

City of Hannibal

OFFICIAL COUNCIL PROCEEDINGS

**Tuesday, September 5, 2023
Council Chambers
7:00 p.m.**

ROLL CALL

Present: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch - 5

Absent: Council Member Veach -1

CALL TO ORDER

There being a quorum present, Mayor Pro Tem Dobson called the meeting to order.

INVOCATION

The invocation was then given by Mayor Pro Tem Dobson.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Dobson requested former Council Member Knickerbocker to lead the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

A motion was made by Council Member Franke to approve the agenda, as presented. The motion was seconded by Council Member McCoy.

Motion carried.

A motion was made by Mayor Pro Tem Dobson to excuse Council Member Veach. The motion was seconded by Council Member McCoy.

Motion carried.

KEVIN KNICKERBOCKER – PRESIDENT of FREE PUBLIC LIBRARY BOARD
Re: Introduction of Caitlin Greathouse as Library Director

Kevin Knickerbocker addressed the Council regarding Hallie Yaudt Silver’s retirement from the Hannibal Public Library after 16 years. Mr. Knickerbocker presented Ms. Silver with a proclamation from House of Representee Louis Riggs. Mr. Knickerbocker then announced Caitlin Greathouse as the new Hannibal Free Public Library Director.

APPROVAL OF MINUTES
Regular Scheduled Council Meeting- August 15, 2023

A motion was made by Council Member McCoy to approve the regularly scheduled Council Meeting of August 15, 2023. The motion was seconded by Council Member Phillips.

Motion carried.

APPROVAL OF PAYROLL AND CLAIMS
Second Half - August 2023

A motion was made by Council Member Phillips to approve the payroll and claims for the second half of August 2023. The motion was seconded by Council Member McCoy.

Motion carried.

LINDA SPAUN- SCOTT’S CHAPEL U.M.C.
Re: Request, Street Closures/ Annual Block Party
Saturday, September 23, 2023, 10:00 a.m.- 2:00 p.m.

Reverend Helen McFarland, representing the Scott’s Chapel UMC, approached Council requesting street closures for the annual Scott’s Chapel UMC Block Party to be held Saturday, September 23, 2023, from 8:30 a.m. until 3:00 p.m. which is different from her application. She stated the event will be held in the parking lot; however, she is requesting that one block of Hope Street, from Griffith to Locust be closed with barricades.

A motion was made by Council Member McCoy, to approve street closures for the Scott’s Chapel UMC block party to be held Saturday, September 23, 2023, from 8:30 a.m. to 3:00 p.m. The motion was seconded Council Member Welch.

Motion carried.

JAMIE MCCOY- HANNIBAL JAYCEES
Re: Request, Street Closures/ Annual Halloween Parade
Saturday, October 28, 2023, 5:00 p.m.- 7:00 p.m.

Council Member McCoy, advised he would be presenting the next two items on behalf of Jamie McCoy, representing the Hannibal Jaycee's, McCoy advised he is requesting street closures for the annual Halloween Parade to be held Saturday, October 28, 2023, from 5:00 p.m. to 7:00 p.m. He stated the parade will line-up at Save-a-Lot on Broadway, then proceed down Broadway to Main Street, with participants turning left on North Main Street, except the Jaycees who will turn right on South Main Street to return to the haunted house, with the parade concluding at North Street. He is also requesting all side streets along the parade route to be blocked.

A motion was made by Council Member Franke to approve street closures for the Annual Halloween Parade to be held Saturday, October 28, 2023, from 5:00 p.m. to 7:00 p.m. The motion was seconded by Council Member Welch.

Motion carried.

JAMIE MCCOY- HANNIBAL JAYCEES
Re: Request, Street Closures/ Annual Christmas Parade
Saturday, December 2, 2023, 5:00 p.m.- 7:00 p.m.

Council Member McCoy then requested street closures for the Jaycee's Annual Christmas Parade, to be held Saturday, December 2, 2023, from 5:00 p.m. to 7:00 p.m. He stated the line- up will begin at Save-a-Lot parking lot, where the parade will proceed down Broadway, turning left on Main Street, ending at North Street. He is requesting all side streets to be blocked along the parade route as well.

A motion was made by Council Member Franke to approve the street closure request for the Annual Christmas Parade, sponsored by the Hannibal Jaycees, to be held Saturday, December 2, 2023, from 5:00 p.m. until 7:00 p.m. The motion was seconded by Council Member Welch.

Motion carried.

JOHN LIEURANCE – 3427 ST. CHARLES
Re: Access to Property/ Market Street Junkyard

John Lieurance advised the Council he was here this evening to advise them of a property located at the "Old Oakwood Market" that is being used as a junkyard. Mr. Lieurance advised vehicles are stored in this location and never repaired. They are also parked at the rear of the business directly across from his garage hindering his ability to remove his boat from his garage. City Attorney James Lemon advised the location is a repair shop and the owner is within

compliance with local Ordinance and Zoning requirements, in addition the City has no authority to direct any property owner to allow use or access of their property to another property owner. Mr. Lemon advised Mr. Lieurance make contact with the adjacent property owner and try and work a solution out. Mr. Lieurance advised the property owner isn't interested in working with him. Council Member Franke requested City Attorney James Lemon look at how the City's Ordinance compares to other communities.

A.J. VIOREL – 215 ROLLING MEADOWS
Re: Request to Serve Alcohol, Fette Orchard

Anthony "AJ" Viorel, representing AVK Events, LLC approached the Council requesting a caterer's license for a private wedding reception to be held Saturday October 17, 2023. The event will be held at *The Orchard*, 2200 Palmyra Road.

City Clerk Cogdal explained that *The Orchard* is not zoned to allow for the sale of alcohol on the property therefore, each applicant is required to come before Council for approval before a caterer's license can be issued.

A motion was made by Council Member Franke to approve the caterer's license for AVK Events, LLC for the event to be held October 17, 2023, at *The Orchard*. The motion was seconded by Council Member Welch.

Motion carried.

JOHN LYNG – 625 GRAND AVENUE
Re: Policy of Selective Law Enforcement

John Lyng addressed the Council, advising he would like to share some brief remarks regarding the blockage of roadways by trains. Mr. Lyng advised the City does have an Ordinance allowing the local law enforcement to issue citations to conductors blocking the right-of-way for longer than allowed, which is five minutes. Mr. Lyng suggests the Council enforce the Ordinance or repeal it. Mayor Pro Tem Dobson advised the City Manager had been in contact with North Folk Southern Railroad and they have agreed to issue a directive for conductors to stop before approaching Main Street.

APRIL AZOTEA – HANNIBAL, MO
Re: Questions for Council

Ms. Azotea stated she has questions for City Council including policy regarding rules, regulations, and job descriptions of City officials and whose job it is to enforce them. She inquired if there is a policy or rules and regulations that the City follows. City Attorney James Lemon advised there are. Ms. Azotea inquired about Council's authority and responsibility in

policy enforcement. She continued that the Mayor should not be voting according to the State Statute.

**MIKE DOBSON – MAYOR PRO TEM
Re: Approval of Appointment**

**Hannibal Housing Authority
Kyra Belcher – Appointment for a term to expire April 2027**

Mayor Pro Tem Dobson advised Council he is requesting a motion to approve the appointment of Kyra Belcher to serve on the Hannibal Housing Authority for a term to expire in April 2027.

A motion was made by Council Member McCoy to approve the appointment of Kyra Belcher for a term to expire April 2027, to the Hannibal Housing Authority. The motion was seconded by Council Member Franke.

Motion carried.

Re: Recommendation of Appointment

**Hannibal Visitors and Convention Board
Katy Ayers Welch – Appointment for a term to expire September 2027**

Mayor Pro Tem Dobson then made the recommendation of appointment to the Hannibal Visitors and Convention Board of Katy Ayers Welch for a term to expire in September 2027.

The appointment will be slated for approval during the next Council meeting.

**Airport Commission
Maria Kuhns – Appointment for a term to expire September 2025
Andy Fishback – Appointment for a term to expire September 2026**

Mayor Pro Tem Dobson then made the recommendations of appointments to the Airport Commission of Maria Kuhns for a term to expire in September 2025 and Andy Fishback for a term to expire September 2026.

The appointment will be slated for approval during the next Council meeting.

LISA PECK - CITY MANAGER

**Re: Funding Application for St. Elizabeth Hospital Project
(Resolution No. 2482-23, to follow)**

City Manager Lisa Peck advised Council she is presenting the funding application for the St. Elizabeths project that consists of 6 - affordable single-family homes and a 60-units for senior housing development. Ms. Peck advised that 3-Diamond Development and NECAC have partnered for this project and will apply for funding consideration.

Mayor Pro Tem Dobson stated Resolution No. 2482-23 is to follow, for approval.

MELISSA COGDAL – CITY CLERK
Re: City’s Postage Agreement

Melissa Cogdal, City Clerk, addressed the Council to advise the City currently uses Pitney Bowes for our current postage needs. Due to changes in the United States Postal Service and the ending of the contract with Pitney Bowes, the Clerk’s office researched options and retained quotes for the City’s postage needs. Stamps.com Enterprises’ quote would fulfil our needs as well as offer cost savings to the City. The City Clerk’s office recommends the Council approve a 12-month agreement with Stamps.Com Enterprise.

A motion was made by Council Member McCoy to approve the 12-month agreement with Stamps.com Enterprise and the City. The motion was seconded by Council Member Welch.

Motion carried.

ANDY DORIAN - DIRECTOR – CENTRAL SERVICES
Re: Riverview Park Master Plan
Not a Bid- An Agreement with Planning Design Studio in the amount of \$73,900.00
(Resolution No. 2478-23)

Mr. Dorian then requested the Council to approve signing an engineering/architectural service agreement with Planning Design Studio for the lump sum not to exceed \$73,900.00 for the development of Riverview Master Plan. Mr. Dorian advised the Hannibal Parks and Recreation Department and Friends of Riverview Park have been developing a master plan for the park, and the plan will be used as guidelines for the Parks and Recreation Department to restore and maintain the park.

Mayor Pro Tem Dobson stated Resolution No. 2478-23 is to follow, for approval.

Re: Survey Agreement Riverview Park
Survey agreement in the amount of \$16,500.00
(Resolution No. 2481-23, to follow)

Mr. Dorian then requested the Council sign an engineering service agreement with Allied Engineering Services, LLC for a lump sum not to exceed \$16,500 for the boundary and topographic survey of Riverview Park. Mr. Dorian explained that the agreement will allow

research and field work for a legal boundary survey, create a final plat, and set or locate property pins.

Mayor Pro Tem Dobson stated Resolution No. 2481-23 is to follow, for approval.

Re: Sale of City Owned Property
2010 Spruce Street/ Robert & Sonja White/ \$575.00
(Resolution No. 2479-23, to follow)

Mr. Dorian's third item this evening is the request of approval to apply for the 2023 TAP Grant for new sidewalks along Market Street in front of Eugene Field School as well as St. John's Lutheran Elementary School.

Mayor Pro Tem Dobson stated Resolution No. 2479-23 is to follow, for approval.

Re: Approval of Bid- 411 South Hayden Street
Approval of Bid in the amount of \$800.00
(Resolution No. 2480-23, to follow)

Andy Dorian's fourth item this evening was requesting the approval of a bid award in the amount of \$800.00 to Michael Weathers for the purchase of 411 South Hayden Street. Mr. Dorian advised the property is an empty lot owned by the City, in addition a title report showed no deed restrictions or liens.

Mayor Pro Tem Dobson advised Resolution No. 2480-23 is to follow, for approval.

Re: Update on Rezoning of Ward Maps

Andy Dorian's final item this evening was presenting the final redistricting of the Ward Maps from the 2020 census. Mr. Dorian advised the maps had been returned to Sam for the correction of coloring and returning the American Legion into the 6th Ward as directed.

Council Member Franke made a motion to approve the maps as presented this evening. Council Member Phillips seconded the motion.

Motion carried.

JACOB NACKE, POLICE CHIEF - HANNIBAL POLICE DEPARTMENT
Re: Approval of Bid-2005 Chevy Impala
Bid Award \$656.00-John Mack

Jacob Nacke, Hannibal Police Chief, advised Council the Hannibal Police Department placed a 2005 Chevy Impala out for bid. Chief Nacke advised they received 2 bids with the highest bid going to John Mack in the amount of \$656.00. Chief Nacke and the Hannibal Police Department requested that Council accept the highest bid.

Council Member McCoy made a motion to accept the bid in the amount of \$656.00 from John Mack for the 2005 Chevy Impala. Council Member Franke seconded the motion.

Motion carried.

MIKE MCHARGUE – BUILDING INSPECTOR
Re: Set Public Hearing Rezoning of 111 S. 10th Street

Mike McHargue, Building Inspector, came forward advising he is requesting to set a public hearing for Tuesday, October 3, 2023, at 6:15 p.m. for the rezoning of 111 S. 10th Street.

Council Member Franke made a motion to set a public hearing for Tuesday, October 3, 2023, at 6:15 p.m. for the rezoning of property located at 111 S. 10th Street. Council Member McCoy seconded the motion.

Motion carried.

MATT MUNZLINGER– BOPW, DIRECTOR of OPERATIONS
Re: Emergency Response Plan
(Resolution No. 2476-23 to follow)

Matt Munzlinger, Director of Operations for the Hannibal Board of Public Works, advised Council he is asking for approval for the Hannibal Board of Public Works Emergency Response Plan. Mr. Munzlinger advised the plan was modified to better reflect the existing organizational chart, as well as contact information that needed to be updated.

Mayor Pro Tem Dobson stated Resolution No. 2476-23 is to follow, for approval.

Re: Safety Manual
(Resolution No. 2477-23, to follow)

Munzlinger's last item is a request to approve the Hannibal Board of Public Works Safety Manual. Mr. Munzlinger advised after review of the plan document there was no modification of this document needed since its most recent update was in April 2022.

Mayor Pro Tem Dobson stated Resolution No. 2477-23 is to follow, for approval.

RESOLUTION NO. 2476-23

A RESOLUTION AUTHORIZING THE CITY COUNCIL OF THE CITY OF HANNIBAL APPROVING AND ENDORSING THE HANNIBAL BOARD OF PUBLIC WORKS EMERGENCY RESPONSE PLAN

A motion was made by Council Member McCoy to have the City Clerk read Resolution No. 2476-23 and call the roll for adoption. The motion was seconded by Council Member Franke.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2476-23 duly approved and adopted on this date.

RESOLUTION NO. 2477-23

A RESOLUTION AUTHORIZING THE CITY COUNCIL OF THE CITY OF HANNIBAL APPROVING AND ENDORSING THE HANNIBAL BOARD OF PUBLIC WORKS SAFETY MANUAL

A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2477-23 and call the roll for adoption. The motion was seconded by Council Member McCoy.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2477-23 duly approved and adopted on this date.

RESOLUTION NO. 2478-23

A RESOLUTION AUTHORIZING THE MAYOR PRO TEM TO EXECUTE A \$73,900 ENGINEERING/ARCHITECTURAL SERVICE AGREEMENT BETWEEN THE CITY OF HANNIBAL AND PLANNING DESIGN STUDIOS FOR THE DEVELOPMENT OF A PARK MASTER PLAN FOR RIVERVIEW PARK.

A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2478-23 and call the roll for adoption. The motion was seconded by Council Member McCoy.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2478-23 duly approved and adopted on this date.

RESOLUTION NO. 2479-23

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO ROBERT AND SONJA WHITE FOR THE SALE OF CITY OWNED PROPERTY LOCATED AT 2010 SPRUCE IN THE AMOUNT OF \$575.

A motion was made by Council Member Phillips to have the City Clerk read Resolution No. 2479-23 and call the roll for adoption. The motion was seconded by Council Member Welch.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2479-23 duly approved and adopted on this date.

RESOLUTION NO. 2480-23

A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO MICHAEL WEATHERS FOR THE SALE OF CITY OWNED PROPERTY LOCATED AT 411 SOUTH HAYDEN IN THE AMOUNT OF \$800.

A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2480-23 and call the roll for adoption. The motion was seconded by Council Member Phillips.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2480-23 duly approved and adopted on this date.

RESOLUTION NO. 2481-23

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A \$16,500 ENGINEERING SERVICE AGREEMENT BETWEEN THE CITY OF HANNIBAL AND ALLIED ENGINEERING SERVICES, LLC FOR THE BOUNDARY AND TOPOGRAPHIC SURVEY OF RIVERVIEW PARK.

A motion was made by Council Member McCoy to have the City Clerk read Resolution No. 2481-23 and call the roll for adoption. The motion was seconded by Council Member Welch.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2481-23 duly approved and adopted on this date.

RESOLUTION NO. 2482-23

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY COUNCIL TO SUPPORT FAVORABLE CONSIDERATION TO BE GIVEN FOR A HOUSING TAX CREDIT AWARD FOR ADAPTIVE REUSE DEVELOPMENT TO NORTHEAST COMMUNITY ACTION CORPORATION (NECAC) AND 3 DIAMOND DEVELOPMENT, LLC (3DD)

A motion was made by Council Member Franke to have the City Clerk read Resolution No. 2482-23 and call the roll for adoption. The motion was seconded by Council Member McCoy.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

Mayor Pro Tem Dobson declared Resolution No. 2482-23 duly approved and adopted on this date.

CLOSED SESSION
In Accordance with RSMo 610.021 (1), (2)

Mayor Pro Tem Dobson then entertained a motion to enter closed session in accordance with RSMo. 610-021, sub-paragraphs (1) and (2) admitting himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Melissa Cogdal, and Director of Central Services Andy Dorian.

A motion was made by Council Member McCoy to enter closed session. The motion was seconded by Council Member Welch.

ROLL CALL

Yes: Council Member McCoy, Mayor Pro Tem Dobson, Council Members Franke, Phillips and Welch – 5

No: -0-

Absent: Council Member Veach -1

Motion carried.

OPEN SESSION

A motion was made by Council Member Franke to return to open session. The motion was seconded by Council Member Dobson.

Motion carried.

ADJOURNMENT

A motion was then made by Council Member McCoy to adjourn the meeting. The motion was seconded by Council Member Dobson.

Motion carried.

Mike Dobson, Mayor Pro Tem

Melissa Cogdal, City Clerk