

City of Hannibal

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday April 18, 2023
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Members Phillips, Welch, Veach, Mayor Pro Tem Dobson and Council Member Franke -5

Absent: Mayor Hark and Council Member McCoy-2

CALL TO ORDER

There being a quorum present, Mayor Pro Tem Dobson called the meeting to order.

INVOCATION

The invocation was then given by Mayor Pro Tem Dobson.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Dobson then requested former Council Member Jim Van Hoose to lead the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

A motion was made by Council Member Franke to approve the agenda, as presented and posted. The motion was seconded by Council Member Veach.

Motion carried.

Council Member Welch then made a motion to excuse Mayor Hark and Council Member McCoy from tonight's meeting. The motion was seconded by Council Member Veach.

Motion carried.

APPROVAL OF MINUTES
Regularly Scheduled Council Meeting – April 4, 2023

A motion was made by Council Member Phillips to approve the regularly scheduled Council minutes for April 4, 2023. The motion was seconded by Council Member Veach.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
First Half- April 2023

A motion was made by Council Member Veach to approve the payroll and claims for the first half of April 2023. The motion was seconded by Council Member Welch.

Motion carried.

SARA ROTHWEILER – HANNIBAL JAYCEES
Re: 68TH ANNUAL NATIONAL TOM SAWYER DAYS
Street Closures, Parade, Carnival, Fence Painting, and Beer Garden
Use of City Owned Property (Armory Parking Lot)
Friday, June 30th, 2023, until Tuesday, July 4, 2023

Council Member Jeff Veach, representing the Hannibal Jaycees, presented in place of Sara Rothweiler, is requesting street closures for the upcoming 68th annual National Tom Sawyer Days events for the following dates; Tuesday June 25, 2023 until Wednesday July 5, 2023. He is requesting barricades be placed at Lyon Street, under the viaduct, and South Main Street, at Lyon and Main Street next to flood wall, and at the corner of Lyon and South 4th Street, in addition to east of the viaduct at Church Street alley. Also requested was the Armory parking lot for carnival parking, and concrete barricades for the carnival beginning Thursday, June 29, 2023.

Council Member Veach advised they are also requesting the closure of Broadway, including both sides of Maple Street and 10th Street, beginning at 7 a.m. on Tuesday July 4, 2023, for the annual parade.

The final request is the closure of North Main Street at Hill Street with barricades from Saturday July 1, 2023, until Sunday July 2, 2023, from noon until 5 p.m. both days.

A motion was made by Council Member Franke to approve the requested street closures, for all 68th Annual National Tom Sawyer events, to be held, June 25, 2023, until July 5th, 2023. The motion was seconded by Council Member Welch.

Motion carried.

**APRIL AZOTEA – HANNIBAL MO.
Re: Questions for City Council and Mayor**

Ms. Azotea advised the Council she was here this evening to ask for an update on the status of the City Clerk investigation, she supports a mandated monthly City Manager report, as well as the lack of time given to Council to review and vote on issues.

**JAMES R. HARK – MAYOR
Re: Approval of Appointment**

**Tree Board
Paul Ewert – appointment for a term to expire September 2024**

A motion was made by Council Member Franke to approve the appointment of Paul Ewert for a term to expire September 2024, to the Hannibal Tree Board. The motion was seconded by Council Member Veach.

Motion carried.

Re: Recommendation of Appointment

**Historic Development District Commission
Bob Yapp – appointment for a term to expire May 2024**

Andrew Wikstrom – appointment for a term to expire May 2028

Mayor Pro Tem Dobson then made the following recommendations for appointments to the Historic Development District Commission.

- Bob Yapp – appointment for a term to expire May 2024
- Andrew Wikstrom – appointment for a term to expire May 2028

Mayor Pro Tem Dobson advised these nominations will be considered for approval at the next regular Council meeting, to be held May 2, 2023.

**LISA PECK – CITY MANAGER
Re: Recommendation of Appointment**

**Planning and Zoning Commission
Andrew Wikstrom – appointment for a term to expire June 2024**

Mayor Pro Tem Dobson then made the following recommendation for appointment to the Planning and Zoning Commission.

Mayor Pro Tem Dobson advised this nomination is to be considered for approval at the next regular Council meeting, to be held May 2, 2023.

MIKE MURPHY – BUILDING INSPECTOR
Re: Sell of City Owned Property, 1214 Lyon Street
(Resolution No. 2452-23, to follow)

Mr. Murphy advised he is requesting the approval of the sell of property to Clifford Wood (DBA CWAW Rental Properties, LLC) in the amount of \$575.00 for the property located at 1214 Lyon Street, Hannibal Missouri.

Mayor Pro Tem advised Resolution 2452-23 is to follow, for approval.

DARRIN GORDON – BOPW GENERAL MANAGER
Re: Stormwater Committee-City Council Participation

Darrin Gordon, Board of Public Works General Manager advised the Council that the Board of Public Works is creating a Stormwater Committee to develop a funding source. Mr. Gordon advised the committee is to be made up of citizens representing residential, commercial, industrial, rental, and developer interests. Mr. Gordon requested a Council Member to serve on the committee.

Council Member Franke made a motion to nominate Council Member Colin Welch, 5th Ward representative, to serve on the committee. Mayor Pro Tem Mike Dobson seconded the motion.

Motion carried.

BIANCA QUINN – FINANCE DIRECTOR
Re: Present 5-Year Capital Improvement Plan 2024-2028
(Resolution No. 2451-23, to follow)

Bianca Quinn, Police Management Assistant and Finance Director, approached Council advising the 5-Year Capital Improvement Budget was presented on April 4, 2023, to Council for approval.

Mayor Pro Tem Dobson advised Resolution No. 2451-23 is to follow, for approval.

Re: Caselle, Inc. Software User Agreement
Hosted Software & Services \$70,650.00
(Resolution No. 2453-23, to follow)

For Quinn's next item, she advised the Finance Department had spent several months researching and observing demonstrations from several business operation software companies. The City recently went out for bid and Caselle, Inc came in as the lowest bid at \$70,650.00. Quinn requested the approval of the bid for \$70,650.00 to Caselle, Inc.

Mayor Pro Tem Dobson stated Resolution No. 2453-23 is to follow, for approval.

Re: FY2024 Budget Schedule
Wednesday, May 17, 2023, 5:30 p.m.-Budget Workshop
Tuesday, June 6, 2023, 6:30 p.m.-Request to Set Public Hearing

Quinn's next item is the request to set a Public Hearing for the purpose of discussing the Fiscal Year Budget 2024 on Tuesday, June 6th, 2023, at 6:30 p.m.in Council Chambers, in addition to setting the date for the annual budget workshop for Wednesday, May 17, 2023, at 5:30 p.m.

Council Member Veach made the motion to set the public hearing for Tuesday June 6, 2023, at 6:30 p.m. as well as the Annual Budget Workshop for Wednesday, May 17, 2023, at 5:30 p.m. Council Member Welch seconded the motion.

ROLL CALL

Yes: Council Members Phillips, Welch, Veach, Mayor Pro Tem Dobson. -4
No: Council Member Franke -1
Absent: Mayor Hark and Council Member McCoy -2

Motion carried.

Re: Disposal of Old Records

Quinn's last item is approval for disposal of old records including account payables documents and credit card statements. She advised the Council minutes as well as the memo will serve as permanent record.

Council Member Veach made the motion to approve the destruction of documented financial records. Council Member Welch seconded the motion.

Motion carried.

JACOB NACKE- CHIEF OF POLICE
Re: Bid Approval Emergency Vehicles
Police Emergency Vehicles/Fire Vehicle \$791,361.20

Jacob Nacke, Hannibal Police Chief, advised Council the Hannibal Police Department had solicited bids for the purchase of twelve emergency vehicles to replace an aging fleet previously purchased in 2018. Nacke advised the City received one bid in the amount of \$791,361.20 from Karl Emergency Vehicles of Des Moines, Iowa. Chief Nacke advised the current timeline for delivery would be at the beginning of the new fiscal year.

Council Member Veach made a motion to approve the bid from Karl's Emergency Vehicles in the amount of \$791,361.20 for the purchase of twelve new emergency vehicles. Council Member Welch seconded the motion.

Motion carried.

**Re: 2023 American Rescue Plan Act, State and Local Fiscal Recover Funds,
And Peace Officer Grant Award Documents**
Award Documents- \$19,425.93

Nacke's advised the Hannibal Police Department applied for and was awarded the American Rescue Plan Act, State and Local Fiscal Recover Funds, And Peace Officer Grant in the amount of \$20,000.00 for the purchase of new computers and associated equipment. Nacke advised this is a 50% matching fund grant and the total cost of the project will be \$38,851.86.

Council Member Franke made a motion to have the Mayor sign and execute the accepting documents for the American Rescue Plan Act, State and Local Fiscal Recover Funds, And Peace Officer Grant. Council Member Welch seconded the motion.

Motion carried.

MELISSA COGDAL – DEPUTY CITY CLERK
Re: Approval of Website Upgrade
Vervocity Contract \$7,900.00

Deputy Clerk Melissa Cogdal reminded Council they had requested she obtain cost for upgrading the City Website. Cogdal advised Vervocity has upgraded the Police, Library, and Parks website and held the template for the upgrade of the City's Website. She advised the project will take approximately twenty-two weeks and will cost \$7,900.00.

Council Member Franke made a motion to have the Mayor sign and execute the agreement to upgrade the City's website with Vervocity in the amount of \$7,900.00. Council Member Phillips seconded the motion.

Motion carried.

**CHARLES PHILLIPS – 4TH WARD COUNCIL MEMBER
STEPHAN FRANKE – 3RD WARD COUNCIL MEMBER**

Re: City Managers Report
(Bill No. 23-009, to follow)

Council Member Phillips advised him, and Council Member Franke would like to propose a reconsideration of the updating to the Ordinance requiring City Manager to give an oral report once monthly during the regular scheduled Council Meeting. He advised all concerns within the report have been satisfied, and the revised Ordinance by City Attorney Lemon has been included in the Council's packet.

Mayor Pro Tem Dobson stated Bill No. 23-009 is to follow, for a first reading.

Re: Proposal to Promote Accountability and Transparency

Council Member Franke would like to propose with the new City website being approved that some changes be made from the current reporting. Mr. Franke advised the current Boards and Commissions are out of date and haven't been updated recently with many Board's having members that are deceased or have left the City. Mr. Franke also advised previous agendas, minutes, and agenda packets would be beneficial to the City to have for review.

Council Member Veach made a motion to have the new City website include Council Members Frank's proposed items including Boards and Commissions kept up to date, as well as all agendas, minutes, and agenda packets kept on the website for easy access once the new site is implemented. Council Member Franke seconded the motion.

Motion carried.

BILL NO. 23-007

**AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A \$289,381 MISSOURI HIGHWAYS
AND TRANSPORTATION COMMISSION STATE BLOCK GRANT
AGREEMENT BETWEEN THE CITY OF HANNIBAL AND THE
MISSOURI HIGHWAYS COMMISSION FOR FUNDING FOR
TERMINAL RENOVATIONS AND DRAINAGE REPAIRS AT THE
HANNIBAL REGIONAL AIRPORT.**

Second and Final Reading

A motion was made by Council Member Franke to have the City Clerk read Bill No. 23-007 as the second and final reading. The motion was seconded by Council Member Veach.

ROLL CALL

Yes: Council Members Phillips, Welch, Veach, Mayor Pro Tem Dobson, and Council Member Franke. -5

No: - 0 -

Absent: Mayor Hark and Council Member McCoy -2

Mayor Pro Tem Dobson declared Bill No. 23-007 duly approved and adopted on this date.

BILL NO. 23-009

**AN ORDINANCE REVISING CHAPTER 2 OF THE REVISED
ORDINANCES OF
THE CITY OF HANNIBAL BY REVOKING AND ENACTING IN ITS
PLACE A NEW CHAPTER 2, ARTICLE III – CITY COUNCIL,
DIVISION 2, RULES AND ORDER OF BUSINESS, SECTION 2-172**

First Reading

A motion was made by Council Member Franke to have the City Clerk read Bill No. 23-009 as the first reading. The motion was seconded by Council Member Phillips.

ROLL CALL

Yes: Council Members Phillips and Franke. -2

No: Council Member Welch, Veach and Mayor Pro Tem Dobson -3

Absent: Mayor Hark and Council Member McCoy -2

Motion Failed.

RESOLUTION NO. 2451-23

**A RESOLUTION OF THE CITY OF HANNIBAL, MISSOURI,
APPROVING AND ADOPTING THE FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM FOR THE YEARS 2024-2028**

A motion was made by Council Member Veach to have the City Clerk read Resolution No. 2451-23 for approval. The motion was seconded by Council Member Welch.

ROLL CALL

Yes: Council Members Phillips, Welch, Veach, Mayor Pro Tem Dobson, and Council Member Franke. -5

No: - 0 -

Absent: Mayor Hark and Council Member McCoy -2

Mayor Pro Tem Dobson declared Resolution No. 2451-23 duly approved and adopted on this date.

RESOLUTION NO. 2452-23

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR TRANSFER OF REAL ESTATE AND SPECIAL WARRANTY DEED TO SELL CITY OWNED PROPERTY KNOWN AS 1214 LYON, IN THE AMOUNT OF \$575 TO CLIFFORD WOOD (DBA CWA W RENTAL PROPERTIES, LLC)

A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2452-23 for approval. The motion was seconded by Council Member Veach.

ROLL CALL

Yes: Council Members Phillips, Welch, Veach, Mayor Pro Tem Dobson, and Council Member Franke. -5

No: - 0 -

Absent: Mayor Hark and Council Member McCoy -2

Mayor Pro Tem Dobson declared Resolution No. 2452-23 duly approved and adopted on this date.

RESOLUTION NO. 2453-23

**A RESOLUTION AUTHORIZING A ONE YEAR AGREEMENT,
RENEWING IN SUBSEQUENT TERMS OF THIRTY DAYS FOR
IMPLEMENTATION, APPLICATION HOSTING, AND
TECHNOLOGY SUPPORT SERVICES BETWEEN THE CITY OF
HANNIBAL AND CASELLE, INC IN THE AMOUNTS PROVIDED
FOR IN THE ATTACHED HERTO**

A motion was made by Council Member Veach to have the City Clerk read Resolution No. 2453-23 for approval. The motion was seconded by Council Member Franke.

ROLL CALL

Yes: Council Members Phillips, Welch, Veach, Mayor Pro Tem Dobson, and Council Member Franke. -5

No: - 0 -

Absent: Mayor Hark and Council Member McCoy -2

Mayor Pro Tem Dobson declared Resolution No. 2453-23 duly approved and adopted on this date.

ADJOURNMENT

A motion was then made by Council Member Veach to adjourn the meeting. The motion was seconded by Council Member Welch.

Motion carried.

James Hark, Mayor

Melissa Cogdal – Deputy City Clerk