a) North Main Street from Broadway to North Street. We will leave the north end of Main open for access to the Mark Twain Foundation's Interpretive Center parking lot.
- b) Cross streets Center and Bird from North Main to the alley east & west, and Hill Street to the alley.
- c) The municipal parking lot at the northeast corner of North Main and Bird streets and the parking lot in the 300 block of North Main where the Planter Hotel formerly stood (next to LaAzotea). The above is the same city property used annually since 2014. We plan to use the parking lot next to LaAzotea as Disabled parking only.
- d) We would like to request permission to have beer and wine at the wine garden which is planned to be located in the parking lot at Center & Main.
- e) We would also like to request "Open Consumption" of alcohol Saturday and Sunday of Memorial weekend in the downtown area within the parameters outlined above.
- f) Note: As in the past several years we have hired a group (Southfork Regulators), to do old western skits using guns. This has not been a problem in the past and we do not anticipate any problems in the future but wanted to make you aware. Their performance times will be listed on the schedule. The schedule will be posted on www.twainonmain.com.
- g) The Twain on Main event has been well received by our vendors, hometown merchants and the general public. We are asking council permission for this event.
- h) The HHMC will take extra precautions to encourage social distancing. We will follow any rules set forth by the city of Hannibal to reduce the exposure to COVID.

- i) We are requesting bollards be installed by 4:00 on Friday May 28 at Main and side streets by the alley leaving Main & North Street and Main & Broadway open until 9:00 am Saturday morning. This allows our vendors a one-way direction through to set up and exit at Broadway. We also would like to request that the side streets on the west side of Main street at Center and Bird be the first streets to close and install the bollards. In the past we have had multiple cars enter Main street after the 4:00 pm street closure through these streets.

- j) We request the bollards by removed at 5:00 Sunday May 30 so that our vendors can leave.

We greatly appreciate the City of Hannibal, Law Enforcement, Mayor and City Councilmen for their continued support for this festival. It benefits all of us and allows us an opportunity to show off our beautiful town.

Sincerely,

A handwritten signature in cursive script, appearing to read "Linda Studer".

Linda Studer, Chairperson
2021 Twain on Main Festival

Mobile (573) 719-0315

Enc (s): Insurance, special event application

2/25/21



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Twain on Main Date of Event 5/29/21 - 5/30/21
Location/Address/Facility Name Main Street (North)
Hannibal MO
Expected Number of Attendees: 15,000 est

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Linda Studer

Cell Phone: 573 719-0315

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

Yes No

If yes, contact name and phone _____

3. Will on-site security be provided?

Yes No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.

2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.

3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.

4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

Yes No

If yes, what has been identified? Food Vendors

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.

3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.

4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
 Yes No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
 On-site EMS officer or 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
 Yes No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
 On-site Security *night* or 911 Dispatch for Law Enforcement *day*

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
 Staff or On-site Security

V. CONTACT INFORMATION

Primary Contact: Linda Studer Cell Phone: 573-719-0315
Secondary Contact: Kenna Bogue Cell Phone: 636-385-0643

Dial 911 in case of emergency

VI. EVENT AREA MAP (attach next page)



MEMORANDUM

To: Mayor and City Council

From: Lisa Peck, City Manager

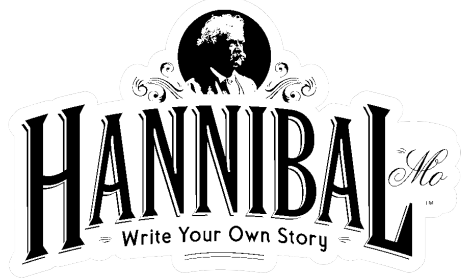
**Re: Code update- Chapter 14, Human Rights and Human Relations, Article II –
Affirmative Action Committee**

Date: February 23, 2021

Chapter 14, Human Rights and Human Relations, Article II – Affirmative Action Committee of the Revised Ordinances of the City of Hannibal had not been updated in quite some time. The City Attorney and I worked on the updates in the attached, which include meeting on an as needed basis and at least annually.

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov

Fax: 573 221-0707



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 2/23/2021

RE: Riverfront Change Order #6

As part of Phase 2 of the Riverfront Renovation Project we would like to install an ADA accessible kayak launch inside the Marina. Kayaking has increasingly grown in popularity in Hannibal and around the Country. Having a designated kayak launch allows people to enter and exit the water more safely. The ADA component allows people with mobility issues the opportunity to safely enter and exit a kayak so they can enjoy being out on the water. Having an ADA Kayak launch will be a great addition to the riverfront for both our local citizens and for people coming up and down the river.

Total cost for the new ADA Kayak Launch installed in the marina is \$36,455.12

If approved we would hope to have the Kayak Launch installed later this Spring.

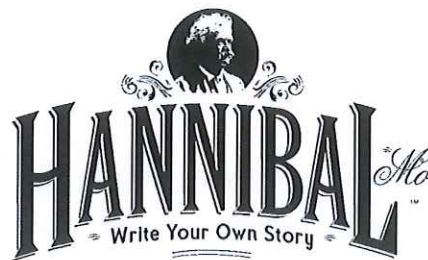
Original Contract Price= \$6,648,000
Contract Price prior to this change order= \$6,768,823.65
Increase Change Order #6 = \$36,455.12
New Contract Price= \$6,805,278.77

The Parks Department anticipated additional expenses as part of the project and budgeted an additional \$200,000 in this years budget to cover these costs.

The Parks Department recommends approval of Change Order #6 in the amount of \$36,455.12 for renovations to the Hannibal Riverfront.

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov

Fax: 573 221-0707



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 2/25/2021

RE: Aquatic Center Slide Renovation Project

We recently opened bids for the interior and exterior renovations of the large double slide at the Aquatic Center.

Currently, the two big slides are in need of interior and exterior renovation due to their age. Renovating the slides is a common practice in the aquatic industry in order to extend the life of these very expensive amenities. In addition to extending the slides life, it is also beneficial to renovate for the safety of the public who are using them.

We received 2 bids with the low bid submitted by Baynum Painting Inc,

Bid Breakdown:

- Yellow Open Slide	\$17,5000
- Blue Closed Slide	\$9,880
- Contingency to address any fiberglass issues or additional onsite slide repairs	<u>\$20,000</u>

Total Cost	\$47,380
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The Parks Department budgeted \$75,000 in this years budget for Aquatic Center Projects.

The Parks and Recreation Department recommends approval of the \$47,380 contract from Baynum Painting Inc, for the interior and exterior renovation of the large double slide at the Aquatic Center.



942 Saratoga Street
Newport, KY 41071

T 859-491-9800
F 859-655-7422
melissa@baynumpainting.com

www.baynumpainting.com

January 27, 2021

City of Hannibal
Attn: Andrew Dorian
320 Broadway
Hannibal, MO 63401

RE: City of Hannibal Aquatic Center - Slide Restoration

Hello Andrew,

Thank you for considering Baynum Painting Inc. as a contractor for your upcoming slide restoration project.

Baynum Painting has specialized in coating and renovating Amusement Park rides and structures for over 30 years. Our experienced crew has completed hundreds of major ride renovations for parks across the US, and internationally as far as China and Australia. We employ a team of coating engineers (NACE Level 3), certified rigging specialists capable of accessing even the most difficult to reach surfaces, and painting supervisors having logged thousands of hours working for the Amusement Park industry and it's unique requirements.

Our capabilities include full turn-key renovation solutions on water park rides, as we offer fiberglass repair, slide interior gel-coating, slide exterior industrial finishes, and structural steel corrosion remediation and coatings. Our 40,000 PSI ultra-high pressure hydro blasting capabilities allow for the best possible surface preparation of structural surfaces damaged by the highly corrosive environments typical of water parks.

Baynum Painting's portfolio includes many successful fiberglass ride renovations completed for some of the largest water park operators nationally, several of which are listed for your review on the following reference pages. Please visit www.baynumpainting.com to view our portfolio. Additionally, our industry specific safety program and record of projects completed over the years is available for your consideration at any time.

Please don't hesitate to contact us with any questions, and thank you again for the opportunity to present this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Timco-Bamford".

Melissa Timco-Bamford

