

*City of Hannibal*  
**OFFICIAL COUNCIL AGENDA**

**Tuesday June 15, 2021**  
**Council Chambers**  
**7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

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**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**Regularly Scheduled Council Meeting – June 1, 2021**

**APPROVAL OF PAYROLL AND CLAIMS**

**First Half – June 2021**

**RAY HARVEY – RAY HARVEY ART**

**Re: Request, Partial Parking Lot Closure – Mural Painting**

*July 12 – 31, 2021 – Dawn to Dusk*

**MARK KEMPKER – HANNIBAL COMMUNITY PROMOTIONS GROUP**

**Re: Request, Discharge Fireworks in City Limits – 4<sup>th</sup> of July Celebration**

*Sunday, July 4, 2021 – Dusk*

**GORDON IPSON – RETIRED, ECONOMIC DEVELOPER**  
**Re: Hannibal Bypass Study**

**LOUIS RIGGS - 5<sup>th</sup> DISTRICT REPRESENTATIVE**  
**Re: Approval, Hannibal Bypass Study**

**MIKE DOBSON – MAYOR PRO TEM**  
**Re: Approval of Reappointments & Appointment**

**HANNIBAL LIBRARY BOARD**

- **Annie Dixon – reappointment for a term to expire June 2024**
- **Kevin Knickerbocker – reappointment for a term to expire June 2024**
- **Frank DiTillo – reappointment for a term to expire June 2024**

**MARK TWAIN HOME BOARD**

- **Louis Riggs – appointment for a term to expire November 2028**

**Re: Recommendation of Reappointment**

**MUNICIPAL ASSISTANCE CORPORATION**

- **Michael Holliday – reappointment for a term to expire June 2024**

**HANNIBAL TREE BOARD**

- **Susan Welker – appointment for a term to expire September 2024**

**ALAN BOWEN – 4<sup>TH</sup> WARD COUNCIL MEMBER**

**Re: Code Amendment, Chapter 17, Article VII – Utility Terrain Vehicles**  
*(Bill No. 21-017, to follow)*

**LISA PECK – CITY MANAGER**  
**Re: Approval of Reappointment**

**HANNIBAL BOARD OF PUBLIC WORKS**

- **Bill Fisher – reappointment for a term to expire July 2025**

**Re: Recommendation of Reappointments**

**HANNIBAL PARK & RECREATION BOARD**

- **Trisha O’Cheltree – reappointment for a term to expire July 2024**
- **Talya Mayfield – reappointment for a term to expire July 2024**

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**PHYLLIS NELSON – CITY COLLECTOR**  
**Re: Approval, Budget Adjustments – Fiscal Year End 2020/2021**

**EDIE GRAUPMAN – DPW MGMT. ASSIST.**  
**Re: Bid Award Approval, Annual Street Materials - Aggregates**  
*Central Stone Company*

**KAREN BURDITT – DIRECTOR OF FINANCE**  
**Re: Fiscal Year 2021/2022 – Payroll Ordinance, As Amended**  
*(Bill No. 21-016, as amended, to follow)*

**Re: Request, Set Public Hearing – USDA Rural Development Grant**  
**Application - MOSWIN Radios**  
*Tuesday, July 6, 2021 – 6:45 p.m.*

**GAIL BRYANT – DIRECTOR, HCVB**  
**Re: Bid Waiver Request, Media Buys**  
*(Up to \$125,000)*

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## **BILL NO. 21-015**

**AN ORDINANCE APPROVING THE FISCAL YEAR 2021-2022  
BUDGET AND APPROPRIATING TO THE VARIOUS  
DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCIES OF  
THE CITY GOVERNMENT OF THE CITY OF HANNIBAL,  
MISSOURI FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

*Second and Final Reading*

**BILL NO. 21-016**  
*(as amended)*

**AN ORDINANCE TO PAY OFFICERS AND EMPLOYEES OF THE  
CITY OF HANNIBAL, MISSOURI FOR THE FISCAL  
YEAR 2021/2022**

*Second and Final Reading*

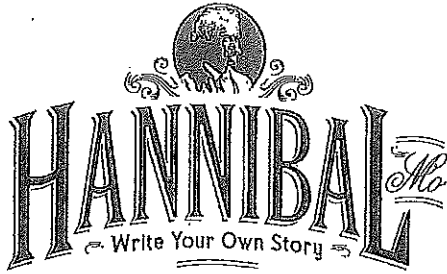
**BILL NO. 21-017**

**AN ORDINANCE OF THE CITY OF HANNIBAL REVISING  
CHAPTER 17, ARTICLE VII OF THE REVISED ORDINANCES OF  
THE CITY OF HANNIBAL, BY ADDING  
CERTAIN SECTIONS PERTAINING TO OPERATION OF UTILITY  
TERRAIN VEHICLES (UTV's)**

*First Reading*

**CLOSED SESSION**  
*In Accordance with RSMo. 610.021 (2)*

**ADJOURNMENT**



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 6-8-21 Date you wish to be placed on Agenda: 6-15-21

Your Organization: RAY HARVEY ART Special Event: MURAL PAINTING

Date(s) of Event: 7/12 - 7/31 Requested Times (from - to) DAWN TO DUSK WHEN PAINTING

Description of Activity: mural painting on large wall of Dutch Country General Store. 70' x 24' in size. Painting during daylight hours. parking surface will be covered during painting

Primary Contact Person(s): Ray Harvey Home Phone: 314-603-5657

Work Phone: Cell Phone: E-mail rayharveyart@gmail.com

Assistance Needed (location, etc.) Need to block off up to nine parking spaces in front of wall for security and safety to artist and public. spaces can be used when artist is not working.

DEPARTMENTAL COMMENTS:

Police: No cost to HPD Dept. Cost 0

Lt Routh

Fire: No problem from our perspective Dept. Cost 0

Chief Benjamin

City Clerk Public Works: Approval upon certificate of Insurance Dept. Cost 0

A Zerbonia

Building Inspector: No comment on the closure of the parking lot. We have no applicable ordinances that apply to the mural Dept. Cost 0

M Murphy

Parks: No issues from Arts & Rec standpoint Dept. Cost 0

A Lee

Street: Will provide 9 Traffic Cones for painter to place & remove as needed. Dept. Cost

M McHargue

Tourism: No comments

Dept. Cost

0

G Bryant

Administration:

Dept. Cost

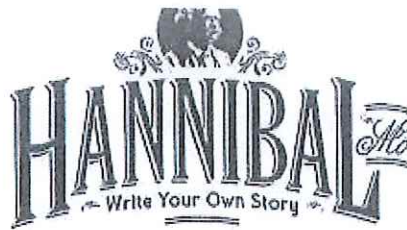
0

STAFF RECOMMENDS:

Approval, upon certificate of insurance

OK for Dept. Misc. Cost  
Adm. Cost

Office of City Clerk



Angelica N Vance

SPECIAL EVENT APPLICATION

Today's Date: 06/04/21 Date you wish to be placed on Agenda: 06/15/21

Your Organization: Hannibal Comm. Promotions Group Special Event: 4th of July Fireworks

Date(s) of Event: 07/04/2021 Requested Times (from - to) Dusk 9:00 PM

Description of Activity: Discharge of fireworks from Lover's Leap.

Primary Contact Person(s): Jacob Nacke Home Phone: 573-719-4547

Work Phone: 573-221-0987 Cell Phone: — E-mail jnacke@hannibalcd.com

Assistance Needed (location, etc.) closure of Lover's Leap and HPD on site for fireworks show. - Request to Discharge Fireworks

DEPARTMENTAL COMMENTS:

Police: No cost HPD Dept. Cost 0

Lt Routh

Fire: No problems with this event Dept. Cost 0

Chief Benjamin

City Clerk Public Works: Upon certificate of insurance, hold Dept. Cost —

harmless & confirmation from Andy Dorian to approve closure of Lover's Leap

Building Inspector: No comments Dept. Cost 0

M Murphy

Parks: No objections Dept. Cost 0

A Dorian

Street: No objections Dept. Cost 0

A Dorian

Tourism: No comments Dept. Cost 0

G Bryant

Administration: \_\_\_\_\_ Dept. Cost 0

STAFF RECOMMENDS: Approval upon Certificate of Insurance Received.

Steph M. KRCGAW  
City Clerk









# CITY OF HANNIBAL

## Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

### I. GENERAL

Event Name July 4th Fireworks Display Date of Event 07/04/2021  
Location/Address/Facility Name Lover's Leap (downtown Hannibal)  
Expected Number of Attendees: Unknown

### II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

### III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

### IV. BASIC PLAN

#### A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jacob Nacke  
Cell Phone: 573-719-4547

**B. Emergency Notification**

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

Yes  No

If yes, contact name and phone \_\_\_\_\_

3. Will on-site security be provided?

Yes  No

If yes, contact name and phone \_\_\_\_\_

**C. Severe Weather**

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.

2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.

3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.

4. There are limited provisions for sheltering participants in the event of severe weather.

**D. Fire**

1. Has a specific hazard been identified as an increased risk of fire at this event?

Yes  No

If yes, what has been identified? \_\_\_\_\_ per regulations fire apparatus will be on site

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.

3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.

4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

**E. Medical Emergencies**

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?  
 Yes  No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number  
 On-site EMS officer or  911 Dispatch

**F. Law Enforcement**

1. Has a need for constant Law Enforcement presence been identified at this event?  
 Yes  No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.  
 On-site Security or  911 Dispatch for Law Enforcement

**G. Emergency Vehicle Access**

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:  
 Staff or  On-site Security

**V. CONTACT INFORMATION**

Primary Contact: Jacob Nacke Cell Phone: 573-719-4547  
Secondary Contact: Mark Kempker Cell Phone: 573-231-6284

*Dial 911 in case of emergency*

**VI. EVENT AREA MAP (attach next page)**

**From:** [Lisa Peck](#)  
**To:** [1stWard](#); [2ndWard](#); [3rdWard](#); [4thWard](#); [5thWard](#); [6thWard](#); [Jim Hark](#)  
**Cc:** [Angel Zerbonia](#); [James Lemon](#)  
**Subject:** Fwd: Hannibal Bypass (Expressway) Study  
**Date:** Saturday, June 5, 2021 4:00:39 PM

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Good afternoon,

Please see below. Gordon has also requested to be on the agenda to speak on the bypass.

Lisa

Sent from my iPhone

Begin forwarded message:

**From:** Gordon Ipson <[gordonipson@yahoo.com](mailto:gordonipson@yahoo.com)>  
**Date:** June 5, 2021 at 11:52:32 AM CDT  
**To:** James Hark <[JHark@hannibal-mo.gov](mailto:JHark@hannibal-mo.gov)>, Lisa Peck <[LPeck@hannibal-mo.gov](mailto:LPeck@hannibal-mo.gov)>, Michael Dobson <[MDobson@hannibal-mo.gov](mailto:MDobson@hannibal-mo.gov)>  
**Subject: Hannibal Bypass (Expressway) Study**

Dear Jim, Mike and Lisa:

As you know, I retired in 2016 after a 40-year career in economic and community development. One of my jobs was as Director of Economic Development for Sandusky County, Ohio. The main highway through the county is US 20. There are 3 cities along the highway in that part of Ohio, Fremont and Bellevue in Sandusky County and Norwalk in adjacent Huron County. Some years ago, the Ohio Department of Transportation proposed building bypasses around those 3 cities along with others on the US 20 corridor. Fremont and Norwalk agreed. Bellevue declined citing a potential loss of business for city merchants.

The bypasses were built around Fremont and Norwalk, but not Bellevue. The result has been businesses moving in and building along the bypasses in Fremont and Norwalk and a reduction of congestion on the old US 20 routes through their downtowns. Bellevue continues to have significant congestion on US 20 through the downtown area so much so that local residents find it unsafe to park on the main downtown street for fear of being hit by all the traffic, especially the semi trucks that have to use that street through town.

Experience has shown that removing the through-traffic, mostly trucks, through downtown has allowed more shoppers to use the downtown businesses and that the vast majority of the through-traffic was not going to stop anyway.

While I was working there, several of our grandchildren came to visit. One day, granddaughter Melissa, who was 12 at the time, and I were coming into Bellevue on US 20 when we encountered yet another blocks-long backup of traffic at one of the stoplights, mostly trucks. Melissa commented, "Boy, Grandpa, you sure have a lot of trucks in this town. What you need is a road just for trucks."

"Out of the words of babes..."

The bottom line is that Fremont and Norwalk improved their economies after building bypasses while Bellevue did not.

Based on my experiences in Ohio and elsewhere over my career, I strongly urge the Hannibal City Council to reconsider their vote on supporting a study of the bypass/expressway. As Councilman Dobbs says, it is just a study. You are not committing to building it. And, without a study, how will you know whether it will be good or bad for Hannibal?

If you like, I will be happy to come to the June 15th city council meeting to share these same thoughts with the rest of the council members. All you have to do is ask.

Sincerely,  
Gordon Ipson CEcD, FM (Retired)  
gordonipson@yahoo.com  
573-822-6248

# **RALLS COUNTY COMMISSION**



**P.O. Box 400**

**311 S Main St**

**New London, MO 63459**

**573-985-7111**

**John Lake**  
**Western Commissioner**

**Wiley Hibbard**  
**Presiding Commissioner**

**Junior Muehring**  
**Eastern Commissioner**

June 7<sup>th</sup>, 2021

Members of the Commission:

Thank you for the opportunity to discuss the strategic and logistical importance of the Hannibal bypass, which was last studied comprehensively 25 years ago in 1996.

The Hannibal bypass was supposed to have been completed as a part of the Avenue of the Saints. The last funding for that project was in 2008, when 61 was finished to the Iowa state line at St. Francisville. Today, there are 7 stoplights on the Avenue of the Saints from St. Louis to St. Paul, Minnesota. All those stoplights are in Hannibal, Missouri.

You are aware of the fatal conditions that exist in Hannibal. The danger to the citizens of State of Missouri cannot be ignored any longer. The Hannibal School Complex is located in the middle of this mess. A tragedy will occur in the future if this situation is not corrected. Just recently another person was killed, and others injured. How can this bypass not be on the priority list?

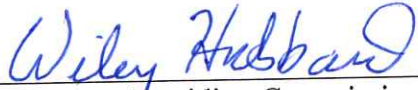
Please know that Ralls County has been waiting for the commission to make known to us the proposed location of the bypass. We have been on hold, are hands are tied. We have decisions to make. Wastewater projects, Portable water expansions, Fiber optic broadband, Access Roads, Industrial Parks, Housing Subdivision, and many other planning decisions cannot be made until you, the Commission decides on the best path for the bypass. We have been waiting since 2008.

We have read other letters that was sent to the Commission. We agree with the reasons stated in these letters.

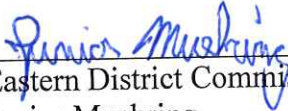
Thank you for your time and attention to this matter and please let us know if we can do anything to help this important project proceed.

Sincerely,

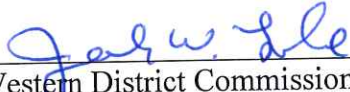
Ralls County Commission



\_\_\_\_\_  
Ralls County Presiding Commissioner  
Wiley Hibbard



\_\_\_\_\_  
Eastern District Commissioner  
Junior Muehring



\_\_\_\_\_  
Western District Commissioner  
John Lake





June 7, 2021

Mr. Patrick McKenna  
Director Missouri Department of Transportation  
105 W. Capitol Avenue  
Jefferson City, MO 65102

**RE: Funding for Engineering Study for US61 Bypass at Hannibal, Missouri**

Dear Director McKenna:

On behalf of Hannibal Regional Healthcare System I would like to offer support of funding for the engineering study of a Highway 61 bypass in Hannibal Missouri. It is my understanding that last year House Bill 2004 was passed and sent to the Governor for his signature. This bill included \$500,000 for funding an engineering study for the Hannibal Highway 61 bypass. Although COVID-19 budget cuts delayed the project, this is a project of regional importance as it relates to highway safety and economic development for the entire region as well as more efficient transportation through the Hannibal area. There are many communities, businesses and organizations in favor of this bypass in our region. Below are a few thoughts and reasons for our support of this funding:

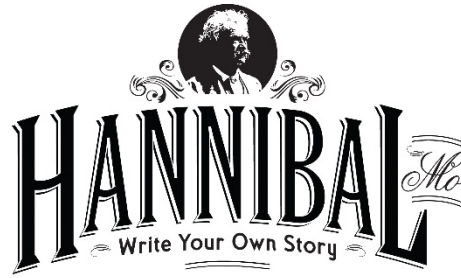
Current traffic through Hannibal on Highway 61 is stopped by stoplights, the only stoplights on the Avenue of the Saints between St. Louis and Minneapolis. During certain times, this stretch of highway is severely congested and presents an ongoing safety concern with Hannibal Public Schools located right along the highway. The Engineering study proposed would allow the state to research the various bypass options and ways to increase safety and decrease traffic congestion in our area.

Hannibal Regional Healthcare System supports MODOT assisting in education our legislators and the Commission to support and fully fund the first logical step in addressing this need by restoring the \$500,000 for the engineering study that was eliminated during budget cuts.

We appreciate your efforts in leading our transportation efforts for the state, and thank you in advance for your consideration of this study.

Sincerely,

C. Todd Ahrens, President & Chief Executive Office  
Hannibal Regional Healthcare System



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

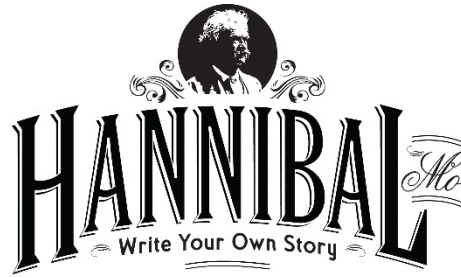
**From:** James Hark - Mayor

**Re:** Municipal Assistance Corporation

**Date:** June 2, 2021

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Please submit Michael Holliday's name to the next Council agenda for reappointment to the Hannibal Municipal Assistance Corporation. The term will expire June 2024.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** James Hark - Mayor

**Re:** Tree Board

**Date:** June 2, 2021

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Please submit Susan Welker's name to the next Council agenda for appointment to the Tree Board. The term will expire September 2024.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

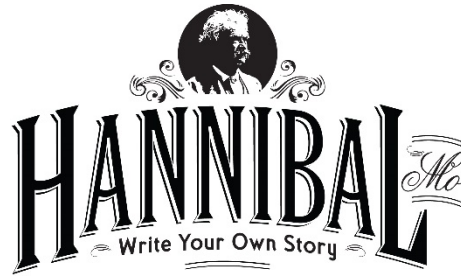
**From:** Lisa Peck – City Manager

**Re:** Parks and Recreation Board

**Date:** June 8, 2021

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Please submit Trisha O'Cheltree's name to the next Council agenda for reappointment to the Hannibal Parks and Recreation Board. The term will expire July 2024.



## MEMORANDUM

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**To:** Angelica Zerbonia - City Clerk

**From:** Lisa Peck – City Manager

**Re:** Parks and Recreation Board

**Date:** June 8, 2021

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Please submit Talya Mayfield's name to the next Council agenda for reappointment to the Hannibal Parks and Recreation Board. The term will expire July 2024.



# City of Hannibal

Office of City Collector

320 Broadway Street • Hannibal, MO 63401

Phone: 573 221-0111 • Fax: 573 221-0707 • E-Mail: pnelson@hannibal-mo.gov

## MEMORANDUM

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**Date:** June 2, 2021  
**To:** Mayor, City Council, City Attorney, City Manager, City Clerk  
**From:** Phyllis Nelson, City Collector  
**Subject:** Budget Adjustment Last 90 Days

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I ask council authority at this time to do budget adjustments for the end of fiscal year 2020-2021. The adjustments will be done as necessary for each fund between expenditure lines and possibly between departments. No money will be adjusted between funds without council's express permission. The adjustments will be done at the close of the current fiscal year.



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# MEMORANDUM

**To: Mayor and City Council**

**From: Edie Graupman, Mgmt. Asst for DPR**

**Re: Approval of Annual Bids-Aggregates**

**Date: June 9, 2021**

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On Wednesday, June 9, 2021, the Hannibal Street Department went out for bid on our Aggregate Materials. Attached is the bid sheet received.

Aggregates SD-2022-10  
Single Bidder was Central Stone

<u>Aggregate Items</u>	<u>2020/21</u>	<u>2021/22</u>
Type 1 or 2 Flex Base	\$8.35	\$9.15
Commercial Flex Base	\$8.35	\$9.15
1-1/2 Surfacing	\$8.70	\$9.50
1/2" Bituminous Surface	\$13.85	\$15.50
3/8" Seal Coat	\$13.85	\$15.50
Granular Fill	\$5.60	\$5.20
Quarry Run	\$8.60	\$9.55
1" Resurfacing	\$9.20	\$10.25
Rip Rap	\$17.20	\$19.00
3/8" Seal Coal (Gravel)	\$14.70	\$16.00
Concrete Sand	\$8.00	\$8.95
Manufactured Sand	\$11.40	\$12.60
CA16 1/4" Washed Chips	\$13.85	\$15.50
3" Oversize Rock	\$10.70	\$9.70
1 Inch Clean	\$12.55	\$12.55

Most of the rock prices increased over last year. We use rock or sand on almost all our project and is a necessity. The City would like to accept the bid from Central Stone as this is our only bidder.


Thank you for your time.

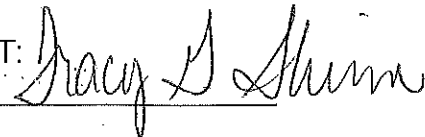
BID SCHEDULE: AGGREGATES

In accordance with the Invitation to Bid and Specifications, Bidder proposes to furnish various types and gradations of aggregates for Fiscal Year 2021/2022 (July 1, 2021 - June 30, 2022 for the following unit prices: (Bids to include any applicable taxes or fees)

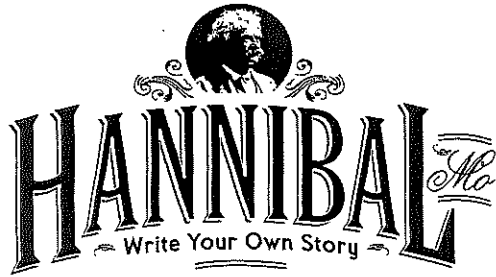
NO.	ITEM		UNIT	UNIT PRICE
1.	Type 1 or 2 Flex Base	(T1)	Ton	\$ <u>9.15</u>
2.	Commercial Flex Base	(1D)	Ton	\$ <u>9.15</u>
3.	1-1/2 Surfacing	(112D)	Ton	\$ <u>9.50</u>
4.	1/2" Bituminous Surface	(12AC)	Ton	\$ <u>15.50</u>
5.	3/8" Seal Coat	(CM16A)	Ton	\$ <u>15.50</u>
6.	Granular Fill	(GF)	Ton	\$ <u>5.20</u>
7.	Quarry Run	(QR)	Ton	\$ <u>9.55</u>
8.	1" Resurfacing	(BB)	Ton	\$ <u>10.25</u>
9.	Rip Rap	(RR)	Ton	\$ <u>19.00</u>
10.	3/8" Seal Coal (Gravel)	(CM16CG)	Ton	\$ <u>16.00</u>
11.	Concrete Sand	(FM1A)	Ton	\$ <u>8.95</u>
12.	Manufactured Sand	(FM20B)	Ton	\$ <u>12.60</u>
13.	CA16 1/4" Washed Chips	(FM22B)	Ton	\$ <u>15.50</u>
14.	3" Oversize Rock	(3CL)	Ton	\$ <u>10.70</u>
15.	1 Inch Clean	(1CL)	Ton	\$ <u>12.55</u>

SEAL if by Corporation

BY:   
 Signature  
Dawn Roland / Sales  
 Typed Name & Title  
Central Stone Co.  
 Company  
4645 Sweetbay Lane Hannibal, MO,  
 Address  
6-8-21 Date      573-248-7388 63401 Telephone

ATTEST: 





Angelica N. Zerbonia, MRCC, CMO  
City Clerk

**Project Number:** Street Department

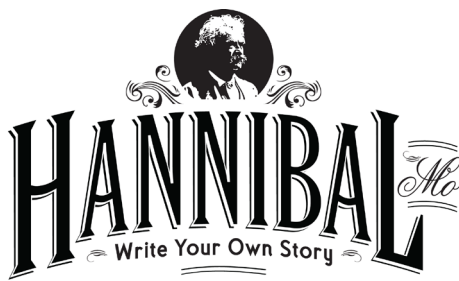
**Project Descriptions:** Aggregates

**Date:** Wednesday, June 9, 2021 @ 10:00 a.m.

BIDDER	AMOUNT	COMMENTS
Central Stone Company	See attached breakdown	

Angelica N. Zerbonia, MRCC, CMO  
Angelica N. Zerbonia, MRCC – CMO City Clerk

06-09-2021 - 10:00am  
Date & Time



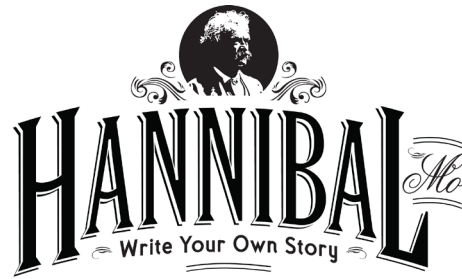
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## MEMORANDUM

**TO:** Mayor Hark and Members of the City Council  
**FROM:** Karen Burditt, Director of Finance  
**DATE:** June 10, 2021  
**SUBJECT:** 2021/2022 Payroll Ordinance, Bill No. 21-016 as amended

A mistake was found in the Payroll Ordinance for the City Collector's Part-Time salary for the FY 2022. Because of the additional responsibilities, her hours were increased from 936 per year to 1100 hours. This increase was reflected in the budget, but the formula was not increase on the payroll chart. I am asking for an amendment to the Payroll Ordinance to increase the total salary of the City Collector from \$25,961 to \$30,509. Bill #21.016 as amended for the second reading.

Karen



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## MEMORANDUM

TO: Mayor Hark and Members of the City Council

FROM: Karen Burditt, Director of Finance

DATE: June 10, 2021

SUBJECT: Set Public Information Meeting

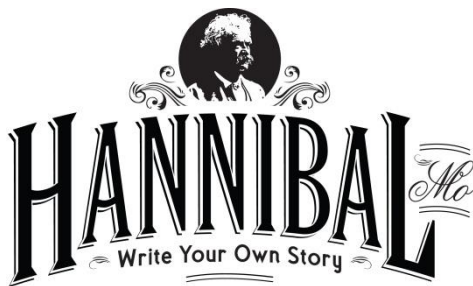
We ask Council to set a Public Information Meeting at 6:45 PM on Tuesday July 6, 2021 prior to the City Council meeting. The subject of the meeting will be to make citizens aware of the City's application with USDA Rural Development to apply for assistance in the purchase from the General Fund for purchase of the MOSWIN Radios for both the Police and Fire Departments.

The public is invited to attend this informational meeting to discuss any issues regarding this project.

Thank you,

*Karen Burditt*

Karen Burditt  
Director of Finance



## MEMORANDUM

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TO: Mayor Jim Hark and Members of City Council  
CC: Lisa Peck, City Manager  
FROM: Gail Bryant, Director of Conventions & Tourism  
DATE: June 2021  
REGARDS: Purchasing Policy Limitations - Media Buys

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### **PUCHASING POLICY - MEDIA BUYS**

The Hannibal Convention & Visitors Bureau (HCVB) would like to request council approval for a bid waiver utilizing the following vendors for media purchases up to \$125,000.00 during FY2021.

As we recover from these unprecedented times, the HCVB recommends continuing with our current marketing strategy utilizing the following vendors for media buys in FY2022. The vendors are CTM Media Group, Facebook/Instagram, Flying Squirrel Aerial Optics, Lamar Advertising, Madden Media, McDonald Video, Meredith Travel Marketing, Missouri Meetings & Events, National Public Radio (NPR), Pandora Radio, Poole Communications, Quincy Broadcasting Company, Quincy Media, Rural Missouri Magazine, Sinclair Broadcast Group, Spectrum Reach, St. Louis Cardinals, Star Radio, Townsquare Media, Virtual Images and YouTube.

*The HCVB requests council approval for a bid waiver for media buys utilizing the named vendors for up to \$125,000.00 in HCVB FY2022 budget.*