

*City of Hannibal*

**OFFICIAL COUNCIL PROCEEDINGS**

**Tuesday December 6, 2022  
Council Chambers  
7:00 p.m.**

**ROLL CALL**

**Present:** Mayor Pro Tem Dobson, Council Member Franke, Mayor Hark,  
Council Members Phillips, Welch, Veach, and McCoy-7

**Absent:** - 0 -

**CALL TO ORDER**

There being a quorum present, Mayor Hark called the meeting to order.

**INVOCATION**

The invocation was then given by Mayor Pro Tem Dobson.

**PLEDGE OF ALLEGIANCE**

Mayor Hark then requested Council Member Phillips to lead the Pledge of Allegiance to the Flag.

**APPROVAL OF AGENDA**

A motion was made by Council Member Phillips to approve the agenda, as presented, and posted. The motion was seconded by Council Member Veach.

Motion carried.

**APPROVAL OF MINUTES**

**Regularly Scheduled Council Meeting – November 1, 2022  
Regularly Scheduled Council Meeting – November 15, 2022**

A motion was made by Council Member Veach to approve the regularly scheduled Council meeting minutes held November 1, and November 15, 2022. The motion was seconded by Council Member Phillips.

Motion carried.

**APPROVAL PAYROLL AND ACCOUNTS PAYABLE**  
**Second Half –November 2022**

A motion was made by Council Member Veach to approve the payroll and claims for the second half of November 2021. The motion was seconded by Council Member Phillips.

Motion carried.

**ANN LEAR – SHINE A LIGHT ON AUTISM**  
**Re: Request, Street Closures – *Lighthouse Challenge***  
*(Saturday, April 29, 2023 – 6:00 a.m. – 12:00 p.m.)*

Elizabeth Johns attended in place of Ann Lear for Shine a Light on Autism. Ms. Johns requested closures of Rock Street and Cardiff Street, as well as North Street for their annual Lighthouse Challenge fundraiser. There were no objections by department heads as well as no questions from the Council regarding this request.

Council Member Veach made a motion to approve Shine a Light on Autism annual Lighthouse Challenge, pending we receive certificate of insurance, to be held April 29, 2023, from 6:00a.m. until 12:00p.m. Motion seconded by Council Member McCoy.

Motion Carried

**AMANDA SCHULTZ, CPA – WILLIAMS KEEPERS, LLC**  
**Re: Fiscal Year 2021/2022 Audit Presentation**

Amanda Schultz, audit partner with Williams Keepers, LLC, along with Kristen Browne addressed Council relating to the 2021/22 fiscal year auditing, distributed and reviewed the Summary Report, along with the annual financial report on financial statements for the year ending June 30, 2022.

Williams Keepers have issued an “unmodified” or a “clean” opinion on the financial statements. In their opinion, the financial statements present fairly, in all material respects, the financial position of the activities and funds of the City as of June 30, 2022, and the respective changes in

its financial position and cash flows for the year then ended in conformity with generally accepted accounting principles (GAAP).

They also perform an audit report for MIRMA. This document contains the City's schedule of payroll reportable to MIRMA for the year ended December 31, 2021, along with a report included on the schedule. They issued an "unmodified" or a "clean" opinion on the schedule.

Ms. Schultz then thanked the City and its personnel for their cooperation and assistance during the audit and advised she is looking forward to next year.

**COREY MEHAFFY – HANNIBAL REGIONAL  
ECONOMIC DEVELOPMENT COUNCIL  
Re: Marion/Ralls Regional Port Authority, Letter of Intent  
Hannibal Regional Airport**

Corey Mehaffy advised Council he was here to seek approval to enter discussion in regards to a Letter of Intent with the Marion/Ralls Regional Port Authority regarding the purchase of 327.31 AC. M O R L as generally described above located on County Road 425 in Hannibal, MO.

Mayor Pro Tem Dobson made a motion to move forward with the conversation to transfer ownership of the Hannibal Regional Airport to Marion/Ralls Regional Port Authority. Motion was seconded by Council Member Franke.

Motion carried

**Re: Lakeside Technology Park Proposal**

Mr. Mehaffy second item this evening is the possible transfer of the Lakeside Technology Park to Hannibal Regional Economic Development Council. Mr. Mehaffy explained HREDC would enter into a memorandum with the Hannibal Board of Public Works. Mr. Mehaffy advised the partnership would allow HBPW to be reimbursed portions of investment as well will allow them to continue as a funding partner for potential grants.

Mayor Pro Tem Dobson made the motion to approve the contract for the preliminary transfer of the Lakeside Technology Park. Council Member Franke seconded the motion.

Motion carried.

**JACOB NACKE – HANNIBAL POLICE DEPARTMENT  
Re: State and Local Cybersecurity Grant Application  
(Records Management System Upgrades Grant)**

Jacob Nacke Hannibal Police Chief advised Council he is requesting an approval to apply for the State and Local Cybersecurity Grant which is offering up to \$200,00.00 with a ten percent match requirement. Chief Nacke advised the application has an application date of December 16, 2022. Chief Nacke advised the grant would be used to upgrade the police records management system.

Mayor Pro Tem Dobson made a motion to approve the application for the State and Local Cybersecurity grant. Council Member Franke seconded the motion.

Motion carried.

**RYAN NEISEN- HANNIBAL FIRE DEPARTMENT**

**Re: Missouri Department of Public Safety Grant**

*State Homeland Security Program Region B*

Chief Neisen advised Council he is seeking approval for the application to Missouri Department of Public Safety Grant. Neisen explained it is a grant technical rescue equipment. The City was awarded \$8726.02 which is a one hundred percent funded grant with no match required. Chief Neisen advised the department would purchase equipment used on structural collapse, weather related rescues, and grain bin rescues.

Council Mayor Pro Tem Dobson made a motion to approve the application for the Missouri Department of Public Safety grant. Mayor Hark seconded the motion.

Motion carried

**PHYLLIS NELSON – CITY COLLECTOR**

**Re: Approval, Destruction of Documents**

Phyllis Nelson City Collector advised the Council the Collectors' Office has identified documents eligible for destruction, in accordance with the Missouri Secretary of State, Records Retention Schedule. The list of documents requested to be destroyed is attached to this memo.

As required; the minutes of the meeting authorizing the destruction, along with this memo, will serve as the permanent record, in accordance with the practice outlined by the Secretary of State's office.

Following Council approval, staff will oversee the shredding and disposition of the records.

Mayor Pro Tem Dobson made a motion approving the destruction of all records listed in exhibit A12. Council member Veach seconded the motion.

Motion carried.

**Re: Approval, Business Closures – Delinquent,  
Unlicensed Businesses & Contractors**

Phyllis Nelson, City Collector, approached Council requesting approval to send “final” delinquent letters to businesses and contractors that still have not renewed their business license for the 2022/2023 fiscal year. She stated this is a process that is done annually, however, requires Council approval first, as this gives the entities 30 days to renew or close the business.

If approved, Nelson will send a letter giving the business/contractor 30 days to renew their license, if not renewed she will then contact the Hannibal Police Department to close the business.

A motion was made by Mayor Pro Tem Dobson to authorize City Collector Nelson to send “final” letters to the delinquent businesses/contractors that have not renewed their 2022/2023 business license. The motion was seconded by Mayor Hark.

Motion carried.

**JAMES HARK – MAYOR  
Re: Approval of Reappointments**

**INDUSTRIAL DEVELOPMENT AUTHORITY**

- **Louis Riggs – reappointment for a term to expire January 2028**

He advised this nomination will be considered for approval at the next regular Council meeting, to be held December 20, 2022

- **Tom Batenhorst-reappointment for a term to expire January 2028**

He advised this nomination will be considered for approval at the next regular Council meeting, to be held December 20, 2022

**POLICE AND FIRE RETIREMENT BOARD**

- **Dane Riefesel– reappointment for a term to expire December 2028**

He advised this nomination will be considered for approval at the next regular Council meeting, to be held December 20, 2022

**MIKE DOBSON MAYOR PRO TEM– 2<sup>ND</sup> WARD COUNCIL MEMBER**  
**Re: Restructuring of City Clerk’s Office**

Council Member Phillips made a motion to table this agenda item pending addition information provided to Council. Mayor Pro Tem Dobson seconded the motion.

Motion carried.

**Re: Marijuana Sales Tax Proposal**

Mayor Pro Tem Dobson advised Council with the passing in the State of Missouri of the recreational marijuana use the state will tax sales at six percent. Mr. Dobson advised that a local tax rate of three percent maybe placed on sales.

Council Member Franke made a motion for City Attorney James Lemon to write ballot language placing a three percent tax rate for sales within the City of Hannibal. Council Member Phillips seconded the motion.

Motion carried.

**JAMES LEMON – CITY ATTORNEY**  
**Re: Amending Code for Compliance in Municipal Court**  
*(Bill No. 22-033, to follow)*

Ethan Matchett attending for City Attorney James Lemon advised Council that he was presenting an amendment of Code to bring the City into compliance with the applicable rules of the Missouri Supreme Court. Mr. Matchette advised these amendments will bring the City of Hannibal into compliance and following the same rules as the Missouri Supreme Court stipulates.

Mayor Hark advised Bill No. 22-033, is to follow, for a first reading.

**BILL NO. 22-028**

**AN ORDINANCE REVISING CHAPTER 2 - ADMINISTRATION,  
ARTICLE III. – CITY COUNCIL, DIVISION 2 RULES AND ORDER  
OF BUSINESS; OF THE REVISED ORDINANCES OF THE CITY OF  
HANNIBAL TO MAKE SPECIFIC PROVISIONS FOR**

## **PUBLIC COMMENT**

### ***Second and Final Reading***

Council Member Franke made a motion to approve Bill No. 22-028. Mayor Pro Tem Dobson seconded the motion.

#### **ROLL CALL**

**Yes:** Council Member Franke, Phillips, Welch, and Council Member Veach-4

**No:** Mayor Pro Tem Dobson, Mayor Hark, and Council Member McCoy-3

Motion carried.

Mayor Hark declared Bill No. 22-028 as amended duly approved and adopted on this date.

## **BILL NO. 22-033**

### **AN ORDINANCE AMENDING THE CODE OF THE CITY OF HANNIBAL TO ENSURE THAT THE MUNICIPAL COURT IS IN COMPLIANCE WITH THE APPLICABLE RULES OF THE MISSOURI SUPREME COURT**

#### ***First Reading***

A motion was made by Council Member McCoy to give Bill No. 22-033 a first reading. The motion was seconded by Council Member Veach.

Motion carried.

#### **CLOSED SESSION**

##### ***In Accordance with RSMo. 610.021 (1, 2, 3, 12, & 13)***

Mayor Hark then entertained a motion to enter closed session in accordance with RSMo. 610-021, sub-paragraphs (1), (3), (12), and (13). He is requesting to admit himself, City Council Members, City Attorney Ethan Matchett, City Manager Lisa Peck, and Deputy City Clerk, Melissa Cogdal, Chief Nacke, Chief Neisen, Judge Don Bastian, and Council Nicole Volkert. A

motion was made by Council Member McCoy to enter closed session. The motion was seconded by Council Member Welch.

### **ROLL CALL**

**Yes:** Mayor Pro Tem Dobson, Council Member Franke, Mayor Hark,  
Council Member Phillips, Welch, Veach, and McCoy-7

**No:** - 0 -

### **OPEN SESSION**

A motion was made by Council Member McCoy to return to open session. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

### **ADJOURNMENT**

A motion was then made by Mayor Pro Tem Dobson to adjourn the meeting. The motion was seconded by Council Member McCoy.

Motion carried.

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**James Hark, Mayor**

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**Melissa Cogdal – Deputy City Clerk**

### **ADJOURNMENT**