

*City of Hannibal*

**OFFICIAL COUNCIL AGENDA**

**Tuesday May 18, 2021  
Council Chambers  
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**Closed Session Minutes – March 16, 2021  
Regularly Scheduled Council Meeting – May 4, 2021**

**APPROVAL OF PAYROLL AND CLAIMS**

**First Half – May 2021**

**STACY COLBERT – HOMESTEADING LIFE CONFERENCE**

**Re: Request, Street Closures – Homesteading Conference**  
*Sunday, August 1<sup>st</sup>, 6:00 a.m. – Monday, August 2<sup>nd</sup>, 7:00 p.m.*

**JARED CAMPBELL, CO-OWNER – HAUL A WAY COMPANY**

**Re: Customer Data Base Proposal**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

**JOE CHURCHILL – 4932 LAKVIEW DR, QUINCY**  
**Re: Changes to Subdivision Ordinance, Enacted October 20, 2020**

**JILL CHURCHILL – 226 GALA DRIVE, HANNIBAL**  
**Re: Subdivision Codes**

**CHRIS DOYLE – 531 HEAD LANE, HANNIBAL**  
**Re: Roll Back Changes to City Subdivision Ordinance**

**BRAD PETERS – 110 GALA DRIVE, HANNIBAL**  
**Re: Concerns, New Road Guidelines**

**CARL BALL – 8954 COUNTY ROAD 422, HANNIBAL**  
**Re: Support, Subdivision Ordinance Changes**

**KRISTY TREVATHAN – 208 CARDIFF DRIVE, HANNIBAL**  
**Re: Discussion, Positive Remarks Concerning Ordinance 4847 – Subdivision Regulations and Requirements**

**COREY MEHAFFY, EXECUTIVE DIRECTOR – HANNIBAL REGIONAL  
ECONOMIC DEVELOPMENT COUNCIL**  
**Re: Request for Funding, Downtown Community Improvement District**

**ALAN BOWEN – 4<sup>TH</sup> WARD COUNCIL MEMBER**  
**Re: Utility Task Vehicles, Code Amendment**

**LISA PECK – CITY MANAGER**  
**Re: Approval of Appointments**

HANNIBAL BOARD OF PUBLIC WORKS

- **Melissa Cogdal – appointment for an unexpired term to expire July 2023**

PLANNING & ZONING COMMISSION

- **Roger McGregor – appointment for a term to expire June 2025**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

1. Type in [www.youtube.com](http://www.youtube.com) in the web browser
2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.
3. Click on "City of Hannibal" or the city of Hannibal crest.
4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.
5. Click on the Thumbnail to watch the meeting.
6. The meeting may be viewed on the website in its entirety after the meeting.

**ANDY DORIAN, DIRECTOR – CENTRAL SERVICES**

**Re: Hannibal Regional Airport Business Plan – Airport Aid Agreement**

*Missouri Highways & Transportation Commission - \$67,500*

*(Bill No. 21-013, to follow)*

**Re: Purchase Approval, Swaploader Hook Lift Truck**

*Cassone Truck & Equipment Sales - \$104,500*

**EDIE GRAUPMAN – DPW MANAGEMENT ASSISTANT**

**Re: Sale of City Owned Property, All Lots Six & Seven, Block Three, Gore's Addition – Special Warranty Deed & Agreement for Transfer of Real Estate**

*Joe Baker - \$500, plus costs*

*(Resolution No. 2342-21, to follow)*

**Re: Sale of City Owned Property, 309 South Griffith – Special Warranty Deed & Agreement for Transfer of Real Estate**

*Porsha McPike & Jeremie Shosho Mulumba - \$500, plus costs*

*(Resolution No. 2343-21, to follow)*

**Re: Acceptance of Donated Property, 2110 Spruce Street – Settlement Agreement & Release & General Warranty Deed**

*Megan Elzea*

*(Resolution No. 2344-21, to follow)*

**Re: Historic Development District Commission (HDDC) Design Review Guidelines Handbook, Amendments**

*(Bill No. 21-014, to follow)*

**GAIL BRYANT, DIRECTOR – HANNIBAL CONVENTION & VISITOR'S BUREAU**

**Re: Promote Missouri Fund Grant – Marketing Matching Grant Application Authorization**

*Missouri Division of Tourism - \$100,000*

*(Resolution No. 2345-21, to follow)*

**RESOLUTION NO. 2342-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED AND AGREEMENT FOR TRANSFER OF REAL ESTATE BETWEEN THE CITY AND TO JOE BAKER FOR THE SELL OF CITY OWNED PROPERTY, AN UNDEVELOPED VACANT LOT, KNOWN AS ALL OF LOTS SIX AND SEVEN IN BLOCK THREE OF GORE'S ADDITION IN THE AMOUNT OF \$500, PLUS COSTS**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

**RESOLUTION NO. 2343-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED AND AGREEMENT FOR TRANSFER OF REAL ESTATE BETWEEN THE CITY AND PORSHA MCPIKE AND JEREMIE SHOSHO MULUMBA FOR THE SALE OF CITY OWNED PROPERTY, KNOWN AS 309 SOUTH GRIFFITH IN THE AMOUNT OF \$500, PLUS COSTS**

**RESOLUTION NO. 2344-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A GENERAL WARRANTY DEED AND SETTLEMENT AGREEMENT AND RELEASE FOR THE ACCEPTANCE OF DONATED PROPERTY, FROM MEGAN ELZEA, KNOWN AS 2110 SPRUCE STREET, TO THE CITY**

**RESOLUTION NO. 2345-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE A MARKETING MATCHING GRANT  
APPLICATION AND ANY SUBSEQUENT ACCEPTANCE  
DOCUMENTS WITH THE MISSOURI DIVISION OF TOURISM FOR  
THE PROMOTE MISSOURI FUND GRANT**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

**BILL NO. 21-012**

**AN ORDINANCE OF THE CITY OF HANNIBAL REVISING  
CHAPTER 2, THE COUNCIL, SECTION 2.07 MEETINGS,  
TIME AND PLACE OF THE CITY CHARTER PURSUANT  
TO THE APPROVAL BY THE VOTE OF THE PEOPLE**

*Second & Final Reading*

**BILL NO. 21-013**

**AN ORDINANCE OF THE CITY OF HANNIBAL  
AUTHORIZING THE MAYOR TO EXECUTE A \$67,500  
MISSOURI HIGHWAYS AND TRANSPORTATION  
COMMISSION AIRPORT AID AGREEMENT  
BETWEEN THE CITY OF HANNIBAL AND THE MISSOURI  
HIGHWAYS COMMISSION FOR FUNDING FOR THE  
DEVELOPMENT OF THE HANNIBAL REGIONAL  
AIRPORT BUSINESS PLAN**

*First Reading*

**BILL NO. 21-014**

**AN ORDINANCE OF THE CITY OF HANNIBAL  
REPEALING AND REPLACING THE 2009 WINDOW  
SECTION OF THE HISTORIC DEVELOPMENT DISTRICT  
COMMISSION (HDDC) DESIGN REVIEW GUIDELINES  
HANDBOOK**

***First Reading***

**CLOSED SESSION**

***In Accordance with RSMo. 610.021 (3) (13)***

**ADJOURNMENT**

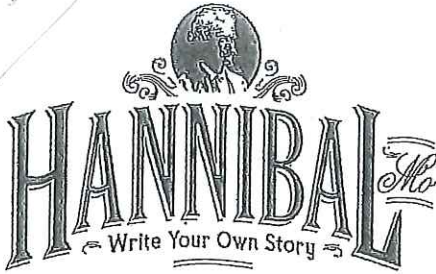
Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 4-26-21 Date you wish to be placed on Agenda: 5.18.2021
Your Organization: Homesteading Life Conference Special Event: Homesteading conference
Date(s) of Event: August 1 & 2 2021 Requested Times (from - to) August 1 - 6 AM Till August 2 7 PM
Description of Activity: conference to teach homesteading skills such as fermenting, canning, growing a garden, raising bees, etc.

Primary Contact Person(s): Stacy Colbert Home Phone: 636-233-5380
Work Phone: Cell Phone: E-mail homesteadinglifeconference@gmail.com
Assistance Needed (location, etc.) street closures - south main street with \*blockades needed at Lyon St. and church st. so no traffic goes on south main st.

DEPARTMENTAL COMMENTS:

Police: No cost to HPD Dept. Cost 0

Lt Routh

Fire: No problems with this event Dept. Cost 0

Chief Benjamin

City Clerk Public Works: Approval upon Certification of Insurance Dept. Cost 0

A Zarbonica

Building Inspector: No Comment Dept. Cost 0

M Murphy

Parks: No objections Dept. Cost 0

A Dorian

Street: No objections Dept. Cost 0

A Dorian

Tourism: No comments

Dept. Cost \_\_\_\_\_

G Bryant

Administration: \_\_\_\_\_

Dept. Cost \_\_\_\_\_

Q

STAFF RECOMMENDS:

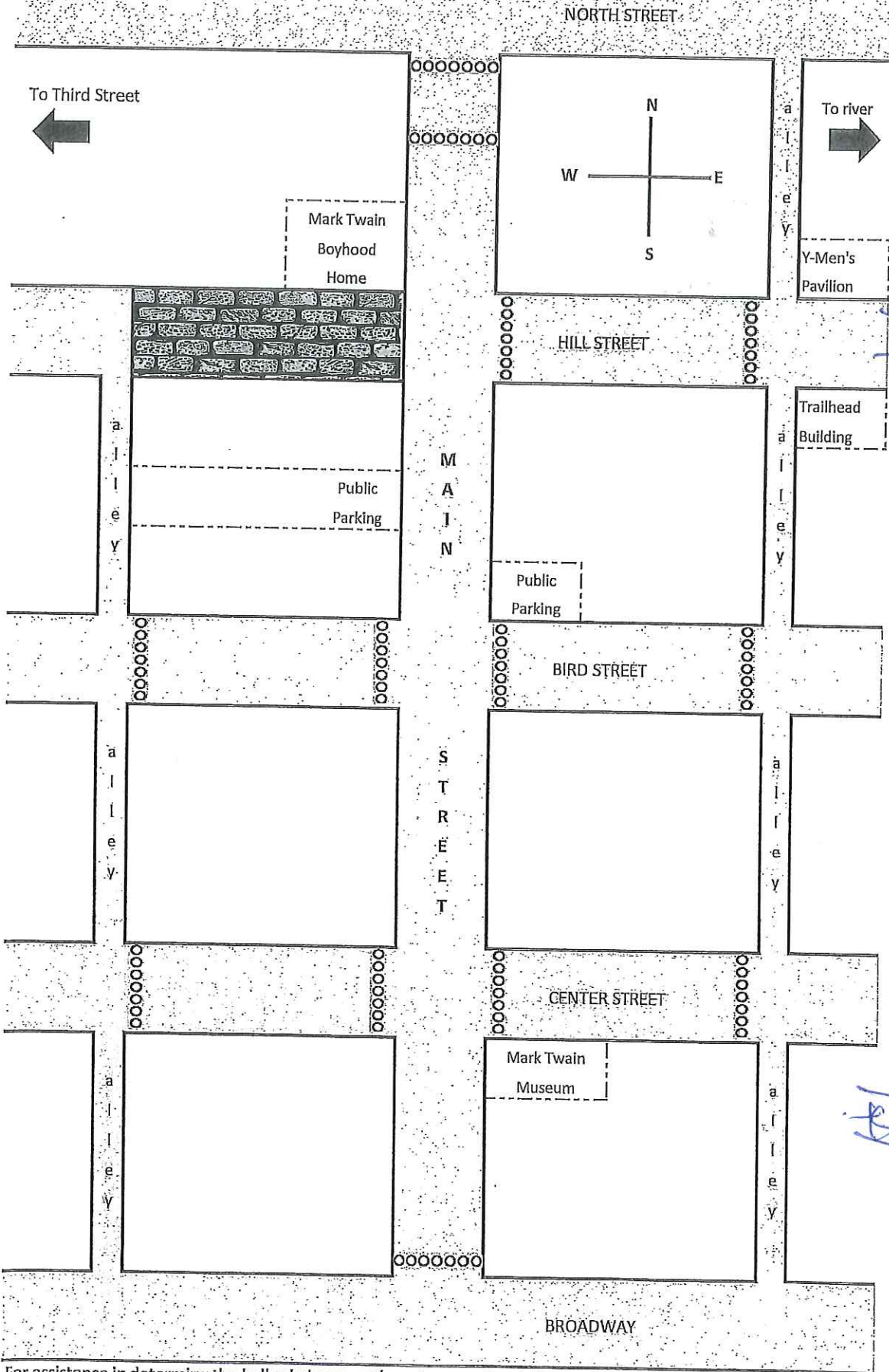
Approval upon Certificate of insurance received.

W. T. Fisher, MCCC CEO  
City Clerk



# HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

\*\*The circles represent the bollards; mark with an "X" those you don't wish to have placed.\*\*



*Block  
Lyon St.  
closed*

*South Main  
Bicades*

*Block  
B Church  
closed*



# CITY OF HANNIBAL

## Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

### I. GENERAL

Event Name Homesteading Life Conference Date of Event Aug 18-20, 2021  
Location/Address/Facility Name Star Theater  
215 S. Main St. Hannibal, MO  
Expected Number of Attendees: 350 (6340)

### II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

### III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

### IV. BASIC PLAN

#### A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Stacy Colbert  
Cell Phone: 636-233-5380

## B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

Yes  No

If yes, contact name and phone \_\_\_\_\_

3. Will on-site security be provided?

Yes  No

If yes, contact name and phone \_\_\_\_\_

## C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.

2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.

3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.

4. There are limited provisions for sheltering participants in the event of severe weather.

## D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

Yes  No

If yes, what has been identified? \_\_\_\_\_

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.

3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.

4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

**E. Medical Emergencies**

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?  
 Yes  No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number  
 On-site EMS officer or  911 Dispatch

**F. Law Enforcement**

1. Has a need for constant Law Enforcement presence been identified at this event?  
 Yes  No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.  
 On-site Security or  911 Dispatch for Law Enforcement

**G. Emergency Vehicle Access**

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:  
 Staff or  On-site Security

**V. CONTACT INFORMATION**

Primary Contact: Stacy Colbert

Cell Phone: 636-233-5380

Secondary Contact: Doug Colbert

Cell Phone: 636-299-8274

*Dial 911 in case of emergency*

**VI. EVENT AREA MAP (attach next page)**

**From:** [Jared Campbell](#)  
**To:** [Angel Zerbonia](#)  
**Subject:** Fwd: Trash proposal  
**Date:** Sunday, May 9, 2021 11:55:34 AM  
**Attachments:** [jhammontree\\_resume.pdf](#)

---

Sent from my iPhone

Begin forwarded message:

**From:** Jared Campbell <JAREDANDBONNIE@hotmail.com>

To whom it may concern:

I have worked for the Haul A Way Company for over 20 years and I have a proposal that I would like to submit to the council members and city officials regarding the garbage situation in Hannibal for their consideration.

As I understand it, the problems that we are attempting to solve are stemming from the fact that too many people do not have weekly trash service. If I understand your point of view correctly, the heart of the issue is: "When people do not have weekly trash pickup, they throw their trash in ditches and/or it collects around their homes and yards." So my proposal seeks to rectify this illegal dumping and unsightly collecting by providing an easy path to account for who has a weekly trash hauler.

The word "easy" is crucial. If the path is too cumbersome, it is unlikely to be followed by the haulers or able to be enforced by the city. I also believe the city officials will receive less pushback from Hannibal residents if the changes that are implemented don't affect the service that those constituents have come to enjoy.

**Proposal:** I propose that you let us hire a third party to develop software which would locate those residents that are without a weekly trash hauler. The basic design would be to have a cloud based program that would receive digital customer lists from the haulers on a monthly basis. It would also receive a digital master list of all Hannibal residents which the city would provide. (Each entity could log in with a password and not be able to view each other's information thereby protecting privacy) When the hauler's list is subtracted from the city's master list, the difference would be a list of offenders that are in violation of the requirement to have a trash hauler.

I spoke with a Software Engineering Technical Consultant at Mastercard who lives nearby about working on this project for us (I will attach his resume). He can assess each hauler's specific software and show them how to digitally export their customer list and then make sure his cloud based software can understand the programming language and correctly assimilate the data. He will make this exporting process easy for the haulers and is an excellent communicator. The city's enforcement officer will also have a much easier time. Being the recipient of a digital list of

offenders, would save considerable time compared to having to sift through lists from haulers that are in multiple formats or even printed on paper.

We look forward to working with you and welcome your questions or feedback.

Sincerely,  
Jared

Campbell

Haul A Way Company Co-owner

Sent from [Mail](#) for Windows 10

**City Council Request to Speak**  
**First and Third Tuesday of each Month**  
**Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: May 4 2021  
Date you wish to be placed on Agenda: yes May 18, 2021  
Name: Joe Churchill  
Address: 4932 Lake View Dr, Quincy, IL  
Phone Number: 217 257 7863  
Subject Matter: Changes To the Subdivision  
Ordinance Enacted Oct.-20-2020

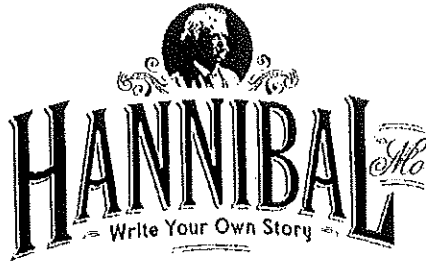
5-4-21  
Date

E. Joe Churchill  
Speaker's Signature

**Speakers shall be allowed up to a maximum of a (5) minute presentation.**  
**Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc", contact the**  
**Clerk's office for official deadline relating the specific meeting.**  
**(573)221.0111, ext. 209**

Office of City Clerk



Angelica N. Zerbonia

---

**City Council Request to Speak**  
**First and Third Tuesday of each Month**  
**Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: May 7, 2021

Date you wish to be placed on Agenda: Tuesday, May 18, 2021

Name: Jill Churchill

Address: 226 Galz Drive, Hannibal, MO 63401

Phone Number: (217) 653-4170

Subject Matter: City of Hannibal subdivision codes

\_\_\_\_\_

\_\_\_\_\_

5/7/21  
Date

Jill D. Churchill  
Speaker's Signature

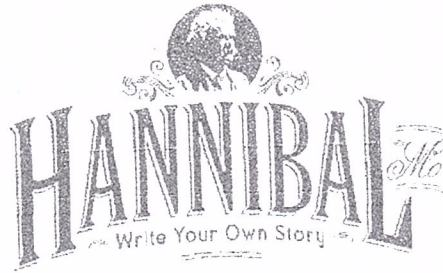
Speakers shall be allowed up to a maximum of a (5) minute presentation.  
Speakers shall adhere to the above stated subject matter.

"Deadlines subject to change based on holiday schedule, etc", contact the  
Clerk's office for official deadline relating the specific meeting.  
(573)221.0111, ext. 209

City of Hannibal 320 Broadway, Hannibal, MO 63401  
P 573.221.0111 F 573.221.8191  
[www.hannibal-mo.gov](http://www.hannibal-mo.gov)



Office of City Clerk



Angelica N. Zerbonia

**City Council Request to Speak**  
**First and Third Tuesday of each Month**  
**Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: 5/12/2021  
Date you wish to be placed on Agenda: 5/18/2021  
Name: Chris Doyle  
Address: 531 Headlane  
Phone Number: 573 248 4458  
Subject Matter: Roll back changes to the  
city subdivision ordinance.

5/12/2021  
Date

Chris Doyle  
Speaker's Signature

Speakers shall be allowed up to a maximum of a (5) minute presentation.  
Speakers shall adhere to the above stated subject matter.

"Deadlines subject to change based on holiday schedule, etc", contact the  
Clerk's office for official deadline relating the specific meeting.  
(573)221.0111, ext. 209

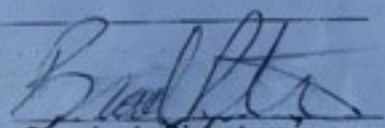
City of Hannibal 320 Broadway, Hannibal, MO 63401  
P 573.221.0111 F 573.221.8191  
[www.hannibal-mo.gov](http://www.hannibal-mo.gov)



**City Council Request to Speak**  
**First and Third Tuesday of each Month**  
**Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: 5-13-21  
Date you wish to be placed on Agenda: May 18, 2021  
Name: Brad Peters  
Address: 110 Gala Drive  
Phone Number: 573-406-3199  
Subject Matter: Speak about concern over new Road Guide lines.

5-13-21  
Date

  
Speaker's Signature

*Speakers shall be allowed up to a maximum of a (5) minute presentation.  
Speakers shall adhere to the above stated subject matter.*

*"Deadlines subject to change based on holiday schedule, etc", contact the Clerk's office for official deadline relating the specific meeting.  
(573)221.0111, ext. 209*

Office of City Clerk



Angelica N. Zerbonia

**City Council Request to Speak  
First and Third Tuesday of each Month  
Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: May 12, 2021

Date you wish to be placed on Agenda: May 18, 2021

Name: Carl Ball

Address: 8954 County Road 422; Hannibal MO 63401

Phone Number: (573) 248-6252

Subject Matter: Support of Subdivision Ordinance Changes

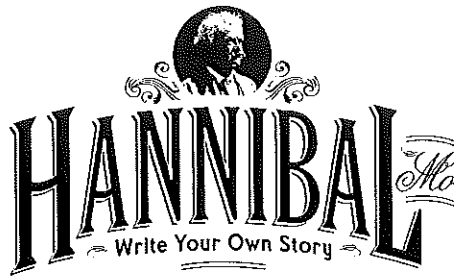
05/12/2021  
  
*Date*

Per verbal phone call  
request from Carl Ball  
(az)  
  
*Speaker's Signature*

**Speakers shall be allowed up to a maximum of a (5) minute presentation.  
Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc", contact the  
Clerk's office for official deadline relating the specific meeting.  
(573)221.0111, ext. 209**

Office of City Clerk



Angelica N. Zerbonia

**City Council Request to Speak**  
**First and Third Tuesday of each Month**  
**Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: May 13, 2021

Date you wish to be placed on Agenda: May 18, 2021

Name: Kristy K. Treuotham

Address: 208 Cardiff Dr. Hannibal MO

Phone Number: 573-248-6581

Subject Matter: Discuss positive remarks

concerning Ordinance No 4847

Subdivision Regulations & Requirements

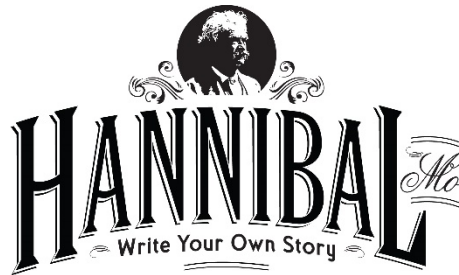
5-13-2021  
Date

Kristy Treuotham  
Speaker's Signature

**Speakers shall be allowed up to a maximum of a (5) minute presentation.**  
**Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc", contact the Clerk's office for official deadline relating the specific meeting.**  
**(573)221.0111, ext. 209**

**Council Member  
4<sup>th</sup> Ward**



**Alan Bowen**

---

## **MEMORANDUM**

**TO: MAYOR HARK AND FELLOW CITY COUNCIL MEMBERS**

**FROM: ALAN BOWEN, 4<sup>TH</sup> WARD COUNCIL MEMBER**

**DATE: MAY 13, 2021**

**SUBJECT: UTILITY TASK VEHICLES**

---

In recent years utility task vehicles (UTVs) have become more popular around the country. Many citizens use them for recreation, but some use these machines to take care of their properties. The City of Hannibal has many of these UTV's and we utilize them every chance we get. Hauling small loads around job sites, going back for more supplies, easily surveying a job site and more. Some organizations in town use UTVs during festivals and parades as they are easier to get from one side of the event to the other rather than a vehicle. These machines can be very useful and have created a fun hobby for citizens, if used correctly.

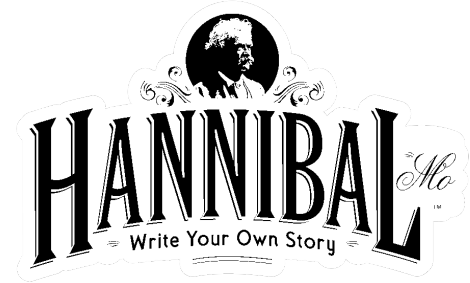
With the recent vote to not allow an organization to use their UTV, the City of Hannibal decided to not use their UTVs either to support the council's decision. This has opened citizen feedback and City Department feedback that we need these machines in town.

The biggest problem with "allowing" UTVs on the road is that they are hard to license through the state as a title is not issued when you purchase. Our current ordinances allow for "licensed vehicles" (with a few exceptions) and all-terrain vehicles (ATVs).

I feel these section needs to be addressed and "cleaned up" and with the recent request presented to Council for the use of UTV for property maintenance, the City department's needs and upcoming festivals, I feel this is the perfect time to do so.

**Andrew Dorian**  
**Director of Central Services**  
**City of Hannibal**  
**320 Broadway**  
**Hannibal, MO 63401**  
**Ph: 573-221-0154**  
**Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)**

**Fax: 573 221-0707**



---

TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 5/6/2021

RE: Highways Commission Aid Agreement

The City of Hannibal and Hannibal Board of Public Works would like to enter into a mutual agreement for the development of an Airport Business Plan.

The City of Hannibal will enter into a State Aviation Trust Fund Project Consultant Agreement with Jviation, a Woolpert Company. Jviation is currently the city's airport consulting engineer. As part of the agreement DSG Advisors will act as a subconsultant for Jviation.

The goal of the project is to seek assistance in developing an Airport Business Plan for the Hannibal Regional Airport that will guide strategic economic development at the airport over the next 3-5 years.

The business plan will include.

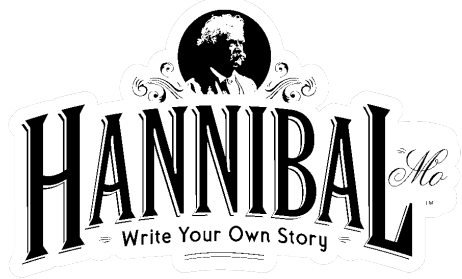
1. Asset Inventory
2. Gap Analysis
3. Value Proposition
4. Messaging
5. Marketing Outreach.

The objective of this plan is to identify investment opportunities that align with the airport but also compliment the regional economy.

In conjunction with the State Aviation Trust Fund Agreement the City will enter into a Missouri Highways & Transportation Commission Airport Aid Agreement for the funding of the project. The grant is 90% funded by the state and 10% funded by the local entity. The State will pay for \$67,500 of the agreement and the Board of Public Works will pay for \$7,500.

**The Department of Public Works and Board of Public Works recommend that the City Council authorize the Mayor to sign a \$67,500 Missouri Highways and Transportation Commission Airport Aid Agreement for funding for the airport business plan.**

**Andrew Dorian**  
**Director of Central Services**  
**City of Hannibal**  
**320 Broadway**  
**Hannibal, MO 63401**  
**Ph: 573-221-0154**  
**Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)**



---

TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 5/12/2021

RE: Purchase of a Swaploader Hook Lift Truck

The Department of Public Works, Street Department and Parks & Recreation Department is requesting to purchase a Swaploader Hook Lift Truck for the hauling of trash dumpsters, as well as asphalt, rock, and tree debris dumpsters.

Currently getting dumpsters at the rate in which we need them has been challenging. Specifically, when it comes to building demo's this inability to get dumpsters significantly slows down the demolition process. This leaves partially torn down structures for days which is dangerous and unpleasant for neighbors.

We have been working on a plan for the last year to purchase our own Hook Lift Truck and dumpsters which would give us more control of the demo process. It will allow us to tear down buildings at a faster rate and since we own the truck and dumpster we will save some money by not having to rent said dumpsters.

In addition to its use for demo's this truck and accompanying gravel bed, will allow us to haul a larger amount of asphalt from the asphalt plants. This will result in a savings of time and money by not making as many trips to the asphalt plant with our smaller trucks. Another benefit is that we can also haul a larger quantity of sand, rock etc... saving on time.



Another use for the truck and dumpsters will be for the collection of trash during large special events and riverboat dockings. Currently, we are at the mercy of the dumpster companies to provide a dumpster and pick it up in a timely fashion. With events and riverboat dockings taking place on the weekends, dumpsters often sit full for days in the middle of the summer heat resulting in both an eyesore and unpleasant odor. With the ability to control our own dumpsters, we can make sure the dumpsters are there on time and as soon as they are full we can remove them.

In the end, having the ability to control our own dumpsters will have a positive impact on numerous departments in the City and will allow us to complete projects in a more costly and efficient manner.

We researched a considerable amount of trucks and hook lift systems and received numerous quotes with Cassone Truck & Equipment Sales providing us the best deal of \$104,500.

The payment breakdown is:

- \$41,800 for Department of Public Works
- \$41,800 for the Street Department
- \$20,900 for the Parks Department

Total Price= \$104,500

In addition our plan is to initially purchase one gravel bed dumpster (approximately \$11,000) and three regular 30 yard dumpsters (approximately \$6,300 a piece). That purchase will be from two different companies contingent on the approval of the truck and hoist system.

The Department of Public Works, Street Department and Parks Department recommend purchase of a 2010 International Truck and swaploader hook lift system from Cassone Truck & Equipment Sales for \$104,500.





3. All taxes on the property, including federal, state, county or city shall be kept paid and current at all times.

4. These covenants and restrictions shall touch and concern the land, and shall be binding upon all subsequent title holders.

This Resolution would authorize the Mayor to execute the Transfer of Real Estate and Special Warranty Deed, with the sale price of \$500.00 plus recording fees.



4. These covenants and restrictions shall touch and concern the land, and shall be binding upon all subsequent title holders.

This Resolution would authorize the Mayor to execute the Transfer of Real Estate and Special Warranty Deed, with the sale price of \$500.00 plus recording fees.



---

# MEMORANDUM

**To: Mayor and City Council**

**From: Edie Graupman, Mgmt. Asst. for the Dept. of Public Works**

**Re: Acceptance of Donated Property**

**Date: May 13, 2021**

---

Megan Elzea, the property owner of 2110 Spruce Street wishes to donate her property to the City.

Ms. Elzea purchased the property in 2019 with the intentions of a renovation but after her father was in a car accident that left him unable to complete the renovation the house has been left vacant and is now on our Building Commission's Pending Demolition List. Ms. Elzea has approached the City to see if she can sign her property over to the City. The City would accept the property provided a signed a settlement agreement release and a general warrant deed was obtained.



The property owner is in agreement and has signed all the necessary paperwork.



---

# MEMORANDUM

**To: Mayor and City Council**

**From: Edie Graupman, DPW Management Assistant**

**Re: HDDC Window Ordinance Update**

**Date: May 6, 2021**

---

The Hannibal Downtown Historic District has determined that their 2009 version of their guideline book is no longer relevant to the standards that are required for today's uses and would like to repeal and replace each section of the book one at a time.

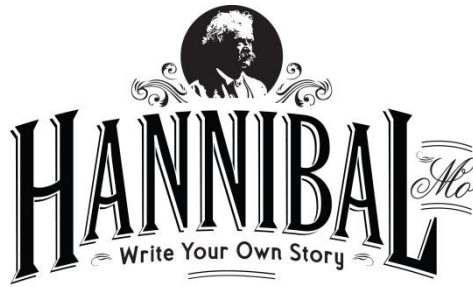
The first section of the book that is being changed is the Upper Façade Window section of the book. Ironically, the commission would like to go back to the original version of the code book that was used in 1988 along with two additions of no vinyl windows and no air conditions in the front of a building or on a side street building in a window opening.

The current 2009 edition that is being used is very restrictive on what types of materials can be used in the Historic District and going back to the original 1988 version allows for more flexibility.

The matter was reviewed by the Planning and Zoning Commission in April and a unanimous recommendation was made to move this forward to Council.



Gail Bryant, CTIS  
Director



Megan Rapp, CTIS  
Assistant Director

## MEMORANDUM

---

TO: Mayor Jim Hark and Members of City Council  
FROM: Gail Bryant, Director of Conventions & Tourism  
DATE: May 12, 2021  
REGARDS: PMF Grant Application - Matching Marketing Funds

---

### **PROMOTE MISSOURI FUND (PMF) GRANT APPLICATION**

The Hannibal Convention & Visitors Bureau (HCVB) would like to request approval to submit a grant application to the Missouri Division of Tourism for the Promote Missouri Fund and, if awarded, allow the Mayor to enter into an agreement. In the Promote Missouri Fund Program, the HCVB is allowed to request up to \$100,000. The funds will assist with advertising in the leisure travel market.

*HCVB requests Council approval to submit a grant application and, if approved, allow the Mayor to enter into an agreement with the Missouri Division of Tourism for up to the amount of \$100,000.*