

*City of Hannibal*

**OFFICIAL COUNCIL PROCEEDINGS**

**Tuesday October 19, 2021  
Council Chambers  
7:00 p.m.**

**ROLL CALL**

**Present:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**Absent:** Mayor Pro Tem Dobson – 1

**CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

**INVOCATION**

The invocation was then given by City Clerk Angelica Zerbonia.

**PLEDGE OF ALLEGIANCE**

Mayor Hark then requested Fire Chief Mike Benjamin to lead the Pledge of Allegiance to the Flag.

A motion was made by Council Member McCoy to excuse Mayor Pro Tem Dobson from the meeting. The motion was seconded by Council Member Bowen.

Motion carried.

**APPROVAL OF AGENDA**

A motion was made by Council Member Veach to approve the agenda, as presented, and posted. The motion was seconded by Council Member Franke.

Motion carried.

**APPROVAL OF MINUTES**  
**Regularly Scheduled Council Meeting – October 5, 2021**

A motion was made by Council Member McCoy to approve the regularly scheduled Council meeting held October 5, 2021. The motion was seconded by Council Member Bowen.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS**  
**First Half – October 2021**

A motion was made by Council Member Bowen to approve the payroll and claims for the first half of October 2021. The motion was seconded by Council Member Welch.

Motion carried.

**JODY BOGUE – HISTORIC HANNIBAL MARKETING COUNCIL**  
**Re: Request, Street Closures – Main Street Trick or Treat**  
*Sunday, October 31, 2021 – 2:00 p.m. – 9:00 p.m.*

Jody Bogue, representing Historic Hannibal Marketing Council, approached Council requesting street closures for Main Street Trick or Treat to be held Sunday, October 31, 2021, from 2:00 p.m. to 9:00 p.m. He is requesting bollards be placed on the corners of Main Street at Broadway, Hill, Bird, Center and North Main Street.

Mayor Hark informed Council the certificate of insurance and hold harmless are on file.

Mayor Hark advised Mr. Bogue that trash receptacles are provided and all trash needs to be picked up and receptacles emptied at the close of the event. A motion was made by Council Member Veach to approve the street closures for Main Street Trick or Treat to be held Sunday, October 31, 2021 from 2:00 p.m. to 9:00 p.m. The motion was seconded by Council Member Bowen.

Motion carried.

**RAY HARVEY – RAY HARVEY ART**  
**Re: Request, Partial City Owned Parking Lot Closure – Mural Painting**  
*October 19 – October 30, 2021 \*\*est.*

Ray Harvey then approached Council requesting partial closure of the City owned parking lot adjacent to LaAzotea Lounge. Harvey is requesting closure of up to four spaces, in order to paint a mural on the side of 323 North Main Street. This will be the 14<sup>th</sup> mural he's done in the area. He is requesting the parking spots be closed October 19 – October 30, 2021, depending upon weather.

City Clerk Zerbonia advised a certificate of insurance is still needed, in which Mr. Harvey stated he has contacted his insurance company and will send it as soon as he receives it.

A motion was made by Council Member Veach to approve, pending receipt of insurance, the request of Ray Harvey for the partial closure (up to four parking spaces) in the City owned parking lot adjacent to LaAzotea Lounge, to paint a mural on the building located at 323 North Main Street. The motion was seconded by Council Member McCoy.

Motion carried.

**JAMES HARK – MAYOR**  
**Re: Approval of Reappointments**

Mayor Hark reminded Council of the candidate he presented for recommendation of re-appointment during the last Council meeting. He is recommending approval of Greg Baugher to be re-appointed to the Airport Commission, for a term to expire September 2024.

A motion was made by Council Member McCoy to approve the re-appointment of Greg Baugher to the Airport Commission for a term to expire September 2024. The motion was seconded by Council Member Veach.

Motion carried.

Mayor Hark then reminded Council of his recommendation of re-appointment of Kristy Trevathan to the Hannibal Tree Board for a term to expire September 2024.

A motion was made by Council Member Franke to approve the re-appointment of Kristy Trevathan for a term to expire September 2024, to the Hannibal Tree Board. The motion was seconded by Council Member Veach.

Council Member Welch advised he observed Kristy trimming the trees herself that are planted along Broadway.

**Re: Infrastructure Planning, Development & Funding**

Mayor Hark then advised the next order of business being infrastructure planning, development and funding. He reminded Council that a special meeting was held last Tuesday, October 19<sup>th</sup> and is recommending another special called council meeting be held next Tuesday, October 26<sup>th</sup> to continue the discussion.

Mayor Hark then made a motion to set a special called Council meeting Tuesday, October 26, 2021 at 6:00 p.m. The motion was seconded by Council Member Franke.

Motion carried.

**LISA PECK – CITY MANAGER**  
**Re: Approval of Appointment, Director of Finance**  
*Wesley Metz*

Lisa Peck, City Manager, advised her first order of business is the approval of the appointment for the Finance Director position, which requires the consent of the City Council per the Charter. She is recommending Wesley Metz for the position. Metz has approximately 22 years in finance, with the last 17 being in governmental finance. He has a bachelor's degree in accounting, with a master's of business administration. Metz has previously served as both Mayor and City Council in Queen City, Missouri, in addition to volunteering for several organizations.

A motion was made by Council Member Welch to approve the appointment of Wesley Metz as the City's Finance Director. The motion was seconded by Council Member Veach.

**Re: Hannibal Nutrition Center – Annual Contract for Services**  
*(Resolution No. 2376-21, to follow)*

Peck's next item is a Resolution approving the annual contract for services agreement with the Hannibal Nutrition Center. She advised the fiscal year 2022 budget contains an appropriation of \$18,357 for this agreement. The most recent contract had expired and the City Council voted to have documents drafted to continue the agreement during the October 5<sup>th</sup> meeting as requested by Margee Tucker, Executive Director of the Hannibal Nutrition Center.

Peck stated Resolution No. 2376-21 is to follow, for approval.

**Re: Payroll Amendment No. 1 – Municipal Court Clerk**  
*Alexis Locke - \$35,169*  
*(Bill No. 21-030, **EMERGENCY READING**)*

Peck's next item is approval of a payroll amendment, No. 1. This amendment is for the Municipal Court Clerk's range to be increased from a six to a seven, to account for additional duties. If approved this will increase the employee's current salary from \$31,227 to \$35,169.

Peck advised due to it being a payroll issue, she is requesting Bill No. 21-030 to be given an emergency reading.

**Re: Payroll Amendment No. 2 – Director of Finance**  
*Wesley Metz - \$79,500*  
*(Bill No. 21-031, **EMERGENCY READING**)*

Peck then advised the second payroll amendment is to adjust the starting salary for the new finance director. The budgeted amount was \$73,169 and will be increased to \$79,500. Peck advised both payroll amendments combined will cost an additional \$7,128 in salaries for this fiscal year.

Peck is requesting an emergency reading of Bill No. 21-030 as well in order for the new Finance Director to begin his employment tomorrow, October 20, 2021.

Mayor Hark stated Bill No.'s 21-030 and 21-031 are to follow, for an emergency readings.

**ANDY DORIAN – DIRECTOR, CENTRAL SERVICES**  
**Re: Hannibal Regional Airport Runway Lighting Project – Missouri Highways and  
Transportation Commission State Block Grant Agreement**  
*Federal Aviation Administration, Department of Transportation - \$155,546*  
*(Bill No. 21-032, to follow)*

Andy Dorian, Director of Central Services, addressed Council requesting approval of a Missouri Highway and Transportation State Block Grant Application for the Hannibal Regional Airport Runway Lighting Project. He advised the runway lights, PAPI's and REIL's at the airport are in need of replacing due to age.

The grant amount is \$155,546 and will be used to fund the design of the project. Aviation, the airport's engineering firm, has proposed a lump sum not to exceed amount of \$169,829.90 to design the project and Rood & Associates provided a \$3,000 Independent Fee Estimate, which is a Federal requirement. The City will be required to pay a 10% lump sum, not to exceed match of \$17,283.

Dorian advised the agreement will include use of the City's Non-Primary Entitlement Aviation Funds, the breakdown is as follows:

- \$5,216 from 2017
- \$150,000 from 2018
- \$330 from 2019

Dorian advised the total estimate for the overall runway light project is \$690,500.

Once the design is approved, a second state block agreement for the bid amount will be presented, which is what MODot and the Federal Aviation Administration require.

Council Member Bowen questioned Dorian if he knew what the City's match would be for the \$690,500, in which Dorian advised it will be a 90/10 match grant. Council Member Bowen then asked if these expenses had been budgeted, in which Dorian concurred.

Mayor Hark advised Bill No. 21-032 is to follow, for a first reading.

**JACOB NACKE – LIEUTENANT, HANNIBAL POLICE DEPARTMENT**  
**Re: USDA Rural Development Community Facilities Grant, Bid Award Approval –  
Missouri Statewide Interoperability Network (MOSWIN) Police, Fire and Building  
Inspection Departments Radios**  
*A&W Communications - \$631,820.39*

Jacob Nacke, Lieutenant with the Hannibal Police Department and Ryan Niesen, Deputy Fire Chief, approached Council requesting a bid award approval for Missouri Statewide Interoperability Network (MOSWIN) radios. Lt. Nacke advised he is requesting the bid award on behalf of the Police, Fire and Building Inspector's Departments.

In October bids were let for 50 mobile radios, 89 portable radios and five in-building radio solutions, receiving three bids, as follows:

- Wireless USA \$803,395.42
- A&W Communications \$786,258.77
- A&W Communications \$631,820.39

The radios include a five year manufacturer’s warranty, and are digital that will replace the department’s analog system, which is not capable to communicate with the various public safety agencies. The new radios will allow the departments to communicate with other agencies during emergencies, disasters, etc.

Lt. Nacke stated the funds for this project will be provided by the United States Department of Agriculture Rural Development Community Facilities Grant in the amount of \$206,787; Marion County 911 contributing \$125,000 and Ralls County 911 contributing \$75,000, leaving the City’s contribution of \$225,033.39.

Council Member Bowen questioned how the City’s share of \$225,033.39 breaks down, per department, which Peck advised funding will come from the General Fund.

A motion was made by Council Member McCoy to approve the bid award to A&W Communications in the amount of \$631,820.39 for MOSWIN radios for the Police, Fire and Building Inspection Departments. The motion was seconded by Council Member Bowen.

Motion carried.

**MEGAN RAPP – DIRECTOR, HANNIBAL CONVENTION & VISITORS BUREAU**  
**Re: Bid Award Approval, 2021 Visitors Guide – Design & Layout**  
*McDonald Video & Photography - \$4,500.00*

Megan Rapp, HCVB Director, addressed Council requesting bid award approval for the 2021 Visitor’s Guide design and layout. She advised a legal notice was placed in the Hannibal Courier Post on September 29, 2021, and request for proposal was sent to vendors requesting the information for the 2022 Hannibal Visitor Guide layout & design. Rapp advised bids were opened on October 8, 2021, by the City Clerk. The lowest bid submitted was by McDonald Video & Photography in the amount of \$4,500.00.

A motion was made by Council Member Veach to approve the bid award to McDonald Video & Photography in the amount of \$4,500.00 for the 2022 Visitor’s Guide design and layout. The motion was seconded by Council Member McCoy.

Motion carried.

**Re: Destination Marketing Organization (DMO) Recertification – DMO Re-certification**  
**Authorization & Employee Confirmation Letter**  
*Missouri Division of Tourism*  
*(Resolution No. 2377-21, to follow)*

Rapp’s last item is approval to submit an application for re-certification as a regional Destination Marketing Organization (DMO), which is required every four years. A long list of criteria must be met in order to qualify for a DMO and if approved by Council this will be the second re-certification. The HCVB is designated as the DMO in the region of Marion and Ralls Counties;

which allows the HCVB to participate in programs administered by the Missouri Division of Tourism, including marketing grants. The current certification is set to expire on June 30, 2022; the re-certification application deadline is November 5, 2021.

Mayor Hark stated Resolution No. 2377-21 to follow, for approval.

Council Member Bowen questioned if this re-certification helps the City “take over” the Visitor’s Center on Highway 61, in which Rapp advised it does not. She advised the Missouri Welcome Center was run by the Missouri Division of Tourism, when Hannibal’s closed the ones in St. Louis and Kansas City were also closed.

**MATTHEW MUNZLINGER – BPW ENGINEER**

**Re: Lakeside Drive Extension Project, Acquisition of Property – Contract for the Sale of Real Estate**

*The Bross Family Limited Partnership - \$50,000  
(Resolution No. 2378-21, to follow)*

Darrin Gordon, General Manager of the Board of Public Works, then addressed Council requesting approval of a contract for sale of real estate from the Bross Family Limited Partnership for \$50,000. He advised as part of the plans for the development of the road network around the Lakeside Technology Park, Lakeside Drive is to exit the business park and connect into the south outer road of Highway 36 at the Sleep Inn.

The City was selected to receive an 80% grant to complete the construction of the remaining portion of Lakeside Drive from the Governor’s Cost Share program in 2020. The Hannibal Board of Public Works agreed to purchase the property for the Lakeside Drive extension and to pay the 20% match as the road extension replaces access to the West Substation, through a temporary easement.

Council Member Bowen questioned if this property was part of the 40 acres already owned by the City, in which Gordon advised it was not. City Manager Peck advised this step is required as part of the Governors Cost Share Grant Program.

Mayor Hark stated Resolution No. 2378-21 is to follow, for approval.

**RESOLUTION NO. 2376-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A ONE-YEAR SERVICE AGREEMENT BETWEEN THE CITY AND THE HANNIBAL NUTRITION CENTER IN THE AMOUNT OF \$18,357 FOR SENIOR MEALS AND RELATED SERVICES**

A motion was made by Council Member McCoy to have the City Clerk read Resolution No. 2376-21 and call the roll for adoption. The motion was seconded by Council Member Veach.

**ROLL CALL**

**Yes:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**No:** - 0 -

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

Mayor Hark declared Resolution No. 2376-21 duly approved and adopted on this date.

**RESOLUTION NO. 2377-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE OFFICIAL DESTINATION MARKETING ORGANIZATION (DMO) RECERTIFICATION FOR THE MISSOURI DIVISION OF TOURISM'S PROMOTE MISSOURI FUND**

A motion was made by Council Member Veach to have the City Clerk read Resolution No. 2377-21 and call the roll for adoption. The motion was seconded by Council Member Bowen.

**ROLL CALL**

**Yes:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**No:** - 0 -

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

Mayor Hark declared Resolution No. 2377-21 duly approved and adopted on this date.

**RESOLUTION NO. 2378-21**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE CONTRACTS, DEEDS AND CLOSING DOCUMENTS REGARDING THE PURCHASE OF REAL PROPERTY FROM THE BROSS FAMILY LIMITED PARTNERSHIP IN THE AMOUNT OF \$50,000 RELATING TO THE EXTENSION OF LAKESIDE DRIVE**



A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2378-21 and call the roll for adoption. The motion was seconded by Council Member Welch.

**ROLL CALL TO READ RESOLUTION**

**Yes:** Council Member Franke, Mayor Hark, Council Members Welch, Veach and McCoy - 5

**No:** Council Member Bowen - 1

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

**ROLL CALL TO APPROVE RESOLUTION**

**Yes:** Council Member Franke, Mayor Hark, Council Members Welch, Veach and McCoy - 5

**No:** Council Member Bowen - 1

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

Mayor Hark declared Resolution No. 2378-21 duly approved and adopted on this date.

**BILL NO. 21-029**

**AN ORDINANCE OF THE CITY OF HANNIBAL PROVIDING FOR A MUNICIPAL ELECTION TO BE HELD, TUESDAY, APRIL 5, 2022 FOR THE PURPOSE OF ELECTING THE MAYOR & COUNCIL MEMBERS OF THE SECOND (2<sup>ND</sup>) AND FOURTH (4<sup>TH</sup>) WARDS**

***Second & Final Reading***

A motion was made by Council Member McCoy to have the City Clerk read Bill No. 21-029 and call the roll for adoption. The motion was seconded by Council Member Veach.

**ROLL CALL**

**Yes:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**No:** - 0 -

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

Mayor Hark declared Bill No. 21-029 duly approved and adopted on this date.

**BILL NO. 21-030**

**AN ORDINANCE OF THE CITY OF HANNIBAL AMENDING THE  
FISCAL YEAR 2021/2022 PAYROLL ORDINANCE, NO. 1,  
RELATIVE TO ALIGNING THE DUTIES AND RESPONSIBILITIES  
UNDERTAKEN BY THE COURT CLERK POSITION IN THE  
MUNICIPAL COURT DEPARTMENT**

*Emergency Reading*

A motion was made by Council Member Veach to have the City Clerk read Bill No. 21-030 as an emergency reading and call the roll for adoption. The motion was seconded by Council Member Bowen.

**ROLL CALL**

**Yes:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**No:** - 0 -

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

Mayor Hark declared Bill No. 21-030 duly approved and adopted on this date.

**BILL NO. 21-031**

**AN ORDINANCE OF THE CITY OF HANNIBAL AMENDING THE  
FISCAL YEAR 2021/2022 PAYROLL ORDINANCE, NO. 2,  
STARTING SALARY FOR THE NEW FINANCE DIRECTOR**

*Emergency Reading*

A motion was made by Council Member Bowen to have the City Clerk read Bill No. 21-031 as an emergency reading and call the roll for adoption. The motion was seconded by Council Member Welch.

**ROLL CALL**

**Yes:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**No:** - 0 -

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

Mayor Hark declared Bill No. 21-031 duly approved and adopted on this date.

**BILL NO. 21-032**

**AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A \$155,546 STATE BLOCK GRANT AGREEMENT BETWEEN THE CITY OF HANNIBAL AND THE MISSOURI HIGHWAYS COMMISSION FOR FUNDING THE AIRPORT RENOVATION OF THE RUNWAY 17/35 LIGHTING, PAPI'S AND REIL'S AT THE HANNIBAL REGIONAL AIRPORT**

***First Reading***

A motion was made by Council Member McCoy to give Bill No. 21-032 a first reading. The motion was seconded by Council Member Veach.

Motion carried.

**CLOSED SESSION**

***In Accordance with RSMo. 610.021 (1) (2) (12)***

Mayor Hark then entertained a motion to enter into closed session in accordance with RSMo. 610-021, sub-paragraphs (1), (2) and (12) admitting himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Angel Zerbonia, Police Chief Lyndell Davis, Fire Chief Mike Benjamin, *Hannibal* Regional Economic Development Director Corey Mehaffey, Lieutenant Chad Collier, Lieutenant Mike Routh and Director of Central Services Andy Dorian. A motion was made by Council Member Veach to enter into closed session. The motion was seconded by Council Member Bowen.

## **ROLL CALL**

**Yes:** Council Member Franke, Mayor Hark, Council Members Bowen, Welch, Veach and McCoy - 6

**No:** - 0 -

**Absent:** Mayor Pro Tem Dobson - 1

Motion carried.

## **OPEN SESSION**

A motion was made by Council Member Welch to return to open session. The motion was seconded by Council Member Franke.

Motion carried.

## **ADJOURNMENT**

A motion was then made by Council Member Welch to adjourn the meeting. The motion was seconded by Council Member Franke.

Motion carried.

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**James R. Hark, Mayor**

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**Angelica N. Zerbonia, MRCC, CMO - City Clerk**