

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

*City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.*

*Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.*

*The instructions to watch the meetings online follow:*

- 1. Type in [www.youtube.com](http://www.youtube.com) in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar*
- 3. Click on "City of Hannibal" or the city of Hannibal crest*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting*
- 6. The meeting may be viewed on the website in its entirety after the meeting*

## ***CITY OF HANNIBAL***

### ***OFFICIAL PUBLIC HEARING***

**Tuesday, October 3, 2023  
6:15 p.m.  
Council Chambers**

### **CALL TO ORDER**

### **MIKE MCHARGUE – BUILDING INSPECTOR**

**Re: Request, Re-Zoning of Property  
111 S. 10<sup>th</sup> Street**

### **PUBLIC COMMENTS**

### **ADJOURNMENT**

*City of Hannibal*  
**OFFICIAL COUNCIL AGENDA**

**Tuesday October 3, 2023  
Council Chambers  
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

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- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

**ROLL CALL**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF PAYROLL AND CLAIMS  
Second Half -September 2023**

**JACOB GREVING- HANNIBAL PUBLIC SCHOOL  
Re: Request, Street Closures/ Homecoming Parade  
Wednesday, October 11, 2023, 5:15 p.m.- 6:45 p.m.**

**TAMMY RILEY – 201 N. 3<sup>rd</sup> STREET**  
**Re: Support and Clarification for Big River Steam Punk**

**MIKE DOBSON – MAYOR PRO TEM**

**Re: Approval of Appointment**

**Hannibal Tree Board**  
**Paul Miller – Re-Appointment for a term to expire September 2026**

**Re: Public Comment Period**

**MIKE MCHARGUE – BUILDING INSPECTOR**  
**Re: Request, Re-Zoning of Property**  
**111S. 10<sup>th</sup> Street, from E-Commercial to A-One and Two-Family Zoning**  
*(Bill No. 23-030-, to follow)*

**Re: Request, Set Public Hearing**  
**Vacation of Undeveloped Portion of Choteau Between Valley and Union**  
**Tuesday, November 7, 2023, at 6:15 p.m.**

**RYAN NEISEN, FIRE CHIEF - HANNIBAL FIRE DEPARTMENT**  
**Re: Surplus of Property/ Quincy Fire Department \$2,130**

**Re: Amendment to Appendix B Local 1211 Contract**  
**Removing the use of a 3<sup>rd</sup> Party Testing Company**

**Re: Waving of Bid Process**  
**Emergency Fire Truck Purchase**  
**\$865,000**

**BILL NO. 23-030**

**AN ORDINANCE OF THE CITY OF HANNIBAL REZONING A  
TRACT OF LAND ALL OF THAT PART OF OUT LOT SIXTY-SIX  
(66) IN THE CITY OF HANNIBAL, MARION COUNTY, MISSOURI  
FROM THE E-COMMERICAL TO A-ONE AND TWO FAMILY,  
AMENDING THE CITY'S ZONING MAP ACCORDING**

**CLOSED SESSION**

*In Accordance with RSMo 610.021 (1), (3), and (12)*

**ADJOURNMENT**



# **CITY OF HANNIBAL**

## **DEPARTMENT OF PUBLIC WORKS**

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### **INTEROFFICE MEMORANDUM**

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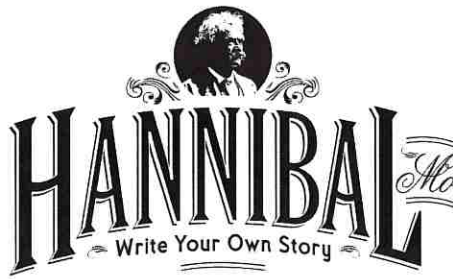
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**TO:** CITY COUNCIL  
**FROM:** CANDY GOLIAN, MANAGEMENT ASSISTANT  
**SUBJECT:** REZONING OF 111 S 10<sup>th</sup> STREET  
**DATE:** AUGUST 28, 2023

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An application has been received from the property owner of 111 S. 10<sup>th</sup> Street, George Lee. His request is to re-zone from E-Commercial to A- One & Two Family, to be able to turn the property back into a duplex.

The Planning and Zoning Commission public hearing for this request has been set for Thursday, September 21, 2023, at 4:00 P.M. The Department of Public Works has requested that Council set their public hearing date for Tuesday, October 3, 2023, at 6:15 P.M.



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## MEMORANDUM

**To:** Mayor and City Council

**From:** Donna Klingler – DPW Management Assistant

**Re:** Rezoning of 111 South 10<sup>th</sup> Street

**Date:** September 26, 2023

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An application was received from George Lee to rezone property located at 111 S 10<sup>th</sup> Street Hannibal, MO 63401. He is requesting to rezone the property from E-Commercial to A-One- and Two-Family Zoning.



The current zoning was for E-Commercial. This request was reviewed by the Planning & Zoning Commission at the September 21st P&Z meeting, the Commission unanimously approved the rezoning and recommended it be sent to City Council for final approval.

*The Department of Public Works recommends the first reading of the Ordinance approving the rezoning of the property located at 111 S 10<sup>th</sup> Street Hannibal, Missouri.*



**BILL NO.**

**ORDINANCE NO.** \_\_\_\_\_

**FIRST READING** \_\_\_\_\_

**SECOND READING** \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF HANNIBAL REZONING A TRACT OF  
LAND ALL OF THAT PART OF OUT LOT SIXTY-SIX (66) IN THE CITY OF  
HANNIBAL, MARION COUNTY, MISSOURI FROM THE E-COMMERICAL  
TO A-ONE AND TWO FAMILY, AMENDING THE CITY'S ZONING MAP  
ACCORDING**

**WHEREAS**, an application to rezone the property located at 111 S 10<sup>th</sup> Street which is a tract of land in the City of Hannibal, Marion County, Missouri has been filed by the owner of said property, George Lee, and

**WHEREAS**, the applicant requests a change in zoning of said property from E-Commercial to A-One and Two Family in the City of Hannibal, and

**WHEREAS**, pursuant to Chapter 13.07 of the City Charter, notices were sent to all owners of property adjacent to or lying within 185 feet of the subject tract, and

**WHEREAS**, pursuant to Chapter 13.09 of the City Charter, notices were published in a newspaper fifteen (15) days in advance of the public hearing, and

**WHEREAS**, the Planning and Zoning Commission held its public hearing on September 21, 2023 to consider the application for rezoning and gave a positive recommendation vote to Council, and

**WHEREAS**, the Hannibal City Council held its public hearing on October 3, 2023 to consider the application for rezoning, and

**WHEREAS**, after review and due consideration, the Hannibal City Council has determined that rezoning of said property will not cause undue burden to the congested of streets, safety and security from fire, negatively impact healthy and general welfare, impede adequate lighting and air, contribute to the overcrowding of land, unduly concentrate population, impact features of historical significance, hinder adequate provision of transportation, water, sewerage, schools, parks or other public requirements.

**NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE  
CITY OF HANNIBAL, MISSOURI TO-WIT:**

**SECTION ONE:** That the following tract of ground shall be rezoned from E-Commercial to A-One and Two Family:

All of that part of Out Lot Sixty-Six (66) in the City of Hannibal, Missouri, described as follows: Begin on the West line of Tenth Street, One Hundred Six (106) feet South of the

intersection of said Tenth Street with the South line of Broadway Street: run thence Southerly on the West line of Tenth Street; Thirty-Six (36) feet; run thence Southwesterly at right angles with said West line of Tenth Street, one Hundred (100) feet; thence run Northerly at right angles and parallel with the West line of Tenth Street, Thirty-Six (36) feet; run thence North-Eastwardly at right angles, One Hundred (100) feet to the West line of Tenth Street, to the point of beginning. Including all grantor's right, title and interest in alley ways on the North and West sides of the above-described property so conveyed in deed from Frederick Waller, Sr., dated June 14, 1897, recorded in the Recorder's Office of Marion County, Missouri, in Book 145, Page 357.

**SECTION TWO:** City Staff is hereby directed to revise the City's zoning map accordingly.

**SECTION THREE:** It hereby is declared to be the intention of the City Council that each and every part, portion and sub-portion of this Ordinance shall be separate and severable from each and every other part, portion or sub-portion hereof and that the City Council intends to adopt each said part, portion or sub-portion separately and independently of any other part, portion or sub-portion. If any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, portions and sub-portions shall be and remain in full force and effect.

**SECTION FOUR:** All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

**SECTION FIVE:** That is Ordinance shall be in full force and effect from and after its adoption and approval.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
**Michael Dobson, Mayor Pro-Tem**

**ATTEST:**

\_\_\_\_\_  
**Melissa Cogdal, City Clerk**





Return to:  
Office of the City Clerk  
Attn: Britta Dooley  
320 Broadway Hannibal, MO 63401 Ph.  
(573) 221-0111  
Fax (573) 221-8191  
Email to: bdooley@hannibal-mo.gov

### SPECIAL EVENT APPLICATION

(Council Meetings are the 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays of each month)

**Deadline for Submission: Wednesday, Prior to Council Meeting**

Today's Date: 09/21/2023 Date you wish to be placed on Agenda: 10/03/2023

Your Organization: Hannibal High School Special Event: Homecoming Parade

Date(s) of Event: 10/11/2023 Requested Times (from-to): 5:15PM-6:45 PM

Description of Activity: Homecoming parade that will include marching band, student floats with trucks, and students walking.

Primary Contact Person(s): Mr. Jacob Greving Home Phone: 573.600.0255

Work Phone: 573.221.2733 Cell Phone: 573.600.0255 E-mail: jgreving@hannibal.kd.com

Assistance Needed (location, etc.): Street barricades + HPD presence

Barricades: Broadway + Maple, Broadway + 10<sup>th</sup> - 4<sup>th</sup> St.

Police: Block Broadway + Grand East Bound Traffic @ 5:15 PM

#### DEPARTMENTAL COMMENTS (office Use)

Police: Five officers needed for about 1 hour of time. Dept. Cost: \$180.00 (at least)  
5 officers x \$36.00 (lowest rate of pay/dependent on officer) -Chief J. Nacke

Fire: No issue with this event. Dept. Cost: 0  
-Chief Ryan Neisen

BPW: The HBPW has no issues with the event/has reviewed and sees no needs Dept. Cost: 0  
for power. -Darrin Gordon/Jared Stewart

Building Inspector: No comments or concerns with this event. Dept. Cost: 0  
-Building Inspector's Office

Parks: Parks has no objections.

Dept. Cost: 0

-Andy Dorian

Street: Streets has no objections.

Dept. Cost: 0

-Andy Dorian

Tourism: No conflicts are apparent.

Dept. Cost: 0

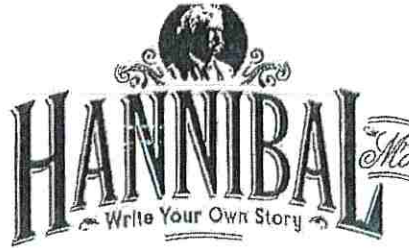
-Trevor McDonald

Administration: All documents have been received & are on file. No objections to this event.

Dept. Cost: 0

-Clerk's Office

STAFF RECOMMENDS: \_\_\_\_\_



## Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.  
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.  
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability Insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

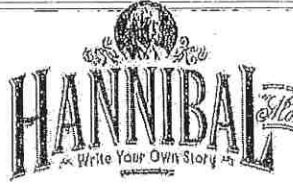
By

Chief Operations Officer

Title

9/21/23

Date



# CITY OF HANNIBAL

## Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

### I. GENERAL

Event Name HHS Homecoming Parade Date of Event 10/11/23  
Location/Address/Facility Name Broadway / Grand travel east to  
Broadway / Main  
Expected Number of Attendees: 200+

### II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

### III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

### IV. BASIC PLAN

#### A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jacob Greiving  
Cell Phone: 573-600-0255



#### B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone \_\_\_\_\_

3. Will on-site security be provided?

☒ Yes ☐ No

If yes, contact name and phone Brian Allen (HPD) 573-795-6140

#### C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event - If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event - If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

#### D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? \_\_\_\_\_

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, CALL 911. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.



E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?  
☐ Yes ☒ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number  
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?  
☒ Yes ☐ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.  
☒ On-site Security or ☐ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:  
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Jacob Greving Cell Phone: 573-600-0255  
Secondary Contact: Ted Sampson Cell Phone: 573-406-8626

*Dial 911 in case of emergency*

VI. EVENT AREA MAP (attach next page)





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Arthur J. Gallagher Risk Management Services, LLC  
12444 Powerscourt Drive  
Suite 500  
St. Louis MO 63131

CONTACT NAME: MUSIC Staff  
PHONE (A/C No. Ext): 314-800-2235 FAX (A/C No.): 1-866-372-7170  
E-MAIL ADDRESS: musicprogram@ajg.com

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Missouri United School Insurance (MUSIC), a self i

INSURER B: Safety National Casualty Corporation

15105

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED  
Hannibal #60 School District  
as a Member of M.U.S.I.C.  
4650 McMasters Ave.  
Hannibal MO 63401

MUSIC00-01

## COVERAGES

CERTIFICATE NUMBER: 362589136

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		MUSIC-2023-00 FCA4064210	12/31/2022 12/31/2022	12/31/2023 12/31/2023	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$3,000,000 MED EXP (Any one person) \$EXCLUDED PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$UNLIMITED PRODUCTS - COMP/OP AGG \$3,000,000 \$
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		MUSIC-2023-00 FCA4064210	12/31/2022 12/31/2022	12/31/2023 12/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$3,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	AGC4067892	12/31/2022	12/31/2023	PER STATUTE E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Auto Physical Damage		MUSIC-2023-00	12/31/2022	12/31/2023	ACV Less 1,000 Ded Comp/Col

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

\*\* Safety National provides Excess WC to MUSIC above a Specific and Aggregate Retention \*\*

\* Fire Legal Liability Limit \$1,000,000

Commercial General Liability Safety National Provides \$2MM xs \$1MM

City of Hannibal is shown as an additional insured and loss payee solely with respect to general liability coverage as evidenced herein as required by written contract with respect to use of facility by the named insured.  
RE: Homecoming Parade

## CERTIFICATE HOLDER

## CANCELLATION

City of Hannibal  
Attn: Britta Dooley  
320 Broadway St  
Hannibal MO 63401

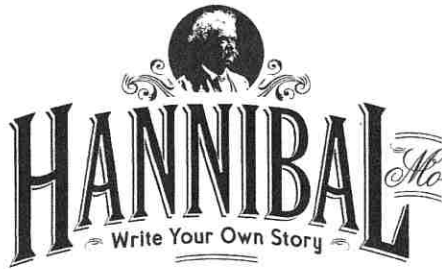
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Office of the



City Clerk

**City Council Request to Speak**  
**Council Meetings are held the First and Third Tuesday of Each Month**  
**Deadline is 4:00 p.m. Thursday prior to City Council Meeting**  
**Speakers Must Register Using Current Residential Address &**  
**Residing Ward (if applicable)**

Today's Date:

September 28, 2023

Date you wish to be placed on Agenda:

October 3rd, 2023

Name:

Tammy Riley

Address:

201 North 3rd Street Suite 100

Phone Number:

573-822-4089

Subject Matter:

Support and Clarification for  
the Big River Steampunk festival

September 28, 2023  
Date

Tammy Riley  
Speaker's Signature

**Speakers shall be allowed up to a maximum of a (5) minute presentation.**  
**Speakers shall adhere to the above stated subject matter.**

**"Deadlines subject to change based on holiday schedule, etc.," contact the**  
**Clerk's office for official deadline relating to the specific meeting.**  
**(573)221.0111**

**City of Hannibal 320 Broadway, Hannibal, MO 63401**

**P 573.221.0111 F 573.221.8191**

[www.hannibal-mo.gov](http://www.hannibal-mo.gov)

[mcogdal@hannibal-mo.gov](mailto:mcogdal@hannibal-mo.gov)

## Melissa Cogdal

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**From:** Michael Dobson  
**Sent:** Thursday, September 28, 2023 9:43 AM  
**To:** Melissa Cogdal  
**Cc:** Lisa Peck  
**Subject:** Public comment notifications

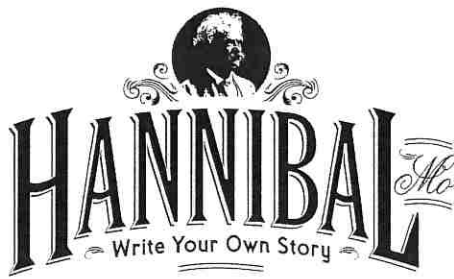
Melissa,

Please put under my name a discussion of public comments. We have had a public comment period available for months that no one has used. I would like to discontinue the 6:30pm public comment sign up.

For the council agenda comments, I would like to require that a current residential address be mandatory as this would allow the council to know what ward the person lives in and the possibility of the council person to work with the citizen. I would also like to require that questions be specific so that the council, the city manager, or the attorney may be able to research a question and have answers for the citizen. I would like to do away with "questions for the council". It would be helpful if the questions are written out.

Thank you,  
Michael J Dobson  
Sent from my iPad





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## MEMORANDUM

**To: Mayor and City Council**

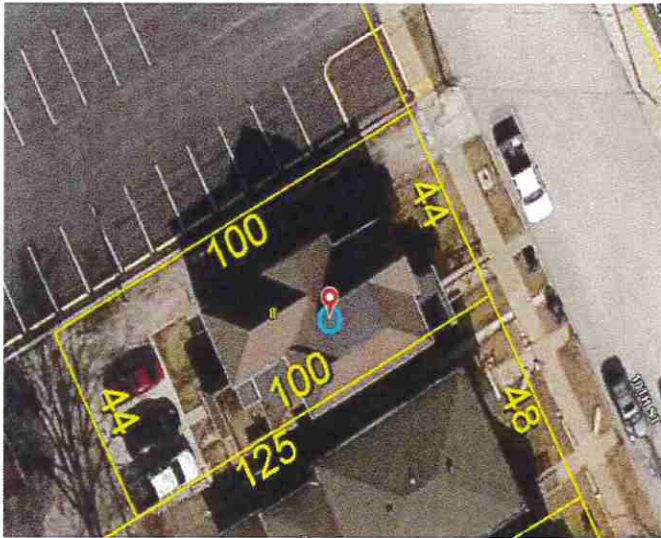
**From: Donna Klingler – DPW Management Assistant**

**Re: Rezoning of 111 South 10<sup>th</sup> Street**

**Date: September 26, 2023**

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An application was received from George Lee to rezone property located at 111 S 10<sup>th</sup> Street Hannibal, MO 63401. He is requesting to rezone the property from E-Commercial to A-One- and Two-Family Zoning.



The current zoning was for E-Commercial. This request was reviewed by the Planning & Zoning Commission at the September 21st P&Z meeting, the Commission unanimously approved the rezoning and recommended it be sent to City Council for final approval.

*The Department of Public Works recommends the first reading of the Ordinance approving the rezoning of the property located at 111 S 10<sup>th</sup> Street Hannibal, Missouri.*

**BILL NO.**

**ORDINANCE NO.** \_\_\_\_\_

**FIRST READING** \_\_\_\_\_

**SECOND READING** \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF HANNIBAL REZONING A TRACT OF  
LAND ALL OF THAT PART OF OUT LOT SIXTY-SIX (66) IN THE CITY OF  
HANNIBAL, MARION COUNTY, MISSOURI FROM THE E-COMMERCIAL  
TO A-ONE AND TWO FAMILY, AMENDING THE CITY'S ZONING MAP  
ACCORDING**

**WHEREAS**, an application to rezone the property located at 111 S 10<sup>th</sup> Street which is a tract of land in the City of Hannibal, Marion County, Missouri has been filed by the owner of said property, George Lee, and

**WHEREAS**, the applicant requests a change in zoning of said property from E-Commercial to A-One and Two Family in the City of Hannibal, and

**WHEREAS**, pursuant to Chapter 13.07 of the City Charter, notices were sent to all owners of property adjacent to or lying within 185 feet of the subject tract, and

**WHEREAS**, pursuant to Chapter 13.09 of the City Charter, notices were published in a newspaper fifteen (15) days in advance of the public hearing, and

**WHEREAS**, the Planning and Zoning Commission held its public hearing on September 21, 2023 to consider the application for rezoning and gave a positive recommendation vote to Council, and

**WHEREAS**, the Hannibal City Council held its public hearing on October 3, 2023 to consider the application for rezoning, and

**WHEREAS**, after review and due consideration, the Hannibal City Council has determined that rezoning of said property will not cause undue burden to the congested of streets, safety and security from fire, negatively impact healthy and general welfare, impede adequate lighting and air, contribute to the overcrowding of land, unduly concentrate population, impact features of historical significance, hinder adequate provision of transportation, water, sewerage, schools, parks or other public requirements.

**NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE  
CITY OF HANNIBAL, MISSOURI TO-WIT:**

**SECTION ONE:** That the following tract of ground shall be rezoned from E-Commercial to A-One and Two Family:

All of that part of Out Lot Sixty-Six (66) in the City of Hannibal, Missouri, described as follows: Begin on the West line of Tenth Street, One Hundred Six (106) feet South of the

intersection of said Tenth Street with the South line of Broadway Street: run thence Southerly on the West line of Tenth Street; Thirty-Six (36) feet; run thence Southwesterly at right angles with said West line of Tenth Street, one Hundred (100) feet; thence run Northerly at right angles and parallel with the West line of Tenth Street, Thirty-Six (36) feet; run thence North-Eastwardly at right angles, One Hundred (100) feet to the West line of Tenth Street, to the point of beginning. Including all grantor's right, title and interest in alley ways on the North and West sides of the above-described property so conveyed in deed from Frederick Waller, Sr., dated June 14, 1897, recorded in the Recorder's Office of Marion County, Missouri, in Book 145, Page 357.

**SECTION TWO:** City Staff is hereby directed to revise the City's zoning map accordingly.

**SECTION THREE:** It hereby is declared to be the intention of the City Council that each and every part, portion and sub-portion of this Ordinance shall be separate and severable from each and every other part, portion or sub-portion hereof and that the City Council intends to adopt each said part, portion or sub-portion separately and independently of any other part, portion or sub-portion. If any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, portions and sub-portions shall be and remain in full force and effect.

**SECTION FOUR:** All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

**SECTION FIVE:** That is Ordinance shall be in full force and effect from and after its adoption and approval.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Michael Dobson, Mayor Pro-Tem

ATTEST:

\_\_\_\_\_  
Melissa Cogdal, City Clerk



# **CITY OF HANNIBAL**

## **DEPARTMENT OF PUBLIC WORKS**

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### **INTEROFFICE MEMORANDUM**

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**TO:** CITY COUNCIL  
**FROM:** DONNA KLINGLER, DPW MANAGEMENT ASSISTANT  
**SUBJECT:** VACATION OF UNDEVELOPED PORTION OF CHOTEAU BETWEEN  
VALLEY AND UNION  
**DATE:** September 26, 2023

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An application has been received to vacate the undeveloped portion of Choteau between Valley and Union.

The Planning and Zoning Commission held their public hearing on Thursday, September 21, 2023, at 4:00 P.M. The Department of Public Works is requesting Council to set their public hearing date for Tuesday, November 7, 2023 at 6:15 P.M.



# Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road ○ Hannibal, MO 63401

Phone: 573 221-0657 ○ Fax: 573 221-2431 ○ E-Mail: rneisen@hannibalfire.com

## MEMORANDUM

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**Date:** September 27, 2023

**To:** Mayor Pro Tem, City Manager and Council Members

**From:** Ryan Neisen, Fire Chief

**Subject:** Surplus Property - Bunker Gear

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I am asking the council to approve Adrian Howe's bunker gear surplus property. Adrian has taken a job with the Quincy Fire Department. Chief Vahlkamp from QFD has asked if they could purchase Adrian's custom fit bunker gear. QFD are willing to pay a pro-rated replacement cost of \$2,130. This gear would be unlikely to fit anyone within our department in the future. This would cover a large portion of replacing a set of gear for a current employee.

**Staff is asking for council to declare this set of bunker gear as surplus property to be sold to the Quincy Fire Department for \$2,130.**





# Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road ○ Hannibal, MO 63401

Phone: 573 221-0657 ○ Fax: 573 221-2431 ○ E-Mail: rneisen@hannibalfire.com

## MEMORANDUM

---

**Date: September 27, 2023**

**To: Mayor Pro Tem, City Manager and Council Members**

**From: Ryan Neisen, Fire Chief**

**Subject: Amend Appendix B- Local 1211 Contract**

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Recently I approached the Local 1211 Firefighters Union about amending “Appendix B Promotional Guidelines” as a cost saving measure to the department. With our high turnover in the last few years, several times we have reached the point where we have Engineer openings but do not have anyone eligible to test with the required years of service. We wait until they reach their 2-year anniversary and test them individually. The cost to do a written test with a 3<sup>rd</sup> party company is currently \$885 for one candidate. This could happen multiple times per year. I proposed to the union we amend the language to the promotional guidelines to allow the HFD Administration to create and proctor the test when the results are non-competitive. We think it is still good practice for the candidates to study the information and show competence for a promotion, but we would be eliminating an unnecessary cost to the department. The Local 1211 unanimously voted to add the following language:

*For all applicable ranks, if the promotional process is non-competitive, the use of a 3<sup>rd</sup> party testing company may be removed. “Non-competitive” is defined as having equal or less candidates than position openings. The candidates will still be required to pass the written exam as defined in the guidelines, however, the exam will be created and scored by HFD Administration.*

Attached is a letter of support from the Local 1211.

**The Hannibal Fire Department Administration and Local 1211 Firefighter Union request “Appendix B Promotional Guidelines” be amended to reflect the proposed language regarding the promotional process.**

# IAFF Local 1211

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205 South 4th Street  
Hannibal, MO 63401

September 13th 2023

Chief Neisen,



Per the discussion we had in regard to the email sent about amending Appendix B of the Local 1211 Charter, this was brought to discussion and voted on based on the language presented as follows:

**“For all applicable ranks, if the promotional process is non-competitive, the use of a 3<sup>rd</sup> party testing company may be removed. “Non-competitive” is defined as having equal or less candidates than position openings. The candidates will still be required to pass the written exam as defined in the guidelines, however, the exam will be created and scored by HFD Administration.”**

Members of Local 1211 voted unanimously in favor of this language added to our Appendix B, in lieu of saving money for the department's budget on non-competitive testing for applicable ranks.

Sincerely,

Local 1211 President

Steven Meyer

## **Appendix B**

### **Promotion Guidelines (Article 43)**

#### **Assistant Chief**

- No Written exam will be given
- Oral interview board (chaired by the Deputy Chief) scoring counts towards 50% of the overall score
- Seniority (15% time on the job, 15% time in rank- 10yr cap each) scoring counts toward 30% of the overall score
- Chiefs interview: This will be comprised of scoring on overall job performance and interview questions, scoring counts toward 20% of the overall score

#### **Captain**

- Written exam taking questions from the following books: Engine Company Fireground Operations 3<sup>rd</sup> edition (45 questions), Fire Fighting Strategy and Tactics featuring an 8 Step Process for Size up 1<sup>st</sup> edition (35 questions), ERG 2012 edition (10 questions), and General Knowledge (10 questions). Scoring counts towards 30% of overall score.
- Seniority (15% time on the job, 15% time in rank- 10 year cap each) scoring counts toward 30% of the overall score

#### **Engineer**

- Written exam taking questions from the following books: IFSTA Pumping and Aerial Apparatus Drive/Operator Handbook 3<sup>rd</sup> edition (60 questions), IFSTA Principles of Vehicle Extrication 4<sup>th</sup> edition chapters 1-8 (30 questions), ERG 2012 edition (10 questions) Scoring counts towards 30% of the overall score
- Oral Board/ Practical (chaired by the Deputy Chief) scoring counts toward 40% of the overall score
- Seniority (time on the job- 20yr cap) scoring counts toward 30% of the overall score

*Street tests will no longer be figured into the oral/ Practical side of the testing. You must now pass all street tests with a minimum o/70% in the previous year leading up to promotions to be eligible to take the promotion test.*

## **Appendix B**

### **Promotion Guidelines (Article 43)**

#### **Fire Prevention/ Training Officer**

The position of Fire Prevention/ Training Officer is a staff position appointed by the Fire Chief. The Fire Chief shall use the results of a written Captain's test to assist in the selection process. To be eligible for appointment to the position of Fire Prevention/ Training Officer the applicant must, at minimum:

- Have served at least three years on the Hannibal Fire Department
- Pass the written test with a minimum of 70%
- Firefighter II certification or 20 years HFD firefighting experience required with FF II certification being obtained as soon as practical
- Emergency Medical Technician EMT-Basic
- Become State certified as a Fire Service Instructor within six months of accepting the position. (If not certified by the end of that period the firefighter will return to the former rank and pay rate held before accepting the position)
- Must be competent in the use of the fire department's current computer operation system



# Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road O Hannibal, MO 63401

Phone: 573 221-0657 O Fax: 573 221-2431 O E-Mail: rneisen@hannibalfire.com

## MEMORANDUM

---

**Date: September 27, 2023**

**To: Mayor Pro Tem, City Manager and Council Members**

**From: Ryan Neisen, Fire Chief**

**Subject: Emergency Fire Truck Purchase**

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The Hannibal Fire Department needs a new Rescue Pumper to respond from Station 3(Arapaho and 61). This truck would respond to all motor vehicle crashes, rope rescue, confined space rescue and structure fires within the city. It would also respond to mutual aid motor vehicle crashes and rescue calls outside the city. This truck would need to be set up and built very specifically for our needs. Currently we are using Engine 3 but it is not big enough to fit all the equipment needed for the wide range of calls it responds to. Engine 3 would be moved to another station and our 1999 American LaFrance would be surplus.

When speaking with vendors regarding the build time, we are looking at up to a 3-year delivery date from order date. Along with extended delivery dates, manufacturers are having price increases of approximately 4% every 6 months. An additional cost coming from all manufacturers is new emission standards in 2027. Manufacturers are estimating a \$65,000 to \$100,000 increase with the new Cummins X10 engine and associated emission standards.

We have put together a truck with Banner Fire on an E-One Rescue Pumper. We recently visited Macon Fire Department who have a very similar truck. We would work off the Macon truck spec and make some very minor changes. This truck would meet all of our needs. The cost of the truck is approximately \$865,000. We would not have an exact cost until the spec makes it through engineering and bid review in late October. An estimated 4-5% price increase is coming on October 31<sup>st</sup>.

Due to the emergency circumstances, I am asking the council for a waiver from using the normal bid process and allowing us to use Sourcewell. Sourcewell develops requests for proposals (RFP) for national competitive solicitations that meet or exceed local requirements. Sourcewell has a current RFP with E-One for fire apparatus. There is no fee to use Sourcewell. By using Sourcewell, we would be able to order prior to the October 31<sup>st</sup> price increase as well as dramatically increase our chances of not being forced to install the new Cummins X10 Engine. This would save the city at minimum \$34,000 and potentially up to over \$100,000 depending on the cost of the new X10 engine.





# Hannibal Fire Department

Office of Fire Chief Ryan Neisen

2333 Palmyra Road O Hannibal, MO 63401

Phone: 573 221-0657 O Fax: 573 221-2431 O E-Mail: rneisen@hannibalfire.com

We would not be required to pay anything until the truck leaves the E-One factory and reaches the dealer, Banner Fire. This would be about 30 days prior to delivery projected in 2026. However, E-One offers an option where they will give 4% interest on any down payment made between order date and delivery date.

I have gathered information on multiple different lease purchase options. In the past we have financed the purchase of a fire truck for 10 years. The current best rate for 10 years is 4.95% which would give us a yearly payment of \$111,749.62. We could lock in a rate at anytime between order date and delivery in 2026.

**Due to emergency circumstances, I am asking the council for approval to use Sourcewell in lieu of the normal bid process and order the truck prior to October 31<sup>st</sup> up to \$865,000.**