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CITY OF HANNIBAL

OFFICIAL PUBLIC HEARING

**Tuesday, June 21, 2022
6:30 p.m.
Council Chambers**

CALL TO ORDER

JAMES LEMON – CITY ATTORNEY

Re: MODot Highway 79 Overpass Improvement Project

PUBLIC COMMENTS

ADJOURNMENT

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday June 21, 2022
Council Chambers
7:00 p.m.**

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ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

**APPROVAL OF ACCOUNTS PAYABLE
First Half – June 2022**

**MARTIN MEYER – HISTORIC HANNIBAL MARKETING COUNCIL
Re: Appreciation, Downtown Banner Display**

**JACOB NACKE – HANNIBAL COMMUNITY PROMOTIONS GROUP
Re: Request, Lover's Leap Closure & Discharge of Fireworks within City Limits
(Monday, July 4, 2022)**

JAMES R. HARK – MAYOR

Re: Approval of Appointments

ROADWAY COMMISSION

- 1st Ward Council Member Darrell McCoy
- 6th Ward Council Member Jeff Veach

HANNIBAL REGIONAL ECONOMIC DEVELOPMENT BOARD

- Mayor Pro Tem Mike Dobson
- 4th Ward Council Member Charlie Phillips

EMPLOYEE BENEFIT TRUST BOARD

- Andy Dorian – appointment for a term to expire May 2025

Re: Approval of Reappointments

HANNIBAL LIBRARY BOARD

- Laura Judlowe – reappointment for a term to expire June 2025
- Gordon Ipson -reappointment for a term to expire June 2025
- Raymond Lee – reappointment for a term to expire June 2025

EMPLOYEE BENEFIT TRUST BOARD

- Beverly Stewart – reappointment for a term to expire May 2025

JAMES LEMON – CITY ATTORNEY

Re: MODot Highway 79 Overpass Improvement Project

(Bill No. 22-019, to follow)

LISA PECK – CITY MANAGER

Re: Recommendation of Appointments

PARKS & RECREATION BOARD

- Beth Knight – reappointment for a term to expire July 2025
- Tom Batenhorst – reappointment for a term to expire July 2025
- Quinton Heaton – reappointment for a term to expire July 2025

BOARD OF ADJUSTMENT

- Ryan Rapp – reappointment for a term to expire May 2027

Re: Code Amendment, Chapter 29, Streets, Sidewalk and Other Public Places, Article III – Construction, Maintenance and Improvements, Division 2 – Sidewalks or Parkways by Revoking and Removing, Section 28-105 Specification for Sidewalks in Residential Districts

(Bill No. 22-016, to follow)

Re: Code Amendment, Chapter 9, Article IV, Storm Water Runoff Management, Section 9-187

(Bill No. 22-017, to follow)

**Re: Code Amendment, Chapter 9, Article IV, Repealing & Replacing Section 9-189
Project Classification and Fees**
(Bill No. 20-018, to follow)

**COREY MEHAFFY – HANNIBAL REGIONAL ECONOMIC
DEVELOPMENT COUNCIL**

Re: Proposed Downtown Community Improvement District (CID) Boundaries

JESSICA ROSENKRANZ – FISCAL MANAGEMENT ASSISTANT

Re: GASB 75 Actuarial Study – Engagement Agreement

Lewis & Ellis Actuaries & Consultants - \$5,900

(Resolution No. 2413-22, to follow)

ANDY DORIAN, DIRECTOR – CENTRAL SERVICES

Re: Huckleberry Tennis & Pickleball Courts – Engineering Services Agreement

Klingner & Associates - \$23,500

(Resolution No. 2414-22, to follow)

Re: Lakeside Drive Road Construction – Contract Agreement

Bleigh Construction Company - \$680,487.78

(Resolution No. 2415-22, to follow)

Re: Acquisition of Property, Kiowa Drive – Vacant Land Sale Contract

Roger Milton Joseph Wright Trust - \$73,080, plus \$2,445.34 expenses

(Resolution No. 2416-22, to follow)

**Re: Acquisition of Donated Property, 2010 Spruce Street – Settlement Agreement &
General Warranty Deed**

Eugene D. King - \$575

(Resolution No. 2417-22, to follow)

**Re: Missouri Department of Natural Resources, Financial Assistance Center's State ARPA
Grant Programs - Landfill Leachate**

(Resolution No. 2418-22, to follow)

**Re: Missouri Department of Natural Resources, Financial Assistance Center's State ARPA
Grant Programs – North Street**

(Resolution No. 2419-22, to follow)

PHYLLIS NELSON – CITY COLLECTOR

Re: Budget Amendment No. 2

(Resolution No. 2420-22, to follow)

MEGAN RAPP, DIRECTOR – HANNIBAL CONVENTION & VISITOR'S BUREAU

Re: Request, Bid Waiver – Media Buys

\$195,000

Re: Request, Amended Grant Application – Promote Missouri Fund

RESOLUTION NO. 2413-22

**A RESOLUTION OF THE CITY OF HANNIBAL
AUTHORIZING THE MAYOR TO EXECUTE AND
APPROVE AN ENGAGEMENT AGREEMENT WITH LEWIS
& ELLIS, INC. FOR ACTUARIAL SERVICES RELATING
TO GASB 75 REPORTING - OTHER POST EMPLOYMENT
BENEFITS (OPEB) FOR FISCAL YEAR 2021-2022 FOR THE
CITY OF HANNIBAL INCLUDING THE CITY, LIBRARY,
PARKS, AND TOURISM FOR A TOTAL OF \$5,900**

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RESOLUTION NO. 2414-22

**A RESOLUTION OF THE CITY OF HANNIBAL
AUTHORIZING THE MAYOR TO EXECUTE AN
ENGINEERING SERVICE AGREEMENT BETWEEN
THE CITY AND KLINGNER & ASSOCIATES IN THE
AMOUNT OF \$23,500 FOR THE RENOVATIONS OF
THE HUCKLEBERRY TENNIS & PICKLEBALL
COURTS**

RESOLUTION NO. 2415-22

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A CONTRACT AGREEMENT
BETWEEN THE CITY AND BLEIGH CONSTRUCTION IN THE
AMOUNT OF \$680,481.78 FOR THE CONSTRUCTION OF A
SECTION OF LAKESIDE DRIVE ROAD INTO THE INDUSTRIAL
PARK**

RESOLUTION NO. 2416-22

**A RESOLUTION OF THE CITY OF HANNIBAL
AUTHORIZING THE MAYOR TO EXECUTE A VACANT
LAND SALE CONTRACT AND CORESPONDING
DOCUMENTS FOR THE PURCHASE OF 20 ACRES OF
WOODLANDS ADACENT TO THE OLD CITY LANDFILL
ON KIOWA DRIVE FROM THE ROGER MILTON
JOSEPH WRIGHT TRUST IN THE AMOUNT OF \$73,080
PLUS ADDITIONAL EXPENSES OF \$2,445.34**

RESOLUTION NO. 2417-22

**A RESOLUTION OF THE CITY OF HANNIBAL
AUTHORIZING THE MAYOR TO EXECUTE A
SETTLEMENT AGREEMENT AND RELEASE AND GENERAL
WARRANTY DEED FOR ACCEPTANCE OF DONATED
PROPERTY KNOWN AS 2010 SPRUCE FROM AMMON BEMIS**

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RESOLUTION NO. 2418-22

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Financial Assistance Center's State ARPA Grant Programs for subaward of federal financial assistance provided to the State of Missouri by the U.S. Department of the Treasury ("Treasury") pursuant to Section 602(b) of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act, (Pub. L. No. 117-2 (March 11, 2021), 135 Stat. 4, 223-26

RESOLUTION NO. 2419-22

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Financial Assistance Center's State ARPA Grant Programs for subaward of federal financial assistance provided to the State of Missouri by the U.S. Department of the Treasury ("Treasury") pursuant to Section 602(b) of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act, (Pub. L. No. 117-2 (March 11, 2021), 135 Stat. 4, 223-26

RESOLUTION NO. 2420-22

A RESOLUTION OF THE CITY OF HANNIBAL AMENDING THE FY 2021/2022 BUDGET (NO. 2) TO RECOGNIZE ADDITIONAL REVENUES AND EXPENDITURES RELATIVE TO UNEXPECTED EXPENSES AND REVENUES

BILL NO. 22-014

**AN ORDINANCE APPROVING THE FISCAL YEAR 2022-2023
BUDGET AND APPROPRIATING TO THE VARIOUS
DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCIES OF
THE CITY GOVERNMENT OF THE CITY OF HANNIBAL,
MISSOURI FOR THE FISCAL YEAR ENDING JUNE 30, 2023**

Second and Final Reading

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BILL NO. 22-015

**AN ORDINANCE OF THE CITY OF HANNIBAL TO PAY
OFFICERS AND EMPLOYEES OF THE CITY FOR
FISCAL YEAR 2022/2023**

Second and Reading

BILL NO. 22-016

**AN ORDINANCE REVISING CHAPTER 28, STREEST
SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE
III – CONSTRUCTION, MAINTENANCE AND
IMPROVEMENTS, DIVISION 2. – SIDEWALKS OR
PARKWAYS, BY REVOKING AND REMOVING
SECTION 28-105, SPECIFICATIONS FOR SIDEWALKS IN
RESIDENTIAL DISTRICTS**

First Reading

BILL NO. 22-017

**AN ORDINANCE REVISING CHAPTER 9, ARTICLE IV, STORM
WATER RUNOFF MANAGEMENT, SECTION 9-187
STORMWATER MANAGEMENT REQUIRED FOR ALL
DEVELOPMENT, IN ORDER TO CLARIFY THAT THE POWER OF
WAIVER IS VESTED SOLELY IN THE CITY ENGINEER**

First Reading

BILL NO. 22-018

**AN ORDINANCE AMENDING CHAPTER 9, ARTICLE IV, OF THE
ORDINANCES OF THE CITY OF HANNIBAL BY REPEALING AND
REPLACING SECTION 9-189-PROJECT
CLASSIFICATION AND FEES**

First Reading

BILL NO. 22-019

**AN ORDINANCE OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE AN EASEMENT FOR HIGHWAY
PURPOSES TO THE MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION FOR THE
HIGHWAY 79 OVERPASS**

First Reading

CLOSED SESSION
In Accordance with RSMo. 610.021 (1) (2)

ADJOURNMENT

Notice of Public Hearing

Notice is given that Hannibal City Council will hold a public hearing at 6:30 p.m. on June 21, 2022 at City Hall in the Council Chambers, 320 Broadway - 2nd Floor, Hannibal, MO, to receive public comments on:

MODot Bridge Replacement Project

The public is encouraged to attend and voice questions, comments, or concerns related to the proposed changes.

THIS NOTICE POSTED AT CITY HALL, FRIDAY, JUNE 17, 2022

A COPY OF THIS NOTICE CAN BE OBTAINED FROM THE DEPARTMENT OF PUBLIC WORKS,
CITY HALL – 1st FLOOR

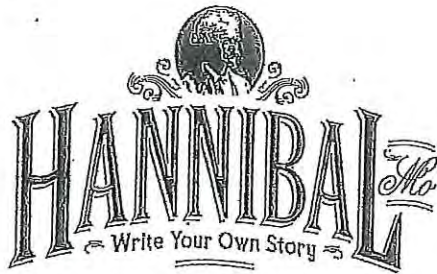
From: [Martin Meyer](#)
To: [Angel Zerbonia](#)
Subject: Council agenda
Date: Thursday, June 16, 2022 12:55:32 PM

Angel

I want to be on the Council agenda Tuesday the 21st of June. I will be representing HHMC and want to thank Andy Dorian and staff for the installation of the banners.

Martin Meyer
205 North Main St.
573.795-8239

Sent from my iPhone



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-0111 ext.221
Fax (573) 221-8191

SPECIAL EVENT APPLICATION

Today's Date: 06.10.2022 Date you wish to be placed on Agenda: Tuesday, June 21, 2022
Your Organization: Hannibal Community Promotions Group Special Event: Annual 4th of July Fireworks Display
Date(s) of Event: 07/04/22 Requested Times (from - to) 2100 (Dark) - 2130 hrs -
Description of Activity: Annual Fire works display to be performed off Lovers Leap.

Primary Contact Person(s): Jacob Nacke
Mark Kemper Home Phone: _____
Work Phone: _____ Cell Phone: JN - 573-629-4224
MK - 573-231-6284 E-mail: _____
Assistance Needed (location, etc.) Close Lovers Leap and Discharge of Fireworks within City limits

DEPARTMENTAL COMMENTS:

Police: Request Traffic Control - close Entrance to Lovers Leap. Other than enforcing entrance to Lovers Leap will be blocked. closed PD will have no further scheduled involvement per A. Grote Dept. Cost 0

Fire: Request Provide fire protection at top of Lovers Leap. Will provide a fire apparatus and 2 personnel per R. Yeish Dept. Cost _____

Public Works: (see street, parks) Dept. Cost _____

Building Inspector: no comments per M. Murphy Dept. Cost 0

Parks: no objections per A. Donari Dept. Cost _____

Street: request Provide barricade to stop traffic at entrance to Lovers Leap. NO objections per A. Donari Dept. Cost 0

Tourism: always happy to have a beautiful fireworks Dept. Cost 0
display - no comments per. M. Rapp

Administration: Approval upon receipt of cert. of insurance Dept. Cost 0
for

STAFF RECOMMENDS: Approval upon receipt of insurance
Magline or. Spokane, City Clerk



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name 4th of July Fireworks Date of Event 07-04-22
Location/Address/Facility Name Top of Lovers Leap.
Hannibal, MO
Expected Number of Attendees: unknown

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Mark Kempker

Cell Phone: 573-~~221~~-231-6284

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☒ Yes ☐ No

If yes, contact name and phone

Hannibal Fire Department
573-231-6284 M. KEMPKER

3. Will on-site security be provided?

☒ Yes ☐ No

If yes, contact name and phone

HPD - Patrol

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☒ Yes ☐ No

If yes, what has been identified? Explosive Ordinance - (Fireworks)

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☒ Yes ☐ No *EMT-B-FF ON SCENE*
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Jacob Nacke

Cell Phone: (573) 629-9224

Secondary Contact: Mark Kempker

Cell Phone: (573) 231-6284

Dial 911 in case of emergency

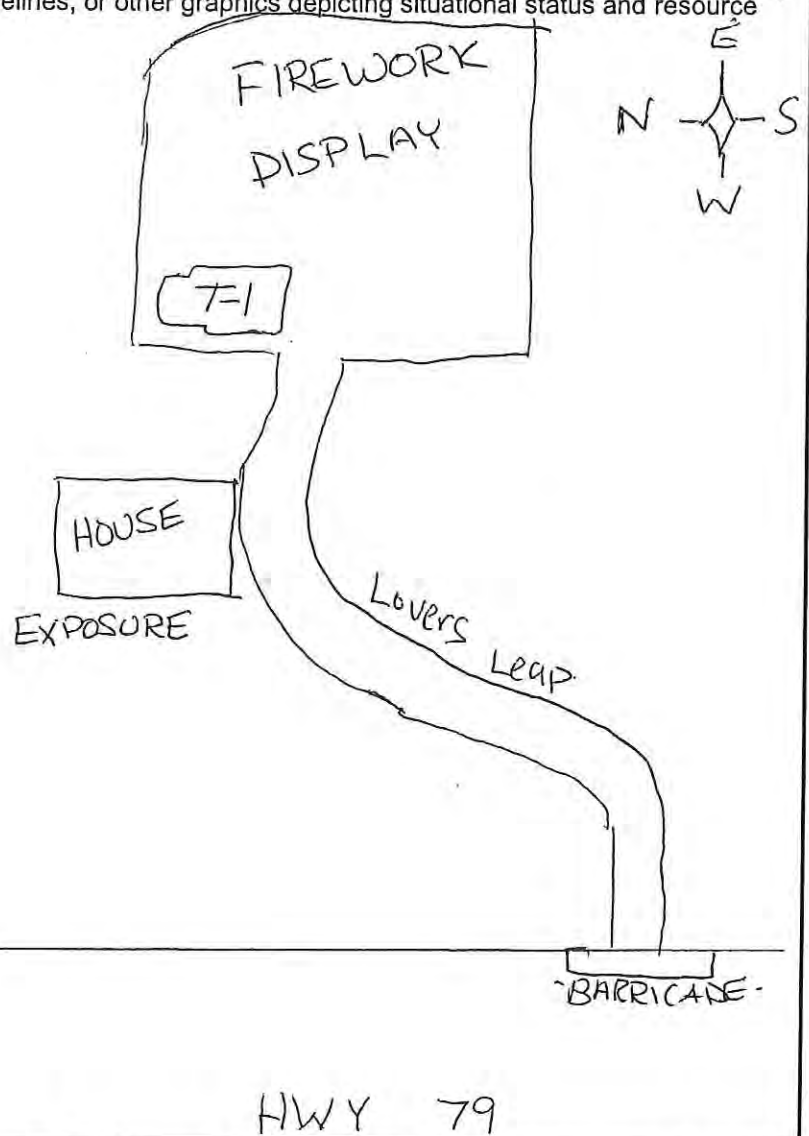
VI. EVENT AREA MAP (attach next page)

SAFETY PLAN

INCIDENT BRIEFING (ICS 201)

1. Incident Name: 4th of July Fireworks	2. Incident Number: N/A	3. Date/Time Initiated: Date: 07/07/22 Time: 2100
---	-----------------------------------	---

4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment):



5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.

* Safety concerns as follows: Ground Fires, Structure Fires, Explosive ordnance damage, burns to skin.
Slips, Trips and Falls
Traffic control of Lovers Leap entrance.

6. Prepared by: Name: M. Kempker Position/Title: T/O HFD Signature: M. Kempker

INCIDENT BRIEFING (ICS 201)

[illegible]

INCIDENT BRIEFING (ICS 201)

1. Incident Name:

4th of July Fireworks

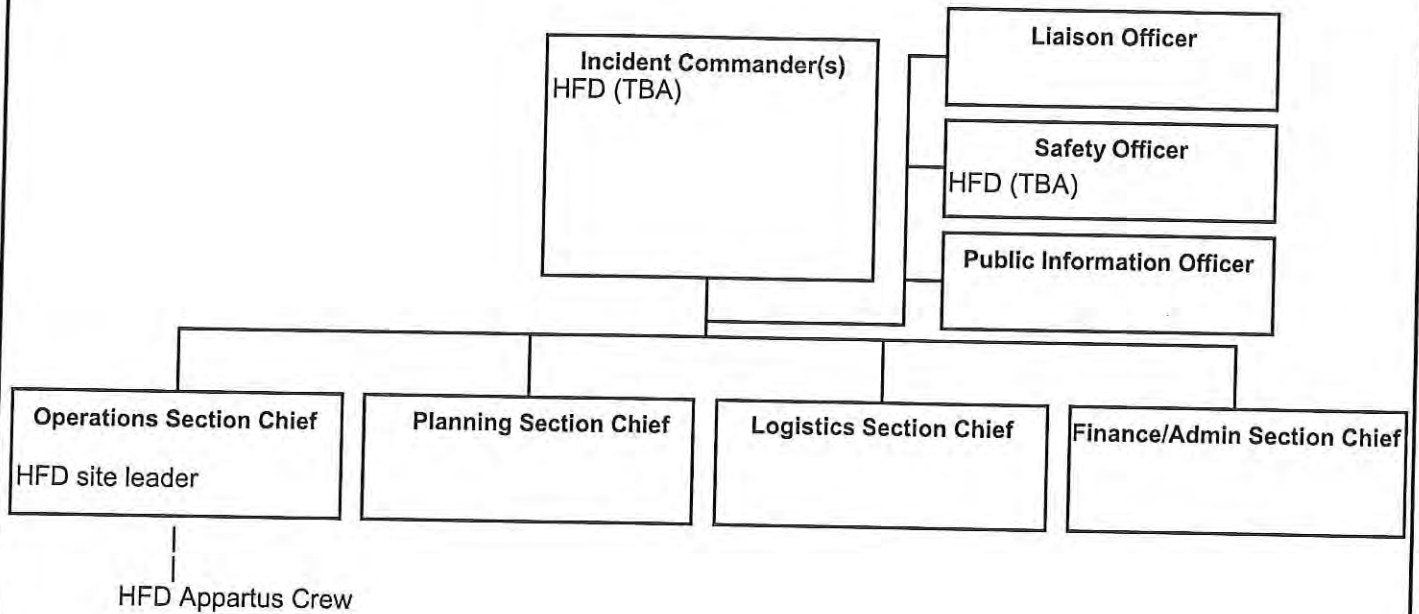
2. Incident Number:

N/A

3. Date/Time Initiated:

Date: 07/07/22 Time: 2100

9. Current Organization (fill in additional organization as appropriate):



6. Prepared by: Name: M. Kempker

Position/Title: T/O - HFD

Signature: *M. Kempker*

INCIDENT BRIEFING (ICS 201)

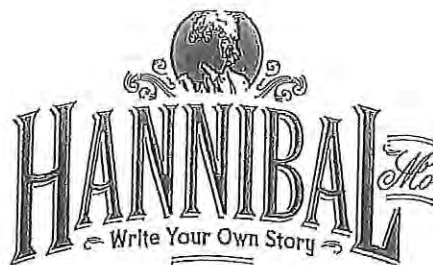
[illegible]

COMMUNICATIONS LIST (ICS 205A)

[illegible]

MEDICAL PLAN (ICS 206)

1. Incident Name: 4th of July Fireworks		2. Operational Period: Date From: 07/04/22 Date To: 07/04/22 Time From: 2000 Time To: 2200					
3. Medical Aid Stations:							
Name	Location	Contact Number(s)/Frequency	Paramedics on Site?				
HFD Tanker #1 Crew	Lovers Leap	911	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
			<input type="checkbox"/> Yes <input type="checkbox"/> No				
4. Transportation (indicate air or ground):							
Ambulance Service	Location	Contact Number(s)/Frequency	Level of Service				
MCAD Ground	207 4th St Hannibal, MO (Base#2)	911	<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS				
Survival Flight	6000 Medical Drive Hannibal, MO	911	<input type="checkbox"/> ALS <input type="checkbox"/> BLS				
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS				
			<input type="checkbox"/> ALS <input type="checkbox"/> BLS				
5. Hospitals:							
Hospital Name	Address, Latitude & Longitude if Helipad	Contact Number(s)/Frequency	Travel Time		Trauma Center	Burn Center	Helipad
			Air	Ground			
HRH	6000 Medical Drive	573 248 1300	3 min.	10 min	<input type="checkbox"/> Yes Level: _____ <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Blessing Hospital	1005 Broadway Quincy IL 62301	217 223 1200	15 min	30 min	<input checked="" type="checkbox"/> Yes Level: 2 <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UMMC	#1 Hospital Drive Columbia, MO 65212	573 822 4141	40 min	90 min	<input checked="" type="checkbox"/> Yes Level: 1 <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: _____ <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes Level: _____ <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Special Medical Emergency Procedures:							
<div style="border: 1px solid black; padding: 5px;"> <input type="checkbox"/> Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations. </div>							
7. Prepared by (Medical Unit Leader): Name: <u>M.Kempker</u> Signature: <u>M. Kempker</u>							
8. Approved by (Safety Officer): Name: <u>M.Kempker</u> Signature: <u>M. Kempker</u>							
ICS 206		IAP Page _____		Date/Time: 06/10/22 - 1300			



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Mark Kemper

By

VP- Hannibal Community Promotions
Group

Title

06-10-22

Date

From: [James Lemon](#)
To: [Angel Zerbonia](#); [Lisa Peck](#); [James Hark](#)
Subject: Highway Dept Easement
Date: Wednesday, June 15, 2022 9:41:06 AM
Attachments: [Proposed Ordinance Authorizing executing an Easement to Missouri Highway Dept for Hwy 79 Overpass.doc](#)

Please see attached an ordinance authorizing the Mayor to execute the Easement to the Highway Department for Highway improvements to the overpass. This is at the request of the highway department that it be authorized by ordinance. Please place this on the next available agenda and attach this email in explanation.

jfl



MEMORANDUM

To: Angel Zerbonia - City Clerk

From: Lisa Peck - City Manager

Re: Parks and Recreation Board

Date: June 13, 2022

Please submit Beth Knight's name to the next Council agenda for reappointment to the Parks and Recreation Board. Their term will expire July 2025.



MEMORANDUM

To: Angel Zerbonia - City Clerk

From: Lisa Peck - City Manager

Re: Parks and Recreation Board

Date: June 13, 2022

Please submit Tom Batenhorst's name to the next Council agenda for reappointment to the Parks and Recreation Board. Their term will expire July 2025.



MEMORANDUM

To: Angel Zerbonia - City Clerk

From: Lisa Peck - City Manager

Re: Parks and Recreation Board

Date: June 13, 2022

Please submit Quintin Heaton's name to the next Council agenda for reappointment to the Parks and Recreation Board. Their term will expire July 2025.



MEMORANDUM

To: Angel Zerbonia - City Clerk

From: Lisa Peck - City Manager

Re: Board of Adjustment

Date: June 14, 2022

Please submit Ryan Rapp's name to the next Council agenda for reappointment as an alternate to the Board of Adjustment. The term will expire May 2027.



To: City Council
From: Lisa Peck – City Manager
Re: Code Amendment
Date: June 14, 2022

Planning and Zoning Commission held their public hearing on Thursday, April 21, 2022, to amend Chapter 28, Article 111- Construction, Maintenance and Improvements, Section 28-105, Specifications for Sidewalks in Residential Districts requesting the following to be removed:

"On all sidewalks in residential districts of the city, where the width of sidewalks has been fixed by ordinance at more than four feet, the paved portion of the sidewalk may be four feet wide; provided, however, that the inner edge of the paved portion or the edge nearest the building line of the property along or in front of which sidewalk is constructed, shall be at least and not greater than one foot and from the building line."

P& Z unanimously agreed upon removing this section and is now requesting Council's approval.





To: City Council
From: Lisa Peck – City Manager
Re: Code Amendment
Date: June 14, 2022

Planning and Zoning Commission held their public hearing on Thursday, April 21, 2022, to amend Chapter 9, Article IV- Stormwater Runoff Management, Section 9-187, Stormwater Management Required for all Development. They are requesting to remove the following:

"Only the planning and zoning commission may waive the stormwater management requirement."

This would allow for the acting City Engineer to waive the requirement.

P&Z unanimously agreed upon removing this section and is now requesting Council's approval.





To: City Council
From: Lisa Peck, City Manager
Re: Code Amendment
Date: June 14, 2022

Planning and Zoning Commission held their public hearing on Thursday, April 21, 2022, to amend Chapter 9, Article IV - Stormwater Runoff Management, Section 9-189, Project Classifications and Fees. They recommended the following changes to be made to the current Ordinance which will amend the fees to:

Class	Review fee
A. Less than 1 acre	\$200.00
B. 1 acre to 3 acres	\$350.00
C. Over 3 acres	\$500.00

The new amounts will cover the costs of the review from the engineering firm, which is required.

P& Z unanimously agreed upon amending Chapter 9, Article IV and is now requesting Council's approval.





MEMORANDUM

To: Mayor James Hark and Members of the City Council

From: Corey J Mehaffy, Executive Director

Re: Proposed Downtown Community Improvement District (CID) Boundaries

Date: 6-13-22

The City of Hannibal is considering the establishment of three interlocking incentive programs designed to encourage revitalization of private and public properties within a defined area of the City's central business district. This broad front approach consists of real property tax abatement under Missouri's Urban Redevelopment Corporations Law ("Chapter 353"), creation of a Community Improvement District ("CID") for the area, and availability of low-cost infrastructure financing under Neighborhood Improvement District ("NID") legislation.

HREDC and the City conducted a public meeting on February 22, 2022 to present information on the proposed downtown revitalization programs and to facilitate questions and answers. In addition to sharing this information, HREDC and the City gathered input from owners of property and businesses related to the overall program as well as the proposed CID boundaries.

HREDC staff worked with Lisa Peck to revise the boundaries based on feedback from the public meeting. In addition, HREDC staff worked with the Marion County GIS consultant to revise the proposed boundaries and gather the necessary parcel information for those who own properties within the proposed boundaries.

Additionally, Lisa Peck and Mayor Pro Tem Dobson had requested information on the potential forgone revenues specific to the City of Hannibal if the proposed CID is implemented. HREDC staff worked with special counsel for economic development Tom Cunningham and Marion County to provide the following scenario (based on the current proposed boundaries):

Based on 2020 residential and commercial valuations (there are no agricultural properties in the proposed district) the City's annual lost revenue based on their 2021 property tax rate (applied to 2020 valuations) is estimated to be **\$40,228.94**.

We have confirmed that the valuations shown are fair market value ("true value in money") which thus would be further discounted by 19% for residential and 32% for commercial. The City's annual foregone revenue would then be calculated as follows:

Residential Value Total	Commercial Value Total	Combined Total
\$1,632,759.00 * 0.19 = \$310,224.21	\$9,704,301.00* 0.32 = \$3,105,376.32	<u>\$3,415,600.53</u> x \$1.1778 = \$40,228.9430 \$100

The information and calculations above are based on the spreadsheet which was most recently provided in "Changes to the Boundaries." Although the valuations are a little dated (from 2020) reflecting COVID and staffing issues at the Assessor's office the foregoing does provide an "order of magnitude" view of foregone City property tax revenue.

Note also that the revenues are not really "lost" to the City since they remain available for improvements to properties and facilities within the proposed district (and City limits). A better way think of it vis a vis the City is "transferred" (the applicable revenues are actually lost to other taxing jurisdictions, however).

Lisa Peck requested that we set a meeting with the City Council to review the revised proposed CID Boundaries and request input from the Council regarding the boundaries, the programs overall and the next steps. The latest proposed CID boundaries are attached and I will provide large prints at the Council meeting for review.

Please let me know if you need any additional information. Thank you for your time and consideration of this request and for your continued support of HREDC.

HREDC Historic Downtown Revitalization Programs

CID/Chapter 353/NID: A combination of incentive tools for a broad front program

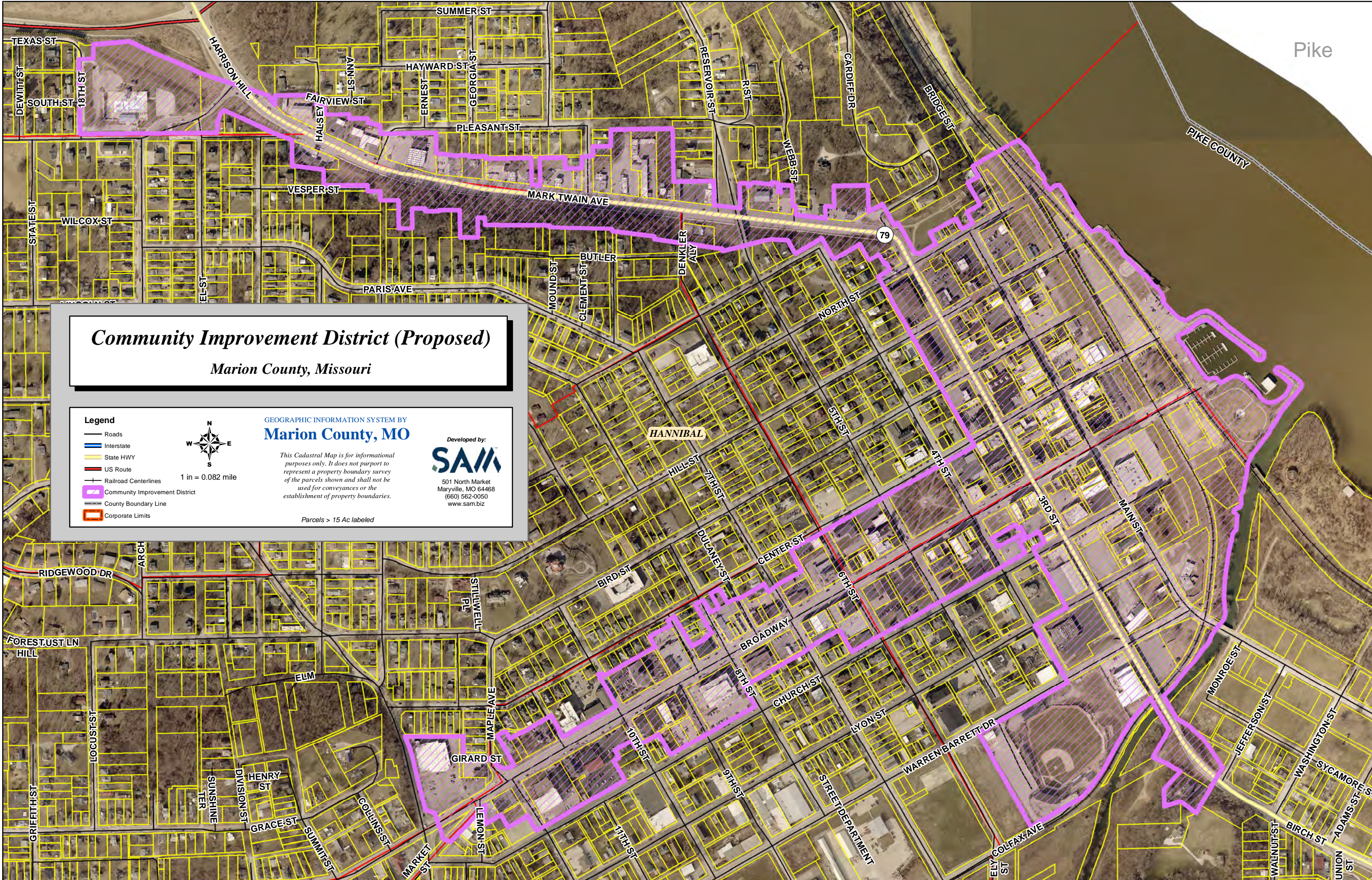
Historic neighborhoods and downtown districts have unique challenges requiring special solutions. This model is being used successfully in communities around Missouri. These programs seek to achieve coordinated promotion of downtown districts, physical property improvements and infrastructure/streetscape improvements.



CID	Chapter 353	NID
<ul style="list-style-type: none"> •Community Improvement District •Separate political subdivision within established boundaries •Additional sales tax collected as a public financing mechanism to fund projects within the District 	<ul style="list-style-type: none"> •Real Property Tax Abatement •Abatement is equal to CID property tax levy •Program is tax neutral for landowners •CID captures property tax revenues to fund approved projects 	<ul style="list-style-type: none"> •Neighborhood Improvement District •Municipal bonds issued for public infrastructure improvements •Public infrastructure projects include: water, sewer, stormwater, sidewalks, streetscape etc.

Program Quick Facts:

- Tax neutral for land owners
- Tax levies and abatements only apply within the district.
- Special taxes and 353 abatements only apply for the life of the program.
- Program administered by CID Board. CID is a separate political subdivision of the state.
- Property owners within the district do not have to participate if they choose not to.



Community Improvement District (Proposed)

Marion County, Missouri

Legend

- Roads
- Interstate
- State HWY
- US Route
- Railroad Centerlines
- Community Improvement District
- County Boundary Line
- Corporate Limits



1 in = 0.082 mile

GEOGRAPHIC INFORMATION SYSTEM BY
Marion County, MO

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

Parcels > 15 Ac labeled

Developed by:



501 North Market
Maryville, MO 64468
(660) 562-0050
www.sam.biz



MEMORANDUM

TO: James R. Hark, Mayor
City Council

FROM: Jessica Rosenkranz, Fiscal Management Assistant

DATE: June 14, 2022

SUBJECT: GASB-75 Actuary Study for OPEB

Per the Government Accounting Standards Board statement number 75, all government entities are obligated to have an actuarial study done for the expected cost of all benefits other than pension benefits that are promised to employees to extend past the retirement of the employee. Specifically, this is intended to capture promised continued health insurance coverage costs.

GASB-75 requires the full liability to be recognized immediately on the balance sheet using the best estimated calculation of the present liability for future benefits by a third-party certified actuary.

Lewis and Ellis (L&E) Actuaries & Consultants completed the GASB-75 study in the past and is familiar with the City's Self-Insurance program. This cost (\$5,900.00) is for a full workup, which is required every two years.

On behalf of the Finance Director, I recommend that the Council authorize the Mayor to execute and accept on behalf of the City, the engagement agreement for Actuarial Services with Lewis & Ellis. Resolution to follow.

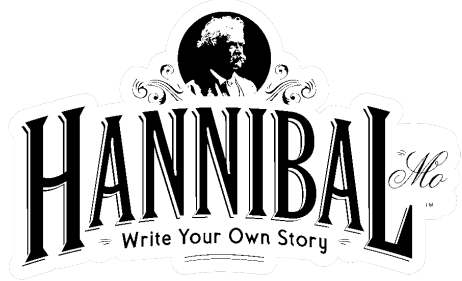
Jessica

**Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401**

Ph: 573-221-0154

Fax: 573 221-0707

Email: adorian@hannibal-mo.gov



TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 6/11/22

RE: Huckleberry Tennis & Pickleball Court Engineering Design

The Hannibal Parks and Recreation Department is looking to undertake a major renovation of the Huckleberry Tennis & Pickleball Courts.

We are proposing to re-surface our current courts either utilizing asphalt or post-tension concrete. We are recommending keeping the North 2 Courts Tennis Courts and the South 2 Courts will be converted into 6 designated pickleball courts.

We are looking then to build an additional multi-use court in the place of the old racquetball court. This court will serve as an additional tennis court during times when the high school might need to utilize 3 courts for a tournament. This court will also double as a Futsal Soccer Field which allows us to offer a whole new recreational opportunity for leagues, tournaments and hard-court soccer practice.

With this project we will also look to add additional parking spaces.

Depending on the overall engineering estimate, this project may be done in 2 phases.

The Parks Department recently solicited RFQ's for the engineer design of this project and have selected Klingner & Associates due to their past experiences building tennis courts and other park projects.

Klingner & Associates have submitted a lump sum contract in the amount of \$23,500 for the design of this project.

This contract includes

- Overall Design
- Surveying
- Pavement Cores
- Construction Estimates
- Construction Documents

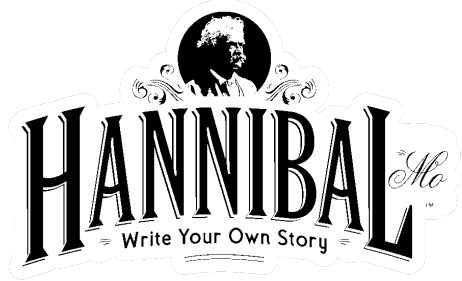
The Parks Department recommends that the City Council authorize the Mayor to sign an engineering service agreement with Klingner & Associates for the lump sum not to exceed amount of \$23,500.

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TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 6/11/22

RE: Lakeside Drive Bid Award

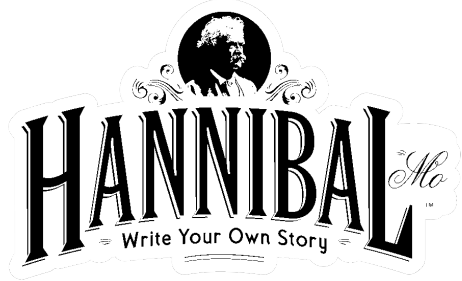
The City of Hannibal/Board of Public works was awarded a Governor's Transportation Cost Share Grant for the construction of a road into the Industrial Park. The Grant pays for 84% of the project up to \$835,000. Since this road will be accessing a BPW Electrical Facility the Board has agreed to pay for the match.

Recently, the City/BPW opened bids for the construction of the Lakeside Road. We received 3 bids with the low bid of \$680,481.78 submitted by Bleigh Construction.

All documents and bid tabulations were sent to MODOT for approval and we received a concurrence letter approving the City to accept the low bid from Bleigh Construction.

The Department of Public Works and Board of Public Works recommends approval of the low bid of \$680,481.78 from Bleigh Construction for the construction of a section of Lakeside Drive into the Industrial Park as well granting the Mayor approval to sign all corresponding contract documents.

Andrew Dorian
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TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 6/10/22

RE: Property Purchase Kiowa Drive

We have been working with the Conservation Fund and the United States Fish and Wildlife Service on purchasing additional property for bat habitat.

We identified a 20 acre vacant wooded lot adjacent to the old City Landfill.

This lot was chosen because it is currently landlocked and there is no access to the property other than through the landfill road. Acquiring this property for the City eliminates future disputes about easements and access to this 20 acres which has been an issue in the past.

In addition it adds 20 acres of woodland to our bat habitat conservation program that we have been developing with the USFW.

As part of the acquisition we had the property appraised and the Conservation Fund conducted a Phase 1 Environmental Assessment of the Property. The Phase 1 came back good and we have no reason to believe there are environmental concerns with the property. The property appraised for \$73,080.

In negotiating with the sellers we agreed upon a purchase price of \$73,080. The City will purchase the property from the seller and then the Conservation Fund will reimburse the City for the \$73,080.

In addition the Parks Department has agreed to pay an additional \$2,445.34 to reimburse the seller for the land survey, title work etc...

As part of the acquisition the Conservation Fund is donating \$5,000 to the Parks Department for the development of a land management plan for the 20 acres and an additional \$5,000 for management actions identified in that plan.

We have had an extremely successful relationship with the Conservation Fund and USFWS in the past with the development of the Sodalis Nature Preserve and this property acquisition is another example of that strong partnership.

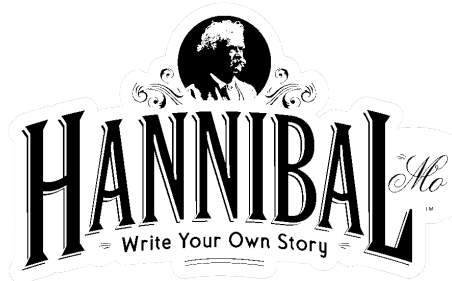
The Hannibal Parks and Recreation Department recommends the purchase of 20 acres of woodland adjacent to the old City Landfill at Kiowa Drive from the Roger Milton Joseph Wright Trust for \$73,080 and an additional \$2,445.34 in expenses.

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TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

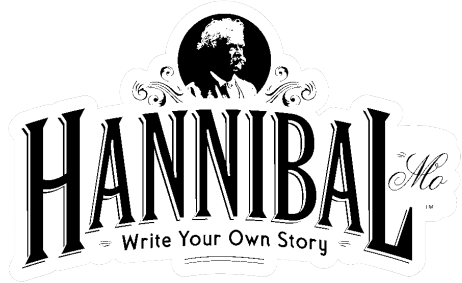
DATE: 6/13/2022

RE: Donation of Property to the City

The property at 2010 Spruce is in extreme state of disrepair and has been determined to be a nuisance or dangerous building by the City. The owner of the property, Ammon Bemis, has agreed to donate the property to the City of Hannibal. A title search was conducted showing no liens or indebtedness on the property.

The Department of Public Works recommends the acquisition of 2010 Spruce and requests the Council authorize the Mayor to sign the Settlement Agreement and Release as well as the General Warranty Deed.

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TO: City Clerk, City Manager, City Council and Mayor

FROM: Andrew Dorian

DATE: 6/6/2022

RE: MDNR Resolution to file an Application for Financial Assistance with the States ARPA Grant Program.

The City of Hannibal is applying for financial assistance through the MDNR's Financial Assistance Center's State ARPA Grant Program for:

1. Water Treatment Facility for the Landfill Leachate Ponds.
2. Replacement of the damaged underground stormwater culvert along the North Street Stormwater Conveyance. This runs from North Street up Mark Twain Avenue.

As part of the application, we must go through an RFQ Process to select an engineer for each project.

In addition, we must approve a resolution for each project appointing the Mayor as the authorized representative to execute and file the applications.

The Department of Public Works recommends council approval to designate the Mayor as the authorized representative as well as approval to file applications with the Missouri Department of Natural Resources for funding for a Water Treatment Facility for the Leachate Ponds at the Landfill as well as funding for the repair & replacement of the Stormwater Culvert along the North Street Conveyance.



City of Hannibal

Office of City Collector

320 Broadway Street • Hannibal, MO 63401

Phone: 573 221-0111 • Fax: 573 221-0707 • E-Mail: pnelson@hannibal-mo.gov

MEMORANDUM

Date: June 14, 2022
To: Mayor, City Council, City Manager, City Attorney, City Clerk
From: Phyllis Nelson, City Collector
Subject: Budget Amendment Resolution (Number 2)

I have a budget adjustment resolution to present to council for the next council agenda (June 21st). There have been a number of unexpected costs that have increased department expenditures recently and therefore requiring a budget adjustment.

The unexpected security upgrade in the collector/court office required new desks and chairs to fit the new design. Council also approved the hiring of a second court clerk due to a heavier court workload which requires a court salary adjustment. Additionally, with the departure of the finance director the collector was required to work more hours than budgeted initially so a salary adjustment is needed.

Show-Me Court mandated that the court and police departments go to their system which required extensive upgrades to much equipment.

With the extreme increase in fuel costs the police department needs a budget adjustment to increase their fuel cost expenditure line.

The fire department received an unexpected donation from Swiss Colony that they would like to earmark for recruitment which will need a budget resolution.



MEMORANDUM

TO: Mayor Jim Hark and Members of City Council
CC: Lisa Peck, City Manager
FROM: Megan Rapp, Director of Conventions & Tourism
DATE: June 15, 2022
REGARDS: Purchasing Policy Limitations – Media Buys

PUCHASING POLICY - MEDIA BUYS

The Hannibal Convention & Visitors Bureau (HCVB) would like to request council approval for a bid waiver utilizing the following vendors for media purchases up to \$195,000.00 during FY2023.

The HCVB purchases advertising through a variety of specific vendors that cannot be competitively bid. Unlike, for example, Sharpie highlighters, where you can get bids on the same product from multiple vendors, you cannot do that with advertising. If you want to advertise on Facebook, you place advertising with facebook; there is no way to bid that out.

HCVB recommends continuing with our current marketing strategy and expanding into new online outlets utilizing the following vendors for media buys in FY2023. The vendors are CTM Media Group, Meta, Lamar Advertising, Madden Media, Rural Missouri Magazine, Sinclair Broadcast Group, McDonald Video, Meredith Travel Marketing, Missouri Meetings & Events, National Public Radio (NPR), Pandora Radio, Spotify Radio, Flying Squirrel Aerial Optics, Quincy Broadcasting Company, Quincy Media, Spectrum Reach, Show Me Missouri Magazine, St. Louis Cardinals, Star Radio, ReThink Media, Townsquare Media, Virtual Images and YouTube.

The HCVB requests council approval for a bid waiver for media buys utilizing the named vendors for up to \$195,000.00 in HCVB FY2023 budget.



MEMORANDUM

TO: Mayor Jim Hark and Members of City Council
FROM: Megan Rapp, Director of Conventions & Tourism
DATE: June 15, 2022
REGARDS: PMF Grant Applications - Funding for Tourism

MARKETING PLATFORM DEVELOPMENT GRANT APPLICATIONS

The Hannibal Convention & Visitors Bureau (HCVB) would like to revise the request to submit Promote Missouri Fund grant applications to the Missouri Division of Tourism and, if awarded, allow the Mayor to enter into an agreement.

For Fiscal Year 23, the Promote Missouri Fund Program is allowing all Designated Marketing Organizations (DMOs) to apply for all categories of the Marketing Platform Development Grant due to the increase in Tourism funding in FY 23.

The grant is now **a 75/25 match**; when this was presented at last council, it was 50/50, and there is no limit to how many sections you can apply for; each as its own grant application, up to \$100,000. The 75% match will allow the cvb to further expand our marketing dollars. With the changes that have been made in the last 1 ½ weeks, I want to ensure that any other changes would be covered; i.e. if the match was changed to 90/10, if other categories opened up, etc. Therefore:

HCVB requests Council approval to submit grant applications and, if approved, allow the Mayor to enter into an agreement with the Missouri Division of Tourism not to exceed the amount available in the CVB budget.