

***CITY OF HANNIBAL***  
***OFFICIAL PUBLIC HEARING***

**Tuesday, December 03, 2019**  
**6:30 p.m.**  
**Council Chambers**

**CALL TO ORDER**

**EDIE PRICE, DPW MANAGEMENT ASSISTANT**  
**Re: Voluntary Annexation, 9195 Highway W**  
*C-Local Business*  
*(Boland Properties)*

**PUBLIC COMMENTS**

**ADJOURNMENT**

***CITY OF HANNIBAL***  
***OFFICIAL PUBLIC HEARING***

**Tuesday, December 03, 2019**  
**6:45 p.m.**  
**Council Chambers**

**CALL TO ORDER**

**EDIE PRICE – DPW MANAGEMENT ASSISTANT**  
**Re: Rezoning, 2705, 2924 & 3014 Market Street**  
*E-Commercial to M-Mobile Home Parks*  
*(Scott Gollaher & Dane Riefesel)*

**PUBLIC COMMENTS**

**ADJOURNMENT**

***CITY OF HANNIBAL***  
***OFFICIAL COUNCIL AGENDA***

**Tuesday, December 03, 2019**  
**Council Chambers**  
**7:00 p.m.**

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**  
**Regularly Scheduled Council Meeting – November 19, 2019**

**APPROVAL OF PAYROLL AND CLAIMS**  
**Second Half – November, 2019**

**ANGELICA ZERBONIA – CITY CLERK**  
**Re: Approval, Destruction of Documents**  
*Exhibit A7*

**ANDY DORIAN – DIRECTOR OF CENTRAL SERVICES**  
**Re: Bid Award Approvals, Sale of Surplus Property**

- *2000 Sport Jeep Cherokee*  
*(John Mack - \$826.00)*
- *2002 Chevy Silverado 1500*  
*(John Mack - \$856.00)*

**EDIE PRICE – DPW MANGEMENT ASSISTANT**

**Re: Voluntary Annexation, 9195 Highway W**

*C-Local Business*

*Boland Properties*

*(Bill No. 19-026, to follow)*

**Re: Rezoning, 2705, 2924 & 3014 Market Street**

*E- Commercial to M-Mobile Home Parks*

*Scott Gollaher & Dane Riefesel*

*(Bill Nos. 19-023, 19-024 & 19-025, to follow)*

**BILL NO. 19-023**

**AN ORDINANCE REZONING ALL OF LOT NUMBER TWO IN THE  
WALLER’S SUBDIVISION OF LOTS SEVENTY-FIVE AND  
SEVENTY-SIX THE LINDELL ADDITION, CITY OF HANNIBAL,  
MISSOURI FROM THE E-COMMERCIAL TO M-MOBILE HOME  
ZONING DISTRICT AND AMENDING THE CITY’S ZONING MAP  
ACCORDING**

*First Reading*

**BILL NO. 19-024**

**AN ORDINANCE REZONING ALL OF LOTS ONE, THREE AND  
FOUR IN BLOCK ONE AND TWO IN THE OWENS, GORDON AND  
CARTSTARPHEN’S SUBDIVISION AND PART OF LOT TWO IN  
BLOCK ONE OF THE OWENS, GORDON AND CARTSTARPHEN  
SUBDIVISION, CITY OF HANNIBAL, MISSOURI FROM THE E-  
COMMERCIAL TO M-MOBILE HOME ZONING DISTRICT AND  
AMENDING THE CITY’S ZONING MAP ACCORDING**

*First Reading*

**BILL NO. 19-025**

**AN ORDINANCE REZONING ALL OF LOTS TWO, THREE, FOUR AND FIVE IN BLOCK ONE IN HAWKINS' SUBDIVISION OF SOUTH PART OF LOT SEVEN, DARR'S SUBDIVISION OF SOUTHWEST QUARTER, SECTION THIRTY-ONE, TOWNSHIP 57 NORTH, RANGE FOUR WEST, IN THE CITY OF HANNIBAL, MISSOURI FROM THE E-COMMERCIAL TO M-MOBILE HOME ZONING DISTRICT AND AMENDING THE CITY'S ZONING MAP ACCORDING**

*First Reading*

**BILL NO. 19-026**

**AN ORDINANCE APPROVING ANNEXATION OF PROPERTY LOCATED AT 9195 HIGHWAY W IN THE CITY OF HANNIBAL, MARION COUNTY, MISSOURI**

*First Reading*

**ADJOURNMENT**

## NOTICE OF PUBLIC HEARING

Notice is given that a public hearing will be held by the Hannibal Planning and Zoning at 4:00 p.m. on November 21, 2019 and the City Council will conduct a public hearing at 6:30 p.m. on December 3, 2019 at City Hall in Hannibal, Missouri, 320 Broadway, 2<sup>nd</sup> Floor Council Chambers, concerning the matter of the proposed annexation into the City of Hannibal of the following described real estate in Marion County, Missouri to wit:

A tract of land lying in the East half (E-1/2) of the Northeast Quarter (NE-1/4) of Section Twenty-Three (23), Township Fifty-Seven (57) North, Range Five (5) West of the Fifth Principal Meridian, Marion County, Missouri.

The address of 9195 Highway W

The proposed annexation re-zoning will be C Local Business.

## PUBLIC HEARING NOTICE

The Planning and Zoning Commission will conduct a public hearing on November 21, 2019 at 4:00 pm and the City Council will conduct a public hearing on December 3, 2019 at 6:45pm at City Hall in the Council Chambers-2<sup>nd</sup> Floor, 320 Broadway, Hannibal, MO to review a petition to rezone three properties at 2705 Market Street. Also known as All of Lot Two (2) Waller's Subdivision and the East One Hundred Sixty (160) feet of Lot Three (3) Waller's Subdivision of Lot's Seventy-Five and Seventy-Six (76) Lindell Addition, City of Hannibal, Missouri.

3014 Market Street. Also known as All of Lots Two (2), Three (3), Four (4) and Five (5) in Block One (1) in Hawkins' Subdivision of South part of Lot Seven (7), Darr's Subdivision of Southwest Quarter (SW-1/4), Section Thirty-One (31), Township Fifty-Seven (57) North, Range Four (4) West, in the City of Hannibal, Marion County, Missouri.

2924 Market Street. Also known as All of Lots One (1), Three (3) and Four (4) in Block (1) and all of Lot Two (2), in Block One (1), EXCEPT that part conveyed by General Warranty Deed dated July 6, 1960, recorded in Book 488, Page 531, Deed Records of Marion County, Missouri, in Owen, Gordon and Carstarphen's Subdivision in the City of Hannibal, Marion County, Missouri.

All the addresses listed above have requested to re-zone from E-Commercial to M-Mobile Home Parks.



**HANNIBAL PARKS AND RECREATION**  
Aron Lee  
*Assistant Director of Central Services  
Parks and Recreation Division*  
320 Broadway ▪ Hannibal, MO 63401  
Phone: 573-221-0154 ▪ Fax: 573-221-0707  
alee@hannibal-mo.gov



TO: City Clerk, City Council and Mayor

FROM: Aron Lee

DATE: 11/27/2019

RE: HPR Surplus Vehicles Bid 01-19 Approval

Recently, our department open sealed bids for the sale of two surplus vehicles. The vehicles were advertised and available to the public to view and/or test drive for approximately two weeks.

We received 4 total bids (two for each vehicle), with the highest bid for both vehicles coming from John Mack. The bid on the 2002 Chevrolet Silverado was \$856.00, while the bid on the 2000 Jeep Cherokee was \$826.00. The bid tab sheets are attached to this memo.

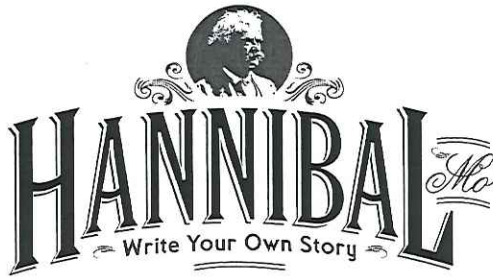
Our department has deemed these vehicles as surplus due to the fact they no longer serve our needs, as well as, the recent purchase of new vehicles for our fleet.

**Parks and Recreation staff recommends council to approve the bids from John Mack for the sale of the 2002 Chevrolet Silverado and 2000 Jeep Cherokee for \$856.00 and \$826.00, respectively.**

**GET UP! GET ACTIVE!**

[www.hannibalparks.org](http://www.hannibalparks.org)





Angelica N. Zerbonia, MRCC  
City Clerk

**Project Number:** HPR Surplus Vehicles Bid 01-19

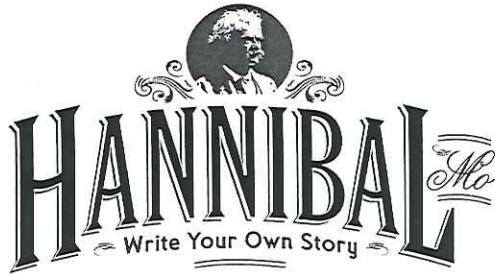
**Project Descriptions:** 2000 Jeep Cherokee

**Date:** Wednesday, November 27, 2019 @ 9:00 a.m.

BIDDER	PURCHASE PRICE	COMMENTS
Chad Station	\$500.00	
John Mack	\$824.00	

Angelica N. Zerbonia, MRCC, City Clerk  
Angelica N. Zerbonia, MRCC – City Clerk

11.27.2019 - 9:00 am  
Date & Time



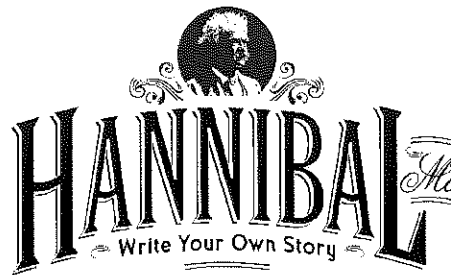
Angelica N. Zerbonia, MRCC  
City Clerk

**Project Number:** HPR Surplus Vehicles Bid 01-19  
**Project Descriptions:** 2002 Chevy Silverado 1500 2WD  
**Date:** Wednesday, November 27, 2019 @ 9:00 a.m.

BIDDER	PURCHASE PRICE	COMMENTS
Chad Patton	\$500.00	
John Mack	\$856.00	

Angelica N. Zerbonia, MRCC, City Clerk  
 Angelica N. Zerbonia, MRCC – City Clerk

11-27-2019 - 9:00 AM  
 Date & Time



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# MEMORANDUM

**TO:** MAYOR HARK  
CITY COUNCIL MEMBERS

**FROM:** ANGELICA N. ZERBONIA, MRCC, CMO  
City Clerk

**DATE:** December 3, 2019

**SUBJECT:** DESTRUCTION OF RECORDS

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The Missouri Secretary of State oversees document retention in Missouri's political subdivisions. According to the Missouri Records Retention Manual published by that office, certain records need only be retained for limited periods of time, at which point they can be destroyed.

The Clerk's Office/Finance Director has identified documents eligible for destruction, in accordance with the Missouri Secretary of State, Records Retention Schedule. The list of documents requested to be destroyed is attached to this memo as *Exhibit A7*.

As required; the minutes of the meeting authorizing the destruction, along with *Exhibit A7*, will serve as the permanent record, in accordance with the practice outlined by the Secretary of State's office.

Following Council approval, staff will oversee the shredding and disposition of the records. Your consideration and approval is appreciated.

## Records Destruction Request

Documents to be Destroyed (Exhibit A7)	Date Ranges
Resume's and job applications for vacant and non-vacant City positions	2000-2001
Lager's Reports	1997-2003
Purchase orders with invoices	FY 2014 - 2016; letters "A-B" FY 2005; Letter "H" FY 2000
Police Dept. credit card statements including invoices	FY 2010 & FY 2012 - 2014
City credit card statements, including invoices	FY 2016
New Business License Number Roster	1999-2018
Mileage Logs	2011-2016
Special Event Request	2008-2012
Bids	1988-2008
Not Profit Liquor Letters	2005-2012
Sunday Liquor Sales	1993-2012
Inventory Listing	2004-2011
Business License Acquisition Letter	2005-2012
Internrant Licenses	1999-2012



# MEMORANDUM

**To:** Mayor Hark and City Council

**From:** Edie Price, Management Assistant for the Department of Public Works

**Re:** Annexation Request for 9195 Highway W

**Date:** November 21, 2019

Boland Properties, LLC has petitioned for annexation of 9195 Highway W into Hannibal. 9195 Highway W is contiguous to Hannibal on one (1) side, please see the map below. To accompany this annexation, Boland Properties, LLC is requesting *C-Local Business* zoning (which is tan). This property is nestled between Veterans Elementary school and Clover Road Christian Church. The plans for this site will be that of a dentist office.

The Planning and Zoning Commission held a Public Hearing for this annexation on Thursday, November 21<sup>st</sup> at 4:00pm. There were no objections from any community members for this property to be added into the city limits of Hannibal. There was unanimous vote to move forward to Council in favor from all the Planning and Zoning Commission members.

Police, Fire, Central Services and The Board of Public Works were notified of the annexation, there was no objections from a City standpoint. The City's Acting Engineer Mark Bross and his firm Klingler and Associates have no objections to this annexation.

The Department of Public Works finds no objections to this application. Growth of contiguous non-incorporated areas; particularly those located in "donut hole" regions of Hannibal, are consistent with the city's desire for orderly growth and development.





# MEMORANDUM

**To:** Mayor and City Council  
**From:** Edie Price-DPW Management Assistant  
**Re:** Property Rezoning, 2924 Market, 2705 Market and 3014 Market  
**Date:** November 21, 2019

Applications were received from Scott Gollaher and Dane Riefesel to rezone the properties located at 2924 Market, 2705 Market and 3014 Market Street. The rezoning request is to take the properties currently zoned as **E-Commercial** and change it to **M-Mobile Homes**.



These requests have been sent to the City's consulting Engineer Mark Bross and per his report, **M-Mobile Home Parks** is the more appropriate zoning for this development. A rezoning is required to make this transition per the City Code. Since the existing and proposed uses are the same under the current zoning of E-Commercial, there



is no objection to the rezoning request of these properties, as the intended use is consistent with the zoning requested of **M-Mobile Home Parks**.

Scott and Dane submitted all the necessary paperwork in a timely manner and all advertisements were made for the public hearing for the

Planning and Zoning meeting that was held November 21<sup>st</sup> and for the Council meeting on December 3<sup>rd</sup>. All the neighbors who are within 185 feet of this property were also notified by letter and it was published in the paper. There were no objections to the rezoning of this property at the Planning and Zoning meeting and a motion was made to pass the request to Council for a 1<sup>st</sup> Reading Approval.