

OFFICIAL PUBLIC COMMENTING

**Tuesday, October 17, 2023
Council Chambers
6:30 p.m.**

COUNCIL RULES REGARDING PUBLIC SPEAKING

The Hannibal City Council shall utilize the following rules regarding public comment at the City Council meetings:

1. As required under Section 2-185 of the Ordinances of the City of Hannibal, the council sets out a period for public comment which shall begin at 6:30 P.M. immediately prior to every regular council meeting.
2. Persons wishing to speak may do so without prior notification by appearing no later than 6:20 on the day of the meeting signing up to speak and giving a general statement of what they want to speak about.
3. Each person may have up to 5 minutes to speak. If a person wishes to speak longer than 5 minutes they must request an extension. If a councilperson moves to extend their time, it is seconded and a majority of the council votes to approve it, a person may have up to an addition 5 minutes to speak.
4. In the event that any commenter misuses the public comment period, the Mayor or Mayor Pro tem in the Mayor's absence shall be empowered to terminate that commenter's speaking privilege. Misuse shall include, but not be limited to use of obscenity, attacks on individuals or businesses, discussion of topics which are not reasonably related to the City of Hannibal or the business of the City.
5. The council will endeavor to be present during the public comment period.
6. The public comment period will terminate no later than 6:55 P.M.
7. If a person wishes to address the council during the council meeting, they must fill out the form provided by the City Clerk and must also follow all requirements for placing an item on the council agenda.
8. Each person may have up to 5 minutes to speak during their council agenda item. If a person wishes to speak longer than 5 minutes they must request an extension. If a councilperson moves to extend their time, it is seconded and a majority of the council votes to approve it, a person may have up to an addition 5 minutes to speak.
9. If multiple persons request to be on the agenda for the same or similar items, prior to the first person beginning to speak, the mayor shall notify the council of the overlap. The mayor shall request a motion to either allow all persons to speak or to limit the speakers. If no motion is made or seconded then all persons shall be allowed to speak for 5 minutes.

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday, October 17, 2023
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

**Regular Scheduled Council Meeting – September 5, 2023
Regular Scheduled Council Meeting – September 19, 2023
Regular Scheduled Council Meeting – October 3, 2023
Closed Session Meeting – September 19, 2023**

**APPROVAL OF PAYROLL AND CLAIMS
First Half – October 2023**

MIKE DOBSON – MAYOR PRO TEM

Re: Swearing in of New Police Officers- Oath of Office
Tara Mackey, Hannibal Police Department
Sean Carroll, Hannibal Police Department

LISA PECK - CITY MANAGER

Re: Approval of Updated Urban Boundaries
(Bill No. 23-032, to follow)

JAMES LEMON – CITY ATTORNEY

Re: Agreement with Zumkus and Associates L.L.C.
Lobbyist Aid for Public Safety Tax
(Resolution No. 2483-23, to follow)

MELISSA COGDAL – CITY CLERK

Re: City Website Update/ Approval Additional Development

ANDY DORIAN - DIRECTOR – CENTRAL SERVICES

Re: Sell of City Owned Property
514 Pine Street Street/ Marc Acosta & Angie Scaggs/ \$575.00
(Resolution No. 2484-23, to follow)

Re: Traffic Committee Recommendations
“No Parking Signs” / Yellow Stripping

TRISHA O’CHELTREE – DIRECTOR HCVB

Re: Approval of Bid-2024 Hannibal Visitors Guide Printing
Bid Award \$39,075- Poole Communications

BILL NO. 23-032

**AN ORDINANCE TO AUTHORIZE THE MAYOR TO ADOPT
ON BEHALF OF THE CITY, ACCEPTANCE OF THE AREAS
INDICATED ON THE ATTACHED MAP AND INDICATES
SUCH ACCEPTANCE TO THE MISSOURI DEPARTMENT OF
TRANSPORTATION FOR THE FEDERAL HIGHWAY
ADMINISTRATION OF THE AMENDED URBAN
BOUNDARIES AS UPDATED BY THE 2020 CENSUS**

First Reading

RESOLUTION NO. 2483-23

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN
AGREEMENT WITH ZAMKUS AND ASSOCIATES, L.L.C.**

RESOLUTION NO. 2484-23

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO
MARC ACOSTA AND ANGIE SKAGGS FOR THE SALE OF CITY
OWNED PROPERTY LOCATED AT 514 PINE IN THE AMOUNT OF
\$575.**

CLOSED SESSION

In Accordance with RSMo 610.021 (1), (2), and (12)

ADJOURNMENT

Melissa Cogdal

From: Jacob W. Nacke <JNacke@hannibalpd.com>
Sent: Wednesday, October 11, 2023 8:56 AM
To: Michael Dobson; Melissa Cogdal; Lisa Peck
Subject: Swearing in

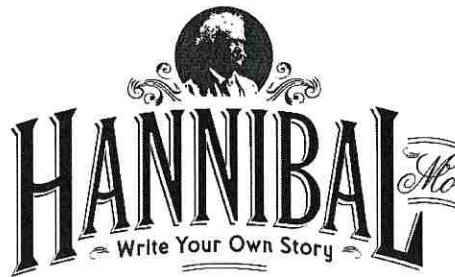
Mayor Pro Tem,

I would like to have our two new officers sworn in at the next council meeting if possible.

Officer Tara Mackey
Officer Sean Carroll

Thanks,

Chief Jacob Nacke
Hannibal Police Department
777 Broadway
Hannibal, MO 63401
573-221-0987



MEMORANDUM

To: Mayor Pro Tem and Members of the City Council

From: Lisa Peck, City Manager

Re: Updated Urban Boundaries

Date: October 11, 2023

The City has the option of accepting the new urban boundaries as a result of the 2020 Census, which the attached Ordinance authorizes. This Ordinance will provide MODOT with documentation for the Federal Highway Administration that the City was involved with setting the updated 2020 Urban Boundaries.

Bill No.
FIRST READING:

ORDINANCE NO.
SECOND READING:

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ADOPT ON BEHALF OF THE CITY, ACCEPTANCE OF THE AREAS INDICATED ON THE ATTACHED MAP AND INDICATES SUCH ACCEPTANCE TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR THE FEDERAL HIGHWAY ADMINISTRATION OF THE AMENDED URBAN BOUNDARIES AS UPDATED BY THE 2020 CENSUS

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HANNIBAL, MISSOURI:

SECTION 1. The City of Hannibal hereby accepts and agrees to the updated urban boundaries as indicated on the attached map.

SECTION 2. Effective Upon Passage

This ordinance shall be in full force and effect from and after the date of its passage.

Michael J. Dobson, Mayor Pro Tem

ATTEST:

Melissa Cogdal, Deputy Clerk

FUNCTIONAL CLASSIFICATION
SYSTEM
HANNIBAL

Missouri



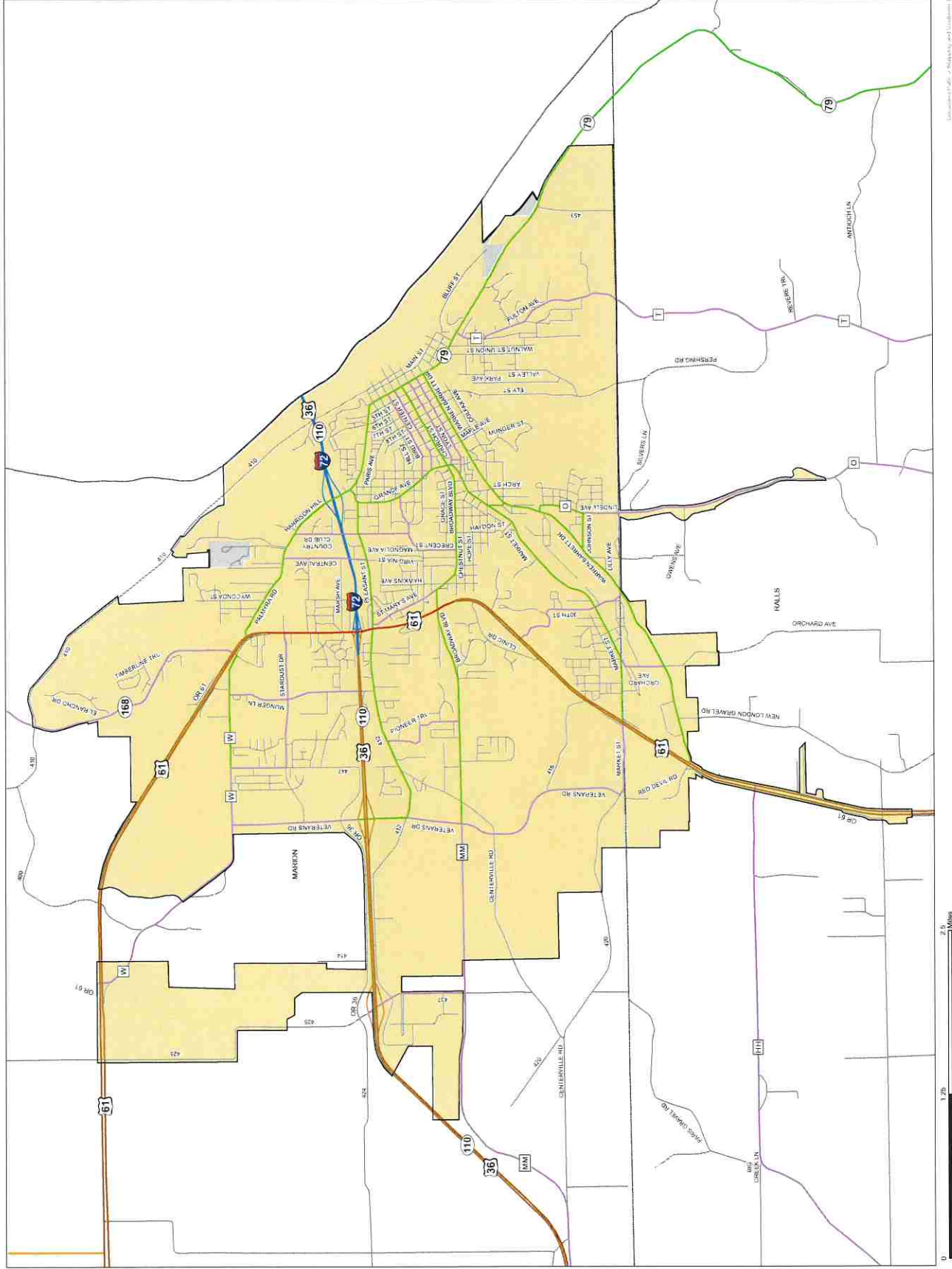
Functional Class

- INTERSTATE
 - FREEWAY; EXPRESSWAY
 - PRINCIPAL ARTERIAL
 - MINOR ARTERIAL
 - COLLECTOR
 - MAJOR COLLECTOR
 - MINOR COLLECTOR
 - LOCAL
- *Future routes are indicated by a dashed line
- County Boundary
 - Current Urban Area
 - New Urban Area (draft)

DRAFT



Transportation Planning
105 W. Capitol Ave.
Jefferson City, MO 65102
Phone (573) 526-8055
Fax (573) 526-8052
Date: Monday, June 5, 2023



RESOLUTION NO. 2483-23

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH ZAMKUS AND ASSOCIATES, L.L.C.

WHEREAS, The City of Hannibal, is seeking the services of a Lobbyist to aid in securing state legislative authorization for the City to seek voter approval for the imposition of a public safety tax;

AND WHEREAS, the City has made an analysis of the level of experience, rate of success, and cost of services, and has determined that ZAMKUS AND ASSOCIATES, L.L.C. is the best contractor available to perform such service.

AND WHEREAS, the nature of the service required is such that qualified parties are not interested in offering sealed bids as required by the Charter.

AND WHEREAS, however, the City Council has determined that there is an urgent need to have this matter considered by the taxpayers, that the City will not realistically be able to obtain permission to take the matter to the voters without the aid of a skilled lobbyist, and that due to the nature of the services, the City is unable to obtain sealed bids for the services of such a lobbyist.

AND WHEREAS, it is necessary to enter into a formal written agreement in order to memorialize and bind the parties to the terms and conditions of the services to be provided.

AND WHEREAS, a copy of the proposed agreement for provision of such services is attached hereto.

AND WHEREAS, the council have reviewed the proposed agreement and believes it is appropriate and in the best interests of the City to enter into such agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL, MISSOURI,

SECTION ONE: That this matter is determined to be a state of emergency directly affecting the City of Hannibal. The Bid limits are hereby waived.

SECTION TWO: That the Mayor Pro Tem is hereby authorized to sign on behalf of the City of Hannibal the attached contract for said services.

SECTION THREE: This Resolution shall become effective immediately upon its approval and adoption.

ADOPTED this ____ day of _____, 2023.

APPROVED this ____ day of _____, 2023.

HON. MICHAEL DOBSON
MAYOR PRO TEM,
CITY OF HANNIBAL, MO

ATTEST:

Melissa Cogdal, City Clerk

GOVERNMENTAL CONSULTING SERVICES AGREEMENT

This **Governmental Consulting Services Agreement** is entered into on this ____ day of _____ 2023, by and between **Zamkus and Associates, L.L.C** with their principal office located at 1320 Elmerine Avenue Jefferson City, MO 65101 (Consultant/Lobbyist) and **THE CITY OF HANNIBAL, MISSOURI**, with a principal office located at 320 Broadway, Hannibal, MO 63401 (Client):

WHEREAS, Consultant/Lobbyist is engaged in the business of providing governmental consulting services; and

WHEREAS, Client is a city located in Marion and Ralls Counties, Missouri that is interested in securing necessary funding to adequately address the Cities public safety needs; and

WHEREAS, Client has significant interest in securing state legislative authorization for the City to seek voter approval for the imposition of a public safety sales tax; and

NOW THEREFORE, in mutual consideration of the terms and conditions of this Agreement, the parties agree as follows:

1. **Independent Contractor.** Client agrees to use Consultant/Lobbyist as an independent contractor as described in Appendix A, which is attached and incorporated by reference as a part of this Agreement.
2. **Term.** Term. The term of this Agreement shall be for a period from November 1, 2023, through May 31, 2024. With mutual consent of both parties, this Agreement may be extended to a date mutually beneficial to both parties.
3. **Effort and Cooperation.** Consultant/Lobbyist and Client shall devote its best efforts in the performance and discharge of its duties and obligations under this Agreement. Client shall be available to consult with Consultant/Lobbyist, its officers, agents, and employees at reasonable times concerning matters pertaining to the provision of services by Consultant/Lobbyist. Consultant/Lobbyist shall dedicate no less than forty percent of its efforts on behalf of Client engaging in educational interactions, presentations, and events as directed by Client.
4. **Compensation.** In consideration of the professional services to be provided by the Consultant/Lobbyist as outlined in Appendix A of this document, for the time period of November 1, 2023 through May 31, 2024, the Client shall pay the Consultant/Lobbyist two thousand five hundred dollars (\$2,500.00) per month payable at the end of each month for the term of the contract for a total contract price of seventeen thousand five hundred dollars (\$17,500.00).

5. **Nondisclosure.** Consultant/Lobbyist and Client acknowledge that in the performance of this Agreement, certain trade secrets, names of past, present or future customers, business plans, strategies, operating information or any other confidential or proprietary information, including contents of proposals, bids, or work plans may become known to each other. Except as provided in the Disclosure section of this Agreement, both parties agree that they shall not, directly or indirectly, acting alone or with other persons or entities, without the prior written consent of each other, disclose, furnish, or make available to any third party, or to use for itself or for the benefit of any other person or entity any trade secrets, names of past, present or future customers, business plans, strategies, operating information or any other confidential or proprietary information, including contents of proposals, bids, or work plans, except as specifically agreed to in writing. Consultant/Lobbyist and Client agree that any breach of this Nondisclosure section will cause immediate and irreparable harm and may be enforced through the seeking of an injunction in a court of competent jurisdiction, and that injunctive relief to restrain any such breach is in addition to any other remedies or claims for damages. The parties expressly agree that the provisions of this Nondisclosure section shall survive any termination or expiration of this Agreement.
6. **Disclosure.** Consultant/Lobbyist and Client understand and agree that in the course of performance of this Agreement, that the existence, but not the specific terms, of this Agreement may be disclosed and acknowledged, particularly to individuals and entities contacted by Consultant/ Lobbyist on behalf of Client. Consultant/Lobbyist shall immediately notify Client if Consultant/Lobbyist deems it necessary to register as a lobbyist for Client and shall take whatever action Consultant/Lobbyist deems necessary or appropriate to ensure compliance with such laws.
7. **Compliance.** The parties agree to comply with all applicable federal and state laws, rules and regulations and any local laws or ordinances, rules or regulations in all their actions.
8. **Miscellaneous.** The laws of the State of Missouri shall govern this Agreement. The parties consent to the jurisdiction of the Missouri federal and state courts. This Agreement, together with Appendix A constitutes the entire agreement of the parties and may not be assigned, amended or otherwise modified except in writing by each of the parties. If any provision, in whole or in part, is invalid by the operation of any law of the State of Missouri or any other applicable law as found by a court, such provision or portion of a provision shall be severable from this Agreement and shall not invalidate the remainder of the provision or the remainder of this Agreement.
9. **Notices.** All notices, certificates, and acknowledgments of any kind related to this Agreement shall be in writing and shall be sent by a recognized carrier, overnight delivery, signature required, by certified mail, return receipt requested or by electronic mail. Said notices shall only be deemed effective upon the earlier of the following: (1) acknowledgment of receipt; or (2) as of the date of the official receipt from the U.S. Postal Service, addressed as follows:

CONSULTANT/LOBBYIST

CITY OF HANNIBAL, MISSOURI

Jason Zamkus/Principal

ZAMKUS & ASSOCIATES, LLC

1320 Elmerine Avenue

Jefferson City, MO 65101

(573) 291-6180

jzamkus@gmail.com

10. Effectiveness; Date: This Agreement will become effective when upon the signature of all parties. The date this Agreement is signed by the last party (as indicated by the date associated with such party's signature) shall be deemed the date of this Agreement. The Term Start Date may differ from the date of the Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized agents on the dates provided below.

ZAMKUS & ASSOCIATES, L.L.C.

Signature: _____

Name: _____

Title: _____

Date: _____

CITY OF HANNIBAL, MISSOURI

Signature: _____

Name: _____

Title: _____

Date: _____

General Deliverables - Appendix A

- Monitor and lobby legislation relating to public safety;
- Identify and track legislation that could be utilized as vehicles for legislation that would codify Client's ability to seek voter approval for the imposition of a local sales tax to fund public safety;
- Attend meetings and hearings of legislative committees and administrative agencies where matters, which may affect the interests of the Client, will be addressed or voted upon;
- Facilitate meetings with key decision makers and staff regarding regulatory, legislative and administrative issues as necessary; and
- Provide regular written and/or oral reports.

This Appendix is incorporated by reference to the attached Governmental Consulting Services Agreement and shall be effective as of the last date indicated below and thereupon become a part of the Agreement.

ZAMKUS & ASSOCIATES, L.L.C.

CITY OF HANNIBAL, MISSOURI

Signature: _____

Signature: _____

Name: _____

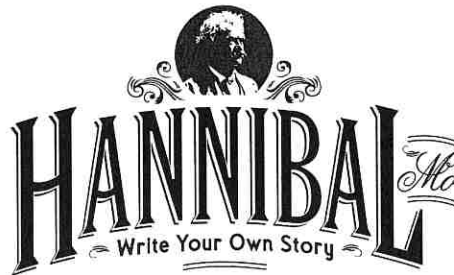
Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



MEMORANDUM

TO: MAYOR PRO TEM DOBSON AND CITY COUNCIL MEMBERS

FROM: CITY CLERK, MELISSA COGDAL

DATE: OCTOBER 11, 2023

SUBJECT: CITY WEBSITE

Recently the Council approved funding for the design and development of the City's new website. During the design and development process the current website was grossly outdated. The Clerk's office has redone all forms on the website to remove personal identifying information as well as make them compatible with the new site. While designing we discovered the incoming of new City software would bring the website up to date and compatible. These changes would allow electronic submission of all forms, picture attachments, and online renewal of business licenses.

Due to the request for electronic submission of all forms Vervocity would need to develop online forms in addition to additional website development.

The bid to perform this work is \$2925. This will allow full online renewal of business licenses (payment receipts will come with new software), form submission online for most citizen's needs, and the ability to upload photos with forms. The original investment for the new site was \$7,900. Bringing the total investment to \$10,825.

The Clerk's office request Council approve the additional \$2,925 for payment to Vervocity for additional design, development, and implantation of the City's new Website.



Vervocity
129 N 4th St, Upper
Quincy, IL 62301

Date
10/11/2023

Invoice Number: 29870954

PO Number / Notes:

Payment Terms: Net 15 days

Payment Due: 10/26/2023

Bill To
City of Hannibal 320 Broadway Hannibal, MO 63401

Pay online at <https://www.vervocity.io/billpay>

Any questions, please don't hesitate to contact us at invoices@vervocity.io. We appreciate your business!

Date	Item Description	Type	Resource Name	Quantity	Rate/Cost	Billable Amount
10/11/2023	Development of Online Forms FB - Website Development	Milestone		1.00	2,925.00	2,925.00

*1.5% per month service charge will be added to balances more than 30 days past due (\$5 minimum).

Total Billable Amount \$2,925.00

Total Taxes \$0.00

Notes:

Grand Total **\$2,925.00**

129 N 4th St, Upper
Quincy, IL 62301
217.222.1451

For any questions regarding this invoice, please call 217-222-1451 or email invoices@vervocity.io

PROJECT INVESTMENT

This contract is limited to a set number of hours. Should additional requirements or unknown factors occur during the completion of a request, scope/price could be affected. Vervocity reserves the right to review any additional information upon receipt of customer materials for compliance to specifications. Customer requests negatively impacting the scope could be charged additional time and material.

Billing for the Website Hosting & Security Plan begins prior to project start and will be billed with the initial 50% of the project investment. The Professional Plan is required for all website projects. If you would like to upgrade to the Premium Plan, please check the box below next to "Premium Plan".

SERVICE DESCRIPTION	PRICE	QTY	INVESTMENT
ONE-TIME FEES			
WEBSITE DESIGN & DEVELOPMENT (one-time fee)			
INITIAL INVESTMENT - 50% of project investment due to start the project			\$3,950
DESIGN APPROVAL - 25% due upon approval of design			\$1,975
FINAL PAYMENT - 25% due upon completion of project before launch			\$1,975
MONTHLY FEES			
WEBSITE HOSTING & SECURITY PLAN			
<input checked="" type="checkbox"/> PROFESSIONAL PLAN (REQUIRED)	\$79/month	1	\$79/month
<input type="checkbox"/> PREMIUM PLAN (OPTIONAL UPGRADE) <i>Includes all services in the Professional Plan - Total Premium Plan monthly fee \$139</i>	\$60/month	1	\$60/month
<input type="checkbox"/> ADVANCED SPEED OPTIMIZATION (OPTIONAL UPGRADE) ONE TIME SETUP FEE <i>With Professional or Premium Plan - Please select both boxes</i>			\$250
<input type="checkbox"/> ADVANCED SPEED OPTIMIZATION (OPTIONAL UPGRADE) <i>With Professional or Premium Plan - Please select both boxes</i>	\$39/month	1	\$39/month
YEARLY FEES			
THIRD PARTY WORDPRESS PLUGIN LICENSING FEE (Please see details above)	\$200/year	1	\$200/year
TOTAL MONTHLY INVESTMENT			\$79
TOTAL YEARLY INVESTMENT			\$200
TOTAL ONE-TIME INVESTMENT			\$7,900

Please add your digital signature on the final page to accept this proposal.

PRICES VALID UNTIL 5/3/23.



STANDARD TERMS & CONDITIONS

ADDITIONAL MAINTENANCE & HOURLY RATE - - Each project includes a set number of hours. Any other maintenance required for a project that is outside of the included hours will be charged at an hourly rate of \$125 per hour, or the current rate if after twelve months from the date of this agreement. Hourly time is charged in 15-minute blocks.

RELEASES - - Vervocity assumes Client has permission, for use by the owner, to use any images, logos, or any other design elements that are provided for inclusion in the project, and will hold harmless, protect, and defend Vervocity from any claim or lawsuit arising from the use of such elements.

ABANDONMENT - - If CLIENT fails to respond to information request, or there is no communication with Vervocity, either by in-person, phone, or email, for a period of two (2) weeks, the project is then deemed abandoned and will be closed.

All fees collected are non-refundable. The additional time that has been incurred on the project will be billed to the CLIENT. If the project is re-opened at the request of the CLIENT a \$200 office fee will be charged.

CANCELLATION - - If CLIENT cancels the project at any point in the process, at their own discretion, work will immediately stop. Any payments made up to that point are non-refundable. Any outstanding payments will be due at the time of cancellation, all work performed on the project will then become the property of the CLIENT.

WHAT'S NEXT?

- #1** Add your digital signature below or print the PDF version of the contract, sign, and return to your account rep or to sales@vervocity.io.
- #2** After adding your digital signature below you will be prompted to make your first payment. The initial investment/setup fee can either be paid online after signing or if it isn't paid online we will automatically email you an invoice.
- #3** Once we receive your initial investment/setup fee, our team will contact you to schedule a Google Meet kick-off meeting where we will finalize the details outlined above and make sure that our team and your team are all on the same page.

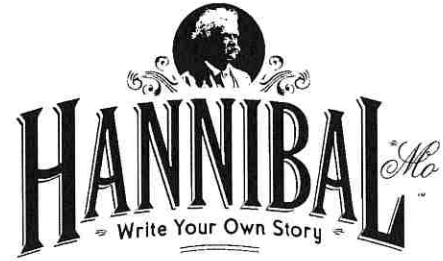


James Hark

CLIENT SIGNATURE



Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 10/10/2023

RE: 514 Pine Lot Purchase

Marc Acosta and Angie Skaggs would like to purchase 514 Pine from the City. A title report was completed showing no deed restrictions or liens.

The recommended sale price for this property is \$575 which covers all closing costs.

In addition, the following covenants will be placed on the property.

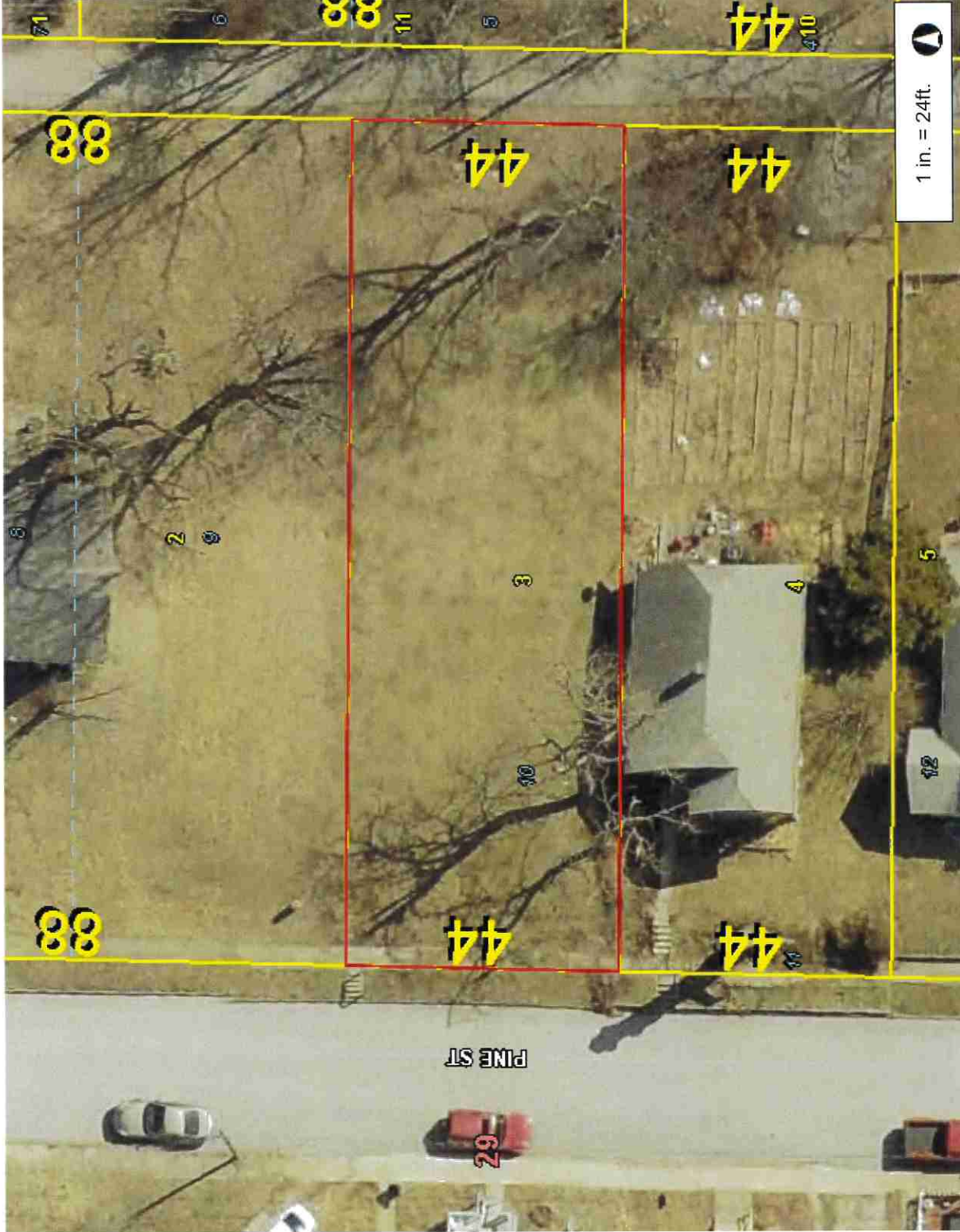
COVENANTS AND RESTRICTIONS

1. The property shall be kept maintained in accordance with the requirements of applicable laws and ordinances. The property shall be kept mowed at a minimum to the standards established by ordinance. Any structures on the home shall be maintained in such a manner as to comply with all applicable ordinances, and under no circumstances shall they be allowed to reach the status of a common law public nuisance or a nuisance in violation of Hannibal City Ordinances.
2. The property shall be utilized on in accordance with the laws of the State of Missouri and the zoning ordinances of the City of Hannibal. No unlawful uses shall be allowed.
3. All taxes on the property, including federal, state, county or city shall be kept paid and current at all times.

4. These covenants and restrictions shall touch and concern the land, and shall be binding upon all subsequent title holders.

This resolution would authorize the Mayor to execute the Transfer of Real Estate Contract and Special Warranty Deed with the sale price of \$575 to Marc Acosta and Angie Skaggs for the sale of 514 Pine.

Marion County, MO



1 in. = 24ft.

47.2 0 23.61 47.2 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

- Road
 - <all other values>
 - Interstate
 - US Highway
 - Numbered State Highway
 - Lettered State Highway
- Railroad
- Parcel
- Parcel Number/Acres
- Land Hook
- DASHED LAND HOOK
- SOLID LAND HOOK
- City Limit Line
- Original Lot
- Section
- County Boundary

Notes

RESOLUTION NO. 2484-23

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR
TO EXECUTE A SPECIAL WARRANTY DEED TO MARC ACOSTA AND
ANGIE SKAGGS FOR THE SALE OF CITY OWNED PROPERTY LOCATED
AT 514 PINE IN THE AMOUNT OF \$575.**

WHEREAS, the City of Hannibal is the owner of a vacant lot at 514 Pine,
and

WHEREAS, Marc Acosta and Angie Skaggs would like to purchase this
property, and

WHEREAS, \$575 is the sale price which includes closing costs, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,
MISSOURI.**

SECTION ONE: That the Mayor is hereby authorized to execute a contract on behalf of
the City of Hannibal for the sale of a vacant lot at 514 Pine in the amount of \$575 to
Marc Acosta and Angie Skaggs.

SECTION TWO: This resolution shall be effective immediately upon its adoption and
approval.

ADOPTED THIS 17th DAY OF October, 2023.

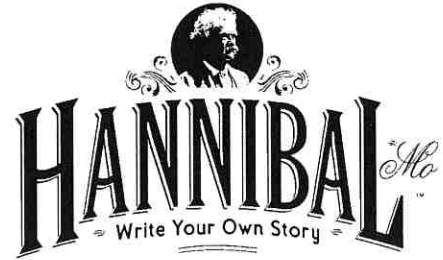
APPROVED THIS 17th DAY OF October, 2023.

MIKE DOBSON, MAYOR PRO TEM

ATTEST:

MELISSA COGDAL, CITY CLERK

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Council, City Manager and Mayor

FROM: Andrew Dorian

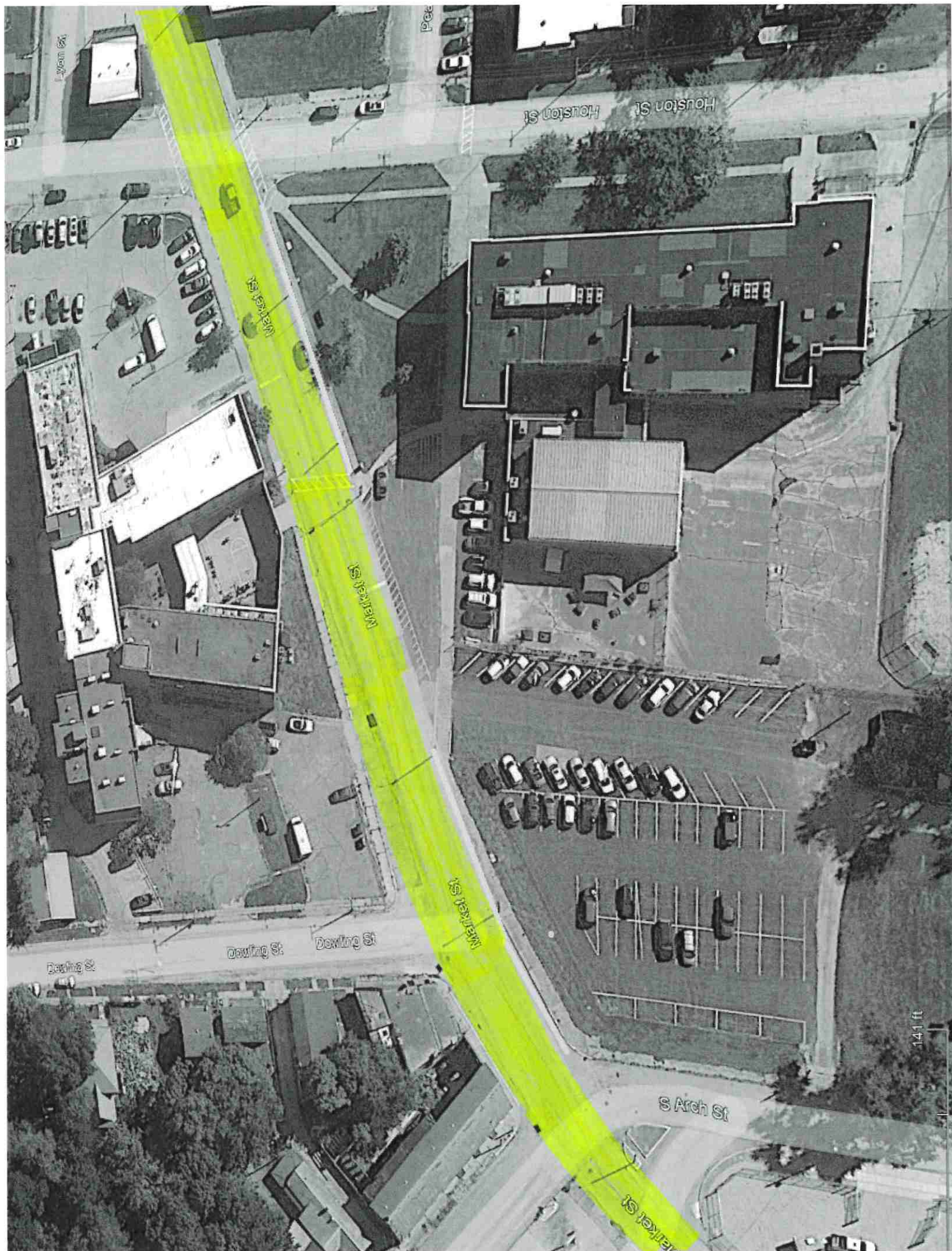
DATE: 10/10/2023

RE: October 2023 Traffic Committee Recommendations

1. The Traffic Committee recommends the installation of “No Parking Signs and Yellow Curbs” on Market Street in front of Eugene Field School. An attached map shows where the proposed yellow stripe and signs would go.

The school reached out to HPD in regards to individuals parking here throughout the day causing traffic hazards during school drop-off and pick-up.

2. The Traffic Committee recommends the painting of a yellow stripe along Brookside where “No Parking Signs” already currently exist. The School District is going to install barrier markers to prevent people from parking in the grass and the yellow curb will add as an additional deterrent. An attached map shows where the proposed yellow stripe would go.

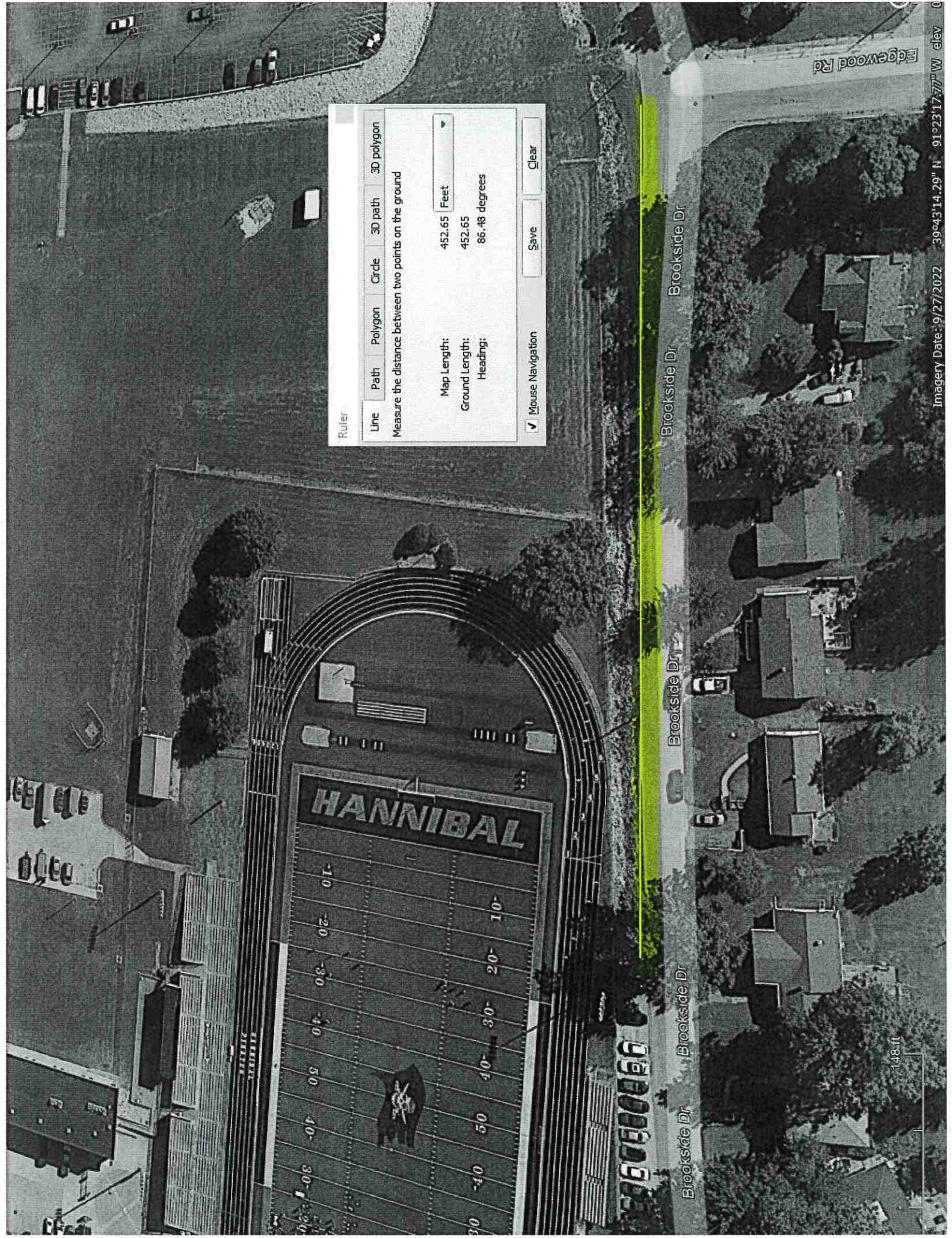


Houston St

Dewing St

S Arch St

141 ft



Ruler

Line Path Polygon Circle 3D path 3D polygon

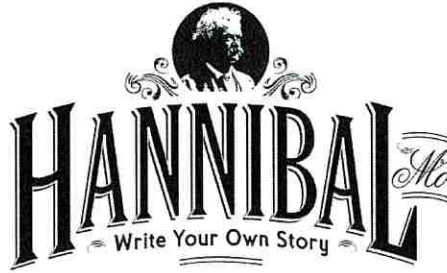
Measure the distance between two points on the ground

Map Length: 452.65 Feet

Ground Length: 452.65

Heading: 86.48 degrees

☒ Mouse Navigation Save Clear



MEMORANDUM

TO: Mayor Pro Tem Mike Dobson and Members of City Council
CC: Lisa Peck, City Manager
FROM: Trisha O'Cheltree, Director of Conventions & Tourism
DATE: October 17, 2023
REGARDS: Printing of the 2024 Official Hannibal Visitors Guide

2024 OFFICIAL HANNIBAL VISITORS GUIDE - PRINTING

A legal notice was placed in the Hannibal Courier-Post on August 23, 2023 and an RFP was sent to vendors requesting the information for the 2024 Hannibal Visitor Guide printing. We requested pricing for both 100,000 and 125,000 copies. Bids were opened on October 9, 2023, by the city clerk. Two bids were submitted, Phillips Media Group and Poole Communications. The lowest bid was from Poole Communications and is for \$39,075 for 100,000 copies, or \$46,577 for 125,000 copies. The company was verified by the city clerk's office and does have a Hannibal business license.

HCVB Staff recommends the bid be awarded to Poole Communications in the amount of \$39,075 for printing 100,000 copies of the 2024 Hannibal Visitors Guide.



McDonald Video and Photography
1716 Singleton Ave
Hannibal, Missouri 63401
United States
LakenMcDonald08@gmail.com
Phone: + 724-599-8059

Bill to:
**Hannibal Convention & Visitors
Bureau**
925 Grand Ave.
Hannibal, Missouri 63401
United States

Additional Customer Info:
director@visithannibal.com

2024 Hannibal Visitors Guide Design & Completion

Product or Service	Price	Quantity	Line Total
Graphic Design Work & Edits Includes general guide layout and alterations, up to 3 client revisions. Additional changes to be billed at the rate of \$75 per hour. Preparation of components for print provided as well as the distribution of electronic art and high resolution proofs to print vendor, quality control and final electronic copy. Examples of work can be seen with each 2017-2021 Visitors Guide cover design. And the 2021, 2022, & 2023 Visitors Guide in its entirety.	\$75.00	70	\$5,250.00
Proofing & Copywriting Includes copywriting and typesetting of existing and or new ads.	\$450.00	1	\$450.00

Product or Service	Price	Quantity	Line Total
Photography & Stock Art Includes the editing of existing images and desired photography and or stock art graphics as needed.	\$450.00	1	\$450.00
Subtotal			\$6,150.00
Invoice Total			\$6,150.00
Amount Paid			\$0.00
Balance Due			\$6,150.00

Thank you!



Phillips Media Group

DBA / Hannibal Courier-Post

130 S 5th Street

Quincy, IL 62301

2024 Hannibal Visitors Guide Layout & Design

Graphic Design work and edits

\$4,800.00

Guide layout and alterations, up to 3 client revisions.

Additional changes to be billed at the rate of \$65 per hour.

Preparation of components for print, distribution of electronic art and proofs to print vendor, quality control and final electronic file.

Includes copywriting and typesetting of new and or existing ads.

As a reference to previous design and layout work, please visit hannibalmag.com

Thank you for the opportunity to bid. We look forward to working with you.

Jim Hart

Regional Publisher

Hannibal Courier-Post

(217) 221-3381

jhart@whig.com



CITY OF HANNIBAL, MISSOURI
BID TABULATIONS



BID Number: Design2024HCVB

DEPT: Hannibal Convention Visitors Bureau

BID Description: 2024 Official Hannibal Visitors Guide Design & Layout

BID Opening Date: 09/11/2023

BID Opening Time: 10:00 AM

Addendum No. 1 & 2

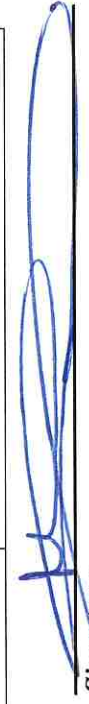
Bidder

Bid Amount

Phillips Media Group	\$ 4800.00	
McDonald Video + Photos	\$ 6150.00	

9/11/23 10:00 AM

Date/Time


Signature