

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday March 21, 2023
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – March 7, 2023

**APPROVAL OF PAYROLL AND CLAIMS
First Half- March 2023**

HALLIE YUNDT SILVER – HANNIBAL FREE PUBLIC LIBRARY EGG DROP

Re: Request Date Change for event previously approved

Saturday, April 1, 2023, 10:00 a.m. until 11:30 a.m.

ANGIE WILCOXSON – HANNIBAL REGIONAL FOUNDATION

Re: Request, Street Closures – 28th Annual Hannibal Cannibal

Saturday, July 1, 2023 – 5:00 a.m. – 10:00 a.m.

PAUL EWERT – HABITAT FOR HUMANITY
Re: Request Waive of Building Permit Fees

APRIL AZOTEA – HANNIBAL MO.
Re: Questions for City Council

JAMES R. HARK – MAYOR
Re: Approval of Appointments

Affirmative Action Committee
➤ **Corey King – appointment for a term to expire March 2026**

RYAN NEISEN- HANNIBAL FIRE DEPARTMENT
Re: ARPA Fire Protection Grant
Approval ARPA State and Local Fiscal Recovery Funds

Re: Missouri Fire Fighters Critical Illness Pool
(Bill No.23-006, to follow)

ANDY DORIAN – DIRECTOR OF CENTRAL SERVICES
Re: Economic Development Service Agreement \$107,000.00
(Resolution No. 2445-23, to follow)

Re: Approval Bid Award, Airport Terminal Project
(Resolution No. 2448-23, to follow)

Re: 2001 Sterling Truck Sale
Equipment and Truck Supply with High Bid - \$5,165.00

CHARLES PHILLIPS – 4TH WARD COUNCIL MEMBER
STEPHEN FRANKE – 3RD WARD COUNCIL MEMBER
Re: City Managers Report

BILL NO. 23-005

AN ORDINANCE OF THE CITY OF HANNIBAL VACATING A TRACT OF LAND KNOWN AS PERSHING STREET, WHICH IS PART OF SHEPHERD PLACE EXTENDED, CITY OF HANNIBAL, MARION COUNTY, MISSOURI

Second & Final Reading

BILL NO. 23-006

AN ORDINANCE OF THE CITY OF HANNIBAL, MISSOURI AUTHORIZING THE CITY TO PARTICIPATE IN THE MISSOURI FIREFIGHTERS' CRITICAL ILLNESS TRUST POOL, AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH DOCUMENTS AS MAY BE NECESSARY FOR THE CITY'S PARTICIPATION THEREIN.

First Reading

RESOLUTION NO. 2445-23

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE AN ECONOMIC DEVELOPMENT SERVICES AGREEMENT, IN THE AMOUNT OF 107,000 BETWEEN THE CITY AND NORTHEAST MISSOURI ECONOMIC DEVELOPMENT COUNCIL FOR ECONOMIC DEVELOPMENT AND RELATED BUSINESS SERVICES

RESOLUTION NO. 2448-23

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
\$162,135 CONTRACT BETWEEN THE CITY OF HANNIBAL AND
T&B TRUCKING AND EXCAVATING FOR REPAIRS AT THE
AIRPORT TERMINAL.**

ADJOURNMENT



The Hannibal Free Public Library is requesting to change the date of their Egg Drop event due to the forecasted weather.

Return to:
Office of the City Clerk
320 Broadway
Hannibal, MO 63401
Ph. (573) 221-0111
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 03.13.2023 2-11-2023 Date you wish to be placed on Agenda: 03.21.2023 2-21-2023

Your Organization: Hannibal Free Public Library Special Event: Egg Drop
Date Change: 04.01.2023 Due to weather forecast.
Date(s) of Event: 3-18-2023 Requested Times (from-to): 10:00-11:30

Description of Activity: Eggs are wrapped & dropped from various heights including of the Library's roof, to see which survive without breaking

Primary Contact Person(s): Amber Cooley Home Phone: _____

Work Phone: 573-221-0222 Cell Phone: _____ E-mail: acooley@hannibal.lib.mo.us
Hallie Yundt Silver to present request at Council meeting

Assistance Needed (location, etc.): Lane closure on S. Church St. from alley to S. 5th St.
Alley closure from S. Church St. to Library's main drive
Barricades to block access by cars to Library's back parking lot

DEPARTMENTAL COMMENTS

Police: It appears the Egg Drop will require no additional police involvement. Dept. Cost: 0

I have no issues with the change. -Lieutenant Locke

Fire: No issue with this event. Dept. Cost: 0

No issue. -Ryan Neisen

Public Works: N/A Dept. Cost: 0

N/A N/A

Building Inspector: I have no comment. Dept. Cost: 0

I have no comment. -Mike Murphy

Parks: Parks has no objections. Dept. Cost: 0
No objections. -Andy Dorian

Street: Streets has no objections. Dept. Cost: 0
No objections. -Made sure street dept. was aware of changed date as well. -Andy Dorian

Tourism: No comment. Dept. Cost: 0
No comment. -Megan Rapp

Administration: No issue with this event. It seems all the appropriate documents have been received as Dept. Cost: 0
the Library falls under the City's Certificate of Insurance. No issue with the change. -Clerk's Office

STAFF RECOMMENDS: We suggested to Library staff to put an alternative date on future outdoor events incase of weather so it doesn't have to be resubmitted to department heads & Council.



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SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)
Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: March 1, 2023 Date you wish to be placed on Agenda: March 21, 2023

Your Organization: Hannibal Regional Foundation Special Event: 28th Hannibal Cannibal

Date(s) of Event: July 1, 2023 Requested Times (from-to): 5:00 am until 10:00 am

Description of Activity: 5/10/15K Run and 5K Walk

Road closures: Main Street from North to Center 5:00 am to 10:00 am; Main Street from Center to Church 5:00 am to 9:00 am; Church from Main to Hwy 79 5:00 am until 9:00 am; Lover's Leap until 10:00 am. No parking on Main from North to Church and Church to Hwy 79 from 3:00 am until 10:00 am.

Primary Contact Person(s): Angie Wilcoxson Home Phone: _____

Work Phone: (573) 629-3578 Cell Phone: (573) 822-2265 E-mail: angela.wilcoxso@hannibalregional.org

Assistance Needed (location, etc.): Street Department - barricades, cones and no parking signs

Police Department - assistance with cross street traffic control.

DEPARTMENTAL COMMENTS

Police: Based on previous years, it appears this event will take about 5 officers for around 4 hours. Dept. Cost: \$760.00
I figure 20 hours at \$38.00 per hour. -Lieutenant Jason Locke

Fire: No issue with this event. Dept. Cost: 0
-Ryan Neisen

Public Works: N/A Dept. Cost: 0
N/A

Building Inspector: The building inspector has no comment. Dept. Cost: 0
-Mike Murphy

✓ Rec'd 03.09.2023 @ 11:15 am BKO

Parks: Parks has no objections.

Dept. Cost: 0

-Andy Dorian

Street: Streets has no objections.

Dept. Cost: 0

-Andy Dorian

Tourism: CVB is always excited to welcome back this great event.

Dept. Cost: 0

-Megan Rapp

Administration: Approval upon receipt of Certificate of Insurance.

Dept. Cost: 0

-Clerk's office


STAFF RECOMMENDS:

HOLD HARMLESS AGREEMENT

We, Hannibal Regional Foundation state and agree as follows:

1. That we wish to sponsor, promote or hold an event or activity which may partially or fully occur on or require our employees, guests, invitees, or attendees to be on the streets, sidewalks or other public areas of the City of Hannibal, and that we understand and agree that such activities potentially place our employees, guests, invitees and members of the public at risk of harm, physical injury or damage to real or personal property.
2. That we understand that the City of Hannibal is not required to allow such activity, and as inducement for the City of Hannibal to allow such activity on the streets, sidewalks or other public areas of the City of Hannibal, we are entering into this hold harmless agreement with full knowledge and understanding of the terms therein, knowing that this agreement is a legally binding contract, and we are fully informed that we have the right to, and should consult legal counsel regarding the terms of this agreement.
3. We agree to protect, defend, indemnify, save and keep harmless the City of Hannibal, its officers, agents, volunteers, employees, lessees, and invitees against and from any loss, cost damage or expense, arising out of or from any accident or other occurrence arising from or reasonable related to the event, or attendance at the event, which occurrence cause injury to any person or property whomsoever and whatsoever, except to the extent such suit, action or claim is caused by the sole negligence or willful misconduct of the City, its officers, employees, or agents.

We have entered into this agreement this 1st day of March, 2023, and hereby bind ourselves, our assignees, heirs, devisees, or any other party claiming through us to the terms of this agreement.



C. Todd Ahrens
President and Chief Executive Officer
Hannibal Regional Healthcare System



CITY OF HANNIBAL

Special Event Safety Plan

Questions or inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name 28th Annual Hannibal Cannibal Date of Event July 1, 2023
Location/Address/Facility Name Downtown Hannibal (Main Street, Church Street,
Highway 79 and Lover's Leap
Expected Number of Attendees: 1500-2000

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Angie Wilcoxson

Cell Phone: (573) 822-2265

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.
2. Will on-sight EMS be provided? ☒ Yes ☐ No
We work with Marion County Ambulance, Missouri Highway Patrol, Hannibal Police Department, Marion County Sheriff's Department and Ralls County Sheriff's Departments during the race. On race day, we will have a designated emergency channel to coordinate efforts in the event of an emergency.
If yes, contact name and phone _____
3. Will on-site security be provided? ☒ Yes ☐ No
If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?
☐ Yes ☒ No
If yes, what has been identified? _____
2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☒ Yes ☐ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☒ On-site EMS officer or ☐ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☒ Yes ☐ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☒ On-site Security or ☐ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Angie Wilcoxson Cell Phone: (573) 822-2265
Secondary Contact: Wendy Harrington Cell Phone: (660) 651-0594

Dial 911 in case of emergency

VI. EVENT AREA MAP (attach next page)



HANNIBAL CANNIBAL 5/10/15K COURSE HANNIBAL, MO

COURSE FOLLOWS THE NORTHEAST SIDE OF THE ROAD (RIVER SIDE).
STAY TO THE RIGHT SIDE OF THE ROAD ON LOVER'S LEAP.

5K COURSE (3.1 MILES)

START: Main & Hill Streets

1 MILE MARKER: Hwy 79, just past
Lover's Leap entrance

TURNAROUND: Hwy 79, past Riverside
Cemetery

2 MILE MARKER: Lover's Leap, about half
way down

3 MILE MARKER: Main & Center Streets

FINISH: Main & Hill Streets

10K COURSE (6.2 MILES)

START: Main & Hill Streets

1 MILE MARKER: Hwy 79, just past
Lover's Leap entrance

2 MILE MARKER: Hwy 79, Sawyer's Creek
TURNAROUND: Hwy 79, middle of rock
cliffs

3 MILE MARKER: Hwy 79, just past the
turnaround

4 MILE MARKER: Hwy 79 & Riverhills Rd

5 MILE MARKER: Lover's Leap, top

6 MILE MARKER: Main & Broadway
Streets

FINISH: Main & Hill Streets

15K COURSE (9.3 MILES)

START: Main & Hill Streets

1 MILE MARKER: Hwy 79, just past Lover's Leap entrance

2 MILE MARKER: Hwy 79, just before Mark Twain Cave &
Campground entrance

3 MILE MARKER: Mark Twain Cave & Campground gift
shop parking lot

4 MILE MARKER: Mark Twain Cave & Campground
entrance to camping area

5 MILE MARKER: Hwy 79, where the tree line opens to a
full view of the river

TURNAROUND: Hwy 79, entrance to Continental Cement

6 MILE MARKER: Hwy 79, just past 10k turnaround

7 MILE MARKER: Hwy 79, just past Sawyer's Creek

8 MILE MARKER: Lover's Leap, half way up

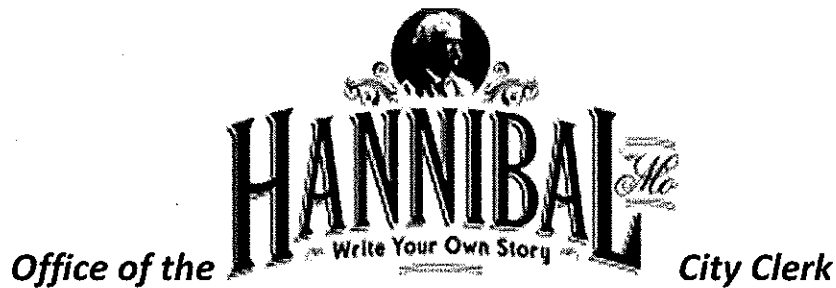
9 MILE MARKER: Church Street, between 3rd & Main
Street

FINISH: Main & Hill Street

Mark Twain
Campground for
15K Course only

10K Turnaround

15K Turnaround



City Council Request to Speak
Council Meetings are held the First and Third Tuesday of Each
Month Deadline is 4:00 p.m. Thursday prior to City Council Meeting
Speakers Must Register Using Current Residential Address &
Residing Ward (if applicable)

Today's Date: March 10, 2023

Date you wish to be placed on Agenda: Next available meeting

Name: Paul Ewert

Address: 12 Fair Oaks Dr., Hannibal, MO 3.401

Phone Number: 573.231.6007

Subject Matter: As Chair of the Mark Twain Area Habitat for Humanity I would like to request the city waive the building permit fees for our next Habitat Home. This is something that the city has consistently done in the past

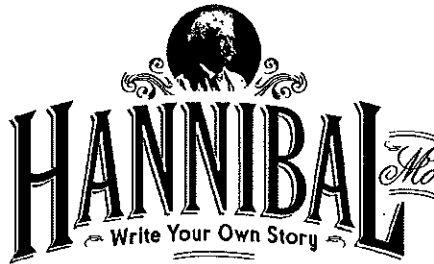
Date March 10 2023 Speaker's Signature *Paul Ewert*

Speakers shall be allowed up to a maximum of a (5) minute presentation. Speakers shall adhere to the above stated subject matter.

"Deadlines subject to change based on holiday schedule, etc.," contact the Clerk's office for official deadline relating to the specific meeting.
(573)221.0111

City of Hannibal 320 Broadway, Hannibal, MO 63401
P 573.221.0111 F 573.221.8191
www.hannibal-mo.gov
mcogdal@hannibal-mo.gov

Office of the



City Clerk

City Council Request to Speak
Council Meetings are held the First and Third Tuesday of Each Month
Deadline is 4:00 p.m. Thursday prior to City Council Meeting
Speakers Must Register Using Current Residential Address &
Residing Ward (if applicable)

Today's Date: 3-16-23

Date you wish to be placed on Agenda: 3-21-23

Name: April Azotea

Address: Hannibal, MO

Phone Number: 217-316-0004

Subject Matter: Questions For City Council

* Please put me at the end of the agenda
so I don't hold up the meeting

3-16-23
Date

April Azotea
Speaker's Signature

Speakers shall be allowed up to a maximum of a (5) minute presentation.
Speakers shall adhere to the above stated subject matter.

"Deadlines subject to change based on holiday schedule, etc.," contact the
Clerk's office for official deadline relating to the specific meeting.
(573)221.0111

City of Hannibal 320 Broadway, Hannibal, MO 63401
P 573.221.0111 F 573.221.8191
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mcogdal@hannibal-mo.gov



Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road • Hannibal, MO 63401

Phone: 573 221-0657 • Fax: 573 221-2431 • E-Mail: rneisen@hannibalfire.com

MEMORANDUM

Date: March 13, 2023

To: Mayor, City Manager and Council Members

From: Ryan Neisen, Fire Chief

Subject: ARPA Fire Protection Grant

CC:

The Hannibal Fire Department applied for a grant through the SFY 2023 American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds Fire Protection Grant to purchase vehicle extrication equipment. We were awarded \$19,750. The required cost match for the city will be \$19,750 or 50% of the total approved project costs of \$39,500.

I am asking for the council approval to authorize the Mayor to execute the subsequent acceptance documents. Attached are the notification letter and subaward agreement.

MICHAEL L. PARSON
Governor

SANDRA K. KARSTEN
Director



Lewis & Clark State Office Bldg.
Mailing Address: P.O. Box 749
Jefferson City, MO 65101-0749
Telephone: 573-751-4905
Fax: 573-751-5399

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

March 1, 2023

Mr. James Hark, Mayor
Hannibal Fire Department
2333 Palmyra Rd.
Hannibal, MO 63401

RE: SFY 2023 American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF)
Fire Protection Grant (FPG)
Award #SLFRP4542-FPG092

Dear Mr. Hark:

Thank you for your recent application submission to the SFY 2023 American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) Fire Protection Grant (FPG). Your application has been selected for funding in the amount of \$19,750.00. As a condition of the award, you are required to contribute a cost match in the amount of \$19,750.00 of non-Federal funds, or fifty (50) percent of the total approved project costs of \$39,500.00. Please note, total projects costs may exceed the amount listed in this letter as the maximum amount of cost match required to receive the maximum award is \$20,000.00.

Enclosed is the SFY 2023 ARPA SLFRF FPG Subaward Agreement for Hannibal Fire Department. The Missouri Department of Public Safety asks you to carefully review and sign the documentation provided. By signing the Subaward Agreement and initialing each page of the Articles of Agreement and Special Conditions you are certifying your acceptance of the award conditions. Once signed and initialed, please return the documents to our office no later than April 1, 2023.

The project period of performance for this award begins December 1, 2022 and ends June 30, 2026.

A risk assessment for this award was completed in accordance with requirements from 2 CFR 200.332. Hannibal Fire Department received a total score of seventeen (17), which classifies the agency as a medium risk subrecipient of noncompliance with the SFY 2023 ARPA SLFRF FPG.

We look forward to working with you on this award. Should you have any questions or need additional information, do not hesitate to contact Joanne Talleur at (573) 522-2851 or Joanne.Talleur@dps.mo.gov.

Sincerely,

A handwritten signature in black ink, reading "Joni McCarter". The signature is fluid and cursive, with the first name "Joni" and last name "McCarter" clearly distinguishable.

Joni McCarter, Program Manager
Missouri Department of Public Safety
Office of Homeland Security

Attachment(s): Subaward Agreement
Articles of Agreement/Special Conditions



Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road O Hannibal, MO 63401

Phone: 573 221-0657 O Fax: 573 221-2431 O E-Mail: rneisen@hannibalfire.com

MEMORANDUM

Date: March 13, 2023

To: Mayor and Council Members

From: Ryan Neisen, Fire Chief

Subject: Missouri Fire Fighters Critical Illness Pool

CC:

The Hannibal Fire Department Administration, City Clerks office, the City Manager along with MIRMA have been made aware of an additional benefit available to our firefighters. The Missouri Fire Fighters Critical Illness Pool is a program that covers 17 identified cancers related to the fire service. This coverage is available to any full-time firefighter with 5 years of experience and also includes post retirement up to 15 years after service or up to age 70.

The purpose of the pool is to lessen the exposure from a firefighter with cancer seeking benefits under the workers' compensation system. This program improves relations between firefighters and management as no invasive investigation and litigation over a claim being job-related or not. Firefighters avoid long waits for benefits as they are payable upon confirmation of diagnosis and payment is dispensed within 10 days of receipt of completed documentation.

For \$142 per firefighter per year, each member will receive \$300,000 worth of coverage. MIRMA will reimburse 65% of this premium the first year and 50% for every year after. If we decided not to join, MIRMA would apply a debit of \$284 per full time firefighter per year.

BILL NO. 23-006

ORDINANCE NO. 4924

FIRST READING 03.21.2023

SECOND READING _____

AN ORDINANCE OF THE CITY OF HANNIBAL, MISSOURI AUTHORIZING THE CITY TO PARTICIPATE IN THE MISSOURI FIREFIGHTERS' CRITICAL ILLNESS TRUST POOL, AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH DOCUMENTS AS MAY BE NECESSARY FOR THE CITY'S PARTICIPATION THEREIN.

WHEREAS, The Missouri Firefighter Critical Illness Trust and Pool (herein "MFFCIT") has created critical illness pool as authorized by Section 320.400 and 537.620 RS Mo, to create an alternative for public sector agencies seeking to control rising costs due to critical illnesses, including cancers, in firefighters; and

WHEREAS, Missouri statutes require such an entity to be formed by agreement of at least three public sector agencies; and

WHEREAS, upon proper application, a new entity has been created and approved by the Director of the Division of Commerce and Insurance and Missouri Secretary of State; and

WHEREAS, the new entity, called "Missouri Fire Fighter Critical Illness and Trust and Pool" is a separate body corporate and trust, under the oversight of a Board of Trustees and the participating agencies; and

WHEREAS, MFFCIT will safeguard, manage, and provide for administrative services for MFFCIT; and

WHEREAS, by agreeing to be one of the agencies participating in the MFFCIT this City is not forever bound to participate in MFFCIT but does so by agreement.

WHEREAS, upon proper consideration the City believes that participating in the MFFCIT risk pool is in the best interests of the City,

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HANNIBAL, MISSOURI:

SECTION ONE: The City hereby declares its intent to become a member of the MFFCIT and to participate in thereof upon approval of Board of Trustees of MFFCIT.

SECTION TWO: The Mayor is hereby authorized and directed to sign all documents necessary or expedient for the City to participate in the MFFCIT, including Trust/Pool Agreement and Bylaws, agreeing to adhere to the rules of said documents, and to be bound together with other members thereby.

SECTION THREE: The City staff are hereby authorized and directed to provide such assistance as may be necessary to carry out the intent of this ordinance.

SECTION FOUR: This ordinance shall be effective immediately upon its approval and execution.

Adopted this ____ day of _____, 2023.

Approved this ____ day of _____, 2023.

James Hark, Mayor

ATTEST:

Melissa Cogdal, Deputy City Clerk

Economic Development Services Agreement
By and Between
The City of Hannibal, Missouri
And Northeast Missouri Economic Development Council

This agreement, entered into this 21st day of March, 2023, by and between the City of Hannibal, Missouri, a municipal corporation, hereinafter (City), and the Northeast Missouri Economic Development Council (NEMO EDC), a 501c(6) not-for-profit corporation.

Whereas, it is in the best interest of the City, and its citizenry, and its customers, and their economic well-being to have an aggressive economic development program to provide for economic growth through the retention, expansion, recruitment of employment opportunities, workforce development, business counseling and coaching, and entrepreneurship assistance; and

Whereas, NEMO EDC has been contacting, and will be contacted by, existing and prospective businesses and industries to assist in determining the desirability of locating or expanding business activity; and

Now, therefore, in consideration of the covenants and agreements hereinafter set forth, it is mutually agreed as follows:

1. The City will pay NEMO EDC an annual sum of \$107,000 for economic development services; such sum being subject to annual appropriations and approval by the Hannibal City Council.
2. That NEMO EDC, in consideration of payments, agrees that it will act in an advisory and consultant capacity to the City with respect to the retention, expansion, and recruitment of industrial and commercial employment opportunities. In order to promote and foster economic growth and development, NEMO EDC will provide the following business development services for the City:
 - A. SITE & BUILDING, MARKETING, DEVELOPMENT, AND
RECOMMENDATIONS: NEMO EDC will maintain and market a comprehensive, current file of available sites, industrial facilities, and industrial parks utilizing, but not limited to, the Location One Information System provided by the State of Missouri. NEMO EDC will research site development or facility retrofitting costs for existing and prospective businesses and recommend those that meet a particular business's needs and environmental conditions.
 - B. FINANCING ASSISTANCE: NEMO EDC will help existing prospective projects assess qualifications for local, state, and federal development financing programs including industrial revenue bonds, guaranteed loans, coordinate preparation, packaging, and presentation of investment proposals.

- C. ENERGY/UTILITY SERVICE ANALYSIS: NEMO EDC will provide existing and prospective projects with the complete energy/utility picture and current service and incentive rate information about natural gas, electricity, water, and sanitation.
 - D. TRANSPORTATION FACILITIES: NEMO EDC will supply complete data on highway, air, water, and rail facilities. NEMO EDC will prepare, for a project, an analysis of site-specific transportation services as they relate to their business.
 - E. LABOR MARKET ANALYSIS: NEMO EDC will provide existing or prospective industries with documentation of the area labor force and skill availability, wage rate data, productivity, area population, unemployment data, and training programs which can be tailored to meet the needs of that particular industry.
 - F. TAX STRUCTURES, ENHANCED ENTERPRISE ZONES, & INCENTIVES: NEMO EDC will furnish an existing or prospective industry with comparative local and state data including corporate, labor, personal income, tax rates, and available tax incentives through the EEZ program.
 - G. BUSINESS LOCATION PROFILE: NEMO EDC will provide existing and prospective industries with an extensive business location profile of the state, region, and/or community, including form of government, services, financial institutions, major employers, and cultural, social, and recreational assets.
- 3. PLANNING COORDINATION: NEMO EDC will help plan and coordinate an existing or prospective industry's expansion project if desired.
 - 4. NEMO EDC further agrees to assist the City in the marketing and management of industrial buildings and properties owned by the City. It is also agreed and understood that the Executive Director of NEMO EDC shall also assume such executive responsibilities as required for the Industrial Development Authority of the City of Hannibal.
 - 5. It is further agreed that NEMO EDC in conjunction with the City will develop appropriate marketing materials to market land availability in the City's industrial parks. These marketing materials may also highlight available land and buildings in the City and the surrounding area. Marketing materials may include any combination of print, electronic, and internet technologies as well as developing technologies.
 - 6. It is further agreed that NEMO EDC will act as consultant to the City with respect to bond issue financing and administration, the application and administration of state and federal economic development aid programs, and any other community development programs useful for the creation, expansion, or enhancement of employment opportunities. Such programs shall include, but not be limited to: Missouri Enhanced Enterprise Zone, Tax Increment Financing, Industrial Revenue and General Obligation Bonds and Certificates

of Participation, Chapter 353, Chapter 100, and all Business Development Financing and Incentive Programs in Missouri.

7. It is further agreed that NEMO EDC will act in a liaison capacity for the City in matters regarding economic development as they relate to the City and state legislative offices, the State DED, the Marion County Commission, Ralls County Commission, the Hannibal Industrial Development Authority, the Marion County Port Authority, the Hannibal Chamber of Commerce, in order to promote better cooperation and communication with the foregoing organizations.
8. NEMO EDC agrees to mediate between the City and serve as mediator for prospective businesses and industries. It is mutually understood and agreed by the parties that NEMO EDC will often act as a dual agent, keeping necessary confidences for both parties, but will not possess the authority or power to contract in any way for the City or the client or make any commitments which would legally bind the City or client, unless the City or client expressly grants the authority to do so as herein provided.
9. The City hereby authorizes NEMO EDC to prepare, assemble, and deliver proposal commitments to existing or prospective industries under the auspices of the City for the approval of the City, explaining incentives to be offered; should the existing prospect select Hannibal as the location for its new or expanded business projects.
10. In order to effectuate the above, the City further recognizes NEMO EDC as its agent in applying for various grants and other benefits which may be awarded to or through the City on behalf of existing or prospective industries; the City further recognizes NEMO EDC as its agent involving any other applicable programs which may be used in support of general economic development.
11. NEMO EDC agrees to provide periodic status reports to the City on its activities on-behalf of the City during the course of this contract. NEMO EDC further agrees to provide any financial reports requested by the City.
12. NEMO EDC will strive to perform these services in the most efficient and expeditious manner possible in recognition of program objectives, nature, critical submission dates, industry cooperation, and time available.
13. The term of this contract for services shall begin on March 21, 2023, and shall be automatically extended of each successive year, for successive periods of one (1) year each, upon annual appropriation by the City. Such annual appropriation by the City may be an increase or decrease from the herein contract amount, and shall constitute a one (1) year contract extension upon the same terms and conditions set forth in this contract. This contract may be amended by joint written approval of both parties as herein provided.
14. This agreement shall be binding on the successors and assigns of both parties. Any other contracted services that duplicate or are in conflict with this contract are hereby repealed by the execution of this agreement.

15. This contract has been approved and authorized by the City and NEMO EDC by their execution of this agreement on the 22nd day of March, 2023.

City of Hannibal
Mayor James Hark

Northeast Missouri Development Council
Hal Benedict, President

RESOLUTION NO. 2445-23

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO
EXECUTE AN ECONOMIC DEVELOPMENT SERVICES AGREEMENT, IN THE
AMOUNT OF 107,000 BETWEEN THE CITY AND NORTHEAST MISSOURI
ECONOMIC DEVELOPMENT COUNCIL FOR ECONOMIC DEVELOPMENT AND
RELATED BUSINESS SERVICES**

WHEREAS, the City is a municipal corporation, and is authorized to engage in activities to promote the health, safety, and welfare of its citizens, and

WHEREAS, the Northeast Missouri Economic Development Council is an economic develop agency established to promote business attraction, retention, and expansion, as well as activities that encourage employment growth, capital investment, valuation growth, workforce development, entrepreneurship, and assistance to business owners.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL, MISSOURI:

SECTION ONE: The Mayor is hereby authorized to execute an economic development services agreement with the Northeast Missouri Economic Development Council for the provision of economic development and related services, in the amount of 107,000.

SECTION TWO: This Resolution shall become effective immediately upon its adoption.

ADOPTED this 21st day of March, 2023.

APPROVED this 21st day of March, 2023.

James R. Hark, Mayor

ATTEST:

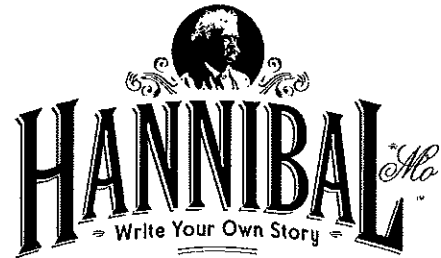
Melissa Cogdal, Deputy City Clerk

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401

Ph: 573-221-0154

Fax: 573 221-0707

Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 3/14/2023

RE: Bid Award Airport Terminal Project

The City of Hannibal recently opened bids for the Airport Terminal Project.

We received 3 bids with the low bid of \$162,135 being submitted by T&B Trucking and Excavation.

The bulk of the project consists of measures to stop rain/stormwater from infiltrating the building causing damage. Contractors will be digging new trenches for French drains, adjustments for downspouts, hard pipes to carry water away from the building and repairs to the water damaged foundation.

The project also includes insulating of water lines inside the building. We have had two water line breaks over the last 2 years.

The City applied for and was awarded a BIL Terminal Grant earlier in the year which will pay for 95% of the project. The total cost for the City will be \$8,106.75.

This project was already approved by the City Council in January but this new approval will allow for the Mayor to sign the contracts.

The Department of Public Works recommends council approve the \$162,135 bid from T&B Trucking and Excavation for the Airport Terminal Project.

RESOLUTION NO. 2448-23

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A \$162,135
CONTRACT BETWEEN THE CITY OF HANNIBAL AND T&B TRUCKING
AND EXCAVATING FOR REPAIRS AT THE AIRPORT TERMINAL.**

WHEREAS, we recently opened bids for the repairs at the Airport Terminal, and

WHEREAS, T&B Trucking and Excavating submitted the low bid of \$162,135 and

WHEREAS, The City applied for and was awarded a BIL Terminal Grant earlier in the year which will pay for 95% of the project, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL
MISSOURI**

SECTION ONE: That the Mayor is hereby authorized to execute the attached contract between T&B Trucking and Excavating and the City of Hannibal for the amount of \$162,135 for the repairs at the Airport Terminal.

SECTION TWO: This Resolution shall become effective immediately upon its adoption and approval.

ADOPTED THIS 21st DAY OF MARCH, 2023

APPROVED THIS 21st DAY OF MARCH, 2023

James R. Hark, Mayor

ATTEST: _____
Melissa Cogdal, Deputy City Clerk

**Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401**

Ph: 573-221-0154

Fax: 573 221-0707

Email: adorian@hannibal-mo.gov



TO: City Clerk, City Council, City Manager and Mayor

FROM: Andrew Dorian

DATE: 3/17/2023

RE: 2000 Sterling Street Department Truck Sale

We recently opened bids for the sale of a 2000 Sterling Street Department Truck.

We received several bids with the high bid of \$5,165 being submitted by Equipment and Truck Supply.

The Street Department recommends the high bid of \$5,165 from Equipment and Truck Supply for the sale of a 2000 Sterling Street Department Truck.

MEMO
Proposal to Promote Accountability and Transparency with
Monthly City Manager's Report

TO: Hannibal City Council

Over the past few weeks we've heard from numerous Hanniballians expressing their broad support for transparency and accountability, specifically for a return to the monthly city manager's report. In service to them, for the fourth time in as many meetings, we propose to amend the ordinances to establish once again the monthly City Manager's report to the Public as a part of the City Council agenda with alterations recognizing Council's newly expressed concerns.

The first two times we made this proposal we were told by a majority of Council that a monthly report from the City Manager to the public is worth implementing but that it needed to wait.

The third time we made this proposal Council voted it down entirely even after their concerns were addressed and our proposal was amended to accommodate those concerns. Council still voted no.

As members of City Council, we work for the public who elects us. The public would be better able to offer feedback on our performance if they received a monthly update on the issues addressed by City Staff during the month and the status of policies adopted by this Council and executed by the Staff.

Such reports are commonplace in other governments including in Hannibal at the Hannibal Board of Public Works and Hannibal Regional Economic Development Council and as recently as March of 2022 to this Council by the City Manager. As both current and former Board Members of those organizations we benefited greatly from monthly reports.

Furthermore, **Sec 3.09** of the Charter states that the City Manager, "shall make such other reports as the council may require concerning the operations of city departments, office and agencies subject to his direction and supervision." Clearly the Charter gives the Council the authority to require the reports, and certainly does not include a prohibition of requiring reports because of any litigation issues the City may be facing.

Despite all this, it appears certain members of Council misunderstand our intentions and allege our proposal to update the ordinances to require a monthly report from the City Manager is an attempt to cast the City in a negative light or to harass the City Manager. Nothing could be further from the truth.

We hope this misunderstanding by the Council can be cleared up when they consider that the the current City Manager used to submit a monthly report to Council, albeit internally and at least one past City Manager even published their monthly report for wide circulation in the local newspaper. What a wonderful precedent to honor.

The proposed ordinance:

- would not permit the public dissemination of confidential personnel matters. We envision a monthly report similar to the report received by the HBPW where the General Manager offers

public monthly updates that do not include confidential personnel information, or the monthly reports both the current and past City Managers formerly generated to the Council.

- this proposal does not contain any provisions that could be construed as illegal. We disagreed that any of the provisions of past ordinances were illegal, but in an attempt to reestablish positive communication and dialogue amongst our fellow councilmen, as we did at the 3.7.2023 meeting we have again amended our motion to address the area of concern.

The two of us are simply attempting to formalize past practices that are focused on the duties imposed upon the City Council and the City Manager by the Charter to make sure we are responsive to the citizens of Hannibal, and are aware of what policies are working and not working as we are a manager-council form of government and desire to go forward as a team. We want to make sure our constituents know that we as Council work together as a team along with staff to serve their needs.

This report can go a long way in making sure everyone is updated as to what is working in City government. The staff serving our citizens across departments from the Library to the Parks and in between is laudable. This Council is here to provide support and guidance as to how we continue that service that will make our predecessors proud.

A former Councilperson recently made the statement that we should treat each other and our constituents with respect. The sentiment was an apt reminder that we are here to work as a team to recognize what we are doing right and what we can do to enhance the opportunity for better tomorrow's in Hannibal.

We are all here to be responsive to constituent needs, in this instance through transparency and accountability to those we serve. Let Council move forward as a team to communicate with evidence the good works staff perform on a daily basis, and which provides information to help us acquire the tools to build on this community's historic past and to put in place the public infrastructure for this community that our citizens desire and deserve.

Specific ordinance verbiage can be found on the following page:

FROM:

Charles Phillips, Councilperson for Hannibal's 4th Ward

Stephan Franke, Councilperson for Hannibal's 3rd Ward

Sec. 2-172. - Order of business; call to order.

At the hour appointed for the meeting, the clerk or someone appointed to serve in **their** absence shall proceed to call the roll of members, marking the absentees, and announce whether a quorum is present. Upon the appearance of the quorum, the council shall be called to order by the mayor, if present. If the mayor is absent, the meeting shall be called to order by the mayor pro tempore. If both are absent, the council shall elect a temporary chairman. The council may then proceed to do the business before it. The order of business shall be as follows:

1. Roll Call.
2. Call to Order.
3. Invocation.
4. ***City Manager's Report.****
5. Financial Reports.
6. Mayoral appointments, council approvals thereof, and resignations.
7. Miscellaneous business.
8. Resolutions and ordinances.
9. Adjournment.

* the report shall occur at least once a month at a regularly scheduled City Council Meeting of the Manager's choice. Updating which meeting the Manager wishes to offer their Report at can be done so with the majority vote of Council in the open session of a regularly scheduled Council Meeting.