

***CITY OF HANNIBAL***  
***OFFICIAL COUNCIL AGENDA***

**Tuesday, April 16, 2019**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**  
**Regularly Scheduled Council Meeting – April 2, 2019**

**APPROVAL OF PAYROLL AND CLAIMS**  
**First Half – April, 2019**

**JACOB GREVING – HANNIBAL SCHOOL DISTRICT**  
**Re: Request, Street Closures – HHS Commencement Ceremony**  
*Thursday, May, 2019<sup>h</sup> – 6:45 p.m. – 8:30 p.m.*

**DANA RUHL – 12416 NEW LONDON GRAVEL ROAD**  
**Re: Request, Medical Marijuana Zoning Setback – 1,000 Feet from Schools**

**ANDY DORIAN – DIRECTOR, PARKS & RECREATION**

**Re: Bid Award Approval, Annual Street Materials**

**Re: Bid Award Approval, 4 Foot Tree Grates**

*OCCOutdoors - \$228.16 (each)*

**Re: Huckleberry Park Tennis Courts Resurfacing - Contract**

*Helpers Lawn & Landscape, LLC DBA Sport Court St. Louis - \$33,700*

*(Resolution No. 2202-19 to follow)*

**Re: Sodalis Nature Preserve – First Amendment to Deed of Conservation Easement**

*Iowa Natural Heritage Foundation*

*(Resolution No. 2203-19, to follow)*

**RYAN NEISEN – DEPUTY FIRE CHIEF**

**Re: Hazmat Trailer Gas Monitoring Devices (4) – Grant Application & Subsequent Documents**

*Missouri Department of Public Safety – State Homeland Security Program - \$11,650.32*

*(Resolution No. 2204-19, to follow)*

**MIKE BENJAMIN – FIRE CHIEF**

**Re: Code Amendment, Chapter 12, Section 12-23**

- *Section 12-23 - Qualifications of members*
- *Section 12-34. - Working hours*  
*(Bill No. 19-006, to follow)*

**JOEY BURNHAM – BUILDING INSPECTOR**

**Re: Old Baptist Cemetery Mowing – Contract Agreement**

*Simply Cut Lawns - \$3,600*

*(Resolution No. 2206-19, to follow)*

**EDIE PRICE – DPW MANAGEMENT ASSISTANT**

**Re: Five-Year Capital Improvement Plan – 2020-2024**

*(Resolution No. 2205-19, to follow)*

**Re: Code Amendment, Chapter 32**

*Medical Marijuana Facility Uses*

*(Bill No. 19-007, to follow)*

**RESOLUTION NO. 2202-19**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF HANNIBAL AND HELPERS LAWN & LANDSCAPE, LLC DBA SPORT COURT ST. LOUIS IN THE AMOUNT OF \$33,700 FOR THE CLEANING AND RESURFACING OF THE FOUR TENNIS/PICKLEBALL COURTS IN HUCKLEBERRY PARK**

**RESOLUTION NO. 2203-19**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE DEED OF CONSERVATION EASEMENT BETWEEN THE CITY OF HANNIBAL AND IOWA NATURAL HERITAGE FOUNDATION PARTIES TO A DEED OF CONSERVATION EASMENT DATED AND FILED ON JANUARY 13, 2016 IN THE OFFICE OF THE MARION COUNTY, MISSOURI RECORDER AS DOCUMENT NUMBER 2016R000108 CONCERNING CERTAIN REAL PROPERTY LEGALLY DESCRIBED IN EXHIBIT A THERETO (“PROPERTY”)**

**RESOLUTION NO. 2204-19**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE GRANT APPLICATION PROCESS AND SUBSEQUENT ACCEPTANCE DOCUMENTS FOR THE MISSOURI DEPARTMENT OF PUBLIC SAFETY THROUGH THE STATE HOMELAND SECURITY PROGRAM FOR AN AWARD OF \$11,650.32**

**RESOLUTION NO. 2205-19**

**A RESOLUTION OF THE CITY OF HANNIBAL, MISSOURI,  
APPROVING AND ADOPTING THE FIVE-YEAR CAPITAL  
IMPROVEMENT PROGRAM 2020-2024 FOR THE CITY OF  
HANNIBAL, MISSOURI**

**RESOLUTION NO. 2206-19**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A  
CONTRACT BETWEEN THE CITY OF HANNIBAL AND SIMPLY  
CUT LAWNS FOR 2019-2020 OLD BAPTIST CEMETERY MOWING,  
IN THE AMOUNT OF \$3,600.00**

**BILL NO. 19-005**

**AN ORDINANCE AUTHORIZING THE  
ISSUANCE OF WATERWORKS REVENUE  
BONDS, SERIES 2019, OF THE CITY OF  
HANNIBAL, MISSOURI; PRESCRIBING THE  
FORM AND DETAILS OF THE BONDS AND  
THE COVENANTS AND AGREEMENTS TO  
PROVIDE FOR THE PAYMENT AND  
SECURITY THEREOF; AND AUTHORIZING  
CERTAIN ACTIONS AND DOCUMENTS AND  
PRESCRIBING OTHER MATTERS RELATING  
THERE TO**

*Second & Final Reading*

**BILL NO. 19-006**

**AN ORDINANCE OF THE CITY OF HANNIBAL AMENDING  
CHAPTER 12, SECTION 12-23 OF THE ORDINANCES OF  
REVOKING THE EXISTING SECTION AND ENACTING A NEW  
SECTION 12-23 IN IT'S PLACE**

*First Reading*

**BILL NO. 19-007**

**AN ORDINANCE OF THE CITY OF HANNIBAL, AMENDING  
CHAPTER 32 OF THE HANNIBAL MUNICIPAL CODE RELATIVE  
TO PASSAGE OF STATEWIDE AMENDMENT 2 AND  
INCORPORATING VARIOUS MEDICAL MARIJUANA FACILITY  
USES INTO APPROPRIATE ZONING DISTRICTS OF THE CITY**

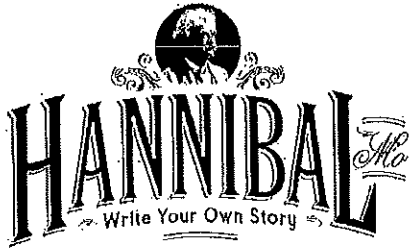
*First Reading*

**CLOSED SESSION**

*In Accordance with RSMo. 610.021 (1) (2) (3) & (12)*

- *Potential Litigation*
- *Real Estate*
- *Personnel*
- *Contract Negotiations*

**ADJOURNMENT**



Return to:  
Office of the City Clerk  
Attention: Debbie White  
320 Broadway  
Hannibal, Mo 63401  
Phone (573) 221-0111 ext.221  
Fax (573) 221-8191

**SPECIAL EVENT APPLICATION**

Today's Date: 4/2 (Council Meetings are the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of each month) Date you wish to be placed on Agenda: 4/16

Your Organization: Hannibal High School Special Event: Commencement Ceremony

Date(s) of Event: 5/16 Requested Times (from - to) 6:45pm - 8:30pm

Description of Activity: Commencement (Graduation) Ceremony for Hannibal High School

Primary Contact Person(s): Jacobs Greiving Home Phone: 573-600-0255

Work Phone: 573-221-2733 Cell Phone: 573-600-0255 E-mail: jjgreiving@hannibal60.com

Assistance Needed (location, etc.): Barricades to close Brookside Drive from McMasters to Edgewood. Also placing a barricade on Greenway.

**DEPARTMENTAL COMMENTS:**

Police: Six officers @ \$40 X 4 hrs Dept. Cost \$960.00  
Lt Routh

Fire: We have no problems with this request Dept. Cost \_\_\_\_\_  
Chief Benjamin

Public Works: N/A Dept. Cost \_\_\_\_\_

Building Inspector: No comment Dept. Cost \_\_\_\_\_  
J Burnham

Parks: No objections Dept. Cost \_\_\_\_\_  
A Dorian

Street: Will supply barricades Dept. Cost \_\_\_\_\_  
R Dauma

Tourism: No comment

Dept. Cost

B Bryant

Administration: No objections pending certificate of insurance & hold harmless being received

Dept. Cost

A Zerbonia

STAFF RECOMMENDS:

approval upon rec. of insurance or file

Stipuli to Zerbonia LLC, CMO  
city clerk



# Hannibal High School



"Home of the Pirates"  
4500 McMasters Avenue  
Hannibal, MO 63401-2299  
[www.hannibal.k12.mo.us/k12/hhs/index.html](http://www.hannibal.k12.mo.us/k12/hhs/index.html)  
Phone: (573)221-2733 Fax: (573)221-9511

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Ted Sampson, Principal

Jacob Greving, Assistant Principal

Shelia Tuley, Assistant Principal

James Hark  
City Hall  
320 Broadway  
Hannibal, MO 63401

April 2, 2019

Dear Mayor Hark:

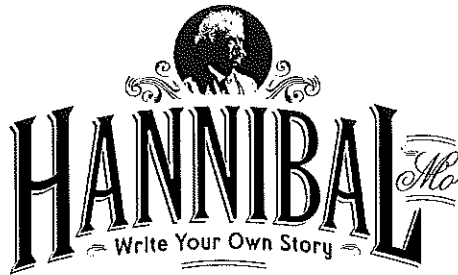
This letter is to request that Brookside from McMasters Avenue to Edgewood be shut down from 6:45 PM to 8:30 PM on Thursday, May 16, 2019, for the Commencement Ceremony at Hannibal High School. If at all possible, we would also like to request if you could provide barricades to close this street at McMasters Avenue, Edgewood, and Greenway.

If you have any questions or concerns, please call me at your earliest convenience. Thanks for your assistance in making Commencement Ceremony a successful and dignified event.

Respectfully,

Ted Sampson  
Principal  
Hannibal High School





**City Council Request to Speak  
First and Third Tuesday of each Month  
Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: 4/4/2019

Date you wish to be placed on Agenda: 4/16/2019

Name: Dana Ruhl

Address: 12416 New London Gr Rd., New London, MO 63459

Phone Number: (573) 406-7704

Subject Matter: Medical Marijuana Reading - would like to propose set back from ~~public~~ schools be at 1000 ft.

4/4/2019  
Date

Dana W. Ruhl  
Speaker's Signature

**Speakers shall be allowed up to a maximum of a (5) minute presentation.  
Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc", contact the  
Clerk's office for official deadline relating the specific meeting.  
(573)221.0111, ext. 209**



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# MEMORANDUM

**To:** Mayor and City Council  
**From:** Andy Dorian – Director, Parks Recreation  
**Re:** Approval of Annual Materials  
**Date:** April 10, 2019

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On Tuesday April 10<sup>th</sup>, 2019 the Hannibal Street Department went out for bids on our Annual Materials. The Big Tabulation's came in on the attached sheets, but I would like to give a price breakdown of each bid and any changes from our bids last year.

I recommend the bid award go to the following suppliers:

Gasoline and Diesel Fuel SD-2019/20-3  
Single bidder was Big River Oil

Fuel Items	2018/19	2019/20
No lead gasoline	\$2.20	\$2.18
No Lead Premium	\$2.56	\$2.34
#2 Diesel	\$2.43	\$2.51
Winter Blend Diesel	\$2.43	\$2.51
Off Road Diesel	\$2.01	\$2.27
Boat Harbor	\$2.49	\$2.47

Prices on our fuel took a split down the middle this year on pricing, our regular fuel dropped in pricing, but our diesel fuel raised in costs. We did receive a cover letter from Big River Oil that stated our Smart Cards/Flex Fuel cards used at the bulk plant, General Store or Boland Tire would ensure cheaper prices for us between \$.02 and \$.10 cents, but we no longer use these cards. I called to confirm that our Wex Fuel cards would offer the same discount and per John Brokes, their Fuels Manager this will be honored with the Wex Cards as well.

Aggregates SD-2019/20-4  
 Single bidder was Central Stone

Item	2018/19	2019/20
Type 1 or 2 Flex Base	\$8.35	\$8.65
Commercial Flex Base	\$8.35	\$8.65
1-1/2 Surfacing	\$8.70	\$8.85
1/2" Bituminous Surface	\$13.85	\$14.50
3/8" Seal Coat	\$13.85	\$14.50
Granular Fill	\$5.60	\$5.70
Quarry Run	\$8.60	\$8.95
1" Resurfacing	\$9.20	\$9.65
Rip Rap	\$17.20	\$17.95
3/8 Seal Coat (gravel)	\$14.70	\$15.30
Concrete Sand	\$8.00	\$8.30
Manufactured Sand	\$11.40	\$11.90
CA16 1/4" Washed Chips	\$13.85	\$14.50
3" Oversize Rock	\$9.70	\$10.10
1 Inch Clean		\$12.00

Rock prices increased on each line item from our bid last year. This potentially could have a huge impact on our budget for the upcoming year.

Liquid Calcium Chloride SD-2019/20-5  
 Two Bidders:

SICALCO	\$.83/gallon
Missouri Petroleum Products	\$1.27/gallon

Item	2018/19	2019/20
Liquid Calcium Chloride	\$.83	\$.83
		\$1.27

This year we received two bids for our Liquid Calcium Chloride Bid. The bid from SICALCO was the same as last year but does require a 4-day waiting period for product. The bid from MO State Petroleum came in at a much higher price at \$1.27 per gallon but we can receive in a 24-hour period if necessary. Our crews have always been very responsible at knowing when our supplies are running low to order so that we don't find ourselves in a position to need to order in an emergency and feel confident in using the bid from SICALCO. We have used this company the past few years and have been satisfied in their product.

Concrete SD-2019/20-6

2 Bidders:

Bleigh Ready Mix                    \$117.50/cubic yard with \$40.00 demurrage charge after one hour.  
Mark Twain Ready Mix                \$116.50/cubic yard with \$40.00 demurrage charge after one hour.

Item	Bidder	2018/19	2019/20
Concrete	Bleigh	\$117.50/\$40.00 hour	\$117.50/\$40.00 hour
	MT Ready Mix	\$116.50/\$40.00 hour	\$116.50/\$40.00 hour

This upcoming year for our concrete bids we would like to allow for both companies to have an open bid. The reason being is that if one of the companies listed above is currently pouring a bigger concrete job elsewhere, we may not be able to get the concrete that we need due to low supply. If both companies have an open bid, then we could use the other company if the above situation occurred. Also, the price didn't change from the bids that were received last year so our budgeted amounts can remain the same as last year.

CLSM (Flowable Fill) SD-2019/20-7

2 Bidders:

Bleigh Ready Mix                    \$82.00 with \$40.00 demurrage charge after one hour.  
Mark Twain Ready Mix                \$93.00 with \$40.00 demurrage charge after one hour.

Item	Bidder	2018/19	2019/20
CLSM	Bleigh	\$92.00/\$40.00 hour	\$82.00/\$40.00 hour
	MT Ready Mix	\$93.00/\$40.00 hour	\$93.00/\$40.00 hour

Bleigh Ready Mix came in substantially lower in price this year with a bid that is \$11.00 cheaper per cubic yard than mark Twain Ready Mix. This bid is also \$10.00 cheaper than what the bid was sitting at one year ago which will help with our budget pricing. It will be our recommendation to use only Bleigh Ready Mix for the CLSM this year.

Cold Patch SD2019/20-8

2 Bidders:

Diamond Construction	Missouri-No Bid	Illinois \$115.00
Emery Sapp & Sons	Missouri All Season Summer No Bid	Illinois-No Bid
	Missouri All Season Winter No Bid	
	Missouri UPM	\$130.00

Item	Bidder	2018/19	2019/20
Cold Patch	C.B. Asphalt	\$120.00	No Bid
		\$120.00	No Bid
		\$120.00	No Bid
	Diamond	\$115.00	\$115.00
	Emery Sapp & Son		\$130.00

Two bids were received this year for our asphalt bid, Diamond Construction and Emery Sapp and Sons. Emery Sapp and Sons has replaced CB Asphalt but will work out of the same asphalt plants that we have obtained asphalt in the past. Normally we purchase all our asphalt locally here from the Hannibal plant but there have been a few instances where this plant has been down or only mixing for another job and we are unable to get the supply we need. In this instance it is nice to have a back up plant to get patch at if needed. The bids this year came in the same for Diamond in the amount of \$115.00 a ton and higher with Emery at \$130.00 a ton. Last year our numbers were \$120.00 a ton for our local plant. Even though our number have increased we would like permission to accept both bids for the reasons stated above.

Asphalt SD-2019/20-9

2 Bidders:

Diamond Asphalt	Missouri-No Bid	Illinois \$65.00/per ton
Emery Sapp & Sons	Missouri \$64.00/per ton	Illinois-No Bid

Item	Bidder	2018/19	2019/20
Asphalt	C.B. Asphalt	\$60.00	No Bid
		\$65.00	\$65.00
			\$64.00
	Emery Sapp & Sons		\$64.00

Two bids were received this year for our asphalt bid, Diamond Construction and Emery Sapp and Sons. Emery Sapp and Sons has replaced CB Asphalt but will work out of the same asphalt plants that we have obtained asphalt from in the past. Over the last few years we have asked Council to accept the bids from both companies since they have been so close in price and in case we ran into an instance where our local plant wasn't running and we needed asphalt we had the option to go into Illinois and purchase it as an option. Since the bids came in close in price again this year, we would again like to ask for that option. Our bids came in close with a slight

increase from Emery Sapp and Sons from \$60.00 last year per ton (CB Asphalt) to \$64.00 ton this year.

Snow Removal Salt SD-2019/20-10

Two Bidders:

Compass Minerals	\$86.50	per ton charge with a 5-7 deliver day window
(term conditions attached)		
Cargill Salt	\$105.59	per ton charge with a 3-5 deliver day window

Item		2018/19	2019/20
Salt	Compass	\$80.54	\$86.50
	Cargill	\$97.63	\$105.59

Two bids were received this year for rock salt. The low quote was from Compass Minerals at \$86.50/ton. This also came with a stipulation that we must purchase at least 400 tons. This is more than we usually purchase in one year but I would like to go ahead and get a large stockpile in place. If we have a mild winter next year we may not need to purchase any or very little salt the following year. If we have a bad winter like we did this year, we will have plenty of supply and no need to scramble for more during the winter.

Thank you for consideration on our bid tabulations.

# BID PROPOSAL FOR FUEL - FISCAL YEAR 2019/20-3

BIDDER AGREES TO FURNISH THE PRODUCTS DESCRIBED IN THE CONTRACT DOCUMENTS FOR THE FOLLOWING TOTAL PRICES:

SD-2019/20-3

## BID SCHEDULE

(Total price shall include all applicable taxes)

BIDDER: Big River Oil

NO.	ITEM	UNIT	RACK OR PIPELINE PRICE/UNIT +	DELIVERY CHARGE (INCLUDING PROFIT, OVERHEAD, ETC.)	STATE TAX & FEES	TOTAL BID
1.	<u>NO LEAD GASOLINE</u>	Gallon	\$ <u>1.9858</u>	\$ <u>2.0058</u>	\$ <u>.1742</u>	\$ <u>2.180</u>
2.	<u>NO LEAD PREMIUM GASOLINE</u>	Gallon	\$ <u>2.1458</u>	\$ <u>2.1658</u>	\$ <u>.1742</u>	\$ <u>2.340</u>
3.	<u>#2 DIESEL</u>	Gallon	\$ <u>2.0718</u>	\$ <u>2.0918</u>	\$ <u>.4182</u>	\$ <u>2.510</u>
4.	<u>WINTER BLEND DIESEL FOR STREET DEPT.</u>	Gallon	\$ <u>2.0718</u>	\$ <u>2.0918</u>	\$ <u>.4182</u>	\$ <u>2.510</u>
5.	<u>OFF-ROAD DIESEL FOR BOARD OF PUBLIC WORKS</u>	Gallon	\$ <u>2.0758</u>	\$ <u>2.0958</u>	\$ <u>.1742</u>	\$ <u>2.270</u>
6.	<u>BOAT HARBOR: USES 50/50 BLEND (1/2 No Lead &amp; 1/2 NLP). Also, must pay all taxes: Federal, State, UST tax.</u>	Gallon	\$ <u>2.0918</u>	\$ <u>2.1118</u>	\$ <u>.3582</u>	\$ <u>2.470</u>

Prices will fluctuate  or Prices are firm

SEAL - if by Corporation

Signature [Signature]  
 Typed Name/Title JOHN F BROKES IV / Manager  
 Company Big River Oil  
 Address 1920 Orchard Ave, Hannibal, MO 63401  
 Phone # (573) 221-0226 Date 4/9/19

ATTEST: \_\_\_\_\_

Remarks:

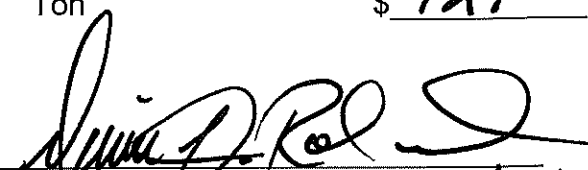
BID SCHEDULE: AGGREGATES

In accordance with the Invitation to Bid and Specifications, Bidder proposes to furnish various types and gradations of aggregates for Fiscal Year 2019/2020 (July 1, 2019 - June 30, 2020 for the following unit prices: (Bids to include any applicable taxes or fees)

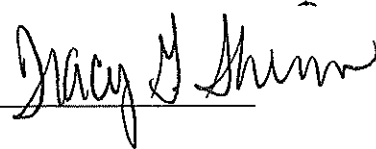
NO.	ITEM		UNIT	UNIT PRICE
1.	Type 1 or 2 Flex Base (T1)		Ton	\$ <u>8.65</u>
2.	Commercial Flex Base (1D)		Ton	\$ <u>8.65</u>
3.	1-1/2 Surfacing (112D)		Ton	\$ <u>8.85</u>
4.	1/2" Bituminous Surface (12AC)		Ton	\$ <u>14.50</u>
5.	3/8" Seal Coat (CM16A)		Ton	\$ <u>14.50</u>
6.	Granular Fill (GF)		Ton	\$ <u>5.70</u>
7.	Quarry Run (QR)		Ton	\$ <u>8.95</u>
8.	1" Resurfacing (BB)		Ton	\$ <u>9.65</u>
9.	Rip Rap (RR)		Ton	\$ <u>17.95</u>
10.	3/8" Seal Coat (Gravel) (CM16CG)		Ton	\$ <u>15.30</u>
11.	Concrete Sand (FM1A)		Ton	\$ <u>8.30</u>
12.	Manufactured Sand (FM20B)		Ton	\$ <u>11.90</u>
13.	CA16 1/4" Washed Chips (FM22B)		Ton	\$ <u>14.50</u>
14.	3" Oversize Rock (3CL)		Ton	\$ <u>10.10</u>
15.	1 Inch Clean (1CL)		Ton	\$ <u>12.00</u>

SEAL if by Corporation

BY:

  
 Signature  
DARIN J. ROLAND / Sales Manager  
 Typed Name & Title  
Central Stone Co.  
 Company  
46445 Suburban Lane Hannibal, MO.  
 Address  
63401  
4/8/19 Date      573-248-7388 Telephone

ATTEST:





**LIQUID CALCIUM CHLORIDE**

BID NO. SD-2019/20-5  
Fiscal Year 2019/2020

BID FORM

ITEM                      UNIT                      UNIT PRICE DELIVERED

Liquid Calcium Chloride      Gallon      \$ 0.83 719

Bids shall include any applicable taxes or fees.

Indicate approximate delivery time by your firm upon receipt of  
Order from the City:

**4 BUSINESS DAYS**

Indicate telephone number to be called for placing orders:

**800-435-1919**

BY: Frank L. Sibr, Jr.  
Signature

**Frank L. Sibr, Jr., President**

Typed Name & Title

**SICALCO, LTD.**

Firm Name

**522 Chestnut St., Suite GB**

Address

**Hinsdale, IL. 60521**

**03/25/2018**

Date

**630-371-2655**

Telephone



**LIQUID CALCIUM CHLORIDE**

BID NO. SD-2019/20-5  
Fiscal Year 2019/2020

BID FORM

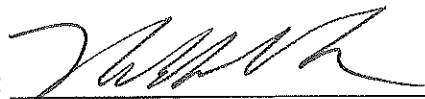
<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE DELIVERED</u>
Liquid Calcium Chloride	Gallon	\$ <u>1.27</u>

Bids shall include any applicable taxes or fees.

Indicate approximate delivery time by your firm upon receipt of  
Order from the City:  
24 hours

Indicate telephone number to be called for placing orders:

314-219-7326 (Office) or 314-313-9237 (Cell) Ben Polman, Dispatcher

BY:   
Signature

Mike Hartman, Vice President, Sales  
Typed Name & Title

Missouri Petroleum Products Co., LLC  
Firm Name

SEAL, if by Corporation

1620 Woodson Rd  
Address  
St. Louis, MO 63114

3/29/19  
Date

314-219-7305  
Telephone

BID PROPOSAL FORM (con't.)  
BID NO. SD-2019/20-6  
CONCRETE

2019/2020 BID

*Per Cubic Yard:*

PAVEMENT CONCRETE ..... \$ 116<sup>50</sup>  
(furnished as needed)

Mileage Charge Outside City Limits ..... \$ 0

Demurrage Charge ..... \$ 40<sup>00</sup> per hour after 1 hour

CLASS B CONCRETE ..... \$ 116<sup>50</sup>  
(furnished as needed)

Mileage Charge Outside City Limits ..... \$ 0

Demurrage Charge ..... \$ 40<sup>00</sup> per hour after 1 hour

BIDDER: Mark Twain Ready Mix

BY: [Signature]

TITLE: Sales

ADDRESS: P.O. Box 440187  
St. Louis Mo. 63144

SEAL, if by Corporation

DATE: 4-2-19

TELEPHONE: 573-221-0094

ATTEST:  
\_\_\_\_\_

July 1<sup>st</sup> 2019 through June 30<sup>th</sup> 2020

BID PROPOSAL FORM (con't.)  
BID NO. SD-2019/20-6  
CONCRETE

2019/2020 BID

Per Cubic Yard:

PAVEMENT CONCRETE ..... 6.2 BAG ..... \$ 117.50  
(furnished as needed)

Mileage Charge Outside City Limits ..... \$ None

Demurrage Charge ..... \$ 40.00/hr. after 1 hour per load

CLASS B CONCRETE ..... 6 BAG ..... \$ 117.50  
(furnished as needed)

Mileage Charge Outside City Limits ..... \$ None

Demurrage Charge ..... \$ 40.00/hr. after 1 hour per load

Materials Used  
FM 1 A Concrete Sand  
Central Stone Laysan  
CA 7M 3/4" Crushed Stone  
Central Stone Huntington Mo

BIDDER: Bleigh Ready Mix

BY: David Bleigh

TITLE: Vice President

ADDRESS: 144 Bleigh Dr  
Hannibal Mo 63407

SEAL, if by Corporation

CHRIS HARSELL  
Notary Public-Notary Seal  
STATE OF MISSOURI  
Marion County  
My Commission Expires June 4, 2019  
Commission Number 15194628

DATE: 3/25/19

TELEPHONE: 573-221-1818

ATTEST:  
Chris Harsell

\*Bleigh Did not quote the  
PSI. If going by your  
2,750 PSI 6 sack  
OR  
3,750 PSI 6.2 sack  
price would be less

This is a quote  
for 6.2 BAG mix

6 BAG - This is a  
quote  
for 6 BAG  
mix

July 1<sup>st</sup> 2019 through June 30<sup>th</sup> 2020

BID PROPOSAL FORM

BID NO. SD-2019/20-7  
CLSM - FLOWABLE FILL

If this Bid is accepted, the undersigned agrees to furnish and deliver Controlled Low-Strength Material at the unit price quoted, upon notification from the City Engineer or his designate to a site as specified by the City Engineer or his designate. It is understood that this bid shall be effective for Fiscal Year 2019/2020 (July 1, 2019 through June 30, 2020).

It is understood that quantities are, at this time, undetermined, and that the successful bidder shall furnish and deliver any and all that the City might require. Proposal shall be based upon deliveries during the bidder's regular working days or other others by special arrangements. Access to job site shall be provided by the City of Hannibal.

No liability shall accrue against bidder by reasons of delays caused by labor difficulties, fire, accidents, delays of carrier, or for any other cause beyond bidder's control, including all present and future Government rulings which may affect shipment, production, or manufacture of any material herein mentioned.

PER CUBIC YARD:

2019/2020 BID

CONTROLLED LOW-STRENGTH MATERIAL ..... (CLSM - Flowable Fill)	\$ <u>82.00/cu.yd.</u>
Mileage Charge Outside City Limits .....	\$ <u>NONE</u>
Demurrage Charge.....	\$ <u>40.00/hr. after</u> <u>1<sup>st</sup> hour per load</u>

BIDDER: Bleigh Ready Mix

SIGNATURE: [Signature]

TITLE: Vice President

SEAL, if by Corporation

ADDRESS: 144 Bleigh Drive

CHRIS HARSELL  
Notary Public-Notary Seal  
STATE OF MISSOURI  
Marion County

TELEPHONE: 573-221-1818

My Commission Expires June 4, 2019  
Commission Number 15194628

DATE: 3/25/19

[Signature]

ATTEST:

BID PROPOSAL FORM

BID NO. SD-2019/20-7  
CLSM - FLOWABLE FILL

If this Bid is accepted, the undersigned agrees to furnish and deliver Controlled Low-Strength Material at the unit price quoted, upon notification from the City Engineer or his designate to a site as specified by the City Engineer or his designate. It is understood that this bid shall be effective for Fiscal Year 2019/2020 (July 1, 2019 through June 30, 2020).

It is understood that quantities are, at this time, undetermined, and that the successful bidder shall furnish and deliver any and all that the City might require. Proposal shall be based upon deliveries during the bidder's regular working days or other others by special arrangements. Access to job site shall be provided by the City of Hannibal.

No liability shall accrue against bidder by reasons of delays caused by labor difficulties, fire, accidents, delays of carrier, or for any other cause beyond bidder's control, including all present and future Government rulings which may affect shipment, production, or manufacture of any material herein mentioned.

PER CUBIC YARD:

2019/2020 BID

CONTROLLED LOW-STRENGTH MATERIAL .....  
(CLSM - Flowable Fill)

\$ 93<sup>00</sup>

Mileage Charge Outside City Limits .....

\$ 0

Demurrage Charge.....

\$ 40<sup>00</sup> per hour  
after 1 hour

BIDDER: Mark Twain Ready Mix

SIGNATURE: [Signature]

TITLE: Sales

SEAL, if by Corporation

ADDRESS: P.O. Box 440187  
St. Louis MO. 63144

TELEPHONE: 573-248-6102

DATE: 4-2-19

ATTEST:

BID NO. SD-2019/20-8  
COLD PATCH

BID SCHEDULE FOR FISCAL YEAR 2019/2020

<u>ITEM: COLD PATCH</u>	<u>UNIT</u>	<u>PRICE</u>
Missouri: All Season or Pre-Mix (Summer Grade)	Ton	\$ <u>No Bid</u>
All Season or Pre-Mix (Winter Grade)	Ton	\$ <u>No Bid</u>
UPM High Performance	Ton	\$ <u>130.00</u>
Illinois: All season, Bituminous Mixture, Premix, per specification M48-02	Ton	\$ <u>No Bid</u>
All season, Bituminous Mixture, Premix, per specification M120-05 (SMP)	Ton	\$ <u>No Bid</u>

BY:   
Signature

Mike Cross

Typed Name

Seal if by Corporation

Emery Sapp & Sons, Inc.

Firm

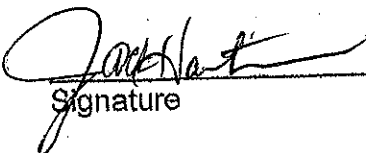
P.O. Box 430

Address

Hannibal, MO 63401

ATTEST:

4/9/19                      573-221-5958  
Date                                      Telephone

                      4/9/19  
Signature                                      Date

BID NO. SD-2019/20-8  
COLD PATCH

BID SCHEDULE FOR FISCAL YEAR 2019/2020

ITEM: COLD PATCH

UNIT

PRICE

Missouri: All Season or Pre-Mix (Summer Grade)  
All Season or Pre-Mix (Winter Grade)  
UPM High Performance

Ton  
Ton  
Ton

\$ NO BID  
\$ NO BID  
\$ NO BID

Illinois: All season, Bituminous Mixture,  
Premix, per specification M48-02

Ton

\$ NO BID

All season, Bituminous Mixture,  
Premix, per specification M120-05  
(SMP)

Ton

\$ 115.00

BY:   
Signature

Gregory C. Miller  
Typed Name

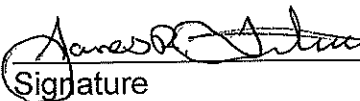
Seal if by Corporation

Diamond Construction Company  
Firm  
2000 North 18th, PO Box 3486  
Address  
Quincy, IL 62305

ATTEST:

(217) 222-3532

Date 04/05/2019 Telephone

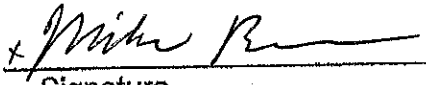
 04/05/2019  
Signature Date



BID NO. SD-2019/2020-9

**ASPHALT**  
BID SCHEDULE FOR FISCAL YEAR 2019/2020

<u>ITEM: ASPHALT</u>	<u>UNIT</u>	<u>PRICE</u>
<b>Missouri:</b> Plant Mix Bituminous Pavement, Type BP-1 or BP-2	Ton	\$ <u>64.00</u>
Plant Mix Bituminous Base Course	Ton	\$ <u>64.00</u>
<b>Illinois:</b> HMA Binder, IL-10.0, N50	Ton	\$ <u>No Bid</u>
HMA Surface, Mix C, N50	Ton	\$ <u>No Bid</u>

BY:   
Signature


Mike Bross  
Typed Name

Seal if by Corporation

Emery Sapp & Sons, Inc.  
Firm  
P.O. Box 430  
Address  
Hannibal, MO 63401

ATTEST:

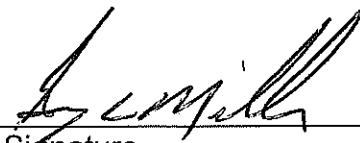
4/9/19      573-221-5958  
Date                      Telephone

      4/9/19  
Signature                      Date

BID NO. SD-2019/2020-9

**ASPHALT**  
BID SCHEDULE FOR FISCAL YEAR 2019/2020

<u>ITEM: ASPHALT</u>	<u>UNIT</u>	<u>PRICE</u>
<b>Missouri:</b> Plant Mix Bituminous Pavement, Type BP-1 or BP-2	Ton	\$ <u>NO BID</u>
Plant Mix Bituminous Base Course	Ton	\$ <u>NO BID</u>
<b>Illinois:</b> HMA Binder, IL-19.0, N50	Ton	\$ <u>65.00</u>
HMA Surface, Mix C, N50	Ton	\$ <u>65.00</u>

BY:   
Signature

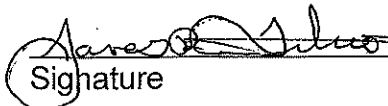
Gregory C. Miller  
Typed Name

Diamond Construction Company  
Firm  
2000 North 18th, PO Box 3486  
Address  
Quincy, IL 62305

(217) 222-3532  
Date 04/05/2019 Telephone

Seal if by Corporation

ATTEST:

 04/05/2019  
Signature Date

# SNOW REMOVAL SALT

BID NO. SD-2019/20-10

## BID SCHEDULE

(NOTE: Bids shall include any applicable taxes or fees.)

<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE DELIVERED</u>
Snow Removal Salt	Ton	\$ <u>86.50</u>

Indicate approximate delivery time by your firm upon receipt of order from the City:  
EST. 5-7 days

Indicate telephone number to be called for placing orders:  
800-323-1641

BY: COMPASS MINERALS AMERICA INC.

Company Name

Signature

Joel Gerdes, Sales Manager

Typed Name & Title

Seal if by corporation:

Address

COMPASS MINERALS AMERICA INC.  
9900 WEST 109TH STREET  
OVERLAND PARK, KS 66210  
TEL. 800-323-1641

800-323-1641 3/25/19

Telephone

Date



April 5, 2019

Dear Sir / Madam:

Compass Minerals International (CMP) appreciates the opportunity to submit a rock salt bid to The City of Hannibal Missouri Indiana for the 2019/2020 season. In an effort to assist us in better servicing your needs moving forward, we are asking The City of Hannibal to accept the following terms and conditions, if quote is accepted. Acceptance of these terms and conditions will allow CMP to better service your requirements for the coming year by optimizing inventory levels at your service depot.

- 1) Bid is binding for twenty (20) days from bid opening.
- 2) CMP will not accept a secondary or back-up award.
- 3) The County agrees to purchase 80% of the base bid amount 400 tons, and CMP agrees to provide up to 100% of the base bid amount.
- 4) The County agrees to order in full truckload quantities, approximately 25 tons per truck.
- 5) The County agrees to take delivery of the 80% minimum on or before March 31, 2020. (Please understand that CMP is unable to carry over inventory at our depot.)
- 6) Delivery within 10 business days, ARO.
- 7) Contract expires on March 31, 2020.

Should you have questions please do not hesitate to call me on my direct line at (913) 344-9360.

Sincerely,



Joel Gerdes  
Sales Manager-Highway Sales

# SNOW REMOVAL SALT

BID NO. SD-2019/20-10

## BID SCHEDULE

(NOTE: Bids shall include any applicable taxes or fees.)

<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE DELIVERED</u>
Snow Removal Salt	Ton	\$ <u>105.59</u>

Indicate approximate delivery time by your firm upon receipt of order from the City:  
3 to 5 business days

Indicate telephone number to be called for placing orders:

800-600-7258

BY: Cargill, Incorporated - Salt, Road Safety

Company Name

Signature

Nagala Robinson Cargill Customer Care Representative

Typed Name & Title

Seal if by corporation:

24950 Country Club Blvd

Address

Ste. 450 North Olmsted, OH. 44070

800-600-7258

04/08/2019

Telephone

Date



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# MEMORANDUM

**To: Mayor Hark and Members of the Hannibal City Council**

**From: Andy Dorian, Parks & Recreation Director**

**Re: Down Town Tree Grates**

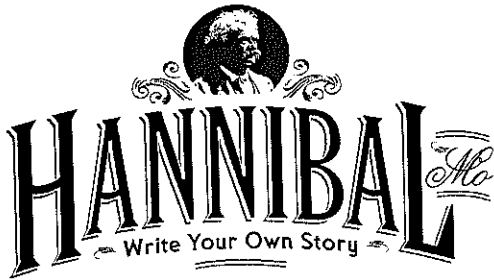
**Date: April 8, 2019**

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On Monday, April 1<sup>th</sup>, 2019 The Department of Public Works went out for bid for 50 Tree Grate Squares that will be used along the Main Street Corridors and eventually up Broadway for the Treescape Project. One bid was received from OCC Outdoors, INC in the amount of \$228.16 per unit amount for each tree grate.

After some deliberation with the Tree Board another idea was brought to the table to investigate doing some decorative fencing around the trees instead of the grates. It was decided amongst the Tree Board to order one of the grates and have one set of fencing fabricated to see what design fits better in the space and then use the alternative option in a park so that its not wasted.

Staff recommends awarding the bid to OCC Outdoors for the unit price of \$228.16 a grate but only order one unit until we are completely certain this is the route the City and Tree Board want to take.



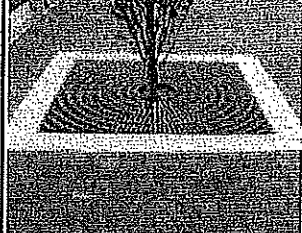
Angelica N. Zerbonia, MRCC  
City Clerk

**Project Number:** SD-2019-02  
**Project Descriptions:** Tree Gate Squares (40)  
**Date:** Monday, April 1, 2019 @ 10:00 a.m.

BIDDER	Amount	Comments
OCC Outdoors, LLC	\$228.16 @ \$9,126.40 (40)	+ 265.03 Shipping

*Angelica N. Zerbonia, MRCC, CMO*  
 Angelica N. Zerbonia, MRCC – City Clerk

*April 1, 2019*  
 Date & Time

Please review the key information in blue.		<b>Quotation #</b>	SM-EP-3/15/19	3/15/19	
Attention: Edie Price					
Billing address: City of Hannibal MO		Shipping address: City of Hannibal MO			
63401		63401			
Attention: Accounts payable		See below for delivery requirements.			

Quantity	Item number	Description	Color	Price each US\$	Item total US\$
40	TSE44	4' Sq Tree Grate	Black	\$228.16	\$9,126.40
Shipping costs include the required delivery location, special equipment, and type of delivery truck only if provided prior to this quotation. If this information is in error and extra fees are accessed by the carrier, OCC will bill for the additional cost.				Shipping cost	\$266.03
				IN Sales TAX	\$0.00
				<b>Total Delivered</b>	<b>\$9,391.43</b>

Unless otherwise stated, prices are firm for 30 days due to increases in steel and freight cost.

Current lead time to manufacture at time of quote:	1-2 weeks ARO, plus 3-5 days for delivery.
We accept Visa, MasterCard, American Express, or prepayment by check. Inquire for other terms.	Payment method

Please confirm the following are the shipping details.

Shipping Type	Freight Quote	Delivery contact	Edie Price	Delivery Ph #	673-221-0111
Business w/ shipping dock/ fork lift	yes	Liftgate delivery	no	Residential delivery	no
Inside Delivery	no	Limited access delivery, school, church, construction site.	no	24 hour appointment	no

Special instructions:

Our goal is to exceed your expectations for quality, service and price!  
Thank you!

Your factory direct site furnishings source!

**\*\*OCCOUTDOORS IS NOT RESPONSIBLE FOR COLLECTING OR PAYING TAX OUTSIDE THE STATE OF INDIANA. NO SALES TAX HAS BEEN INCLUDED ON THE EQUIPMENT OR SHIPPING PORTION OF THIS INVOICE. IF ANY STATE AND LOCAL SALES TAX IS APPLICABLE TO THIS SALE, WE ASK THAT YOU FILE THE NECESSARY USE TAX ACCORDING TO CUSTOMARY PREVAILING REGULATIONS.\*\*** WHEN YOU RECEIVE YOUR SHIPMENT, PLEASE INSPECT AND NOTE ANY DAMAGE ON THE DELIVERY FORM PRIOR TO SIGNING!

Thank you for the opportunity!

<b>Your Sales Representative is:</b> Susie Morris Phone: 812-383-4450 Fax: Cell: 812-564-8028 E-mail: smorris@occoutdoors.com Address: 6756 Buck Road, Jasonville, IN 47438 0	<b>Inside Sales Contact:</b> Mike or Jan Phone: 800-821-7670 Fax: 256-232-2704	<b>Remit payment to:</b> OCCOutdoors, Inc, 6925 S. Carroll Road Indianapolis, IN, 46269
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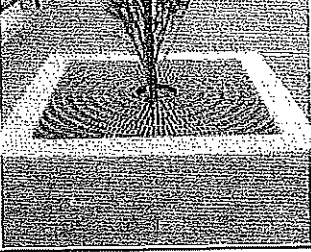
Additional comments:



**OCC Outdoors, Inc.**

6925 S. Carroll Road  
Indianapolis, IN 46259

Made in U.S.A!

Please review the key information in Blue.		<b>Quotation #</b>	SM-EP-3/19/19	3/19/19	
Attention: <b>Edle Price</b>		Shipping address: City of Hannibal MO			
Billing address: City of Hannibal MO		63401			
63401		63401			
Attention: Accounts payable		See below for delivery requirements.			

Quantity	Item number	Description	Color	Price each US\$	Item total US\$
50	TSB44	4' Sq Tree Grate	Black	\$228.16	\$11,408.00
Shipping costs include the required delivery location, special equipment, and type of delivery truck only if provided prior to this quotation. If this information is in error and extra fees are assessed by the carrier, OCC will bill for the additional cost.				Shipping cost	\$267.04
				IN Sales TAX	\$0.00
				<b>Total Delivered</b>	<b>\$11,675.04</b>

Unless otherwise stated, prices are firm for 30 days due to increases in steel and freight cost.

**Current lead time to manufacture at time of quote:** 1-2 weeks ARO, plus 3-5 days for delivery.

We accept Visa, MasterCard, American Express, or prepayment by check. Inquire for other terms. Payment method

Please confirm the following are the shipping details.

Shipping Type	Freight Quote	Delivery contact	Edle Price	Delivery Ph #	573-221-0111
Business w/ shipping dock/ fork lift	yes	Liftgate delivery	no	Residential delivery	no
Inside Delivery	no	Limited access delivery, school, church, construction site.	no	24 hour appointment	no

Special instructions:

Our goal is to exceed your expectations for quality, service and price!  
Thank you!

Your factory direct site furnishings source!

**\*\*OCCOUTDOORS IS NOT RESPONSIBLE FOR COLLECTING OR PAYING TAX OUTSIDE THE STATE OF INDIANA. NO SALES TAX HAS BEEN INCLUDED ON THE EQUIPMENT OR SHIPPING PORTION OF THIS INVOICE. IF ANY STATE AND LOCAL SALES TAX IS APPLICABLE TO THIS SALE, WE ASK THAT YOU FILE THE NECESSARY USE TAX ACCORDING TO CUSTOMARY PREVAILING REGULATIONS.\*\* WHEN YOU RECEIVE YOUR SHIPMENT, PLEASE INSPECT AND NOTE ANY DAMAGE ON THE DELIVERY FORM PRIOR TO SIGNING!**

Thank you for the opportunity!

<b>Your Sales Representative is:</b> Susie Morris Phone: 812-383-4460 Fax: Cell: 812-584-8026 E-mail: smorris@occoutdoors.com Address: 6756 Buck Road, Jasonville, IN 47438 0	<b>Inside Sales Contact:</b> Mike or Jan Phone: 800-821-7670 Fax: 256-232-2794	<b>Remit payment to:</b> OCCOutdoors, Inc. 6925 S. Carroll Road Indianapolis, IN. 46259
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Additional comments:

Made in the USA! Fast delivery!

Quality at a great price!

[www.OCCOutdoors.com](http://www.OCCOutdoors.com)

# Parks and Recreation

Andrew Dorian  
Director of Parks & Recreation  
City of Hannibal  
320 Broadway  
Hannibal, MO 63401  
Ph: 573 221-0154                      Fax: 573 221-0155  
Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)



---

TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 4/8/2019

RE: Huckleberry Tennis/Pickleball Court Resurfacing

We recently opened bids for the cleaning and resurfacing of the Huckleberry Tennis/Pickleball Courts. We received 2 bids with the low bid of \$33,700 being submitted by Sport Court St. Louis.

We are required to clean and resurface our Premier Court Surfacing every 5 years in order to maintain our warranty. In addition to cleaning and painting new tennis court lines we are also going to add shadow pickleball lines. Pickleball has become extremely popular in town and we have portable nets at the Huckleberry Courts that are used frequently for general play as well as large tournaments.

The project should take approximately 1 week to complete and the courts will be closed during that time period.

**The Parks Department recommends the low bid of \$33,700 from Sport Court St. Louis for the cleaning and resurfacing of the Huckleberry Park Tennis/Pickleball Courts.**

# Parks and Recreation

Andrew Dorian  
Director of Parks & Recreation  
City of Hannibal  
320 Broadway  
Hannibal, MO 63401  
Ph: 573 221-0154                      Fax: 573 221-0155  
Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)



---

TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 04/09/2019

RE: Amendment to Deed of Conservation Easement

Early in January of 2017 the City purchased two parcels of land, approximately 1.25 acres, located at the corner of Patchen and St. John's Street adjacent to the Sodalis Nature Preserve. The Conservation Fund agreed to reimburse the city for the purchase of this land as long as the City agreed to include it in the same Conservation Easement as the Sodalis Nature Preserve.

The Parks Department would like to amend the original "Deed of Conservation Easement" to include this approximately 1.25 acre tract of land (Tract 2). The amendment to the easement will allow the City to protect and preserve this second tract of land by subjecting it to the same easement on tract 1 and binds the City and all future owners in perpetuity.

Included with this memo and resolution is the contract amendment, legal description, maps and overview of the original Deed of Conservation Easement, including permitted and restricted uses.

**The Parks Department recommends the amendment to the original deed of conservation easement with the Iowa Natural Heritage Foundation which includes the 185 acre Sodalis Nature Preserve (Tract 1). The amendment will add two parcels that are approximately 1.25 acres (Tract 2) that was purchased in 2017 to the original agreement and bind it by the same permitted uses and restrictions.**



# Hannibal Fire Department

Office of Deputy Fire Chief Ryan Neisen

2333 Palmyra Road • Hannibal, MO 63401

Phone: 573 221-0657 • Fax: 573 221-2431 • E-Mail: rneisen@hannibalfire.com

## MEMORANDUM

---

**To: Mayor Hark and Members of the City Council**

**From: Deputy Chief Ryan Neisen**

**Re: Missouri Department of Public Safety Grant Application and Subsequent Award Documents**

**Date: 4-5-19**

---

The Hannibal Fire Department is planning to apply for a grant through the Missouri Department of Public Safety and State Homeland Security Program. We are applying to replace four (4) gas monitoring devices on our Hazmat Trailer at a cost of \$11,650.32. There would be no cost to the City of Hannibal for this grant, as we are requesting 100 percent, no match funding. Per grant procedure, we will receive 3 quotes prior to purchase.

According to the grant application, the Authorized Official is defined as “the individual who has the authority to legally bind the applicant into a contract”. In order for the Fire Department to apply for the grant and subsequent acceptance documents, the Council must approve, authorizing the Mayor to execute the necessary documents.

A resolution and grant is attached for your information.



# Hannibal Fire Department

Office of Fire Chief Mike Benjamin

2333 Palmyra Road • Hannibal, MO 63401

Phone: 573 221-0657 • Fax: 573 221-2431 • E-Mail: mbenjamin@hannibalfire.com

## MEMORANDUM

---

**Date:** APRIL 9, 2019

**To:** Mayor, City Council and City Manager

**From:** Mike Benjamin, Fire Chief

**Subject:** Residency Change

**CC:**

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This is in reference to our current residency policy and a change I would like to see made to help with our recurring hiring situation. We currently have a 20 mile residency policy. It is 20 miles to the nearest city limits marker. This was implemented back when we still had a Fire Board in effect. It is in ordinance form and would require two readings to change. I would like to see this changed to 35 miles to the nearest city limit marker. I will give you some examples and why I would like to see this change.

In the past several years, we have had very limited applicant pools. We advertise in the paper, on our website and on our Facebook page. We also have it on a few hiring websites from advertising in the Hannibal Courier Post. We have had on average in the last several hiring pools about 40 applicants. Most of them are limited on certifications that we require in the fire service. This is not a Hannibal problem nor is it a fire service problem, but a problem in our work force today. People coming out of school today are more interested in the technology field. We are also very stringent in our testing procedure. The applicants have to pass a physical, drug screen and a psychological evaluation.

Once we make a hire, if they don't have their EMT licensure and Firefighter I and II certifications, we require this be done in the first couple of years of employment with us. If they already have these certifications and licensures, this is to their advantage. That being said, we recently teamed with MACC to help with the certification process. When we started the program, we had hoped to spark interest in the field and be able to hire candidates from this program. MU and the Division of Fire Safety even teamed with our departments from Hannibal, Kirksville Moberly and Macon. The program was grant-funded, meaning at little or no cost to the students. The numbers are good, but not what you would expect for a class that gets you ready for the state certification test for Firefighter I and II plus Hazmat awareness and operations certifications at little or no cost to the students. It takes a few months and the students must invest the time.

We are competing with several fire departments in our region. Quincy Fire Department, Tri-Township Fire Department, Moberly, Macon and Kirksville for the same qualified applicants. This is a problem when you have a limited number of qualified candidates and we are all trying to hire the same viable candidates.



# Hannibal Fire Department

Office of Fire Chief Mike Benjamin

2333 Palmyra Road • Hannibal, MO 63401

Phone: 573 221-0657 • Fax: 573 221-2431 • E-Mail: mbenjamin@hannibalfire.com

We always try to take local candidates first, but are very limited in the Hannibal area with the certifications required and from the testing procedure being very stringent and challenging process. It is very hard to get quality candidates locally.

We have two main highways coming through Hannibal and would like to make it less restrictive to surrounding towns in our region. If you look at the other attachments, it will show you the mileage to surrounding towns in the area on both sides of the river and the comparative population radii to Quincy, one of our biggest competitors for qualified applicants.

In closing, I would like to recommend changing the current residency of 20 miles to the nearest city limit marker, to 35 miles to the nearest city limit marker. I feel this would give us opportunity for more viable candidates in our future testing procedures for new hires.

## Mileage to Surrounding Communities

( within 35 miles)

### Missouri

Monroe City – 24.1 m

Philadelphia – 25.7 m

Perry – 30. m

Bowling Green – 31.6 m

Louisiana – 32.5 m

Lakenan- 34.2

Canton – 37.5

### Illinois

Barry – 22.8

Liberty – 27.6

Baylis – 31.6

Ursa – 33.9

### Comparative Population Radii

<b>5 Mile Radius</b> Population	<b>Hannibal</b> 21,244	<b>Quincy</b> 50,025
<b>10 Mile Radius</b> Population	<b>Hannibal</b> 30,940	<b>Quincy</b> 56,179
<b>15 Mile Radius</b> Population	<b>Hannibal</b> 58,552	<b>Quincy</b> 73,480
<b>20 Mile Radius</b> Population	<b>Hannibal</b> 98,675	<b>Quincy</b> 100,864
<b>30 Mile Radius</b> Population	<b>Hannibal</b> 135,578	<b>Quincy</b> 126,749





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# MEMORANDUM

**To: Mayor and City Council**

**From: Edie Price-DPW Management Assistant**

**Re: Old Baptist Cemetery Mowing 2019-20**

**Date: April 10, 2019**

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The Building Inspectors Office requested bids for the 2019-2020 Mowing of the Old Baptist Cemetery with a bid opening of April 10, 2019.

Only one bid was submitted which was Simply Cut Lawns with a total bid of \$3,600.00. Simply Cut Lawns is who has been maintaining The Old Baptist Cemetery for The City over the past few years and has done an awesome job thus far. The bid amount came in this year the same that it was last year, so this amount will not affect any line items in the budget.

With Simply Cut Lawns being the only bidder, staff recommends award of the contract to Simply Cut Lawns.



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# MEMORANDUM

**To:** Mayor and City Council

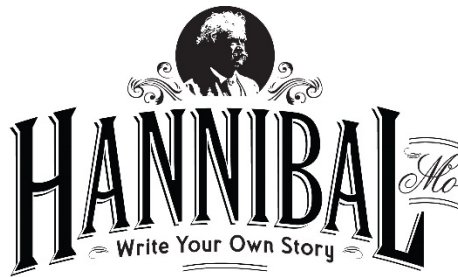
**From:** Edie Price, DPW Management Assistant

**Re:** Consideration of 5-Year Capital Imp. Plan 2020-2024

**Date:** April 1, 2019

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On March 28, 2019, the Planning and Zoning Commission received/reviewed the proposed Five-Year Capital Improvement Plan covering years 2020-2024. The Commission unanimously approved the plan, and recommends it be considered for vote by the City Council. There is a cover memo inside the plan further explaining its methodology and contents.



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# MEMORANDUM

**To: Mayor and City Council**

**From: Edie Price DPW (Jeff LaGarce, City Manager)**

**Re: Ordinance Amending Chapter 32–Zoning Relative to Medical Marijuana Facilities**

**Date: April 1, 2019**

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Amendment 2 was approved by Missouri voters on November 6, 2018. Amendment 2 modifies the Missouri Constitution by creating a new Section 1 of Article XVI, making it lawful under certain conditions to manufacture, cultivate, dispense, transport, prescribe, and use marijuana for medical purposes. Pursuant to Amendment 2, these activities will be strictly governed, licensed, overseen, and enforced by the Missouri Department of Health and Senior Services.

Amendment 2 allows state-licensed physicians to recommend marijuana to Qualifying Patients with certain medical conditions. Per Amendment 2, prescriptions can come in many forms: ointments, pills, infused-food, vapors, etc.

Regardless of how one voted on Amendment 2, Missouri voters approved this amendment 66% to 34%, and it is now law. Many Missouri cities are now amending their zoning codes to address medical marijuana facilities. Why? Because Amendment 2 makes clear cities cannot prohibit these uses through exclusionary zoning, nor enact ordinances making them “unduly burdensome”. Cities may enact ordinances that don’t conflict with Amendment 2, but restrictions are limited to matters of time, place, and manner. Outlawing them is not an option.

Amendment 2 defines four (4) types of medical marijuana facilities (and so does the zoning Bill):

1. Medical marijuana dispensary – a retail store for qualifying patients
2. Medical marijuana cultivation facility – grows the product
3. Medical marijuana infused-products manufacturing facility – processes the product
4. Medical marijuana testing facility – tests the product

Since the ability of medical marijuana facilities to locate here is a foregone conclusion, it is important for the city to create Permitted Use categories, where appropriate. Restated, it behooves the city to identify an appropriate zoning district for each Use; otherwise they may end-up in locations where they’re not appropriate.

**Medical Marijuana Dispensary**

In-order to purchase product from a dispensary, Qualifying Patients or Caregivers (both are legal terms from Amendment 2) must possess a valid ID Card issued by the Missouri Department of Health and Senior Services. As a Use group, dispensaries bear close resemblance to pharmacies. Use factors like (i) customer and vehicular traffic, (ii) shipments and delivery patterns, (iii) sales occurring internal to the building, (iv) lighting, (v) noise, (vi) trash pickup, (vii) operating hours, etc. should closely-resemble pharmacies. Therefore, dispensaries are being included as Permitted Uses in the C, D, E, E-1, and F Zoning districts as General Retail (identical to the zoning treatment of pharmacies). Unlike pharmacies however, dispensaries are being excluded from the H-1 Historic District. Why? The historic district is space-limited (only 4 blocks long); and largely comprised of tourist goods, services, and attractions. A non-tourism Use like dispensaries would consume scarce retail space in the historic district, leaving less space for future attractions and themed shops. In short, a dispensary is not the highest and best use in the historic district.

**Medical Marijuana Cultivation Facility**

While Amendment 2 allows cultivation facilities indoors and out, they are likely to be indoors, in industrial buildings. Midwest weather plays some part, but the security provisions required by Amendment 2 make outdoor cultivation facilities difficult to contemplate. Cultivation facilities are very similar to manufacturing and are therefore recommended for the F-Industrial district only; like any other type of factory. Cultivation facilities in commercial districts would not constitute the highest and best use. They would consume productive areas for retail growth. Also, commercial corridors like McMasters aren’t conducive for industrial-style shipping activity.

**Medical Marijuana Infused-Products Manufacturing Facility**

By definition, this is manufacturing, and prescribed for the F-Industrial district only.

**Medical Marijuana Testing Facility**

Testing facilities include science and technology components. Given the nature of lab work and need for suitable office space to collect and store data, testing facilities are being prescribed in the D-Highway Business district and above (which by-extension, also includes the E, E1, and F districts). However, it would not include C-Local Business, nor the H1 Historic District. This Use is being treated as commercial; similar to commercial office or medical labs.

The zoning Bill prescribes Permitted Uses as shown below. Green represents districts permitting a particular Use, while red represents districts excluded. No residential districts are affected.

PRESCRIBED USE BREAKDOWNS FOR EACH TYPE OF AMENDMENT 2 USE								
AMENDMENT 2 DEFINED USES	Zoning Districts							
	Residential		Commercial				Industrial	Historic
	A	B	C	D	E	E-1	F	H-1
Medical Marijuana Dispensary	Red	Red	Green	Green	Green	Green	Green	Red
Medical Marijuana Cultivation Facility	Red	Red	Red	Red	Red	Red	Green	Red
Medical Marijuana Infused-Products Manuf. Facility	Red	Red	Red	Red	Red	Red	Green	Red
Medical Marijuana Testing Facility	Red	Red	Red	Green	Green	Green	Green	Red

This zoning Bill incorporates Amendment 2 definitions for each of the four (4) Uses directly into our zoning code, and each definition includes a 400 feet setback from churches, daycare centers, and schools. Amendment 2 states:

*“Unless allowed by local government, no new medical marijuana cultivation facility, medical marijuana testing facility, medical marijuana dispensary facility, or medical marijuana infused-products manufacturing facility shall be initially sited within 1,000 feet of any then-existing elementary or secondary school, child day-care center, or church”.*

Why employ a 400 foot setback, rather than 1,000 feet? These Amendment 2 businesses are now “baked” into the MO Constitution. They are immune from the MO Legislature, they are subject to intense State regulation, and they aren’t going away. Given this, a number of cities are viewing these Uses as new job opportunities for local citizens - *legal* job opportunities in manufacturing, retail, and lab/science work.

The chart here illustrates how other cities are addressing setback provisions relative to schools, churches, and daycare centers. This is all brand new - only a few cities have actually adopted anything thus far. Figures in the chart represent either (i) what’s been adopted, or (ii) what’s being recommended to those particular Planning & Zoning Commissions and City Councils. The chart isn’t selective data presentation. I included every city I could identify who’s currently in-process of making amendments. Several were identified only by contacting the medical marijuana trade association in St. Louis, to learn what other cities are doing. I suspect there are additional cities deliberating these measures, but I cannot identify them, or what they’re recommending.

<b>Municipal Comps</b>	
<b>City</b>	<b>Setback</b>
Brookfield ***	None
Moberly	100
Springfield	200
Creve Coeur	300
North Kansas City	300
<i>Hannibal - Proposed</i>	400
Kansas City	750
Warrensburg	1,000
Crestwood	1,000
<b>Note 1:</b> These are either adopted, or currently being recommended to P&Z Commissions in MO.	
<b>Note 2:</b> *** As applies to any other buildign in the respective zoning district.	

In-context, a 1,000 foot setback spans the equivalent length of 3 city blocks in downtown Hannibal. 1,000 feet represents the center-point of the 4<sup>th</sup> Street intersection to the center-point of the 7<sup>th</sup> Street intersection, and so forth on down-the-line. 1,000 feet is a tremendous setback distance, and could needlessly “regulate” 30-40 new quality jobs right-out of your community. Why should those jobs instead go elsewhere (Monroe City, Palmyra, etc.)? These jobs are perfectly legal, and will be subject to greater oversight and regulation that most businesses in Missouri.

Antidotally, most people with whom I’ve spoken about Amendment 2 – which is a great many – opposed the ballot issue on November 6. I understand the concern; I share it. Yet, investors wishing to open any of these new Uses in Hannibal will bring new jobs and new investment to this community. It behooves the city to treat these businesses similar to traditional business enterprises – and secure those new jobs and investment (Amendment 2 states you *must* treat them similar).

I’ve included photos below of each use type (except testing facilities); provided by the medical marijuana trade association in St. Louis. They depict what one might experience at each facility.

## Dispensary



## Cultivation Facility



## Infused Products Manufacturing Facility

