

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday May 16, 2023
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – April 18, 2023

Regularly Scheduled Council Meeting – May 2, 2023

Closed Session Minutes- November 1, 2022

Closed Session Minutes- November 15, 2022

Closed Session Minutes- December 6, 2022

Closed Session Minutes- December 20, 2022

Closed Session Minutes- January 17, 2023

Closed Session Minutes- February 21, 2023

Closed Session Minutes- March 7, 2023

APPROVAL OF PAYROLL AND CLAIMS

First Half- May 2023

MELISSA CUMMINS- MARK TWAIN MUSEUM

Re: Request, Street Closures – Music Under the Stars
Request use of Admiral Coontz Armory use for Inclement Weather
Thursdays June 1- August 31, 2023- 5:00 pm- 10:00 pm

APRIL AZOTEA – HANNIBAL MO.

Re: Questions for City Council and Mayor

JAMES R. HARK – MAYOR

Re: Approval of Appointment

Historic Development District Commission
Bob Yapp – appointment for a term to expire May 2024

Andrew Wikstrom – appointment for a term to expire May 2028

Re: Recommendation of Re-appointment

Airport Commission
Dick Rupp– appointment for a term to expire September 2025

Hannibal Employee Benefit Trust Board
Bianca Quinn– appointment for a term to expire May 2026

Matt Lay– appointment for a term to expire May 2026

LISA PECK – CITY MANAGER

Re: Approval of Appointment

Planning and Zoning Commission
Andrew Wikstrom – appointment for a term to expire June 2024

Re: Recommendation of Re-appointment

Planning and Zoning Commission
Barry Louderman– appointment for a term to expire June 2027

Re: Contract Award Recycling Services
2 River Industries for Recycling Services
(Resolution No. 2455-23, to follow)

Re: NECAC & 3 Diamond Development Resolution of Support
(Resolution No. 2458-23, to follow)

ANDY DORIAN, DIRECTOR – CENTRAL SERVICES
Re: Change Order #1 Airport Terminal Project
(Resolution No. 2457-23, to follow)

RYAN NEISEN, FIRE CHIEF-HANNIBAL FIRE DEPARTMENT
Re: Sale of Surplus Property

MEGAN RAPP, DIRECTOR OF CONVENTION & TOURISM
Re: Missouri Division of Tourism Grant Agreement
(Resolution No.2456-23, to follow)

CHARLES PHILLIPS – 4TH WARD COUNCIL MEMBER
STEPHAN FRANKE – 3RD WARD COUNCIL MEMBER
Re: City Managers Report
(Bill No. 23-011, to follow)

BILL NO. 23-011

**AN ORDINANCE REVISING CHAPTER 2 OF THE REVISED
ORDINANCES OF
THE CITY OF HANNIBAL BY REVOKING AND ENACTING IN IT'S
PLACE A NEW CHAPTER 2, ARTICLE III – CITY COUNCIL,
DIVISION 2, RULES AND ORDER OF BUSINESS, SECTION 2-172**

First Reading

RESOLUTION NO. 2455-23

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A CONTRACT FOR
COMPREHENSIVE RECYCLING SERVICES WITH NORTHEAST
MISSOURI SHELTERED WORKSHOP, INC., D/B/A 2 RIVERS
INDUSTRIES, INC TO PROVIDE CITY RECYCLING SERVICES**

RESOLUTION NO. 2456-23

**A RESOLUTION FOR THE MAYOR OF THE CITY OF HANNIBAL
TO ACCEPT MISSOURI DIVISION OF TOURISM GRANT AWARD**

RESOLUTION NO. 2457-23

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
\$2,400 CHANGE ORDER #1 FOR THE ADDITION OF 16 FEET OF
REINFORCED CONCRETE PIPE AS PART OF THE AIPORT
TERMINAL PROJECT.**

RESOLUTION NO. 2458-23

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR AND COUNCIL TO SIGN LETTERS OF SUPPORT
FOR THE ADAPTIVE REUSE OF 109 VIRGINIA STREET AND TO
DONATE THE PROPERTY TO NECAC AND 3 DIAMOND
DEVELOPMENT, LLC**

CLOSED SESSION

In Accordance with RSMo. 610.021 (1), (3), and (13)

ADJOURNMENT



Return to:
Office of the City Clerk
320 Broadway
Hannibal, MO 63401
Ph. (573) 221-0111
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)
Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 4-11-23 Date you wish to be placed on Agenda: 5-16-23

Your Organization: Mark Turpin Home Foundation Special Event: Music Under the Stars

Date(s) of Event: June 1, 8, 15, 22, 29 Requested Times (from-to): 5-10 pm
July 6, 13, 20, 27 and August 3, 10, 17, 24, 31

Description of Activity: Live music on pedestrian mall area of Hill up to 3rd Street. (Main up to 3rd on Hill St.) Alcohol-open container, street closure. Admiral Coontz Rec. Ctr will be alternate location in inclement weather

Primary Contact Person(s): Melissa Cummins Home Phone: 573-795-4559
melissa.cummins@

Work Phone: 573-22-9010 Cell Phone: 573-795-4559 E-mail: markturpinmuseum.org

Assistance Needed (location, etc.): Asking for 3 barricades that we can set up and remove at 3rd and Hill Street on Thursday evenings of concerts.

DEPARTMENTAL COMMENTS

Police: No cost to HPD Dept. Cost: 0
Lieutenant
- M. Roth

Fire: No issue w/ this event. Dept. Cost: 0
- Chief Ryan Neisen

Public Works: N/A Dept. Cost: 0
- N/A

Building Inspector: I have no comment. Dept. Cost: 0
- Mike Murphy

Parks: Parks has no objections. Dept. Cost: Ø
- Andy Dorian

Street: Streets has no objections. Dept. Cost: Ø
- Andy Dorian

Tourism: This is always a very popular event with locals and visitors alike and we are glad it is happening again this year. Dept. Cost: Ø
- Megan Rapp

Administration: All documents have been received. No Dept. Cost: Ø
Objections. - Clerk's office

STAFF RECOMMENDS: _____

ACTIVITY	PROCESS
<input checked="" type="checkbox"/> Business License	The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information.
<input checked="" type="checkbox"/> Alcohol	1. Review the City of Hannibal, <u>Municipal Code Chapter 3 Alcoholic Beverages</u> . 2. Approval is needed from the City of Hannibal
<input type="checkbox"/> Retail Vendors	If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573-751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov
<input checked="" type="checkbox"/> Food Vendors	If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166 .
<input type="checkbox"/> Parade or other run / walk event	Special Events that occur on public property, require street closures, or involve outdoor retail sales, first require City Council approval. Parades require you to obtain a permit from the Police Department after Council Approval, but prior to your event. You must contact the Police Department 573-221-0987 within 10 days of your event to secure the appropriate parade permit.
<input type="checkbox"/> Security	(Must Provide Own) Method of Security
<input checked="" type="checkbox"/> Waste Removal / Recycling	Responsibility of Event Holder
<input type="checkbox"/> Port-A-Potties	Not supplied by City
<input checked="" type="checkbox"/> Barricades	Available through Street Department 573-221-0134

****All special events; etc. must contact the Hannibal Fire Department for appropriate permits****

**Administration Building
2333 Palmyra Road
(573)221-0651
Training Officer Kempker**

✓Rec'd 05.01.2023 - BKD



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Melissa Cummins
By

Marketing & Community
Title Relations Manager

April 11, 2023
Date



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Music Under the Stars Date of Event Thursday evenings
June through August
Location/Address/Facility Name Hill Street from Main
up to 3rd Street or Admiral
Expected Number of Attendees: 700-1200 per concert Coontz Rec
CTR.

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Melissa Cummins

Cell Phone: 573-795-4559

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☒ Yes ☐ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Melissa Cummins Cell Phone: 573-795-4559
Secondary Contact: James Lundgren Cell Phone: 507-993-9166
Dial 911 in case of emergency

VI. EVENT AREA MAP (attach next page)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Sharon Beardsley
Trust GDC Ins. Svcs. a Division of First State Ins.	PHONE (A/C, No, Ext): (573) 221-8484
123 N. 6th Street	FAX (A/C, No): (573) 248-1311
	E-MAIL ADDRESS: sbeardsley@fsla.bz
	INSURER(S) AFFORDING COVERAGE
Hannibal MO 63401	INSURER A: West Bend Mutual Insurance Company
	INSURER B: The Cincinnati Insurance Company
INSURED	INSURER C:
Mark Twain Home Foundation	INSURER D:
120 N Main Street	INSURER E:
Hannibal MO 63401	INSURER F:

COVERAGES

CERTIFICATE NUMBER: 22-23 Master COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	2082426 08	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/CP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		EXS 0201491	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CG2026 04 13 - ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION
EVENT - MUSIC UNDER THE STARS - DATES: JUNE 1,8,15,22 & 29, 2023
In the event of rain these will be held @ Admiral Coontz Recreation Center, Hannibal, MO

CERTIFICATE HOLDER

CANCELLATION

City of Hannibal 320 Broadway Hannibal MO 63401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Hannibal

320 Broadway, Hannibal, MO 63401-4408

Information required to complete this Schedule, if not shown above, will be shown in the Declarations:

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Office of the



City Clerk

City Council Request to Speak
Council Meetings are held the First and Third Tuesday of Each Month
Deadline is 4:00 p.m. Thursday prior to City Council Meeting
Speakers Must Register Using Current Residential Address &
Residing Ward (if applicable)

Today's Date: 5-11-23

Date you wish to be placed on Agenda: 5-16-23

Name: April Ayotea

Address: Hannibal MO

Phone Number: 217-316-0004

Subject Matter: Questions for city council
and mayor

5-11-23
Date

April Ayotea
Speaker's Signature

Speakers shall be allowed up to a maximum of a (5) minute presentation.
Speakers shall adhere to the above stated subject matter.

"Deadlines subject to change based on holiday schedule, etc.," contact the
Clerk's office for official deadline relating to the specific meeting.
(573)221.0111

City of Hannibal 320 Broadway, Hannibal, MO 63401
P 573.221.0111 F 573.221.8191
www.hannibal-mo.gov
mcogdal@hannibal-mo.gov

✓Rec'd 05.11.2023-BKD



MEMORANDUM

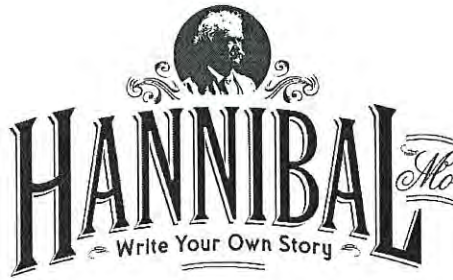
To: Melissa Cogdal - Deputy City Clerk

From: James Hark - Mayor

Re: Airport Commission

Date: May 4, 2023

Please submit Dick Rupp's name to the next Council agenda for reappointment to the Airport Commission. The term will expire in September 2025.



MEMORANDUM

To: Melissa Cogdal – Deputy City Clerk

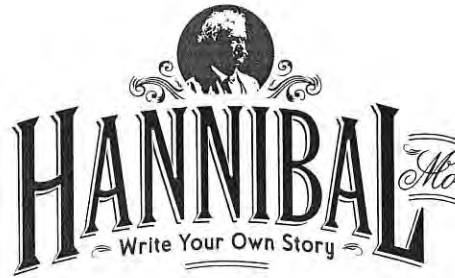
From: James Hark - Mayor

Re: Hannibal Employee Benefits and Trust Board

Date: May 8, 2023

Please submit Bianca Quinn's name to the next Council agenda for reappointment to the Hannibal Employee Benefits and Trust Board. The term will expire May 2026.

reappointment
• Matt Lay - term to expire May 2026
QOS



Lisa Peck
City Manager

MEMORANDUM

To: Mayor Hark and Members of the Hannibal City Council
From: Lisa Peck, City Manager
Re: Contract Award-Recycling Services pursuant to Prop R passed 4/4/23
Date: April 21, 2023

Pursuant to the passage of Prop R, the city issued an RFP for Recycling Services. The sole respondent was 2 Rivers Industries. I am requesting authorization for the mayor to enter into the attached contract.

CONTRACT FOR COMPREHENSIVE RECYCLING SERVICES

THIS CONTRACT, is made and entered into the _____ day of _____ 2023, by and between the Northeast Missouri Sheltered Workshop, Inc., d/b/a 2 Rivers Industries, Inc., (2 RIVERS), located in Hannibal, Marion County and the City of Hannibal, a municipal corporation(The CITY), of Marion and Ralls Counties, State of Missouri,

WITNESSETH:

WHEREAS, Pursuant to a vote of the people, and by ordinance, the CITY, is authorized to collect a monthly recycling fee and to contract with a private entity to perform recycling services;

AND WHEREAS, the CITY, sought proposals from interested parties, and after seeking proposals in the manner required by the Charter and Ordinances, 2 RIVERS was the _____ bidder; and upon resolution of the Council the CITY has determined to enter into this agreement.

NOW THEREFORE, the parties hereto agree as follows:

1. DEFINITIONS:

1.1 Materials Recovery Facility (MRF)

A recycling facility in which Recyclable Materials are processed. The facility will conform to all applicable rules, regulations and laws of state, local or other jurisdictions.

1.2 Process Residuals

The material that cannot be recycled due to material characteristics such as size, shape, color, cross-material contamination, etc. and must be disposed as mixed municipal solid waste. Process Residuals may include, but are not limited to bulky items, contaminants, Non-Targeted Materials, sorted tailings, floor sweepings and rejects from specific Processing equipment (e.g., materials cleaned from screens, etc.). Process Residuals does not include clean, separated products that are normally processed and prepared for shipment to Markets as commodities.

1.3 Processing

The sorting, volume reduction, baling, containment or other preparation of Recyclable Materials to or within a MRF.

2. GENERAL REQUIREMENTS FOR ALL RECYCLING COLLECTIONS

This agreement shall be governed by the following general requirements, and two Rivers hereby agrees to comply with all requirements herein.

2.1 Legal compliance

2 RIVERS agrees to comply with all Federal, State, and City of Hannibal requirements for the operation of such a facility and for the handling and disposal of Recyclables.

2.2 Personnel Requirements

2 RIVERS shall retain sufficient personnel and equipment to fulfill the requirements and specifications of the services described in this Agreement.

2.3 Collection Hours and Days

2 RIVERS shall maintain regular, posted, consistent drop off days and hours at their facility located in Hannibal, Missouri, and at such additional locations as may be offered.

2.4 Points of Collection

The Collection of Recyclable Materials is to occur in drop-off locations, properly zoned for such collections, within the City limits of the City of Hannibal, and at a minimum, there shall be a drop off facility operated at the 2 RIVERS main facility.

2.5 Holidays

In the event 2 RIVERS intends to close on holidays, they shall publish a yearly calendar of Holiday closures, and further shall provide a copy of such schedule no later than January 31 of the year in which the schedule is to apply.

2.6 Annual Reports

2 RIVERS shall make an annual report, which shall include at a minimum, a record of the total quantities of Recyclable Materials collected, by material type (in tons). This report shall be due no later than January 31, and shall be filed with the City Clerk at 320 Broadway.

2.7 Ownership of Recyclable Materials

Ownership of the Recyclable Materials shall remain with the person placing them for Collection until they are placed in the proper receptacles for Collection, at which time the ownership of the Recyclable Materials shall transfer to 2 RIVERS.

2.8 Recyclable Material Required to be Transported to Markets; Disposal of Recyclable Materials Prohibited

Upon Collection by recycling 2 RIVERS, 2 RIVERS shall deliver the designated Recyclables to a MRF, an end-market for sale or reuse, or act as an intermediate Collection center for later delivery to a MRF or end-market. It is unlawful for any person to transport for disposal or to dispose of designated Recyclables in a mixed municipal solid waste disposal facility. If the recycled materials do not have a value in the region, the recycled material will be considered solid waste.

2.9 MRF's Must be Specified

2 RIVERS shall assure the City of Hannibal that adequate Recyclable Material Processing capacity will be provided for material collected by providing a letter of disclosure from the processor indicating the location(s) of its Recyclables Processing facility (or delegatee's facility) where material collected will be delivered and/or processed and the intention of the processor to accept the City of Hannibal's materials. 2 RIVERS shall provide written notice to

the City of Hannibal at least 30 days in advance of any change in these or subsequent plans for receiving and Processing Recyclable Materials.

2.10. Public Health Emergency

In the event of a local public health emergency, 2 RIVERS will be excused from the 30 day notice requirement, but must still provide written notice to The City of any change in current or subsequent plans for receiving and Processing Recyclable Materials.

3. CONTRACTUAL AGREEMENT

3.1 Services to be provided.

2 RIVERS agrees to provide recycling services in the City of Hannibal, pursuant to this agreement and following all requirements and guidelines as set out herein.

3.2 Consideration.

As consideration for this agreement, the CITY agrees to pay the sum of \$1.80 per the fee authorized by the voters of \$1.90 per customer, less a \$.10 per customer administrative fee charged by the Board of Public Works.

3.3 Payment Terms

The CITY shall make payments under this agreement on a monthly basis by check. Payments shall be made in arrears.

3.4 Term

The Contract shall commence May 1, 2023 and shall expire on April 30, 2026. At the election of the CITY and with the agreement of 2 RIVERS, the agreement may be continued on a month to month basis for a period of up to one (1) year. The CITY may terminate the month to month agreement by giving 30 days prior notice.

4. LEGAL

4.1 Venue.

This contract shall be governed by the laws of the State of Missouri, without regard to any principles of conflicts of law. Any legal action brought to enforce any portion of this dispute or in regard to any claim arising as a result of this agreement shall be brought in the Circuit Court of Marion County, Division 2 at Hannibal, Missouri. The parties hereto waive any right to jury trial.

4.2 Insurance

2 RIVERS shall maintain the insurance on file with the CITY for the duration of this agreement, except as otherwise provided herein. 2 RIVERS and its sub-Contractors shall secure and maintain the following insurance:

4.2.a. Workers Compensation Insurance

Workers Compensation insurance shall meet the statutory obligations with Coverage B - Employers Liability limits of at least \$100,000 each accident, \$500,000 disease - policy limit and \$100,000 disease each employee, or as mandated by any agencies with oversight of special workforce populations.

4.2.b. Commercial General Liability Insurance

Commercial General Liability: ISO Form CG 00 01 covering CGL on an occurrence basis, including premises, contractual liability, products and completed operations, broad form property damage, independent Contractors, bodily injury and personal & advertising injury with limits no less than \$2,500,000 per occurrence and \$5,000,000 general aggregate.

4.2.c. Pollution Legal Liability

Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) applicable to the work being performed, including any transportation, with limits no less than \$2,000,000 per occurrence or claim, and \$4,000,000 aggregate per policy period of one year.

4.2.d. Comprehensive Business Automobile Liability Insurance

For all owned, non-owned and hired automobiles and other vehicles used by 2 RIVERS with a combined single limit of \$1,000,000 minimum.

4.2.e. Claims-Made Policies

If any of the required policies provide coverage on a claims-made basis:

The retroactive date must be shown and this date must be before the execution date of the contract or the beginning of contract work.

Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, 2 RIVERS must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

Umbrella or Excess Liability may satisfy minimum liability limits required above for Commercial General Liability (CGL) under and Umbrellas or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrellas or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest Each Occurrence limit for either Commercial General Liability or Business Auto Liability. 2 RIVERS agrees to endorse the City its officers, agents, volunteers, lessees, invitees and employees, covered as an additional insured on the Umbrellas or Excess Liability and the Certificate of Insurance states that the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

4.2.f. Policy Copies.

Prior to starting, 2 RIVERS shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement and make the City, its officers, agents, volunteers, lessees, invitees and employees, covered as an additional insured on each policy of insurance that 2 RIVERS is required to maintain under the contract documents and provide the appropriate additional insured endorsement(s). Each additional insured endorsement shall expressly afford coverage to the additional insured's not only arising out of the named insured's operations or work but also arising out of the named insured's completed operations.

4.2.g. No waiver.

City's receipt or review of any certificate of insurance reflecting that 2 RIVERS has failed or may have failed to comply with any insurance requirement of the contract documents shall not constitute a waiver of any of City's insurance rights under the contract documents, with all such rights being fully and completely reserved by the City.

Any coverage available to City as a named insured shall be secondary, so that the coverage to the City as an additional insured on the policies maintained by 2 RIVERS and Sub-Contractors is primary, including any umbrellas or excess policies.

4.2.h. Cancellation of Insurance.

2 RIVERS agrees that City shall be provided at least sixty (60) days advance written notice of any cancellation or rescission of any policy that 2 RIVERS or any of its Sub-Contractors or suppliers is required to maintain under the contract documents.

4.2.i. Excess limits coverage.

If 2 RIVERS maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by 2 RIVERS .

4.3. Hold Harmless.

To the fullest extent permitted by law, 2 RIVERS agrees to indemnify, defend and hold harmless the City, its officers, agents, volunteers, lessees, invitees and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of or related to any such suit, claim, damage, loss or expense involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses were caused by the negligence or other wrongdoing of 2 RIVERS , or Sub-Contractor(s), or their agents or employees, directly or indirectly, regardless of whether caused in part by the negligence or wrongdoing of City or any of its agents or employees.

4.4. Sovereign Immunity.

No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

4.5. Non-Assignability and Bankruptcy

The parties hereby agree that this contract shall not be assignable with the consent of the CITY, which may, at its discretion, withhold its consent to assign or transfer its rights and obligations under said agreement. In the event, 2 RIVERS, its successors or assigns files for Bankruptcy as provided by federal law, this agreement shall be immediately deemed null and void relieving all parties of their Contract rights and obligations.

4.6. Independent Contractor

Nothing contained in this agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. 2 RIVERS shall at all times remain an independent Contractor with respect to the services to be performed under this Contract. Any and all employees of 2 RIVERS or other persons engaged in the performance of any work or services required by 2 RIVERS under this Contract shall be considered employees or sub-Contractors of 2 RIVERS only and not of the City of Hannibal; and any and all claims that might arise, including Worker's Compensation claims under the Worker's Compensation Act of the State of Missouri or any other state, on behalf of said employees or other persons while so engaged in any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of 2 RIVERS.

4.7. Accounting Standards

2 RIVERS agrees to maintain the necessary source documentation and enforce sufficient internal controls as dictated by generally accepted accounting practices to properly account for expenses incurred under this Contract.

4.8. Retention of Records

2 RIVERS shall retain all records pertinent to expenditures incurred under this Contract for a period of three years after the resolution of all audit findings.

4.9. Contract Termination

The CITY may cancel the Contract if 2 RIVERS fails to fulfill its obligations under the Contract in a proper and timely manner, or otherwise violates the terms of the Contract if the default has not been cured after 30 days written notice has been provided. The CITY shall pay Contractor all compensation earned prior to the date of termination minus any damages and costs incurred by the CITY as a result of the breach.

IN WITNESS WHEREOF, the parties hereto have signed this agreement, which has been attested to and/or sealed on the day and year first above written,

**Northeast Missouri Sheltered Workshop, Inc.,
d/b/a 2 Rivers Industries, Inc.,**

By: _____

Attest:

**THE CITY OF HANNIBAL,
A Missouri Municipal Corporation**

By: _____

Attest:

RESOLUTION NO. 2455-23

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO
EXECUTE A CONTRACT FOR COMPREHENSIVE RECYCLING SERVICES WITH
NORTHEAST MISSOURI SHELTERED WORKSHOP, INC., D/B/A 2 RIVERS
INDUSTRIES, INC TO PROVIDE CITY RECYCLING SERVICES**

WHEREAS, Pursuant to a vote of the people, and by ordinance, the City of Hannibal, is authorized to collect a monthly recycling fee and to contract with a private entity to perform recycling services, and

WHEREAS, pursuant to the vote of the people, the City of Hannibal, sought proposals from interested parties, and after seeking proposals in the manner required by the Charter and Ordinances, NORTHEAST MISSOURI SHELTERED WORKSHOP, INC., D/B/A 2 RIVERS INDUSTRIES, INC was the sole bidder, and

WHEREAS, it is necessary to enter into a formal written agreement in order to memorialize and bind the parties to the terms and conditions of the services to be provided pursuant to the specification as set out in the Bid Award, and

WHEREAS, a copy of the proposed agreement for provision of such services is attached hereto, and

WHEREAS, the council have reviewed the proposed agreement and believes it is appropriate and in the best interests of the City to enter into such agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL, MISSOURI:

SECTION ONE: That the Mayor is hereby authorized to execute on behalf of the City of Hannibal the attached contract for comprehensive recycling services.

SECTION TWO: This Resolution shall become effective immediately upon its adoption and approval.

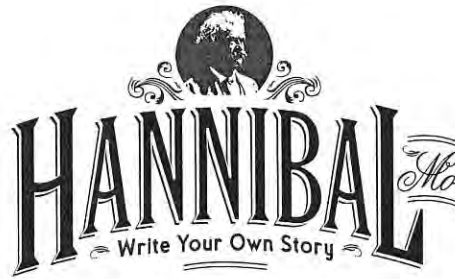
ADOPTED this 16th day of May, 2023.

APPROVED this 16th day of May, 2023.

James R. Hark, Mayor

ATTEST:

Melissa Cogdal, Deputy City Clerk



Lisa Peck
City Manager

MEMORANDUM

To: Mayor Hark and Members of the Hannibal City Council

From: Lisa Peck, City Manager

Re: NECAC and 3 Diamond Development, LLC. Funding Application for the former St. Elizabeth's Hospital site and 6 infill new single family construction homes

Date: May 9, 2023

The following Resolution is necessary for 3 Diamond Development, LLC's application for the for funding for the NECAC/3 Diamond Development joint project. As a refresher, 3 Diamond Development, LLC is proposing an adaptive reuse of the old St. Elizabeth Hospital located at 109 Virginia Street in Hannibal, Marion County, Missouri. The development will consist of one and two-bedroom units restricted to seniors at the 50% - 60% AMI level or below. The NECAC portion of the project consists of 6 infill new construction single family homes in the Hope, Gordon, Settles area.

RESOLUTION NO. 2458-23

City of Hannibal, Marion County, Missouri

Local Resolution of Support

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR AND COUNCIL TO SIGN LETTERS OF SUPPORT FOR THE ADAPTIVE REUSE OF 109 VIRGINIA STREET AND TO DONATE THE PROPERTY TO NECAC AND 3 DIAMOND DEVELOPMENT, LLC

WHEREAS NECAC and 3 Diamond Development, LLC are proposing six (6) single family, infill new construction homes and an adaptive reuse of the Old St. Elizabeth Hospital resulting in sixty (60) units of senior housing and common space for community activities. These homes and the adaptive reuse is located in the limits of the City of Hannibal, Marion County, Missouri at 109 Virginia Street; and

WHEREAS, the City of Hannibal, Marion County, Missouri supports economic development and promotes affordable housing for the benefit of the citizens of the City of Hannibal, Marion County, Missouri.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HANNIBAL, MARION COUNTY, MISSOURI that the City Council supports favorable consideration to be given for a housing tax credit award for this Development.

BE IT FURTHER RESOLVED BY THE CITY OF HANNIBAL, MARION COUNTY, MISSOURI that the City Council will support the development in the form of donation of lots, and land and improvements located at 109 Virginia Street, securing environmental abatement grants, reduced fees, fee waivers, public improvements, tax abatements, donations of materials and/or labor; or any combination of the above as determined by the City Council at its sole discretion.

BE IT FURTHER RESOLVED, it is noted that the proposed development is consistent with the City of Hannibal, Marion County, Missouri affordable housing strategies and comprehensive plan.

ADOPTED this _____ day of _____, 2023

APPROVED this _____ day of _____, 2023

James R. Hark, Mayor

ATTEST:

Melissa Cogdal, Deputy City Clerk

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 5/10/2023

RE: Change Order #1 Airport Terminal Project

During construction, we discovered three buried lines that crossed the proposed location of the 18" Reinforced Concrete Pipe (RCP). Due to this issue, we had to move the RCP about a foot deeper to avoid the utility lines. This solution resulted in adding two additional sections of RCP (16 Feet).

Total change Order for the extra pipe and labor was \$2,400 which 95% is covered by the grant resulting in the City owing and extra \$120.

The Department of Public Works recommends approval of a \$2,400 Change Order #1 for additional work for the Airport Terminal Project.

CHANGE ORDER - SECTION 1

Change Order Number	1	X Progress
Date	April 25, 2022	Final
Airport Name	Hannibal Regional Airport	
Federal Grant No.	MoDOT Project # 22-049A-1	
Eng. Project. No.	2022.HAE.01	
Contractor	T&B Trucking & Excavating, Inc.	
Contract Date	March 21, 2023	
Contract Description		

SCHEDULE I TERMINAL RENOVATION Site drainage and grading improvements to move rainwater away from Terminal Building. Equip foundation with a flood mitigation system. Mitigate issues caused by extreme weather on above ceiling water line.

General Reason for Change - Quantify and Explain Details in Sections 2 & 3

By potholing, it was discovered that three lines that cross our proposed 18" RCP conflict with the plan. The RCP needs to move about a foot deeper to avoid the utility lines. The OPT line in the north ends up hanging free over the ditch about 3.5 ft. in the air. The proposed solution is to install two additional sections of pipe (16 ft) extending it past the OPT line.

This change results in the following adjustment to the contract.

Original Contract Amount:	\$	162,135.00
Previously Approved Changes:	\$	-
Total contract amount prior to this Change Order:	\$	162,135.00
Increase / (Decrease) resulting from this Change Order:	\$	2,400.00
Total contract including this Change Order:	\$	164,535.00

Contract time prior to this Change Order:	NTP:	35	4/24/2023
Change resulting from this Change Order:	Weather / CO	0	
Total contract including this Change Order	ECD:	35	5/29/2023
Time is in Calendar Days			

Approvals of Change Order by:

Isaac De la Cruz

Digitally signed by Isaac De la Cruz
DN: c=US,
E=isaac.delacruz@woolpert.com,
O="Jvation, a Woolpert Company",
CN=Isaac De la Cruz
Reason: I am approving this document
Date: 2023.05.03 09:22:12-05'00'

Engineer

Tara Schrage

Digitally signed by Tara Schrage
DN: cn=Tara Schrage, o=T&B Trucking &
Excavating, LLC, ou=Owner,
email=tbexcavatingllc@gmail.com, c=US
Date: 2023.05.04 12:14:20 -05'00'
Adobe Acrobat version: 2023.001.20143

Contractor

Owner

CHANGE ORDER - SECTION 3

Summary of Changes

Change Order Number	1
Federal Grant No.	MoDOT Project # 22-049A-1

Project Item No.	Description
------------------	-------------

Reason for Change:

By potholing, it was discovered that three lines that cross our proposed 18" RCP conflict with the plan. The RCP needs to move about a foot deeper to avoid the utility lines. The OPT line in the north ends up hanging free over the ditch about 3.5 ft. in the air. The proposed solution is to install two additional sections of pipe (16 ft) extending it past the OPT line.

SCHEDULE I TERMINAL RENOVATION Site drainage and grading improvements to move rainwater away from Terminal Building. Equip foundation with a flood mitigation system. Mitigate issues caused by extreme weather on above ceiling water line.

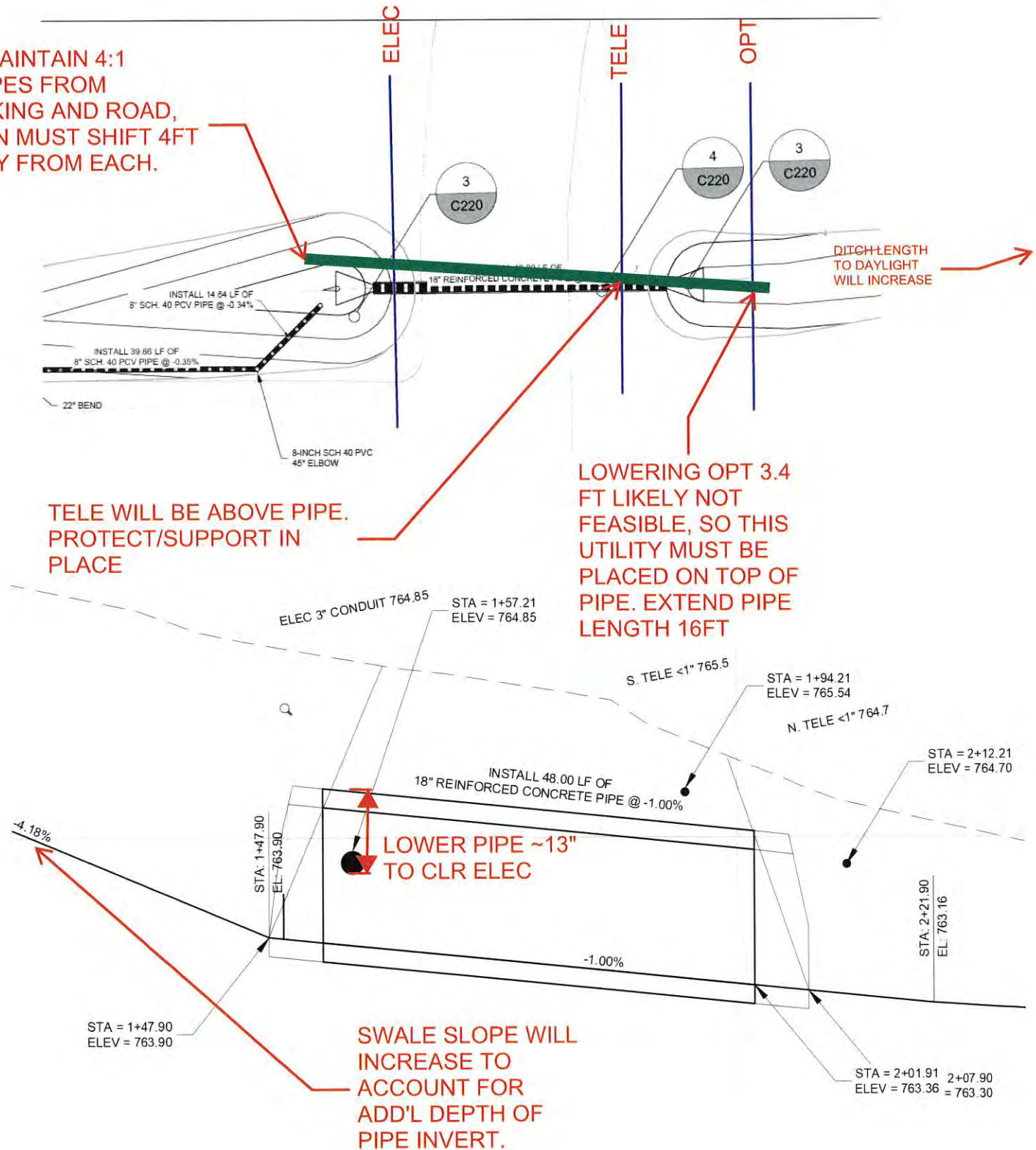
1 D-701A Install 18" RCP Class V

Two additional RCP 8' Sections are required per the described change in scope of work

HAE CONSTRUCTION SKETCH - UTIL VS PIPE CONFLICTS

Monday, April 24, 2023 11:26 AM

TO MAINTAIN 4:1 SLOPES FROM PARKING AND ROAD, INV IN MUST SHIFT 4FT AWAY FROM EACH.



MEMORANDUM

TO: Hannibal Mayor and City Council members

FROM: John Lyng

DATE: May 11, 2023

RE: Exchange of real estate

I believe all of you have been provided with an e-mail exchange which I had with Mr. Ward Lenz of the Corps of Engineers in Rock Island. Mr. Lenz's reply was that the city's disposition of the South Main Street strip is not limited by any Corps requirement.

If a majority of the council would like to proceed with my proposal, I suggest that the city attorney be instructed to draft a Contract for the Exchange of Real Property for approval by the council. I would offer two stipulations on our part: 1. That we have the obligation of removing the existing building to the slab floor, with the right of salvage to any portion thereof we deem of value. All this to be done within what we might agree is a reasonable time, and 2. Our organization will have council approval to erect a temporary structure on the acquired property to be used during the time of construction of the permanent building we plan. Such temporary building – to house certain items to be used in the permanent building – would be no larger than the existing building at 208 Lyon.

If there are other matters for discussion, I am at your disposal. It should go without saying that if the council has further proceedings on this matter I would greatly appreciate the opportunity to be present.

RESOLUTION NO. 2457-23

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A \$2,400
CHANGE ORDER #1 FOR THE ADDITION OF 16 FEET OF REINFORCED
CONCRETE PIPE AS PART OF THE AIRPORT TERMINAL PROJECT.**

WHEREAS, T&B Trucking & Excavating submitted Change Order #1 for \$2,400, and

WHEREAS, the change order includes 16 additional feet of reinforced concrete pipe,
and

WHEREAS, 95% of the cost is covered by the state grant with the City's portion totaling
\$120, and

WHEREAS, the total contract price goes from \$162,135 to \$164,535 and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL
MISSOURI**

SECTION ONE: That the Mayor is hereby authorized to execute the attached Change
Order #1 between T&B Trucking & Excavating and the City of Hannibal for the amount
of \$2,400 for the addition of 16 feet of reinforced concrete pipe as part of the Airport
Terminal Project

SECTION TWO: This Resolution shall become effective immediately upon its
adoption and approval.

ADOPTED THIS 16 DAY OF May, 2023

APPROVED THIS 16 DAY OF May, 2023

James R. Hark, Mayor

ATTEST: _____
Melissa Cogdal, Deputy City Clerk



Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road O Hannibal, MO 63401

Phone: 573 221-0657 O Fax: 573 221-2431 O E-Mail: rneisen@hannibalfire.com

MEMORANDUM

Date: May 10, 2023

To: Mayor, City Manager and Council Members

From: Ryan Neisen, Fire Chief

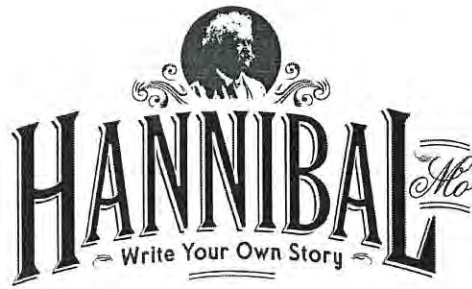
Subject: Surplus Property

CC:

The Hannibal Fire Department would like to surplus the following property:

- 2001 Ford Expedition 172.xxx miles
- SCBA Equipment (22 Scott NXG7 SSCBA, 41 cylinders, 33 Facepiece)
- Briggs and Stratton Natural Gas Generator
- Kenwood Portable Radios

We will be using Purple Wave Online Auction Company. Purple Wave handles all the marketing for the items. Purple Wave Auctions come to our location to take pictures and list the items online. A typical auction runs approximately one month. The buyer pays a 10% buyer's premium and is responsible to pick the items up from us.



MEMORANDUM

TO: Mayor Jim Hark and Members of City Council
FROM: Megan Rapp, Director of Conventions & Tourism
DATE: May 3, 2023
REGARDS: MDT Grant Application

MATCHING MARKETING GRANT (MMG) APPLICATION

The Hannibal Convention & Visitors Bureau (HCVB) would like to request approval to submit a grant application to the Missouri Division of Tourism (MDT) through the Promote Missouri Fund (PMF) and, if awarded, allow the Mayor to enter into the grant agreement. In the PMF Matching Marketing Grant Program, the HCVB is allowed to request up to \$60,000, with the CVB matching the grant dollars 50/50 for a total of \$120,000. The funds assist with advertising in the leisure travel market.

HCVB requests Council approval to submit a grant application and, if approved, allow the Mayor to enter into an agreement with the Missouri Division of Tourism for up to the amount of \$120,000.

RESOLUTION NO. 2456-23

**A RESOLUTION FOR THE MAYOR OF THE CITY OF HANNIBAL TO ACCEPT
MISSOURI DIVISION OF TOURISM GRANT AWARD**

WHEREAS, the Hannibal Convention & Visitors Bureau participates in the Missouri Division Promote Missouri Fund Program, and

WHEREAS, the Hannibal Convention & Visitors Bureau is requesting acceptance of a grant award in the amount of \$60,000.00 if awarded, and

WHEREAS, to provide additional funding in a matching grant for further promotional opportunities in the promotion of the Hannibal community in several travel markets, and

WHEREAS, the Mayor's signature is needed to accept this grant award.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL, MISSOURI:

SECTION ONE: The Mayor is hereby authorized to accept the Missouri Division of Tourism's Promote Missouri Fund Marketing Program grant if awarded in the amount of \$120,000.00.

SECTION TWO: This Resolution shall become effective immediately upon its adoption.

ADOPTED this 16th day of May, 2023

APPROVED this 16th day of May, 2023

James R. Hark, Mayor

ATTEST:

Melissa Cogdel, Deputy City Clerk

MEMO
Proposal to Promote Accountability and Transparency with
Monthly City Manager's Report

TO: Hannibal City Council

For the 8th time in 8 meetings, we are asking Council to update the ordinances to require a monthly report from the City Manager to our citizens and businesses in our Public Council Meetings.

As members of City Council, we work for our citizens who elects us. Our citizens would be better able to offer feedback on our performance if they received a monthly update on the happenings in Hannibal's Government. The City Manager Reports would create a better-informed City Council. A better-informed City Council should result in an even more effective working relationship with the City Manager in achieving the goals we as a Council ought to be setting for the City in response to the feedback from the citizens.

Such reports are a commonplace best practice in governments, businesses, and everything in between both in Hannibal and across the world.

In service to misunderstandings we've recently been made ware of, a presentation from the City Manager would NOT be a line by line recitation. It would instead be sharing the highlights the City Manager deems most appropriate. We envision this to be similar to presentations from the HBPW GM to his board or the HREDC Director to their board.

A requirement that the City Manager must present their report to the public in Public City Council meetings would add roughly ten minutes once a month in our estimation. In fact, as a result of hearing such a report, both Council and the Public would be better informed and any time added would likely save time in other areas. Plus, since we ask our employees to go above in and beyond in their service to our constituents the least we as Council can do is give ten minutes more of our time once a month.

In a recent Facebook post Mayor Pro tem Dobson asked what could be more transparent than posting the report on the website? Our answer is the same as it has been for seven consecutive meetings: Update the ordinances to require a monthly report from the City Manager to the City Council and to the citizens for whom we serve in our open and Public Council Meetings.

First reading to follow.

FROM:

Charles Phillips, Councilperson for Hannibal's 4th Ward

Stephan Franke, Councilperson for Hannibal's 3rd Ward

BILL NO. 23-011

ORDINANCE NO. _____

FIRST READING 05.16.2023

SECOND READING _____

AN ORDINANCE REVISING CHAPTER 2 OF THE REVISED ORDINANCES OF THE CITY OF HANNIBAL BY REVOKING AND ENACTING IN IT'S PLACE A NEW CHAPTER 2, ARTICLE III – CITY COUNCIL, DIVISION 2, RULES AND ORDER OF BUSINESS, SECTION 2-172

Be it Ordained by the City Council of the City of Hannibal:

Section 1. WHEREAS, the City Council has determined that in order to encourage transparency and to provide information to the general public that it is appropriate for a report of the City Manager to be a part of the public record;

AND WHEREAS, the City Council has determined that they wish to add a provision for a report by the City Manager during the one regularly scheduled meeting per month of the City Council of the City of Hannibal;

NOW THEREFORE, the City Council makes the following amendments to Chapter 2 of the ordinances of the City of Hannibal:

Section 2. CHAPTER 2, ARTICLE III – City Council, Division 2, Rules and Order of Business, Section 2-172 is hereby revoked and replaced as follows:

Sec. 2-172. - Order of business; call to order.

At the hour appointed for the meeting, the clerk or someone appointed to serve in his absence shall proceed to call the roll of members, marking the absentees, and announce whether a quorum is present. Upon the appearance of the quorum, the council shall be called to order by the mayor, if present. If the mayor is absent, the meeting shall be called to order by the mayor pro tempore. If both are absent, the council shall elect a temporary chairman. The council may then proceed to do the business before it. The order of business shall be as follows:

- (1) Roll call.
- (2) Call to order.
- (3) Invocation.

(4) City Manager's Report *(note the City Managers Report shall be made only during the second meeting of the month unless the City Manager has additional matters which they believe need to be presented at the first meeting.)*

(5) Financial reports.

(6) Mayoral appointments, council approvals thereof, and resignations.

(7) Miscellaneous business.

(8) Resolutions and ordinances.

(9) Adjournment.

(Code 1963, § 30.030; Code 1988, § 2-32)

Section 3. It hereby is declared to be the intention of the City Council that each and every part, portion and sub-portion of this Ordinance shall be separate and severable from each and every other part, portion or sub-portion hereof and that the City Council intends to adopt each said part, portion or sub-portion separately and independently of any other part, portion or sub-portion. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, portions and sub-portions shall be and remain in full force and effect.

Section 5. All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

Section 6. That this Ordinance shall be in full force and effect from and after its passage and approval.

Adopted this ____ day of _____, 2023.

Approved this ____ day of _____, 2023.

James Hark, Mayor

Attest:

Melissa Cogdal, Deputy City Clerk



**APRIL
2023**

City Manager's

Monthly Report



City Manager's Report

- Interviewed a candidate as part of the interview team with a potential candidate for the HREDC Director position, unfortunately the candidate also declined the offer. The search for a new HREDC Director continues.
- Requested Maria Kuhns of HREDC provide update to Council regarding the CID, requested tax impact statement, however HREDC's special council for economic development is still compiling that information.
- There will be a public meeting to gather signatures for the CID on 5/15 at 6pm at the Mark Twain Museum.
- Continued to work with the developers for the funding application for the St. Elizabeth and NECAC housing project.
- Drafted contract and RFP for recycling services per the April Ballot initiative passage. Responded to questions on the RFP and process.
- Initiated cyber insurance policy renewal.
- Grant research for possible funding sources for various potential projects.

City Clerk's Office – Melissa Cogdal, Deputy City Clerk

- The first planning meeting for the City website update was 5/3/23.
- The Clerk's department kicked off our open enrollment for employee benefits. Open enrollment runs from May 1st through May 31st, 2023.
- The office continues to plan for upgrading the Audio and Video for the Council Chambers.
- Certification of the April 4, 2023, elections have been completed.
- The status of claims for hail damage from March 31st is ongoing. The only property damage to structures was at the Molly Brown House. The vehicle damage was substantial to the Parks and Police Departments.
- The sale of the "Old Dog Pound" is finalized and the new owner of the structure was thrilled to receive the original blueprints of the structure.
- The ARP department has begun to research software and hardware for digitizing records of the City. This is in the very early planning stages.
- We are currently under contract with Caselle to upgrade the City's Financial/Payroll/Licensing software. It will take 12-18 months to fully train/implement. This is a long overdue purchase that we're very excited about.

April City Employee Anniversaries

- Kaleb Hall – 1 year
- Alexander Grote – 17 years
- Jennifer Grote – 23 years
- Allison Hamm – 5 years
- Zach Kuhlman-Pfeiffer – 5 years
- Ryan Hurt – 5 years
- Gabriella Damotte – 5 years
- Justin Hanlin – 1 year
- Phillip Leonard – 12 years

Retirements, Hiring, and Departures

- On April 4th, Douglas Turner retired after 5 years of service to the City with the Street Department. Doug and his family have relocated to Florida.
- On April 27th, Kurtis Flesner retired from the City after 20 years of service with the Fire Department.
- On March 27th, the Fire Department welcomed Kolby Fox, of Kinderhook, IL to their team.
- April 28th was Nicole McKee's final day with the City as the Sales Manager for Tourism.

Central Services: Andrew Dorian, Director

Street Department

- Demo and clean-up of 902 Fulton
- Demo and clean-up of 201 W. Terrace
- Sidewalk removal at 235 Virginia (part of City sidewalk program)
- Finished paving Union Street which completed the Stormwater Project
- Finished paving a section of Walnut Street
- Repaired BPW Sawcuts on Union Street, O'Fallon Street and Walnut Street
- Paved approximately 350 tons of roadway in Riverview Park (Park Fund paid for the Asphalt)
- Installed all 5 Flood Gates

Upcoming Street Department Projects

- Pave Branham Ave and Rendlen Avenue
- Repair BPW Sawcuts on Marsh, Edgewood, and Palmyra Road
- Repair the entrance to Luther Lane
- Repair the intersection at Rolling Meadow & Timberline
- Pave Butternut Street
- Pave a section of Fairfax Street
- Pave McKinley Street
- Pave Bier Lane and a section of Bird Street

Parks & Recreation Department

- Seed and Straw damaged areas of the levee from the removal of the planter boxes
- April 15th and 16th hosted a Softball Tournament at Bear Creek Sports Complex
- April 15th and 16th hosted a swap meet at the Armory
- April 29th hosted the Wing Ding at the Armory
- Removed all benches, trash cans, picnic tables etc. from the Riverfront as part of the flood preparations
- Finished all pre-season preparation at the pool and filled it with water for the season
- Tilled the Victory Over Hunger Gardens
- Hosted the Arbor Day Tree Planting in Central Park
- Hosted the Lighthouse Challenge
- Hosted the annual spring clean-up
- Huckleberry Tennis/Pickleball Court Project has started

Upcoming Parks Department Projects and Events

- League play begins at the Bear Creek Sports Complex
- YMCA Softball League begins at Huckleberry Softball Field

Airport

- Terminal Renovation Project Started
- Completed the annual FAA inspection of the AWOS
- Finished a lengthy repair to the Fuelmaster System

Hannibal Police Department: Jacob Nacke, Chief of Police

April 2023 Calls for Service: 1884

Patrol Summary of Calls

Traffic Stops	243
Mental Health	8
Alarm	35
Stealing	30
Disturbance	58
Domestic	47
Traffic Accidents	73

Community Service Officers Calls for Service

Property Maintenance	42
Animal Complaint	64
Animal Neglect	2
Dog at Large	52
Animal Bite	5
Park Patrol	47

Notes

We continued to respond to about 2,000 calls for service in the Month of April 2023. We received our UAV (drone) and have begun to utilize it to access the riverfront for high water. We will continue to expand its use as more pilots become available and staff become more familiar with its use. We met with school officials regarding school safety and reviewed a program as a replacement to the DARE program. We have one subject graduating from the academy this week, and three starting next. We continue to focus on hiring to fill vacancies in our patrol and criminal investigations division. We anticipate one retirement, as well as another departure in the next month.

Hannibal Emergency Management: Jacob Nacke, Director

- April 3rd – April 7th: Chief Nacke attended part 1 of the FEMA Basic Emergency Management Program course, “Foundations of Emergency Management” in Kansas City. The training is part of a five-course program for new emergency managers. The State Emergency Management Agency (SEMA) provided the training and lodging free of charge.
- April 13th: Emergency Personnel met and discussed the storm system from 3/31 and ways to improve our response.
- April 17th: Chief Nacke and Neisen attended the Region B Homeland Security Meeting in Huntsville, MO.
- April 21st: Chief Nacke and Neisen met with other first responders regarding their response to confined space rescues.
- April 17th – April 30th: Prepared for forecasted flooding by surveying the riverfront. Installed all five flood gates, conducted inspections, and sent out regular situation reports regarding the Mississippi River status.
- April 27th: Met with US Army Corps of Engineers regarding levee system and forecasted flooding.
- An inspection of our outdoor warning siren system has detected some minor issues which affect efficiency. Repairs will be made to the system to maintain maximum efficiency.

Hannibal Fire Department: Ryan Neisen, Fire Chief

Training

Emergency Vehicle Operations: During the last week of April, we hosted Motor Pump Operator-Core training. This training focuses on the operation of emergency vehicles in a safe manner according to National Fire Protection Association 1002. This was a 24-hour course that included classroom and hands on driving course. The classroom portion reviewing truck inspections, department SOGs and rules of the road. The driving course was set up on South Main St. and to simulate backing, serpentine, and a diminishing clearance.



Retirement – Captain Kurt Flesner

On April 28th, Captain Kurt Flesner retired from the Hannibal Fire Department with 20 years of service. Kurt's experience and knowledge will be greatly missed. We wish him an enjoyable retirement and congratulations on a great career!

SCBA Fit Test

According to NFPA and OSHA, each firefighter is required to have a "Fit Test" on their Self-Contained Breathing Apparatus (SCBA) facepiece each year. Each member is given the test where they bend at the waist, move their head, and intentionally break the face seal and then re-don the facepiece. This test ensures proper fit and adequate seal.

Hannibal Convention & Visitors Bureau:

Megan Rapp, CTIS, Director of Conventions & Tourism

Group and Convention Marketing

- Missouri Sports Travel Exchange went well, with numerous leads. We've already had contact with several people Nicole met with planning for FY 24 and have had calls requesting help with events for this summer.
- We are currently looking for a new full-time Sales & Marketing Manager; ads have gone out and interviews are starting this week.

General Updates

- Big River Comic Con was featured in a Missouri Life article and an [e-newsletter](#).
- The Missouri Division of Tourism is doing a social media campaign for Twain on Main. They will share their creativity so our social campaign can have the same feel, increasing awareness.

- We've been working with Parks and Rec, HLGU and Hannibal Public Schools on negotiating and bringing in sports tournaments in 2024.
- Brochure distribution forms have been coming in; Steve has started distribution.
- The City of Hannibal's insurance company, MIRMA, came to inspect all city properties for hail damage from the storm we had a few weeks ago. They recommend looking at the Molly Brown roof again in a few months.
- The Missouri Division of Tourism's ad agency Osborn Barr Paramore (OBP) will use their buying power to contract ad buys for any Designated Marketing Organization (DMO) at level 4 or above. Utilizing OBP will leverage the state's ad buying power and streamline our MMG grant for FY 24, getting valuable analytics without paying an agency fee.
- As the illustration below shows, our SEM campaign continues to outperform expectations.

Hannibal's Google Search Engine Marketing

MARCH CAMPAIGN PERFORMANCE



INSIGHTS

March 2023 has seen a 33% growth in clicks and 8% growth in CTR compared to 2022.

March has seen a 32% increase in clicks compared to the previous month.

The visit ad group has the highest CTR with 24%.



Grant Updates

- We are in Sprint 3 of website creation. It is going more smoothly than any website build I've ever been a part of. The research and statistics they have regarding website visitor behavior and tourism websites is invaluable through this process. Some examples:

- The recommended CTA (call to action) buttons will improve our ability quantitatively show the effect our site has on businesses.
 - Has recommended consolidating several sub-categories based on user experience and Google Analytics.
- Quarter 2 MMG reimbursement has been approved and deposited.
- The MPD Visitor Profile Study grant has been completed and the 75% reimbursement has been deposited into the CVB accounts. I have so far given the information as a report at Historic Hannibal Marketing Council and the Chamber of Commerce Board Meeting. The Mark Twain Museum has requested the presentation in June, and I will do a general update and presentation later in May.

Building Inspector: Mike Murphy

Record #	Record Type
RB-23-29	Residential Building Permit
DUMP-23-31	Dumpster Permit
DUMP-23-30	Dumpster Permit
202	Building Commission
RI-23-138	Rental Inspection
RI-23-137	Rental Inspection
RI-23-136	Rental Inspection
RI-23-135	Rental Inspection
201	Building Commission
200	Building Commission
199	Building Commission
EL-23-14	Electrical Permit
RI-23-134	Rental Inspection
EL-23-13	Electrical Permit
RI-23-133	Rental Inspection
RI-23-132	Rental Inspection
RI-23-131	Rental Inspection
RI-23-130	Rental Inspection
RI-23-129	Rental Inspection
RI-23-128	Rental Inspection
DUMP-23-29	Dumpster Permit
RB-23-28	Residential Building Permit
EL-23-12	Electrical Permit
198	Building Commission
DUMP-23-28	Dumpster Permit
197	Building Commission
DUMP-23-27	Dumpster Permit
RB-23-27	Residential Building Permit
RB-23-26	Residential Building Permit
RB-23-24	Residential Building Permit
DUMP-23-26	Dumpster Permit
RI-23-127	Rental Inspection
DUMP-23-25	Dumpster Permit
DUMP-23-24	Dumpster Permit
RI-23-125	Rental Inspection
RI-23-124	Rental Inspection
CB-23-12	Commercial Building Permit
DUMP-23-23	Dumpster Permit
DEMO-23-3	Demolition Permit
DUMP-23-22	Dumpster Permit
RI-23-123	Rental Inspection
RI-23-122	Rental Inspection
RB-23-23	Residential Building Permit
EL-23-10	Electrical Permit
DUMP-23-21	Dumpster Permit
RB-23-22	Residential Building Permit
CB-23-11	Commercial Building Permit

City Collector: Phyllis Nelson

For the month of April, we received \$2,120,827.95 in assorted revenues. Of this amount \$48,194.10 was for real estate and personal property taxes.

We are getting ready to get business license renewals sent out. This is a new function of the collector's office. We are trying to streamline the process somewhat.

The court employees are trying very hard to get into compliance with all the requirements set out by OSCA. It seems as though each time they think they are doing all that OSCA requires that something else is brought up that they need to do differently or extra. Judge Bastian has emailed the clerk of the Supreme Court and they have appointed a municipal court monitor, Judge Wood, to put together a report of our court then have a meeting with us to go over it.

Total Funds Collected - by Fund

Date Range: 04/03/2023 - 04/28/2023

04/28/2023
14:13:58

GENERAL FUND

USE TAX 1% (CITY GF) - 10.1005	35,740.98
USE TAX 1/4% (FIRE PROTECTN) 10.1006	8,935.12
1/4 CENT SALES TAX - 10.1008	86,229.26
CITY 1% SALES TAX - 10.1009	344,916.76
TAXES, REAL ESTATE - 10.1010	14,533.01
TAXES-SURCHARGE - 10.1011	490.86
TAX REAL ESTATE INT & PENALTY-10.1012	898.13
COLLECTORS - BPW SHARE - 10.1017	467.00
LICENSE TAX - BPW UTILITIES - 10.1018	145,912.08
UTV MECHANIC LIC - 10.1019	15.00
LICENSE TAX - CABLE TV - 10.1020	45,449.45
NATURAL GAS TAX -10.1021	87,641.29
TAXI PERMITS - 10.1023	2.50
UTV STICKERS - 10.1024	165.00
VEHICLE CITY STICKERS - 10.1025	3,181.70
CIG. OCCUPATION TAX - 10.1026	14,517.82
RENTAL OCCUPANCY PERMIT - 10.1043	540.00
MERCHANT LICENSE /GROSS RECT. 10.1051	1,755.00
DPW DUMPSTER PERMITS 10.1053	220.00
DPW BLDG/ELEC PERMITS - 10.1057	7,214.00
WEED CUTTING - 10.1059	690.00
INVESTMENT INTEREST - 10.1060	752.92
SALE OF CITY PROPERTY - 10.1062	3,578.00
CITY ATTORNEY - BPW SHARE - 10.1066	25,000.00
ANIMAL LICENSE - 10.1068	292.50
MISCELLANEOUS OTHER - 10.1069	1,942.86
POLICE COURT FINES - 10.1071	28,800.05
TAXES, PERSONAL PROPERTY - 10.1010	16,523.27
INT & PENALTY, PERSONAL PROP -10.1012	978.31
MOTOR FUEL TAX - 10.1086	72,582.63
CODE ENFORCEMENT - 10.1092	110.00
GM ANNEX RENT 10.1118	15,277.00

Total Funds Collected - by Fund

Date Range: 04/03/2023 - 04/28/2023

04/28/2023
14:13:58

AIRPORT FUEL INCOME - 10.1131	4,366.26
AIRPORT RENT INCOME - 10.1132	250.00
STATE GRANT - 10.1163	3,112.50
PHONE FRANCHISE FEE - 10.1187	14,248.05
DEMOLITION REIMBURSEMT - 10.1195	1,000.00
COURT CLK & JUDGES TRNG FUND - 10.1227	5,405.22
FIRE DEPT OTHER INCOME - 10.1244	399.00
REIMBURSEMENTS - 10.9999	15.60
General Fund TOTALS:	\$994,149.13
INFRASTRUCTURE/REMEDIAL	
1/2% USE TAX - 28.1007	16,550.46
1/2% SALES TAX - 28.1120	165,526.95
INFRASTRUCTURE/REMEDIAL TOTALS:	\$182,077.41
SALES TAX CAP	
USE TAX 1/2% - 30.1007	17,870.80
1/2 CENT SALES TAX - 30.1120	172,458.39
Sales Tax Capital Fund TOTALS:	\$190,329.19
PARKS	
USE TAX 1/2% - 38.1007	17,870.68
PARKS & REC ARMORY RENT - 38.1028	1,438.00
PARKS & REC DONATIONS - 38.1030	500.00
SHELTER HOUSE FEE - 38.1035	655.00
SPECIAL REC POOL LESSONS - 38.1046	845.00
DAILY POOL ADMISSIONS - 38.1047	65.00
SKATEPARK ADMISSIONS - 38.1072	389.00
1/2 CENT SALES TAX - 38.1120	172,458.39
ANNUAL RENTALS - 38.1223	1,617.00
PARKS & REC NEW PROGRAMS - 38.1255	564.75
BEAR CREEK CONCESSIONS - 38.1281	2,413.52
BEAR CREEK LEAGUE - 38.1282	14,395.00
B CREEK COMPETATIVE LEAG-38.1283	675.00
BEAR CREEK DONATIONS-38.1284	3,600.00
PARKS & RECREATION FUND TOTALS:	\$217,486.34
City Hann/BPW Self Ins. Fund	
CITY PREMIUMS - 40.1101	174,201.11
BPW PREMIUMS - 40.1102	112,520.38
VISION INSURANCE PLAN-40.1127	974.42
PHARMACY REBATE-40.1128	18,770.00
REIMBURSEMENTS - 40.9999	894.16
City of Hann/BPW Self Ins. Fund TOTALS:	\$307,360.07
CONVENTION & VISITORS BUREAU	
HCVB MOTEL RECEIPTS - 48.1077	40,865.35
LOCAL BROCHURE DISTRIBUTION - 48.1104	2,350.00
SOUVENIRS - 48.1105	150.83
OTHER STATE GRANTS - 48.1163	30,609.12
MOLLY BROWN HOME - 48.1257	138.81
CONVENTION & VISITORS BUREAU TOTALS:	\$74,114.11

Total Funds Collected - by Fund

Date Range: 04/03/2023 - 04/28/2023

04/28/2023
14:13:58

Law Enforcement Training Fund

POLICE FINES - 52.1095

908.00

Law Enforcement Training Fund TOTALS:

\$908.00

Library Fund

LIB. FUND REAL ESTATE - 80.1010

5,464.53

TAXES - SURCHARGE - 80.1011

184.57

LIB REAL EST INT & PENALTY-80.1012

337.70

INVESTMENT INTEREST - 80.1060

283.11

FINES - 80.1061

44.66

NONRESIDENT LIB CARD FEE - 80.1062

50.00

FAX INCOME - 80.1063

51.00

INTERLIBRARY LOAN - 80.1064

20.00

COPIER INCOME - 80.1065

217.05

LOST BOOK FEE - 80.1066

70.00

LIB FUND, PERSONAL PROPERTY - 80.1010

6,212.90

INT & PENALTY, PERSONAL PROP 80.1012

367.85

USED BOOK SALES 80.1091

1.00

GM ANNEX RENT - 80.1118

2,754.00

Library TOTALS:

\$16,058.37

P & F Retirement Fund

P&F RET. FUND REAL ESTATE 81.1010

2,555.22

TAXES - SURCHARGE - 81.1011

86.31

P&F REAL EST INT & PENALTY-81.1012

157.91

INVESTMENT INTEREST - 81.1060

132.38

PERSONAL PROPERTY - 81.1010

2,905.17

INT & PENALTY, PERSONAL PROP 81.1012

172.01

GM ANNEX RENT - 81.1118

2,754.00

EMPLOYEE DEDUCTIONS - 81.1165

42,749.39

CITY SHARE RETIREMENT - 81.1170

80,441.57

P & F Retirement Fund TOTALS:

\$131,953.96

CDBG Fund

CDBG GRANT - 84.1194

1,974.67

CDBG Fund TOTALS:

\$1,974.67

POLICE INVESTIGATION FUND

CITY CVF - 87.1115

166.70

POLICE INVESTIGATION FUND TOTALS:

\$166.70

REVOLVING LOAN FUND

GM ANNEX RENT - 92.1118

4,250.00

REVOLVING LOAN FUND TOTALS:

\$4,250.00

TOTAL COLLECTED: \$2,120,827.95

April 2023 Payables Reports

CHECK RUN

April 14, 2023

	Dollars
General Fund (G/F)	93,239.82
Other than G/F	
Sales Tax Cap Improv 1/2 cent	11,723.75
Parks & Rec	10,719.89
Self Insurance	12,561.25
Revolving Fund	0.00
Tourism	117,696.62
DARE	0.00
Library	0.00
P & F Retirement	3,269.36
CDBG	0.00
Investigation Fund	0.00
Downtown Floodwall	0.00
sub-total	155,970.87

General Fund	93,240	37.41%
Sales Tax Cap Improv 1/2 cent	10,720	4.30%
Parks & Rec	11,724	4.70%
Self Insurance	12,561	5.04%
Revolving Fund	0	0.00%
Tourism	117,697	47.23%
DARE	0	0.00%
Library	0	0.00%
P & F Retirement	3,269	1.31%
CDBG	0	0.00%
Investigation Fund	0	0.00%
Downtown Floodwall	0	0.00%
Total	249,211	100.00%

Checks	Grand Total	249,210.69
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Check run total Apr 6	73,809.02
-----------------------	-----------

Check run total Apr 14	175,401.67
------------------------	------------

Checks	Grand Total	249,210.69
--------	-------------	------------

CHECK RUN

April 27, 2023

	Dollars
General Fund (G/F)	191,702.64
Other than G/F	
Sales Tax Cap Improv 1/2 cent	3,271.74
Parks & Rec	15,289.37
Self Insurance	15,500.00
Revolving Fund	0.00
Tourism	3,026.85
DARE	0.00
Library	10,107.96
P & F Retirement	163,541.97
CDBG	0.00
Investigation Fund	0.00
Downtown Floodwall	1,500.00
sub-total	212,237.89

General Fund	191,703	47.46%
Sales Tax Cap Improv 1/2 cent	15,289	3.79%
Parks & Rec	3,272	0.81%
Self Insurance	15,500	3.84%
Revolving Fund	0	0.00%
Tourism	3,027	0.75%
DARE	0	0.00%
Library	10,108	2.50%
P & F Retirement	163,542	40.49%
CDBG	0	0.00%
Investigation Fund	0	0.00%
Downtown Floodwall	1,500	0.37%
Total	403,941	100.00%

Checks	Grand Total	403,940.53
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Check run total Apr 21	354,886.44
------------------------	------------

Check run total Apr 27	49,054.09
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Checks	Grand Total	403,940.53
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April 2023 Self-Insurance payments

ACS GOV'T FINANCIAL SYSTEM
04/27/2023 10:24:56

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
40	5088348 SELF INSURANCE FUND	333,279.90
TOTAL ALL FUNDS		333,279.90

BANK RECAP:

BANK	NAME	DISBURSEMENTS
PINS	5088348 SELF INSURANCE	333,279.90
TOTAL ALL BANKS		333,279.90

April 2023 Payroll reports (April 13th and 27th)

4/12/2023
12:39:36

Employee Gross Pay/Benefits Report BI-WEEKLY PAYROLL 4/13/2023 GROSS PAY

PAGE 1
Paymate
PR4CNR V14.20

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
=====								
EMP TYPE TOTALS.....FULL TIME			129	\$240,359.55			\$254,443.80	
				11,414.54	\$11,990.19	\$2,094.06	11,810.29	
					395.75			
EMP TYPE TOTALS.....PART TIME			29	\$13,277.43			\$13,277.43	
				843.25			843.25	
EMP TYPE TOTALS.....TEMPORARY			5	\$1,627.86			\$1,627.86	
				197.00			197.00	

4/26/2023
12:01:09

Employee Gross Pay/Benefits Report BI-WEEKLY PAYROLL GROSS PAY

PAGE 1
Paymate
PR4CNR V14.20

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
=====								
EMP TYPE TOTALS.....FULL TIME			128	\$235,343.75			\$246,795.07	
				11,116.00	\$9,779.49	\$1,671.83	11,405.00	
					289.00			
EMP TYPE TOTALS.....PART TIME			29	\$13,275.83			\$13,275.83	
				850.25			850.25	
EMP TYPE TOTALS.....TEMPORARY			10	\$2,032.90			\$2,032.90	
				228.50			228.50	
EMP TYPE TOTALS.....TEMPORARY			6	\$1,200.00			\$1,200.00	
				6.00			6.00	

Expenditures April 2023

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
GENERAL FUND 10	\$15,022,617.00	\$873,387.58	\$11,260,918.91	\$3,761,698.09
SALES TAX CAP 30	\$1,944,200.00	\$21,728.64	\$1,250,980.09	\$693,219.91
PARKS & RECREATION 38	\$2,475,959.00	\$102,534.50	\$1,898,226.90	\$577,732.10
HOSPITALIZATION INSURANCE FD 40	\$4,599,343.00	\$360,446.99	\$3,286,503.97	\$1,312,839.03
DARE ACCT. 42	\$12,000.00	\$28.67	\$13,128.46	(\$1,128.46)
TOURISM 48	\$736,902.00	\$138,939.48	\$688,168.24	\$48,733.76
LAW ENFORCEMENT 52	\$23,000.00	\$0.00	\$14,678.66	\$8,321.34
LIBRARY FD 80	\$1,337,408.00	\$49,136.69	\$657,457.39	\$679,950.61
P&F RETIREMENT FUND 81	\$2,900,000.00	\$1,085,367.44	\$1,996,398.49	\$903,601.51
AMERICAN RESCUE PLAN 82	\$0.00	\$0.00	\$2,133,708.40	(\$2,133,708.40)
CDBG 84	\$682,134.00	\$0.00	\$766,743.40	(\$84,609.40)
HPD COURT (MUNICIPAL ESCROW) 86	\$0.00	\$68,663.09	\$839,882.09	(\$839,882.09)
HPD INVESTIGATION FUND 87	\$5,000.00	\$129.72	\$1,905.70	\$3,094.30
HPD POLICE DEPT 88	\$0.00	\$2,800.00	\$15,441.10	(\$15,441.10)
CATASTROPHE FUND 89	\$50,000.00	\$0.00	\$0.00	\$50,000.00
REVOLVING LOAN 92	\$15,000.00	\$0.00	\$180.00	\$14,820.00
UNUSED SICK LEAVE 96	\$135,000.00	\$3,239.93	\$52,584.86	\$82,415.14

Revenues April 2023

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
GENERAL FUND 10	\$15,179,583.00	\$1,018,508.29	\$15,394,282.38	(\$214,699.38)
DOWNTOWN TIF 20	\$675.00	\$323.99	\$3,258.33	(\$2,583.33)
INFRASTRUCTURE/REM 28	\$0.00	\$183,130.35	\$303,341.52	(\$303,341.52)
SALES TAX CAP 30	\$1,989,700.00	\$196,406.16	\$1,854,279.68	\$135,420.32
RIVERFRONT 37	\$5,200.00	\$330.93	\$18,761.93	(\$13,561.93)
PARKS DEPT. 38	\$2,140,905.00	\$225,062.88	\$2,147,503.71	(\$6,598.71)
HOSPITALIZATION SELF INS FUND 40	\$3,907,873.00	\$315,128.06	\$3,158,943.36	\$748,929.64
DARE FUND 42	\$12,030.00	\$9.79	\$10,643.56	\$1,386.44
TOURISM 48	\$727,250.00	\$77,981.15	\$935,416.72	(\$208,166.72)
LAW ENF TRNG 52	\$23,050.00	\$948.54	\$16,306.25	\$6,743.75
LIBRARY 80	\$1,367,264.00	\$18,510.54	\$983,417.56	\$383,846.44
P&F RETIREMENT 81	\$2,177,388.00	\$131,512.54	\$1,802,505.63	\$374,882.37
AMERICAN RESCUE PLAN 82	\$0.00	\$5,547.09	\$1,827,976.53	(\$1,827,976.53)
CDBG 84	\$682,134.00	\$1,974.67	\$768,728.27	(\$86,594.27)
MUNICIPAL COURT 86	\$0.00	\$86,799.55	\$683,167.08	(\$683,167.08)
HPD INVESTIGATION FND 87	\$4,100.00	\$272.06	\$12,088.98	(\$7,988.98)
HPD POLICE DEPT 88	\$0.00	\$20.39	\$18,385.85	(\$18,385.85)
CATASTROPHE FUND 89	\$125,000.00	\$859.17	\$7,780.84	\$117,219.16
REVOLVING LOAN 92	\$15,400.00	\$7,180.33	\$45,971.88	(\$30,571.88)
UNUSED SICK LV 96	\$94,824.00	\$867.02	\$8,260.14	\$86,563.86