

City of Hannibal

OFFICIAL COUNCIL AGENDA

**Tuesday October 5, 2021
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

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ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – September 21, 2021

**APPROVAL OF PAYROLL AND CLAIMS
Second Half – September 2021**

**MARGEE TUCKER, EXECUTIVE DIRECTOR – HANNIBAL NUTRITION CENTER
Re: Annual Report & Funding Request**

**JEFF ARP, LOSS CONTROL SPECIALIST – MIRMA
Re: Risk Management Grant Award – Hannibal Police Department**

- *Body Cameras-9 = \$3,947.40*
- *Tasers-2 = \$2,002.55*
- *Stop Sticks = \$133.65*

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JASON KRIGBAUM – HEARTLAND AUTO & TOWING

Re: Request, Street Closures – Veterans Day Parade

Saturday, November 6, 2021 – 10:00 a.m. – 12:00 p.m.

JAMIE MCCOY – HANNIBAL JAYCEES

Re: Request, Street Closures – Annual Halloween Parade

Saturday, October 23, 2021 – 5:30 p.m. – 7:30 p.m.

Re: Request, Street Closures – Annual Christmas Parade

Saturday, December 4, 2021 – 5:30 p.m. – 9:30 p.m.

ANDREW CAMPBELL – 3305 CRESTVIEW DRIVE, QUINCY ILLINOIS

Re: Hannibal Experience, Police and Tourism

EUHLAN LEEDERS, JR. – 1221 VALLEY STREET

Re: Southside Hannibal Attention

JAMES LEMON – CITY ATTORNEY

Re: Update, Stormwater Utility & Funding Options

JAMES HARK - MAYOR

Re: Approval of Reappointments

HANNIBAL TREE BOARD

- **Maxx Vance – reappointment for a term to expire September 2024**

AIRPORT COMMISSION

- **John Ortwerth – reappointment for a term to expire September 2023**

Re: Recommendation of Reappointments

AIRPORT COMMISSION

- **Greg Baugher – reappointment for a term to expire September 2024**

HANNIBAL TREE BOARD

- **Kristy Trevathan – reappointment for a term to expire September 2024**

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LISA PECK – CITY MANAGER

Re: Approval, NECAC Property Donation, Updated Listing

- 2011 Gordon
- 2015 Gordon
- 315 S. Griffith
- 317 S. Griffith
- 1805 Hope
- 1803 Hope

Re: Approval of Appointment, Director of Conventions & Tourism

Megan Rapp

Re: Resolution & Letter of Support - Adaptive Reuse & Donation of City Owned Property

109 Virginia - 3 Diamond Development, LLC.

(Resolution No. 2372-21, to follow)

Re: City Owned Property, 109 Virginia Street – Purchase and Sale Agreement

(Resolution No. 2373-21, to follow)

ANGELICA ZERBONIA – CITY CLERK

Re: April 2022 Municipal Election

- Mayor
 - Council Member 2nd Ward
 - Council Member 4th Ward
- (Bill No. 21- 029, to follow)*

ANDY DORIAN – DIRECTOR, CENTRAL SERVICES

Re: Approval, Acquisition of County Trustee Properties

- 629 Willow
- 408 South 7th
- 620 North Street
- End of Riverside Street, Empty Lot
- 616 Church Street
- 2300 Market Street
- 907 Union
- 415 Smith
- 1112 Valley
- 1527 South Arch
- 1716 Grace
- 411 South Hayden
- 1429 Turn Street

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Re: Approval, Declaration & Disposal of Surplus Property

- AZ 480 asphalt zipper (2001 model)
- Kubota M8200 tractor (2002 model)
- 24-inch Bobcat skid steer asphalt grinder
- Two (2) Kubota zero turn mowers

EDIE GRAUPMAN – DPW MANAGEMENT ASSISTANT

Re: Request, Set Public Hearing – Rezone 3700 Palmyra Road

Tuesday, November 2, 2021 – 6:30 p.m.

Re: Request, Set Public Hearing – Code Amendment, B-Multiple Family

Tuesday, November 2, 2021 – 6:45 p.m.

Re: Acceptance of Donated Property– Settlement Agreement & Release and General Warranty Deed

1908 Gordon Street – May Vineyards, LLC.

(Resolution No. 2374-21, to follow)

MATTHEW MUNZLINGER – BPW ENGINEER

Re: Finn Connection Project, Acquisition of Property

John Bunn - \$100,000

(Resolution No. 2375-21, to follow)

RESOLUTION NO. 2372-21

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR AND COUNCIL TO SIGN LETTERS OF SUPPORT FOR THE ADAPTIVE REUSE OF 109 VIRGINIA STREET AND TO DONATE THE PROPERTY TO 3 DIAMOND DEVELOPMENT, LLC

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RESOLUTION NO. 2373-21

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE AND SALE AGREEMENT, AND ANY OTHER NECESSARY DOCUMENTS, WITH 3 DIAMOND DEVELOPMENT, LLC RELATIVE TO CITY OWNED PROPERTY LOCATED AT 109 VIRGINIA STREET

RESOLUTION NO. 2374-21

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO ACCEPT AND EXECUTE A SETTLEMENT AGREEMENT AND RELEASE AND GENERAL WARRANTY DEED FOR THE ACCEPTANCE OF DONATED PROPERTY, KNOWN AS 1908 GORDON STREET, HANNIBAL MISSOURI FROM MAY VINEYARDS, LLC

RESOLUTION NO. 2375-21

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE CONTRACTS, SPECIAL WARRANTY DEEDS AND CLOSING DOCUMENTS FOR THE ACQUISITION OF REAL PROPERTY ON JOHNNY TRAIL, RALLS COUNTY MISSOURI FROM JOHN BUNN IN THE AMOUNT OF \$100,000.00 FOR THE FINN CONNECTION PROJECT

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BILL NO. 21-029

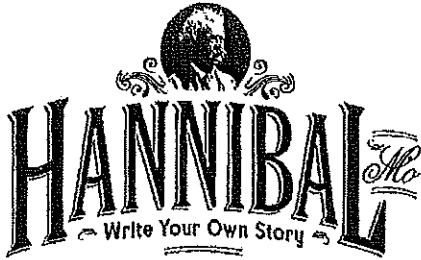
AN ORDINANCE OF THE CITY OF HANNIBAL PROVIDING FOR A MUNICIPAL ELECTION TO BE HELD, TUESDAY, APRIL 5, 2022 FOR THE PURPOSE OF ELECTING THE MAYOR & COUNCIL MEMBERS OF THE SECOND (2ND) AND FOURTH (4TH) WARDS

First Reading

CLOSED SESSION

In Accordance with RSMo. 610.021 (1) (3) (13)

ADJOURNMENT



Return to:
 Office of the City Clerk
 Attention: Debbie White
 320 Broadway
 Hannibal, Mo 63401
 Phone (573) 221-0111 ext.221
 Fax (573) 221-8191

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesday of each month)

Today's Date: 9-16-21 Date you wish to be placed on Agenda: OCT 5, 2021

Your Organization: Heartland Ann & Tony Special Event: VETERANS DAY PARADE

Date(s) of Event: NOV 6, 2021 Requested Times (from - to) 10 am - 12 noon

Description of Activity: Parade line up at Sav-a-Lot, will start at 11:00 am. BOTH LANES BROADWAY FROM SAV-A-LOT TO MAIN, turn left on NORTH MAIN and at NORTH Street

Primary Contact Person(s): JASON KRIBBAUM
JAMES HARK Home Phone: _____

Work Phone: 573-221-5856 Cell Phone: 795-0782 E-mail: office@heartlandtw.com

Assistance Needed (location, etc.): POLICE AT MAJOR INTERSECTIONS, BARRICADES AT MINOR INTERSECTIONS, lead & follow escort, Fire Dept rescue at staging in event of medical for veterans if medical condition arises.

DEPARTMENTAL COMMENTS:

Police: 11 OFFICERS @ \$38 hr x 25 hrs Dept. Cost \$1,045.00

Lt Rowler

Fire: No problems with this event Dept. Cost 0

Chief Benjamin

City Clerk
 Public Works: Approval upon hold harmless & certificate of insurance on file Dept. Cost 0

A Zerbouie

Building Inspector: No comment Dept. Cost 0

M Murphy

Parks: No objections Dept. Cost 0

A Dorian

Street: No objections Dept. Cost 0

A Dorian

Tourism: No comments

Dept. Cost 0

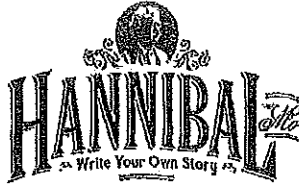
G Bryant

Administration: _____

Dept. Cost 0

STAFF RECOMMENDS:

Approval upon Certificate of insurance
John R. Sporne, Exec. Com
City Clerk



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name VETERANS PARADE Date of Event Nov 6, 2021

Location/Address/Facility Name BROADWAY Maple to Main, Main to NORTH

Expected Number of Attendees: 50 persons, 25 Parade entries

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jason Kreibbaum

Cell Phone: 795-0782

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

Yes No

If yes, contact name and phone Merion County Ambulance - John Nemes

jnemes@mcadems.com

795-2013

3. Will on-site security be provided?

Yes No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.

2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.

3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.

4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

Yes No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.

3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.

4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
 Yes No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
 On-site EMS officer or 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
 Yes No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
 On-site Security or 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

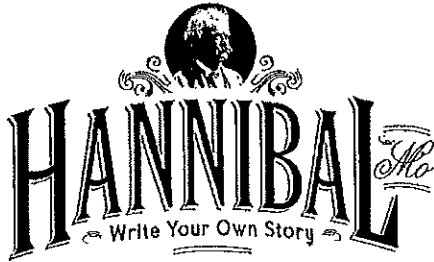
1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
 Staff or On-site Security

V. CONTACT INFORMATION

Primary Contact: JASON KRIBBE Cell Phone: 795-0782
Secondary Contact: JAMES HAZ Cell Phone: 822-8958

Dial 911 in case of emergency

VI. EVENT AREA MAP (attach next page)



Return to:
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Attention: Debbie White
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Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesday of each month)

Today's Date: 9/21/21 Date you wish to be placed on Agenda: 10/5/21

Your Organization: Hannibal Jaycees Special Event: Halloween Parade

Date(s) of Event: 10/23/21 Requested Times (from - to) 5:30 pm - 7:30 pm

Description of Activity: Parade. Line up by sewer-lot, travel down Broadway, left down North Main St. Jaycees float will go right to South Main St.

Primary Contact Person(s): Jamie McCoy Home Phone: _____

Work Phone: _____ Cell Phone: 573-999-5073 E-mail: hannibaljaycees@gmail.com

Assistance Needed (location, etc.) Barricades at side streets, officers to close Broadway and direct traffic at main st.

DEPARTMENTAL COMMENTS:

Police: 10 Officers @ #38 hr x 3.5 Dept. Cost \$1330.00

Lt Rowley

Fire: No problems with this event Dept. Cost 0

Chief Benjamin

Clerk
Public Works: Approval upon receipt of insurance and cleanup of parade route following parade Dept. Cost 0

A Zerbonia

Building Inspector: No comment Dept. Cost 0

M Murphy

Parks: No objections Dept. Cost 0

A Dorian

Street: No objections Dept. Cost 0

Andy Dorian

Tourism: No Comment

Dept. Cost 0

G Bryant / M Rapp

Administration: _____

Dept. Cost 0

STAFF RECOMMENDS: Approval upon receipt of insurance

Meghan R. Egan MCCC, CMO
City Clerk



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Halloween Parade Date of Event 10/23/21

Location/Address/Facility Name Broadway

Expected Number of Attendees: all of Hannibal

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jamie McCoy

Cell Phone: 573-999-5073

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

Yes No

If yes, contact name and phone _____

3. Will on-site security be provided?

Yes No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.

2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.

3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.

4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

Yes No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.

3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.

4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
 Yes No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
 On-site EMS officer or 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
 Yes No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
 On-site Security or 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

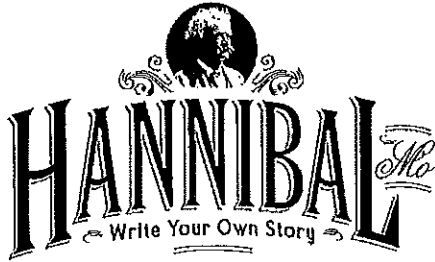
1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public throughways.
4. Crowd control will be managed by:
 Staff or On-site Security Police

V. CONTACT INFORMATION

Primary Contact: Jamie McLoe Cell Phone: 573-999-5073
Secondary Contact: Jeff Veach Cell Phone: 573-795-2655

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SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesday of each month)

Today's Date: 9/21/21 Date you wish to be placed on Agenda: 10/5/21

Your Organization: Hannibal Jaycees Special Event: Christmas Parade

Date(s) of Event: 12-4-21 Requested Times (from - to) 5:30 pm - 9:30 pm

Description of Activity: Parade. Line up at Save-a-lot, travel down Broadway left at Main St, Down North Main

Primary Contact Person(s): Jamie Mcloy Home Phone: _____

Work Phone: _____ Cell Phone: 573-999-5073 E-mail: hannibaljaycees@gmail.com

Assistance Needed (location, etc.) Barricades at side streets, Police to close Broadway and direct traffic

DEPARTMENTAL COMMENTS:

Police: 10 officers @ \$38/hr x 4.5 Dept. Cost \$ 1710.00

Lt Rowth

Fire: No problems with this event Dept. Cost 0

Chief Benjamin

Clerk Public Works: Approval upon receipt of insurance and cleanup of Parade route following parade Dept. Cost 0

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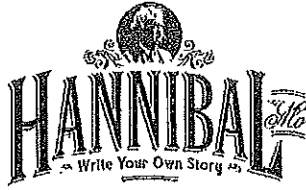
M. Rapp / G. Bryant

Administration: _____

Dept. Cost 0

STAFF RECOMMENDS: Approval upon receipt of insurance.

Angela M. [unclear]
City Clerk



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Christmas Parade Date of Event 12/4/21

Location/Address/Facility Name Broadway

Expected Number of Attendees: all of Hannibal

II. PURPOSE

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 Staff or On-site Security Police

V. CONTACT INFORMATION

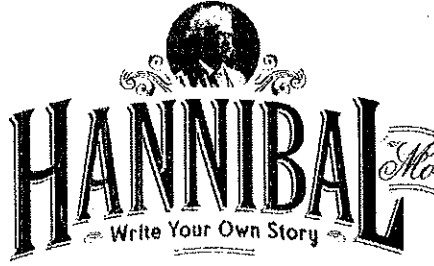
Primary Contact: Jamie Mcloy Cell Phone: 573-999-5073
Secondary Contact: Jeff Veach Cell Phone: 573-795-2555

Dial 911 in case of emergency

VI. EVENT AREA MAP (attach next page)

FOUO/SI

Office of City Clerk



Angelica N. Vance

**City Council Request to Speak
First and Third Tuesday of each Month
Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: 09/17/2021
Date you wish to be placed on Agenda: 10/05/2021
Name: Andrew Campbell
Address: 3305 Crestview Drive Quincy IL 62301
Phone Number: 217 316 3511

Subject Matter:
Hannibal Police, Tourism, and the Hannibal experience I have had.

09/17/2021

Date

Speaker's Signature

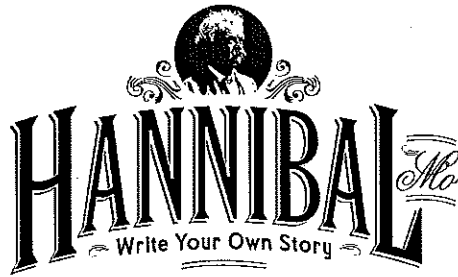
**Speakers shall be allowed up to a maximum of a (5) minute presentation.
Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc", contact the
Clerk's office for official deadline relating the specific meeting.
(573)221.0111, ext. 209**

**City of Hannibal 320 Broadway, Hannibal, MO 63401
P 573.221.0111 F 573.221.8191
www.hannibal-mo.gov**

FOUO/SI

9/17/2021



**City Council Request to Speak
First and Third Tuesday of each Month
Deadline is 4:00 p.m. Thursday prior to City Council Meeting**

Today's Date: 9/23/2021

Date you wish to be placed on Agenda: 10/5/2021

Name: Euhlan LeedeB Jr.

Address: 1221 Valley St.

Phone Number: 573 795-5552

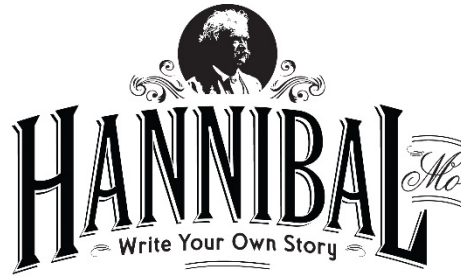
Subject Matter: southside Hannibal MO everything
I see that could use attention. I just
want to be heard

9/23/2021
Date

Euhlan R. LeedeB Jr.
Speaker's Signature

**Speakers shall be allowed up to a maximum of a (5) minute presentation.
Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc", contact the
Clerk's office for official deadline relating the specific meeting.
(573)221.0111, ext. 209**



MEMORANDUM

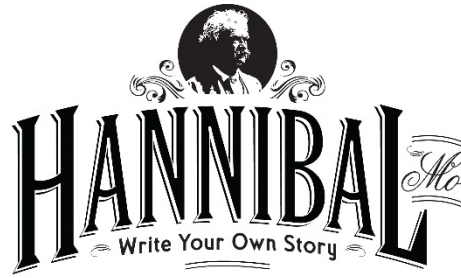
To: Angelica Zerbonia - City Clerk

From: James Hark - Mayor

Re: Airport Commission

Date: September 21, 2021

Please submit Greg Baugher's name to the next Council agenda for reappointment to the Airport Commission. The term will expire September 2024.



MEMORANDUM

To: Angelica Zerbonia - City Clerk

From: James Hark - Mayor

Re: Tree Board

Date: September 21, 2021

Please submit Kristy Trevathan's name to the next Council agenda for reappointment to the Tree Board. The term will expire September 2024.



CITY OF HANNIBAL

To: Mayor Hark and Members of the City Council

From: Lisa Peck, City Manager

Re: NECAC Housing Project-Request to Change Lots for Donation of City Owned Property

Date: September 24, 2021

Upon a site visit to the proposed lots for the NECAC project application, their architect deemed that the following city owned properties would more appropriately suit their needs:

2011 Gordon

2015 Gordon

315 S. Griffith

317 S. Griffith

1805 Hope

1803 Hope

I am therefore requesting council change the donation of lots, pending approval of the NECAC funding request from:

2011 Gordon Street

2015 Gordon Street

315 S. Griffith (encompasses 317 S. Griffith and 1917 Hope)

1805 Hope

1808 Spruce

2110 Spruce

To:

2011 Gordon

2015 Gordon

315 S. Griffith

317 S. Griffith

1805 Hope

1803 Hope



CITY OF HANNIBAL

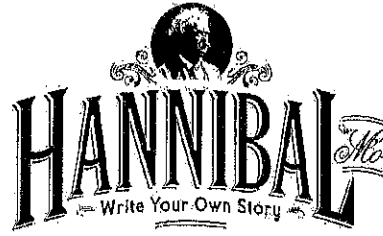
To: Mayor Hark and Members of the City Council

From: Lisa Peck, City Manager

Re: Appointment of Megan Rapp as Director of Conventions and Tourism

Date: September 24, 2021

This position requires the advice of the Hannibal Convention and Visitor's Bureau and consent of the City Council per the Charter. I have attached the letter of recommendation for Megan from the HCVB. The Charter furthermore states that the basis for the appointment be training and experience for the duties of the position. We had 2 internal candidates apply, and while both were intelligent, diligent employees, Megan Rapp's 12 years of experience working at the Convention and Visitor's Bureau made her the clear choice to put forward to assume the role of Director of Conventions and Tourism.



September 14, 2021

Ms. Lisa Peck, City Manager
City of Hannibal Missouri
320 Broadway
Hannibal MO 63401

Regarding: *Letter of Recommendation*

Dear Ms. Peck,

The Hannibal Convention & Visitors Bureau Board of Directors would like to express its full support and would recommend Mrs. Megan Rapp for the position of the Hannibal Convention & Visitors Bureau Director of Tourism & Conventions.

Megan has earned her master's degree in museum studies from Culver-Stockton University. She is a Certified Tourism Industry Specialist and has been employed with the Hannibal Convention & Visitors Bureau for the past 11 years. She currently serves as the Assistant Director. Megan also serves on the Missouri Hwy 36 Alliance Board of Directors. Her stellar record really speaks for itself.

On behalf of the Hannibal Convention & Visitors Bureau Board of Directors - it is with a unanimous vote of support that we recommend Mrs. Megan Rapp as the next Director of Tourism & Conventions for the City of Hannibal.

Respectfully submitted,

Mrs. Cathie Whelan
HCVB Board President



CITY OF HANNIBAL

To: Mayor Hark and Members of the City Council

From: Lisa Peck, City Manager

Re: 3 Diamond Development, LLC. Funding Application for the former St. Elizabeth's Hospital site

Date: September 24, 2021

The following Resolutions and Purchase and Sale Agreement are necessary documents for 3 Diamond Development, LLC's application for the current round of LIHTC tax credits. I have attached information from 3 Diamond on the project as a reminder.

MEMORANDUM

TO: MAYOR HARK
CITY COUNCIL MEMBERS

FROM: ANGELICA N. ZERBONIA, MRCC, CMO
City Clerk

DATE: SEPTEMBER 27, 2021

SUBJECT: APRIL 2022 MUNICIPAL ELECTION

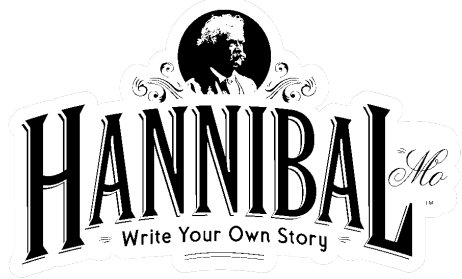
In accordance with the provisions of Section 17.01 Charter of the City of Hannibal, a general municipal election may be held for the purpose *of electing a mayor, councilmen, and other elective officers of the city, and for the purpose of deciding any question which may lawfully be submitted to the electors.*

At this time, I hereby request Council approval to give a first reading of *Bill No. 21-029* which authorizes a Municipal Election to be held, **Tuesday, April 5, 2022**. The 2022 City of Hannibal Election schedule provides for the election of the Mayor and Council Members for the Second (2nd) and Fourth (4th) Wards. These positions are currently held by Jim Hark, Michael Dobson and Alan Bowen, respectively.

Candidate filing for the above-mentioned positions will commence Tuesday, December 7, 2021 at 8:00 a.m., concluding Tuesday, December 28, at 5:00 p.m.

Should you have additional questions, please contact me directly. Your consideration and approval are greatly appreciated.

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 9/17/2021

RE: Purchase of Marion County Trustee Lots

Over the last few years the City has purchased from the Marion County Trustee any leftover properties that were not sold for 3rd offering at the County Tax Sale. The reason for this is that the City already has the cost to mow and maintain these properties as well as it allows the City to attach their covenants to the title before we re-sell. After the City acquires the property we are then able to market them to adjoining property owners and or interested buyers.

This years list includes

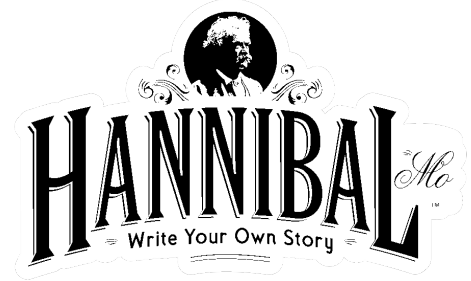
629 Willow, Empty Lot
408 South 7th, Empty Lot, Part of Norfolk & Southern Soccer Field
620 North Street, Empty Lot
End of Riverside Street, Empty Lot
616 Church Street, Empty Lot, Street Department Demo
2300 Market Street, Empty Lot, Street Department Demo
907 Union, Empty Lot, Street Department Demo
415 Smith, Empty Lot, Street Department Demo
1112 Valley, Empty Lot, Street Department Demo
1527 South Arch, House on the Lot but on Pending Demo List
1716 Grace, House on the Lot but on Pending Demo List

411 South Hayden, House on the Lot, No utilities, would add to Pending Demo List

1429 Turn Street, House on the Lot, No Utilities/Utilities have been pulled, would add to Pending Demo List

Cost to purchase these lots are \$1/each plus closing cost of approximately \$36/each.

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 9/17/2021

RE: Surplus Street Department Equipment

The Hannibal Street Department would like to surplus the below equipment in order to sell at public auction or Gov Deals.

1. AZ 480 asphalt zipper (2001 model), Street Department no longer uses, hasn't been used in several years.
2. Kubota M8200 tractor (2002 model), Street Department, Parks Department and Airport are looking to upgrade to a newer model for brush cutting in the FY 2022-2023 Budget.
3. 24-inch Bobcat skid steer asphalt grinder, Street Department no longer uses, we upgraded to a newer model last year.
4. 2 Kubota zero turn mowers, mowers are at the end of their useful life and staff no longer uses.



CITY OF HANNIBAL

DEPARTMENT OF PUBLIC WORKS

INTEROFFICE MEMORANDUM

TO: PLANNING AND ZONING COMMISSIONERS AND CITY COUNCIL
FROM: EDIE GRAUPMAN MANAGEMENT ASSISTANT
SUBJECT: REZONING OF 3700 PALMYRA ROAD
DATE: SEPTEMBER 30, 2021
CC:

An application has been received from Shad Terrill to rezone 3700 Palmyra Road. The property is owned by McClelland-Terrill LLC. Their request is to re-zone from E-Commercial to B-Multiple Family to build residential duplex and triplex units.

The Planning and Zoning Commission public hearing for this request has been set for Thursday, October 21, 2021, at 4:00 P.M. The Department of Public Works has requested that Council set their public hearing date for Tuesday, November 2, 2021, at 6:30 P.M.



MEMORANDUM

To: Planning and Zoning Commissioners and City Council

From: Edie Graupman, DPW Management Assistant

Re: Amending B-Multiple Family Zoning

Date: September 27, 2021

At a prior Council meeting, regarding adding galleries to the B-Multiple Family Zoning, it was asked by Council that this be tabled until a more defined definition could be given on what would fall under an actual gallery description. Our City Attorney has provided the city with a such definition. The Planning and Zoning Committee is asking to set their Public Hearing date for Thursday, October 21st, 2021. Council is asking to set their public hearing date for Tuesday, November 2, 2021, at 6:45 P.M.



MEMORANDUM

To: Mayor and City Council

From: Edie Graupman, Mgmt. Asst. for the Dept. of Public Works

Re: Acceptance of Donated Property

Date: September 27, 2021

Donald and Shannyn May, owners of May Vineyards, LLC. and the property owners of 1908 Gordon wish to donate their dilapidated property to the City after a recent house fire left the building uninhabitable and in need of immediate demolition.

In July 2021 when the fire occurred, this property was placed on the Building Commission's demolition list to be demolished immediately but the property owners were not able to remove the home as quickly as safety necessitated. The City agreed to do the demolition of the home and in lieu of the liens, the City would accept the property as a donation. The City also will be receiving a check from the insurance company to help pay for the expenses incurred for the demolition of the home.



The property owners agree and have signed all the necessary paperwork.



MEMO

To: City Council Members

From: Mathew Munzlinger, P.E.

Date: September 28, 2021

Re: Bunn Property Acquisition

Background: As part of the Finn Connection Project to Ameren, the connection point is changing from the current location at the Marion Substation, near the entrance to the Mark Twain Cave, to the Finn Switchyard, to be constructed near Route O and Scoots Lane.

Information Provided: Our Engineer prepared the preliminary plans utilizing the existing alignment and easements. A review of this alignment brought to light a couple of areas where due to existing structures and narrow easements the construction and maintenance of pole line was going to be difficult. This difficult construction meant increased construction cost now and increased maintenance costs into the future. This led us to look at alternate routes that provided economic benefit over the life of the project. One such route included crossing a piece of property already for sale. The owner was not interested in an easement but was willing to sell a five-acre parcel. Recently, the other property owner along this alignment agreed to an easement making this a viable route.

Action Requested: Approval of the resolution to follow allowing the mayor to execute the necessary documentation to complete the purchase of this five-acre parcel. The necessary funds to complete the purchase was included in the project budget and the purchase has been approved by the Board.