

OFFICIAL PUBLIC COMMENTING

**Tuesday, October 17, 2023
Council Chambers
6:30 p.m.**

It being the appointed time, Mayor Pro Tem Dobson opened the 6:30 p.m. Public Comment Period, Steven Meyer, President for Local 1211 Union addressed Council regarding the Public Safety Tax. Mr. Meyers advised Local 1211 has a lobbyist on staff to assist the City in pursuing a Public Safety Tax for the purpose of funding the Police and Fire Departments of Hannibal.

City of Hannibal

OFFICIAL COUNCIL AGENDA

**Tuesday, October 17, 2023
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Members Franke, Phillips, Welch, Veach, McCoy and Mayor Pro Tem Dobson - 6

Absent: - 0 -

CALL TO ORDER

There being a quorum present, Mayor Pro Tem Dobson called the meeting to order.

INVOCATION

The invocation was then given by Mayor Pro Tem Dobson.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Dobson requested Council Member Veach to lead the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

A motion was made by Council Member Veach to approve the agenda, as amended to include 6th Ward Council Member to address the Council. The motion was seconded by Council Member Franke.

Motion carried.

APPROVAL OF MINUTES

- Regular Scheduled Council Meeting – September 5, 2023**
- Regular Scheduled Council Meeting – September 19, 2023**
- Regular Scheduled Council Meeting – October 3, 2023**
- Closed Session Meeting – September 19, 2023**

A motion was made by Council Member McCoy to approve the Regular Scheduled Council Minutes of September 5, 2023, September 19, 2023, October 3, 2023, and Closed Session Council Minutes of September 19, 2023. The motion was seconded by Council Member Veach.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS
First Half – October 2023**

A motion was made by Council Member Veach to approve the payroll and claims for the first half of October 2023. The motion was seconded by Council Member Welch.

Motion carried.

MIKE DOBSON – MAYOR PRO TEM

- Re: Swearing in of New Police Officers- Oath of Office**
- Tara Mackey, Hannibal Police Department
- Sean Carroll, Hannibal Police Department

Mayor Pro Tem Dobson administered the Oath of Office for Hannibal Police Departments new officers Tara Mackey and Sean Carroll.

LISA PECK - CITY MANAGER
Re: Approval of Updated Urban Boundaries
(Bill No. 23-032, to follow)

Lisa Peck, City Manager, advised the Council she is requesting approval of the new urban boundaries due to the results of the 2020 Census. Ms. Peck advised the approval will provide the Missouri Department of Transportation with documentation for the Federal Highway Administration that the City of Hannibal was involved with setting the updated 2020 urban boundaries.

Mayor Pro Tem Dobson advised Bill No. 23-032 to follow for a first reading.

JAMES LEMON – CITY ATTORNEY
Re: Agreement with Zumkus and Associates L.L.C.
Lobbyist Aid for Public Safety Tax
(Resolution No. 2483-23, to follow)

James Lemon, City Attorney, advised the Council, per their request, he has negotiated a contract between the City of Hannibal and Zamkus and Associates L.L.C. to engage in the business of providing consulting services relating to State Legislative authorization for the City to seek voter approval for the imposition of the public safety tax. Mr. Lemon advised the contract will begin in November 2023 and the cost will be \$2,500 per month.

Mayor Pro Tem Dobson advised Resolution No. 2483-23 is to follow, for approval.

MELISSA COGDAL – CITY CLERK
Re: City Website Update/ Approval Additional Development

City Clerk Melissa Cogdal reminded the Council they had recently approved funding for the upgrade of the City’s Website in the amount of \$7,900 in an agreement with Vervocity. Ms. Cogdal advised that Vervocity has been working with the Clerk’s office to upgrade the website, while doing so she made the decision to look into development allowing all forms to be filled out and submitted online in addition to pictures to accompany certain forms that are submitted to the Community Service Officers and the Street Department. Cogdal advised the design and development of these enhancements would come at an additional cost of \$2,925.

Council Member Veach made a motion approving the additional \$2,925 for development and design of the City’s website with Vervocity bringing the total amount to \$10,825. Council Member Phillips seconded the motion.

Motion carried.

ANDY DORIAN - DIRECTOR – CENTRAL SERVICES
Re: Sell of City Owned Property
514 Pine Street Street/ Marc Acosta & Angie Scaggs/ \$575.00
(Resolution No. 2484-23, to follow)

Andy Dorian, Director of Central Services, is requesting the approval of the sale of city property located at 514 Pine Street in the amount of \$575.00 to Marc Acosta and Angie Scaggs. Mr. Dorian advised the normal and customary covenants be set for the sale, a title report showed no deed restrictions or liens.

Mayor Pro Tem Dobson stated Resolution No. 2484-23 is to follow, for approval.

Re: Traffic Committee Recommendations
“No Parking Signs” / Yellow Stripping

Andy Dorian’s final item this evening was presenting two Traffic Committee recommendations to the Council for approval. Mr. Dorian advised the committee recommended the installation of “No Parking Signs and Yellow Curbs” on Market Street in front of Eugene Field School. Mr. Dorian’s second request was the painting of a yellow strip along Brookside where “No Parking Signs” are already in place. Mr. Dorian advised the School District will install barrier markers to prevent parking in the grass and would like the yellow line to help deter parking in that area.

Council Member Franke made a motion to approve the Traffic Committees recommendations. Council Member McCoy seconded the motion.

Motion carried.

TRISHA O’CHELTREE – DIRECTOR HCVB
Re: Approval of Bid-2024 Hannibal Visitors Guide Printing
Bid Award \$39,075- Poole Communications

Trisha O’Cheltree, Director of Convention and Tourism, advised the Council she is seeking approval for the 2024 Hannibal Visitors Guide printing. Ms. O’Cheltree explained they are requested pricing for both 100,000 and 125,000 copies. O’Cheltree advised bids were opened on October 9, 2023, two bids were received with Poole Communications submitting the low bid in the amount of \$39,075 for 100,000 copies and \$46,577 for 125,000 copies.

O’Cheltree advised HCVB staff recommends the bid to be awarded to Poole Communications in the amount of \$39,075 for printing 100,000 copies of the 2024 Hannibal Visitors Guide

Council member Veach made a motion to approve and award the printing of the 2024 Visitor Guides to Poole Communications in the amount of \$39,075. Council member Welch second the motion.

Motion carried.

JEFFREY VEACH – 6TH WARD COUNCIL MEMBER
Re: Vacation of Council Seat

Jeffrey Veach, 6th Ward Council Member advised the Council he has purchased a new home outside the City limits and will be moving to his new home at the beginning of November. Mr. Veach advised he is resigning his Council position effective immediately. Council Member Veach inquired from the City Clerk Melissa Cogdal what process the City follows to fulfill his seat. City Clerk Cogdal advised that the City's former process was to advertise letters of interest for fourteen days, candidates that qualify are presented to the full Council for consideration. The Council would then invite candidates to interview during a regularly scheduled Council Meeting. The Council will select a temporary Council Member by motion and vote.

City Attorney James Lemon advised that the Charter has no set rules regarding filling the vacant seat, however City Clerk Cogdal is correct in the City following that procedure for previous vacant seats.

Council Member McCoy made a motion to instruct City Clerk Cogdal to advertise letters of interest for the vacant 6th Ward Council Seat and set interviews for the position to be held on the November 7, 2023, Council agenda. Council Member Welch seconded the motion.

Motion carried.

BILL NO. 23-032

**AN ORDINANCE TO AUTHORIZE THE MAYOR TO ADOPT ON
BEHALF OF THE CITY, ACCEPTANCE OF THE AREAS
INDICATED ON THE ATTACHED MAP AND INDICATES SUCH
ACCEPTANCE TO THE MISSOURI DEPARTMENT OF
TRANSPORTATION FOR THE FEDERAL HIGHWAY
ADMINISTRATION OF THE AMENDED URBAN BOUNDARIES
AS UPDATED BY THE 2020 CENSUS**

First Reading

A motion was made by Council Member Veach to have the City Clerk read Bill No. 23-032 as the first reading. The motion was seconded by Council Member McCoy.

RESOLUTION NO. 2483-23

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN
AGREEMENT WITH ZAMKUS AND ASSOCIATES, L.L.C.**

A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2483-23 and call the roll for adoption. The motion was seconded by Council Member Phillips.

ROLL CALL

Yes: Council Members Franke, Phillips, Welch, Veach, McCoy, and Mayor Pro Tem Dobson - 6

No: - 0 -

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2483-23 duly approved and adopted on this date.

RESOLUTION NO. 2484-23

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO MARC ACOSTA AND ANGIE SKAGGS FOR THE SALE OF CITY OWNED PROPERTY LOCATED AT 514 PINE IN THE AMOUNT OF \$575.

A motion was made by Council Member Phillips to have the City Clerk read Resolution No. 2484-23 and call the roll for adoption. The motion was seconded by Council Member McCoy.

ROLL CALL

Yes: Council Members Franke, Phillips, Welch, Veach, McCoy, and Mayor Pro Tem Dobson - 6

No: - 0 -

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2484-24 duly approved and adopted on this date.

CLOSED SESSION

In Accordance with RSMo. 610.021 (1), (2), and (12)

Mayor Pro Tem Dobson then entertained a motion to enter closed session in accordance with RSMo. 610-021, sub-paragraphs (1), (2), and (12) admitting himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Melissa Cogdal and Director Central Services Andy Dorian.

A motion was made by Council Member Franke to enter closed session. The motion was seconded by Council Member Welch.

ROLL CALL

Yes: Council Members Franke, Phillips, Welch, Veach, McCoy, and Mayor Pro Tem Dobson – 6

No: - 0 -

Motion carried.

OPEN SESSION

A motion was made by Council Member Veach to return to open session. The motion was seconded by Council Member Welch.

Motion carried.

ROLL CALL

Yes: Council Members Franke, Phillips, Welch, Veach, McCoy, and Mayor Pro Tem Dobson - 6

No: - 0 -

Motion carried.

ADJOURNMENT

A motion was then made by Council Member Phillips to adjourn the meeting. The motion was seconded by Council Member Franke.

Motion carried.

Mike Dobson, Mayor Pro Tem

Melissa Cogdal, Deputy City Clerk