

CITY OF HANNIBAL
OFFICIAL COUNCIL AGENDA

Tuesday, August 6, 2019
Council Chambers
7:00 p.m.

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES
Regularly Scheduled Council Meeting – July 16, 2019

APPROVAL OF PAYROLL AND CLAIMS
Second Half – July, 2019

HISTORIC HANNIBAL MARKETING COUNCIL
Re: Request, Street Closures – Living “Dead” Windows
Saturday, October 26, 2019 – 3:00 p.m. – 8:00 p.m.

Re: Request, Street Closures – Main Street Trick or Treat
Thursday, October 31, 2019 – 2:00 p.m. – 9:00 p.m.

Re: Request, Street Closures, Use of City Owned Properties and Sale of Alcohol
Octoberfest - September 27 – 29, 2019

Re: Request, Street Closures – Christmas Living Windows
Saturday, December 14, 2019 – 3:00 p.m. – 8:00 p.m.

SUE DOWNING – LOAFERS CAR CLUB
Re: Request, Street Closures – May Car Show
Saturday, May 9, 2020 – 8:00 a.m. – 4:00 p.m.

LISA PECK – CITY MANAGER
Re: Approval of Reappointments
PARK BOARD

- **Quintin Heaton – reappointment for a term to expire July, 2022**
- **Tom Batenhorst – reappointment for a term to expire July, 2022**
- **Beth Knight – reappointment for a term to expire July, 2022**

ANDY DORIAN – DIRECTOR, CENTRAL SERVICES
Re: Hot Mix Asphalt Rehabilitation Project, Add'l Engineering Services – Engineering/Architectural Service Agreement
Poepping, Stone, Bach & Associates - \$10,000
(Resolution No. 2218-19, to follow)

Re: Traffic Committee Recommendations

- **Handicap Parking**
 - **1708 Ruby Avenue**
 - **3919 New London Gravel**
 - **511 Hill Street**

KAREN BURDITT – FINANCE DIRECTOR
Re: Request, Set Public Hearing – 2019 Ad Valorem Tax Rate
Tuesday, August 20, 2019 – 6:45 p.m.

EDIE PRICE – DPW MANAGEMENT ASSISTANT
Re: Oak Spring Subdivision – Amended Plat
Jim Mulhern and Janes Surveying
(Bill No. 19-019, to follow)

RESOLUTION NO. 2218-19

**A RESOLUTION OF THE CITY OF HANNIBAL
AUTHORIZING THE MAYOR TO EXECUTE THE FIRST
AMENDMENT TO ESCROW TRUST AGREEMENT
(EARLY PAYOFF) OF THE ESCROW AGREEMENT WITH
PUBLIC WATER SUPPLY DISTRICT NO. 1 (PWSO) OF
RALLS COUNTY, MISSOURI AND THE BANK OF NEW
YORK TRUST COMPANY, N.A.**

BILL NO. 19-017

**AN ORDINANCE OF THE CITY OF HANNIBAL REVISING
CHAPTER 25, SEWERS AND SEWAGE DISPOSAL**

Second and Final Reading

BILL NO. 19-018

(as amended)

**AN ORDINANCE REVISING CHAPTER 17 OF THE REVISED
ORDINANCES OF THE CITY OF HANNIBAL, BY AMENDING
CERTAIN DUTIES ASSIGNED TO THE TRAFFIC COMMITTEE
AND CREATING AND ASSIGNING SUCH DUTIES AS
DETERMINED TO BE APPROPRIATE TO THE ROADWAY
COMMISSION**

Second and Final Reading

BILL NO. 19-019

**AN ORDINANCE OF THE CITY OF HANNIBAL APPROVING AND
ACCEPTING THE AMENDED FINAL PLAT OF OAK SPRING
SUBDIVISION, A SUBDIVISION LYING IN THE PART OF THE
SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF
SECTION 36, TOWNSHIP 57 NORTH, RANGE 5 WEST OF THE
FIFTH PRINCIPAL MERIDIAN, MARION COUNTY, MISSOURI**

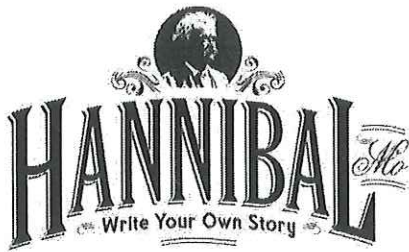
First Reading

CLOSED SESSION

In Accordance with RSMo. 610.021 (2)

- *Leasing, Purchase or Sale of Real Estate*

ADJOURNMENT



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

Aug 6, 2019

SPECIAL EVENT APPLICATION

Today's Date: 7/9/19 (Council Meetings are the 1st & 3rd Tuesday of each month) Date you wish to be placed on Agenda: 7/16/19

Your Organization: HHMC Special Event: Living Dead Windows

Date(s) of Event: 10/26/19 Requested Times (from - to) 3:00 - 8:00 pm

Description of Activity: Downtown merchants will have live Halloween window displays. This event is coordinated with Jaycees Halloween parade & pet parade by the Humane Society

Primary Contact Person(s): Jody & Kim Bogue Home Phone: 314-718-4718

Work Phone: 573-221-5511 Cell Phone: 314-718-4718 E-mail: jodybogue@gmail.com

Assistance Needed (location, etc.) placement of barricades

See Attached

DEPARTMENTAL COMMENTS:

Police: No cost Dept. Cost _____
Lt Rowen

Fire: No problems with this event Dept. Cost _____
Chief Benjamin

City Clerk - Must clean up streets & sidewalks following the event & provide necessary trash receptacles for additional waste Dept. Cost _____
A Zerbonia

Building Inspector: No comment Dept. Cost _____
J Burnham

Parks: No objections Dept. Cost _____
A Dorian

Street: Will supply barricades Dept. Cost _____
R Dauma

Tourism: No Comments Dept. Cost _____

G Bryant

Administration: OK Dept. Cost _____

L Peck

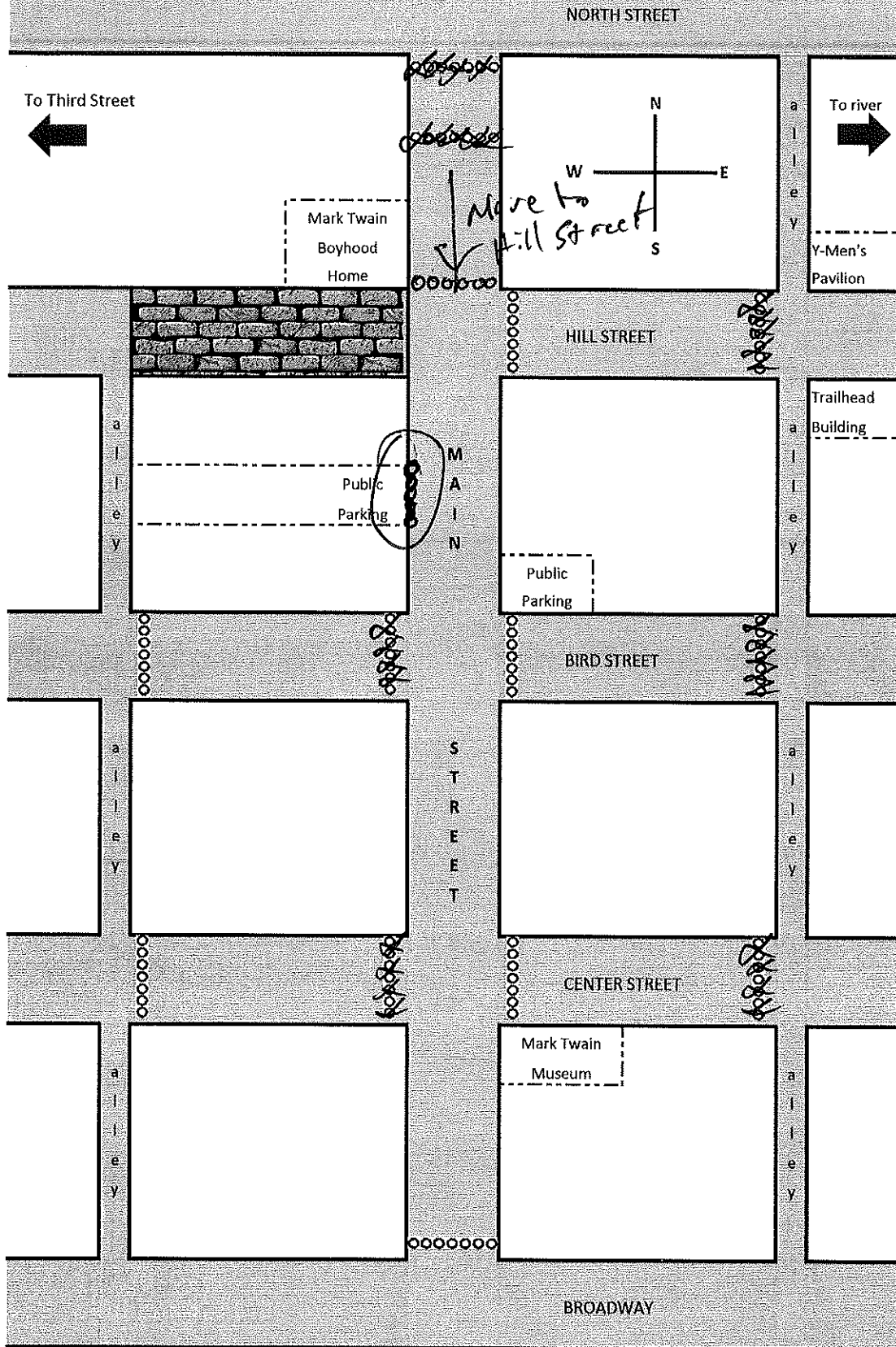
STAFF RECOMMENDS: Approval 2pm cert. of insurance

W. B. Me

Living Dead Windows

HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

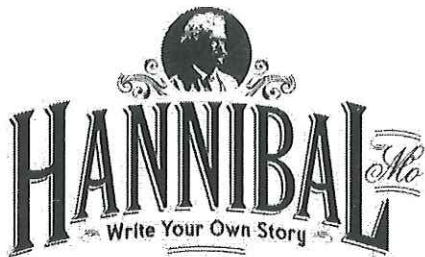
****The circles represent the bollards; mark with an "X" those you don't wish to have placed.****



For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950

Oct. 26th 3-8pm

Addendum: Street Closure for Living Dead Windows. Main Street from museum annex parking ~~to~~^{Lot} to Broadway and to the West alleys on Bird and Center. Movable barricades will be needed on the south and north ends of main for the parade prior to the Living Dead Windows.



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SPECIAL EVENT APPLICATION

Today's Date: 7/9/19 (Council Meetings are the 1st & 3rd Tuesday of each month) Date you wish to be placed on Agenda: 7/16/19

Your Organization: HHMC Special Event: Main Street Trick or Treat

Date(s) of Event: 10/31/19 Requested Times (from - to) 2:00 - 8:30

Description of Activity: Trick or treating & children's entertainment & activities from downtown merchants and from other businesses/groups parked along Main Street.

Primary Contact Person(s): Jody & Kim Bogue Home Phone: 314-718-4718 Work Phone: 573-221-5511 Cell Phone: 314-718-4718 E-mail: jodybogue@gmail.com

Assistance Needed (location, etc.) placement of barricades See Attached

DEPARTMENTAL COMMENTS:

Police: No cost Dept. Cost

Lt Routh

Fire: No problem with this event Dept. Cost

Chief Benjamin

City Clerk: Must cleanup sidewalks & streets following the event & provide the necessary trash receptacles for additional waste. Dept. Cost A Zerbonia

Building Inspector: No Comment Dept. Cost

J Burnham

Parks: No objections Dept. Cost

A Dorian

Street: will supply barricades Dept. Cost R Dauma

Tourism: No comment Dept, Cost _____

B Bryant

Administration: OK Dept. Cost _____

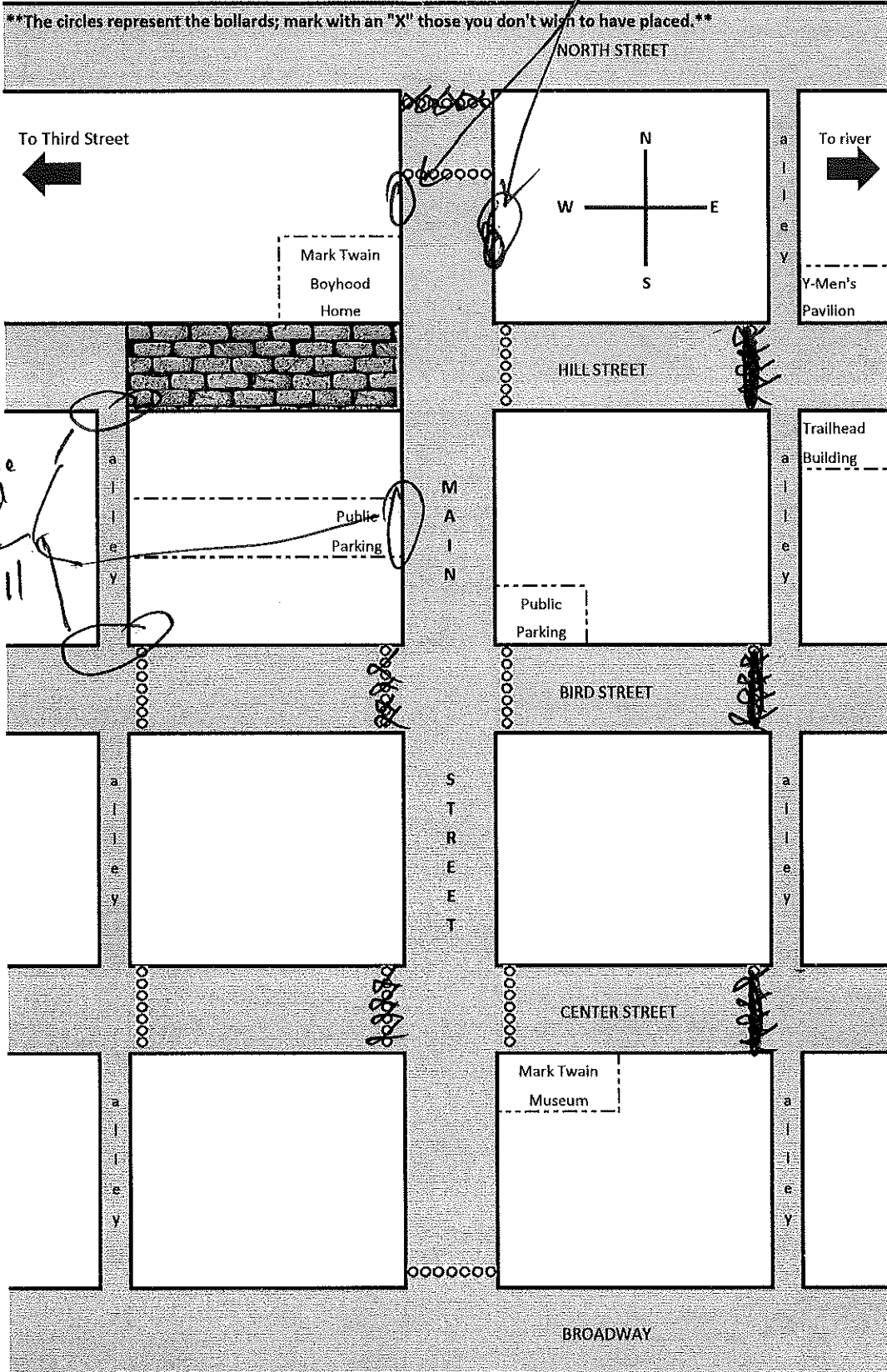
L Peck

STAFF RECOMMENDS: approval upon act of insurance

Age

HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

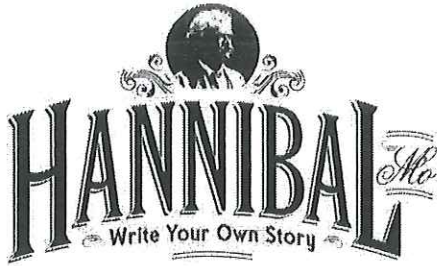
Need barricades for parking lot entrances.



Need closure of alley and parking lot between Hill + Bird

For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950

Addendum: Street Closure for Trick or Treat on Main Street October 30th from 2pm -9pm . Main Street from museum annex parking lot to Broadway and to the West alleys on Bird and Center. The Parking lot on the west side of Main between Hill and Bird as well as the alley west of Main between Hill and Bird.



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SPECIAL EVENT APPLICATION

Today's Date: 7-9-19 (Council Meetings are the 1st & 3rd Tuesday of each month) Date you wish to be placed on Agenda: 7-16-19
Your Organization: HHMC Special Event: HHMC Octoberfest
Date(s) of Event: Sept. 27th, 28th + 29th Requested Times (from - to) Sept. 27@2pm - Sept 29th @6pm
Description of Activity: Festival to include Entertainment, Games, Live Music, Beer + Food & Tents, and retail vendors

Primary Contact Person(s): Joseph Bogue Home Phone: 314-718-4718
Work Phone: 573-221-5511 Cell Phone: 314-718-4718 E-mail: jodybogue@gmail.com
Assistance Needed (location, etc.) Placement of Barricades

See Attached

DEPARTMENTAL COMMENTS:

Police: No cost Dept. Cost Lt Rouler

Fire: No problems Dept. Cost Chief Benjamin

City Clerk - Must cleanup sidewalks & streets following the event & provide the necessary trash receptacles for additional waste Dept. Cost A Zerbonia

Building Inspector: No comment Dept. Cost Joey Burnham

Parks: No objections Dept. Cost A Dorian

Street: will supply barricades Dept. Cost R Danna

Tourism: No Comment Dept. Cost _____

G Bryant

Administration: OK Dept. Cost _____

L Peck

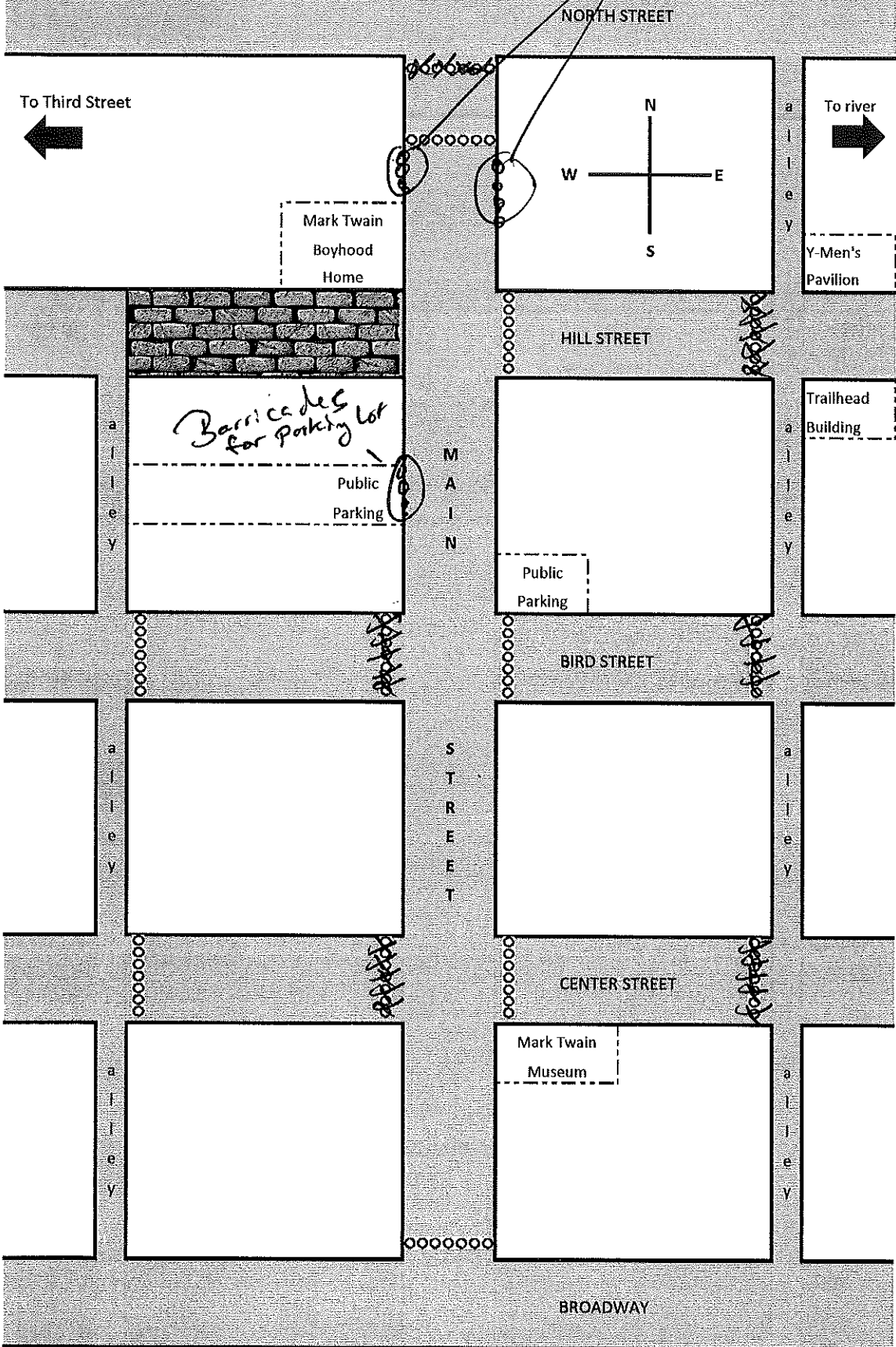
STAFF RECOMMENDS: approval upon cert. of insurance

Jfu

HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

Barricades for Parking lot entrance

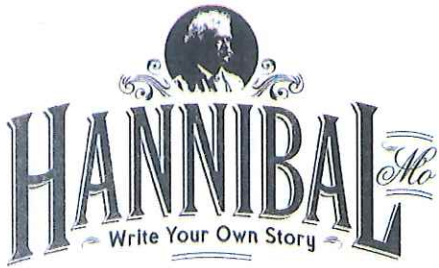
****The circles represent the bollards; mark with an "X" those you don't wish to have placed.****



For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950

2p on the 28th to 6p on the 29th

Addendum: Street Closure for Octoberfest **September 27th, 28th, and 29th**. Main Street from North Street to Broadway and from West alley to East alley on Bird and Center Streets, and from Third St. to the alley east of Main St. on Hill Street. Also the parking lot on the west side of Main St. between Hill and Bird. This will require the closure of the west alley between Hill and Bird Street.



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SPECIAL EVENT APPLICATION

Today's Date: 7/12/19 (Council Meetings are the 1st & 3rd Tuesday of each month) Date you wish to be placed on Agenda: Aug 6, 2019
~~7/16/19~~

Your Organization: HIMC Special Event: Living Windows

Date(s) of Event: Dec. 14th Requested Times (from - to) 3pm - 8pm

Description of Activity: Living window displays and activities throughout the street

Primary Contact Person(s): Kenna Bogue Home Phone: 636-385-0643

Work Phone: Same Cell Phone: Bone E-mail: kennabogue@gmail.com

Assistance Needed (location, etc.) Barricades

DEPARTMENTAL COMMENTS:

Police: No cost to HPD Dept. Cost _____
Lt Rowen

Fire: No problems with this event Dept. Cost _____
Chief Benjamin

City Clerk: Must clean up sidewalks + streets following the event + provide the necessary receptacles for additional waste Dept. Cost _____
A Zerbonia

Building Inspector: No comment Dept. Cost _____
J Burnham

Parks: No objections Dept. Cost _____
A Dorian

Street: No issues, will supply barricades Dept. Cost _____
R Dauma

Tourism: No comments Dept. Cost _____

G Bryant

Administration: OK Dept. Cost _____

L Peck

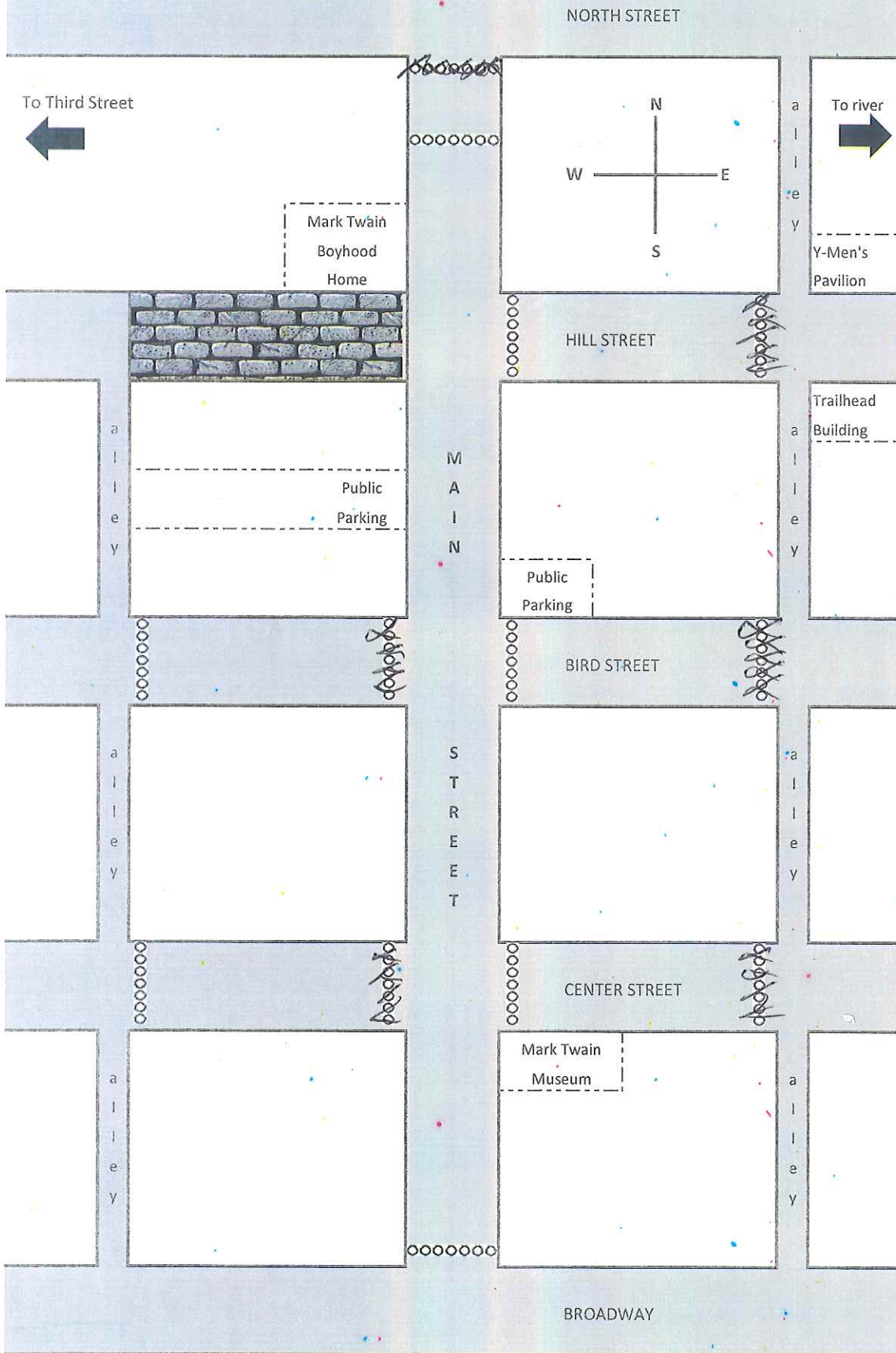
STAFF RECOMMENDS: approval upon receipt of hold. Harmler

+ cert of ins.

AJL

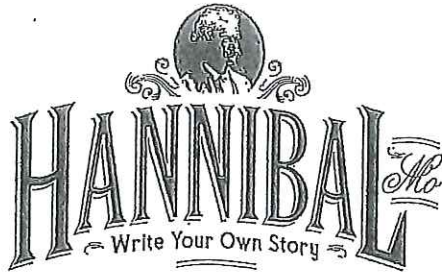
HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

The circles represent the bollards; mark with an "X" those you don't wish to have placed.



For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950

Addendum: Street Closure for Living Windows December 14th from 3-8pm. Main Street from museum annex parking lot to Broadway and to the West alleys on Bird and Center.



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Hannibal, Mo 63401
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Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: July 19 2019 Date you wish to be placed on Agenda: Aug 4 2019

Your Organization: Loafers Car Club Special Event: 25th annual Car Show

Date(s) of Event: May 9 2020 Requested Times (from - to) 0800 - 1600 PM

Description of Activity: not for profit display of antique and unique automobiles for Public viewing up to 300 cars

Primary Contact Person(s): Sue Downing Home Phone: _____

Work Phone: _____ Cell Phone: 573-795-1172 E-mail sdownings@gmail.com

Assistance Needed (location, etc.) Street Closures, Main St. from Broadway to North St. all side streets ~~from Broadway to North St including alley. Parking lot on main and Bird St.~~ we request bollards be placed at the end of the side but not too but not locked in case of an emergency to get cars out. Bollards are marked
DEPARTMENTAL COMMENTS:

Police: No cost to HPP Dept. Cost _____

Lt Rouse

Fire: No objections Dept. Cost _____

Chief Benjamin

Public Works: Must provide trash receptacles and clean up all trash in and around the area following the event Dept. Cost _____
A Zerbina

Building Inspector: No comment Dept. Cost _____

J Burnham

Parks: No objections Dept. Cost _____

A Dorian

Street: will supply barricades Dept. Cost _____

R Dauma

Tourism: No comments

Dept. Cost _____

G. Bryant

Administration: OK

Dept. Cost _____

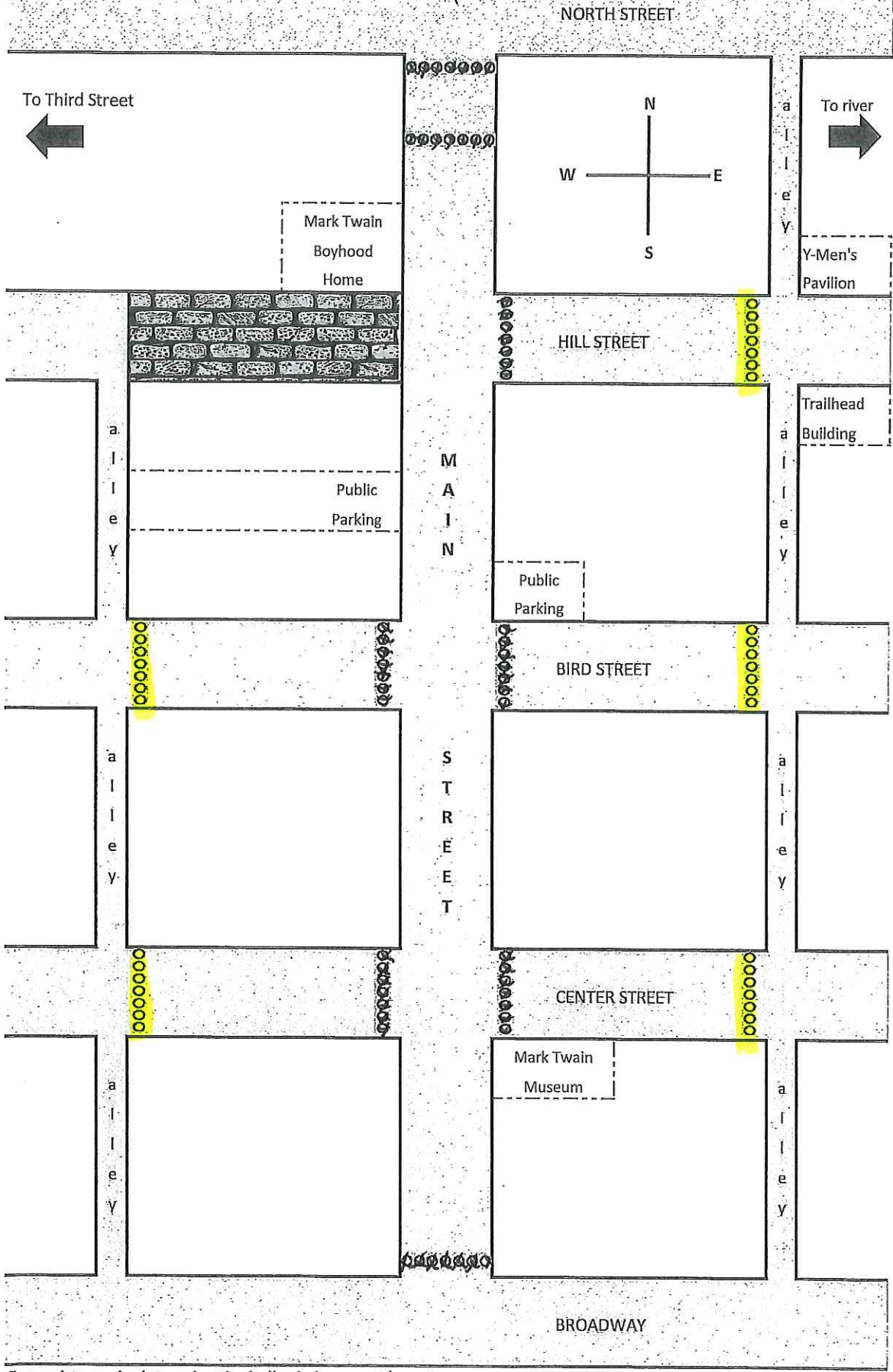
L. Pex

STAFF RECOMMENDS: approval 2pm act. of insurance

Agus

HISTORIC DISTRICT - PROPOSED STREET CLOSURES (Bollard Placement)

The circles represent the bollards; mark with an "X" those you don't wish to have placed.



For assistance in determining the bollard placement/openings, contact Mike McHargue, Street Supervisor at (573) 822-6950

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov

Fax: 573 221-0707



TO: City Clerk, City Council and Mayor

FROM: Andrew Dorian

DATE: 7/1/2019

RE: HMA Rehabilitation Project- Additional Services

With the street paving project winding down we were fortunate to be able to pave more streets than was originally planned for three years ago. As a result of the additional roads we have paved, PSBA had to incur additional paving inspection costs. These services included planning estimates, field inspections and documentation.

PSBA has submitted an additional engineering service agreement for the lump sum amount of \$10,000 to cover these additional costs. The original contract amount with PSBA was \$260,000.

The Department of Public Works recommends the City Council authorize the Mayor to sign an engineering service agreement with PSBA for additional services for the HMA Rehabilitation Project for the lump sum not to exceed amount of \$10,000.



TRAFFIC COMMITTEE

DATE: July 31, 2019

TO: City Council & Mayor

FROM: Traffic Committee – Andrew Dorian

RE: Traffic Committee Recommendations

The Traffic Committee met on Tuesday, July 30, 2019 regarding three handicap parking spaces in various locations within the City of Hannibal. These three items were approved at the Traffic Committee meeting and were asking for approval from the City Council.

The first handicap parking space request is located at 1708 Ruby Avenue for a Mr. Joseph Lee Elzea Sr. Mr. Elzea has a permanent disability placard and did supply all the appropriate paperwork needed for the handicap application. There are no other handicap parking spaces in the same block of this request.



The second parking space is located at 3919 New London Gravel for Mrs. Judy Talone. Mrs. Talone has a current and active placard and all the necessary paperwork from her physician listing her need for the handicap parking space. She also turned in all the required paperwork for the handicap application. There are no other handicap parking spaces in the same block of this request.



The third and final handicap application is for 511 Hill Street for a Naomi Hill. Ms. Hill also has permanent disability but due to her situation she personally is unable to drive and relies on her family to transport her. Her family vehicle does have permanent placard plates to accommodate her disability. This is a rental unit, but all the physician paperwork and handicap paperwork were included for a complete application. There are no other handicap parking spaces in the same block of this request.



The Traffic Committee recommends approval of the three handicap parking locations listed above.



MEMORANDUM

TO: Mayor Hark and Members of the City Council

FROM: Karen Burditt, Director of Finance

DATE: August 6, 2019

SUBJECT: Set Public Hearing

We ask Council to set a Public Hearing for the Property Tax Levy at 6:45 PM on Tuesday August 20, 2019 prior to the City Council meeting. The subject of the meeting will be the ad valorem tax rate for property in the City.

Thank you,

Karen Burditt

Karen Burditt
Director of Finance



MEMORANDUM

To: Mayor and City Council

From: Edie Price-DPW Management Assistant

Re: Amended Final Plat Approval-Oak Spring Subdivision

Date: July 19, 2019

On July 18, 2019, Janes Surveying reappeared before The Planning and Zoning Commission to present the amended Final Plat of The Oak Spring Subdivision. The original residential subdivision was annexed into the City of Hannibal and is located on Westover Road. The property is zoned A One and Two Family.

Due to the grades and proximity to an existing house, a portion of Oak Spring Drive will needed be adjusted. Moving the road 14 feet to the East (illustrated in the picture) will allow the owner to successfully install the road. The proposed revision will not negatively affect the curvature of the road to a point where it does not meet City Code standards and it will not require any changes to the stormwater management plan than has already been approved. It will slightly affect the alignment of the proposed sewer, but all the proposed sewer mains and manholes will remain within the public right of way. The Hannibal Board of Public Works has reviewed the amended plat regarding the sewer and are satisfied with the changes.



This 48.5-acre property is intended to include 41 lots ranging on lot sizes from 1/2 acre up to the largest lots being that of a little over 3 acres.

The Amended Final Plat was reviewed by the City's Acting Engineer who agreed to address all comments prior to the Planning and Zoning hearing. There was no objection from the City's Acting Engineer on the Amended Final Plat Approval nor his Associates. The Planning and

Zoning Commission approved the Amended Final Plat of The Oak Spring Subdivision on July 18, 2019 and recommended favorably.

The Department of Public Works recommends the first reading of the Ordinance approving the Amended Final Plat of the Oak Spring Subdivision received from Jim Mulhern and Janes Surveying.