



**NOV.  
2023**

# **Monthly Management Report**



## **Executive Department – Lisa Peck, MPA, PCED, City Manager**

- Planning and Zoning Meeting
- Staff meeting
- HREDC Board Meeting
- Building Commission
- North Street Storm Sewer - Monthly Project Meeting
- Council Meetings
- Received notification that Hannibal was selected to submit a BRIC grant application regarding the landfill leachate ponds at the former landfill.
- Began working on grant requirements.
- Review new HUD funding opportunities.
- Review Lakeside Covenants.
- Workforce meeting with HREDC Executive Director, Hannibal Area Chamber of Commerce Executive Director.
- Participated in meeting regarding potential funding for possible residential projects at the Hannibal Area Chamber.
- Site visit and meetings with prospects on the old Federal Building. Met with GSA regarding requirements on the property.
- Collaborated with the building inspector's office on various zoning and code-related matters, zoning questions and issues.
- Discussed various code and project related matters with the Acting City Engineer.
- Responded to complaints, issues, and questions from various residents, businesses, and entities.
- Consulted with City Attorney on various legal matters.

*Note: This report covers a wide range of activities carried out during the month and is not exhaustive.*

Below are grants obtained under my tenure. It is important to keep in mind these funds have allowed the City to complete projects that otherwise would not have been possible but are not ongoing revenue streams.

<b>Grant</b>	<b>Award Amount</b>
MO DNR North Street	\$5,010,000.00
American Rescue Plan Act	\$3,194,919.12
Governor's Cost Share Grant (Lakeside Drive)	\$835,000.00
CDBG Grant (19-EM-04)	\$752,479.85
MO State Block Grant - Airport Runway Lights	\$638,118.00
Marion County CARES	\$531,652.00
MOSWIN Radios	\$406,787.00
Huckleberry Pond Grant - Land Water Conservation Fund	\$184,171.00
Show Me Strong	\$153,900.00
USDA Grant (Street Equipment)	\$115,500.00
MoDOT Airport Business Plan	\$75,000.00
USDA SCBA Grant	\$65,000.00
DHSA Thermal Imaging Camera Grant	\$43,635.14
MoDOT Aviation CARES Act	\$30,000.00
Promote Missouri Grant	\$20,625.00
<b>Total</b>	<b>\$ 12,056,787.11</b>

Additionally, I was able to negotiate the rebuild of the downtown Pump Station, which estimates place at \$650,000 if the City had been responsible for the cost, and the repair of the North Street failure from the foot of the levee to the eastern most alleyway at a \$1,061,457.50 project cost. Both were completed by the Corps of Engineers at NO COST to the city. In keeping with our responsibility to be good stewards of taxpayer funds, we will continue to actively seek out potentially available funding to offset costs when possible.

## **City Clerk's Office – Melissa Cogdal, City Clerk**

- The City Clerk's office prepared the benefits for the switch to new providers for our Dental, Vision, and Non-Medical benefits to launch January 1, 2024.
- ARP completed work on the Audit for FY 22/23.
- The City Clerk's office finalized form updating and approval for the website. The final stages of approval for the site will be this month and the Website will be ready to go live.
- The Clerks Office welcomed the new Mayor Elect Barry Louderman, setting up his office and equipment. Mayor Loudermans email is [BLouderman@hannibal-mo.gov](mailto:BLouderman@hannibal-mo.gov). Mayor Louderman can be reached by calling 573-719-7934 or 573-221-0111 ext. 211.
- The Clerks office opened candidate registration on Tuesday December 5, at 8:00 a.m. and will continue until Tuesday December 26, at 5:00 p.m. You may register for 1<sup>st</sup>, 3<sup>rd</sup>, or 6<sup>th</sup> Ward Council seats by visiting Melissa Cogdal in the Clerk's Office.
- The Clerk's Office welcomed the 6th Ward Council Member appointed by Council, Nathan Munger. You may reach Council Member Munger at [NMunger@hannibal-mo.gov](mailto:NMunger@hannibal-mo.gov).
- City Hall & the Clerk's Office will be closed for the Holidays on Friday December 22<sup>nd</sup> & Monday December 25, 2023, as well as Friday December 29<sup>th</sup> & Monday January 1, 2024. City Hall will also be closed Friday December 15, 2023, from Noon until 1:00 p.m. for our staff Holiday dinner.

## **November City Employee Anniversaries**

- Peyton Flachs – 1 Year
- Issac Doughart-Wood – 2 Years
- Kenneth Mast – 9 Years
- Shawn Smith – 14 Years
- Christian Blaine – 6 Years
- William Collier – 2 Years

## **Central Services: Andrew Dorian, Director**

### **Street Department**

- Fixed a sinkhole in the City owned parking lot at Grand & Broadway
- Fixed BPW Sawcut #641 at Fulton and Spring Street
- Fixed BPW Sawcut #634 on Hope Street
- Fixed BPW Sawcut #408 on 409 Fulton Street
- Stripe yellow curb line at Brookside and Market as approved by Traffic Committee
- Fixed damaged section of Palmyra Road
- Removed dead right of way tree at 109 Lamb Street
- Removed dead right of way tree on Roosevelt Street
- Removed dead right of way tree on Rock & Paris Street
- Removed 2 dead right of way trees near the intersection of Bird and 7<sup>th</sup> Street.
- Mixed salt, chips, and sand for the winter mix stockpile
- Repaired damaged section of drywall at the airport terminal.

### **Parks & Recreation Department**

- Hosted Youth Career Expo at the Armory
- Shooter's Education Program starts at Armory
- Walk-ins at Clemens Training Facility Started
- Team practices at Clemens Training Facility Started
- Hosted Disc Golf Tournament at Huckleberry Park
- Hosted a birthday party at the Armory
- Hosted the Election Voting at the Armory
- Special Olympic Sports Practices Start at the Armory
- Hosted a Veteran's Ceremony at Cardiff Hill Overlook
- Hosted a Church Chili Cook-Off at the Armory
- Hosted 1 Park Shelter Reservation
- Worked on multiple clean-up projects on River Road Trail

- Installed all the Christmas Decorations in the Parks, Main Street, Broadway etc.
- Drop in Pickleball started at the Armory
- Hosted a Thanksgiving Family Gathering at the Armory
- Hosted a Birthday Party at the Armory
- Hosted the Rudolph Run at the Sodalis Nature Preserve

## **Administration**

- Advertised for bid for the demo of a City owned property at 214 S. 6<sup>th</sup> (Street Dept can't demo this in-house)
- Met with KCI Construction onsite to discuss construction plans for the demo/reconstruction of the viaduct
- Worked with MIRMA to develop a new Hold Harmless Agreement for construction projects
- Working with James Lemon on drafting the ordinance and dedication document for Fette Orchard Subdivision Storm Water Acceptance
- Worked with James Lemon and HREDC on Lakeside Technology Park Documents
- Worked on real estate documents with James Lemon for the sale of a small piece of property adjacent to Lover's Leap
- Completed the real estate documents for the sale of city owned property at 1512 Guernsey
- Worked on easement documents with James Lemon for a Great River Bank Project
- Attended a meeting with the Corps of Engineers on the cities levee inspection
- Approved a quote to replace all the damaged and missing fence at Clemen's Field
- Attended a TEAMS Meeting to discuss the transition to the new Airport Fuelmaster System
- Approved the pipe size and design of the new replacement culvert under Deer Run Rd (late winter project)
- Worked with Jessic and auditors on the two Airport Projects
- Hosted the Riverview Park Master Plan Stakeholder for Parks and Recreation Staff
- Attended virtually the Riverview Park Master Plan Stakeholder Meeting with the BPW
- Drafted the memo and ordinance for the 2023 TAP Grant
- Attended the Pre-Construction Meeting with Mid State Petroleum for the installation of the new Fuelmaster System at the airport
- Went out for bid for the sale of City owned property at 1803 Chestnut
- Completed the Flood Gate Seal Replacement Project

## **Hannibal Police Department: Jacob Nacke, Chief of Police**

<b>November Calls for Service</b>	1395
<b>Year to Date</b>	20915

### **Patrol Summary of Calls**

Traffic Stops	131
Mental Health	13
Alarm	26
Stealing	39
Disturbance	42
Domestic	41
Traffic Accidents	48

### **Community Service Officers Calls for Service**

Property Maintenance	12
Animal Complaint	51
Animal Neglect	4
Dog at Large	44
Animal Bite	3
Park Patrol	45

### **Notes**

During the month of November, we have been working on several projects at the police department. One major project has been preparing to receive our new vehicle fleet which began in December. Staff have been working extensively to keep our current fleet running, which has incurred high costs. The new fleet should alleviate the maintenance costs and free up time for other maintenance and work around our facility. Another initiative which

was implemented in November was the training of all our officers with Narcan. We worked with the Hannibal Fire Department to train each officer in the use of Narcan, paving the way for Narcan to be issued to officers soon. This measure will not only be a benefit for the community, but also provide lifesaving medication to officers in the event of accidental exposure.

Recently during an exit interview, it was identified that officers did not possess adequate medical kits to deal with trauma as officers are often first on scene. The department has begun to purchase new trauma kits which will be placed in the new vehicles which will substantially raise their capabilities to render lifesaving aid. By placing the kits in each vehicle, we reduce the total number needed while addressing the key issue of the need for the equipment.



## **Hannibal Emergency Management: Jacob Nacke, Director**

Here is a summary of events which occurred during the month of November:

- On 11/07/2023 an outdoor warning siren test was completed, and a meeting was held where discussion occurred regarding the upcoming 12/07/2023 tabletop exercise.
- On 11/08/2023 staff met with the US Army Corps of Engineers for an annual site visit of the levee system.
- A mini grant application was made for outdoor warning siren enhancements.
- A grant was awarded for the purchase of a mobile video trailer. The trailer will be equipped with a mast and cameras which can stream video to Emergency Management and their partners. The camera was fully funded through a grant and will be deployed at special events and other large gatherings.

## **Hannibal Fire Department: Ryan Neisen, Fire Chief**

### **Truck Preventative Maintenance**

In November we conducted our semi-annual preventive maintenance on our front-line apparatus. Macqueen Emergency specializes in working on emergency apparatus. They come in the spring and fall. We feel this helps keep apparatus from major repairs that would keep the apparatus out of service for long periods of time. We use local shops, when possible, but most don't normally work on fire apparatus. Each front-line truck gets chassis service and lubrication, inside cab inspection, outside cab, and body inspection, under cab and body inspection, pump check, lights and warning system, oil and filter change, fuel and air filter change, and transfer case oil change.

### **New Hire**

On October 31<sup>st</sup>, Michael Brocaille began his career with HFD. Michael comes with some experience from the New London Fire Department. Michael completed his in-service training and was put on B shift in mid-November. We are excited to have Michael join HFD!

<b>Date Submitted</b>	<b>Record #</b>	<b>Record Type</b>
11/29/2023 20:33	RB-23-101	Residential Building Permit
11/29/2023 18:27	RI-23-292	Rental Inspection
11/29/2023 15:54	S-23-14	Sign Permit
11/29/2023 16:40	RB-23-100	Residential Building Permit
11/28/2023 19:39	209	Building Commission
11/28/2023 18:39	EX-23-18	Excavation Permit
11/28/2023 18:24	S-23-13	Sign Permit
11/28/2023 14:42	RI-23-291	Rental Inspection
11/27/2023 19:11	RI-23-290	Rental Inspection
11/27/2023 17:27	RI-23-289	Rental Inspection
11/24/2023 3:33	RI-23-288	Rental Inspection
11/24/2023 3:32	RI-23-287	Rental Inspection
11/22/2023 14:28	RI-23-285	Rental Inspection
11/21/2023 17:51	S-23-12	Sign Permit
11/21/2023 17:03	EL-23-40	Electrical Permit
11/21/2023 14:34	DUMP-23-92	Dumpster Permit
11/21/2023 0:08	RI-23-282	Rental Inspection
11/21/2023 0:53	RI-23-283	Rental Inspection
11/20/2023 20:06	DUMP-23-91	Dumpster Permit
11/20/2023 16:16	RI-23-281	Rental Inspection
11/20/2023 16:12	RI-23-280	Rental Inspection
11/20/2023 15:16	RB-23-99	Residential Building Permit
11/20/2023 15:14	DUMP-23-90	Dumpster Permit
11/17/2023 21:11	EL-23-39	Electrical Permit
11/17/2023 17:23	DUMP-23-89	Dumpster Permit
11/17/2023 15:46	RI-23-279	Rental Inspection
11/16/2023 14:38	EX-23-17	Excavation Permit
11/16/2023 8:22	RB-23-96	Residential Building Permit
11/16/2023 21:06	RB-23-98	Residential Building Permit
11/16/2023 3:36	RB-23-95	Residential Building Permit
11/15/2023 17:13	RI-23-278	Rental Inspection
11/15/2023 14:40	RI-23-276	Rental Inspection
11/15/2023 1:39	RI-23-275	Rental Inspection
11/15/2023 0:15	DUMP-23-88	Dumpster Permit
11/8/2023 19:06	RI-23-274	Rental Inspection
11/8/2023 18:43	DUMP-23-87	Dumpster Permit
11/8/2023 4:55	RB-23-94	Residential Building Permit
11/7/2023 21:28	EX-23-16	Excavation Permit
11/7/2023 16:11	DEMO-23-13	Demolition Permit
11/7/2023 16:04	DEMO-23-12	Demolition Permit
11/7/2023 15:58	DEMO-23-11	Demolition Permit
11/7/2023 15:54	DEMO-23-10	Demolition Permit
11/7/2023 15:41	DEMO-23-9	Demolition Permit
11/7/2023 15:21	DUMP-23-86	Dumpster Permit
11/6/2023 20:46	EL-23-37	Electrical Permit
11/3/2023 15:52	S-23-11	Sign Permit
11/2/2023 17:12	EX-23-15	Excavation Permit
11/2/2023 16:44	EX-23-14	Excavation Permit
11/2/2023 16:11	DUMP-23-85	Dumpster Permit
11/2/2023 13:05	RI-23-273	Rental Inspection
11/14/2023 22:23	EL-23-38	Electrical Permit

## **Hannibal Convention & Visitors Bureau: Trisha O'Cheltree, Director**

### **General Updates**

- Meta ads are performing well- thousands of clicks and comments on Victorian Festival of Christmas. CTV ads will be airing soon.
- Going out for bids on a vehicle.
- Need to sell a vehicle.
- Hired a seasonal employee.
- Exploring Credit card fees to be passed on to cardholders.
- Molly Brown repairs are to be completed by the Street and Parks Departments this winter as time allows.
- Developed a proposed plan for the Molly Brown home next year.
- Will be working on international marketing videos to be shot in the spring.
- Work on the 2024 Visitor's Guide continues – on 2<sup>nd</sup> draft.
- Siding still incomplete.

### **Group and Convention Marketing**

- On December 1<sup>st</sup>, the Missouri Division of Tourism and group tour operators will be visiting local attractions to plan future trips.
- We presented all Hannibal has to offer to Johnson County Park and Rec District- They had 29 people 50+ travel group as part of their "Open Road Series". Feedback was very positive from attendees and Tiffany Hanna, the organizer for day trips. One participant said they will be here in July because of this presentation!
- American Bus Association Marketplace is January 13-16 in Nashville. We set appointments to meet with as many companies planning bus trips to Hannibal. We also met with our "advisor" for the Convention for help to get the most out of our trip.
- We will have a booth at the Working Women's Show in February in St. Charles and are welcoming anyone who wants to help to attend.
- I just booked our registration to attend the Missouri Sports Travel Exchange Convention for March 4-6 in Springfield, MO.

### **Upcoming Festivals/Big Events**

*Please remember these can always be found at [www.visithannibal.com](http://www.visithannibal.com)!*

- ***Jaycee Christmas Parade – December 2<sup>nd</sup>***
- ***Victorian Festival of Christmas – Fridays and Saturdays in December***

### **City Collector: Phyllis Nelson**

During the month of November, we received \$1,868,618.11 in assorted revenues. Of this amount, \$5,879.12 was for real estate and personal property taxes. We have begun issuing dog licenses for next year. We have issued 29 so far for 2023.

The renewal notices have been sent out to the insurance companies. Their licenses run January through December. The semi-annual renewal notices have also been sent out to the bars. They pay every 6 months, as the licenses run \$450.00 for the year.

The county collectors sent out tax bills in November, and we will begin seeing revenues from those with the checks we receive from the counties mid-month.

We still currently have 60 businesses that have not renewed their business licenses. I will appear before City Council on December 19<sup>th</sup> to request to begin the process of closing them down. I expect a few more will pay before then. I know several are still working with the State to get their "certificate of no tax due" so that they can renew.

# Total Funds Collected - by Fund

Date Range: 11/01/2023 - 11/30/2023

11/30/2023

12:02:56

## GENERAL FUND

USE TAX 1% (CITY GF) - 10.1005	35,835.11
USE TAX 1/4% (FIRE PROTECTN) 10.1006	8,958.65
1/4 CENT SALES TAX - 10.1008	81,217.59
CITY 1% SALES TAX - 10.1009	324,869.86
TAXES, REAL ESTATE - 10.1010	935.81
TAXES-SURCHARGE - 10.1011	221.87
TAX REAL ESTATE INT & PENALTY-10.1012	164.19
COLLECTORS - BPW SHARE - 10.1017	438.00
LICENSE TAX - BPW UTILITIES - 10.1018	163,137.10
LICENSE TAX - CABLE TV - 10.1020	234.68
NATURAL GAS TAX -10.1021	15,669.49
TAXI PERMITS - 10.1023	2.50
UTV STICKERS - 10.1024	45.00
VEHICLE CITY STICKERS - 10.1025	1,214.62
CIG. OCCUPATION TAX - 10.1026	13,702.98
STREET EXCAVATION PERMIT - 10.1037	60.00
RENTAL OCCUPANCY PERMIT - 10.1043	523.00
MERCHANT LICENSE /GROSS RECT. 10.1051	3,652.50
DPW DUMPSTER PERMITS 10.1053	160.00
DPW BLDG/ELEC PERMITS - 10.1057	6,677.00
SALE OF CITY PROPERTY - 10.1062	575.00
DONATIONS 10.1063	125.00
ANIMAL LICENSE - 10.1068	197.50
MISCELLANEOUS OTHER - 10.1069	4.00
TAXES, PERSONAL PROPERTY - 10.1010	2,852.69
INT & PENALTY, PERSONAL PROP -10.1012	626.73
MOTOR FUEL TAX - 10.1086	79,328.26
GM ANNEX RENT 10.1118	15,277.00
AIRPORT FUEL INCOME - 10.1131	16,771.62
AIRPORT RENT INCOME - 10.1132	250.00
UTILITY/STREET REPAIRS - 10.1137	5,192.00
TEMP/CATERER LIC - 10.1151	75.00
POLICE GRANTS - 10.1159	11,697.75
PHONE FRANCHISE FEE - 10.1187	8,570.62
FIRE DEPT OTHER INCOME - 10.1244	1,315.00
DWI RECOUPMENT FEES - 10.1246	93.00
REIMBURSEMENTS - 10.9999	17.31

**General Fund TOTALS:**

**\$800,688.43**

## INFRASTRUCTURE/REMEDIAL

1/2% USE TAX - 28.1007	17,763.68
1/2% SALES TAX - 28.1120	159,806.09



# Total Funds Collected - by Fund

Date Range: 11/01/2023 - 11/30/2023

11/30/2023  
12:02:56

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<b>INFRASTRUCTURE/REMEDIAL TOTALS:</b>	<b>\$177,569.77</b>
<b>SALES TAX CAP</b>	
USE TAX 1/2% - 30.1007	17,917.63
1/2 CENT SALES TAX - 30.1120	162,435.11
UTILITY/STREET REPAIR - 30.1137	1,440.00
<b>SALES TAX CAP FUND TOTALS:</b>	<b>\$181,792.74</b>
<b>RIVERFRONT 8006245</b>	
PASSENGER FEES - 37.1162	5,020.00
<b>RIVERFRONT 8006245 TOTALS:</b>	<b>\$5,020.00</b>
<b>PARKS</b>	
USE TAX 1/2% - 38.1007	17,917.54
PARKS & REC ARMORY RENT - 38.1028	1,893.00
PARKS & REC DONATIONS - 38.1030	3,000.00
SHELTER HOUSE FEE - 38.1035	50.00
DAILY POOL ADMISSIONS 38.1047	2,838.00
MISCELLANEOUS OTHER - 38.1069	575.00
SKATEPARK ADMISSIONS - 38.1072	449.00
1/2 CENT SALES TAX - 38.1120	162,435.10
PARKS & REC NEW PROGRAMS - 38.1255	375.00
B CREEK COMPETITIVE LEAG-38.1283	650.00
BEAR CREEK DONATIONS-38.1284	3,000.00
<b>PARKS &amp; RECREATION FUND TOTALS:</b>	<b>\$193,182.64</b>
<b>SELF INSURANCE FUND</b>	
CITY PREMIUMS - 40.1101	168,110.12
BPW PREMIUMS - 40.1102	106,385.01
EMPLOYEE PREMS - 40.1127	1,063.72
REIMBURSEMENTS - 40.9999	180.00
<b>SELF INSURANCE FUND TOTALS:</b>	<b>\$275,738.85</b>
<b>CONVENTION &amp; VISITORS BUREAU</b>	
HCVB MOTEL RECEIPTS - 48.1077	65,628.33
HCVB BROCHURE & ADV REC - 48.1078	2,925.00
LOCAL BROCHURE DISTRIBUTION - 48.1104	100.00
SOUVENIRS - 48.1105	144.25
MOLLY BROWN HOME - 48.1257	78.00
<b>CONVENTION &amp; VISITORS BUREAU TOTALS:</b>	<b>\$68,875.58</b>

## Law Enforcement Training Fund

# Total Funds Collected - by Fund

Date Range: 11/01/2023 - 11/30/2023

11/30/2023  
12:02:57

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POLICE FINES - 52.1095	913.85
REIMBURSEMENT 52.9999	540.00
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<b>Law Enforcement Training Fund TOTALS:</b>	<b>\$1,453.85</b>

## Library Fund

LIB. FUND REAL ESTATE - 80.1010	351.87
TAXES - SURCHARGE - 80.1011	83.43
LIB REAL EST INT & PENALTY-80.1012	61.74
INVESTMENT INTEREST - 80.1060	2,693.84
FINES - 80.1061	58.90
FAX INCOME - 80.1063	19.75
INTERLIBRARY LOAN - 80.1064	21.00
COPIER INCOME - 80.1065	359.05
LIB FUND, PERSONAL PROPERTY - 80.1010	1,072.65
INT & PENALTY, PERSONAL PROP 80.1012	235.66
HANNIBAL LIBRARY PRESS 80.1089	0.50
USED BOOK SALES 80.1091	38.00
STATE AID - 80.1097	6,091.28
GM ANNEX RENT - 80.1118	2,754.00
RAISE THE ROOF PROJECT-80.1147	4,689.60
	<hr/>
<b>LIBRARY TOTALS:</b>	<b>\$18,531.27</b>

## P & F Retirement Fund

P&F RET. FUND REAL ESTATE 81.1010	164.53
TAXES - SURCHARGE - 81.1011	39.01
P&F REAL EST INT & PENALTY-81.1012	28.87
PERSONAL PROPERTY - 81.1010	501.57
INT & PENALTY, PERSONAL PROP 81.1012	110.19
GM ANNEX RENT - 81.1118	2,754.00
EMPLOYEE DEDUCTIONS - 81.1165	48,178.08
CITY SHARE RETIREMENT - 81.1170	89,738.73
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<b>P &amp; F Retirement Fund TOTALS:</b>	<b>\$141,514.98</b>

## REVOLVING LOAN FUND

GM ANNEX RENT - 92.1118	4,250.00
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<b>REVOLVING LOAN FUND TOTALS:</b>	<b>\$4,250.00</b>

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**TOTAL COLLECTED: \$1,868,618.11**

**November 2023 Payables Reports**

# CHECK RUN

## November 17, 2023

	Dollars
General Fund (G/F)	\$ 83,698.04
Capital Equipment	\$ 497,159.00
Sales Tax Cap Improv 1/2 cent	\$ 101,192.65
Parks & Rec	\$ 21,010.28
Self Insurance	\$ 6,021.60
Investigation Fund	\$ -
Tourism	\$ 4,658.97
DARE	\$ 395.91
Library	\$ 17,473.03
P & F Retirement	\$ 114,344.07
Infrastructure	\$ 79.42
Law Enforcement Training	\$ -
Riverfront	\$ -
Downtown Floodwall	\$ -
Other Funds Sub-Total	\$ 762,334.93
G/F + Other Funds Total	\$ 846,032.97

General Fund	83,698	9.89%
Capital Equipment	497,159	58.76%
Sales Tax Cap Improv 1/2 cent	21,010	2.48%
Parks & Rec	101,193	11.96%
Self Insurance	6,022	0.71%
Investigation Fund	0	0.00%
Tourism	4,659	0.55%
DARE	396	0.05%
Library	17,473	2.07%
P & F Retirement	114,344	13.52%
Infrastructure	79	0.01%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Downtown Floodwall	0	0.00%
<b>Total</b>	<b>846,033</b>	<b>100.00%</b>

Check run total Nov. 9	\$ 689,980.14
Check run total Nov. 17	\$ 156,052.83

<b>Checks Grand Total</b>	<b>\$ 846,032.97</b>
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# CHECK RUN

## November 30, 2023

	Dollars
General Fund (G/F)	\$ 149,473.02
Capital Equipment	\$ -
Sales Tax Cap Improv 1/2 cent	\$ 19,763.86
Parks & Rec	\$ 26,853.10
Self Insurance	\$ 18,508.72
Investigation Fund	\$ -
Tourism	\$ 8,101.24
DARE	\$ -
Library	\$ 7,228.52
P & F Retirement	\$ 14,440.06
Infrastructure	\$ 82.00
Law Enforcement Training	\$ -
Riverfront	\$ -
Downtown Floodwall	\$ 106,900.75
Other Funds Sub-Total	\$ 201,878.25
G/F + Other Funds Total	\$ 351,351.27

General Fund	149,473	42.54%
Capital Equipment	0	0.00%
Sales Tax Cap Improv 1/2 cent	26,853	7.64%
Parks & Rec	19,764	5.63%
Self Insurance	18,509	5.27%
Investigation Fund	0	0.00%
Tourism	8,101	2.31%
DARE	0	0.00%
Library	7,229	2.06%
P & F Retirement	14,440	4.11%
Infrastructure	82	0.02%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Downtown Floodwall	106,901	30.43%
<b>Total</b>	<b>351,351</b>	<b>100.00%</b>

Check run total Nov. 30	\$ 351,351.27
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<b>Checks Grand Total</b>	<b>\$ 351,351.27</b>
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# November 2023 Self-Insurance payments

ACS GOV'T FINANCIAL SYSTEM  
11/30/2023 08:50:32

## Schedule of Bills

### FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
40	5088348 SELF INSURANCE FUND	97,463.72
TOTAL ALL FUNDS		97,463.72

### BANK RECAP:

BANK	NAME	DISBURSEMENTS
PINS	5088348 SELF INSURANCE	97,463.72
TOTAL ALL BANKS		97,463.72

# November 2023 Payroll reports

11/07/2023  
11:09:46

Employee Gross Pay/Benefits Report  
BI-WEEKLY PAYROLL - 11/9/2023  
GROSS & NET PAY

PAGE 1  
Paymate  
PR4CNR V14.20

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME			126	\$256,265.14 11,060.25	\$12,150.28 350.25	\$2,118.11	\$270,533.53 11,410.50	
EMP TYPE TOTALS.....PART TIME			20	\$10,368.37 595.25			\$10,368.37 595.25	
EMP TYPE TOTALS.....TEMPORARY			2	\$1,283.73 160.00			\$1,283.73 160.00	

11/20/2023  
15:26:45

Employee Gross Pay/Benefits Report  
BI-WEEKLY PAYROLL - 11/22/23  
GROSS & NET PAY

PAGE 1  
Paymate  
PR4CNR V14.20

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME			125	\$250,115.30 10,840.00	\$21,485.47 633.00	\$3,043.01	\$274,643.78 11,473.00	
EMP TYPE TOTALS.....PART TIME			20	\$9,342.54 568.00			\$9,342.54 568.00	
EMP TYPE TOTALS.....TEMPORARY			5	\$1,667.61 190.75			\$1,667.61 190.75	

11/03/2023  
15:28:49

Employee Gross Pay/Benefits Report  
COUNCIL PAYROLL - NOVEMBER  
GROSS & NET PAY

PAGE 1  
Paymate  
PR4CNR V14.20

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	CV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME								
EMP TYPE TOTALS.....PART TIME								
EMP TYPE TOTALS.....TEMPORARY			4	\$800.00 4.00			\$800.00 4.00	

## Expenditures November 2023

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
10 GENERAL FUND	\$ 13,691,480.00	\$ 1,385,114.64	\$ 5,661,414.56	\$ 8,030,065.44
20 DOWNTOWN TIF	\$ 46,000.00	\$ 106,900.75	\$ 110,500.75	\$ (64,500.75)
28 INFRASTRUCTURE/REM	\$ 2,100,000.00	\$ 261.42	\$ 13,534.06	\$ 2,086,465.94
30 SALES TAX CAP	\$ 2,197,550.00	\$ 128,567.65	\$ 910,620.46	\$ 1,286,929.54
37 RIVERFRONT 8006245	\$ 5,000.00	\$ -	\$ 280.22	\$ 4,719.78
38 PARKS DEPT.	\$ 2,520,164.00	\$ 175,659.75	\$ 1,198,158.58	\$ 1,322,005.42
40 SELF INS FUND	\$ 4,488,414.00	\$ 308,135.68	\$ 1,329,151.59	\$ 3,159,262.41
42 DARE FUND	\$ 12,000.00	\$ 1,084.83	\$ 6,807.42	\$ 5,192.58
45 CAPITAL EQUIP/PROJT	\$ 1,064,300.00	\$ 497,159.00	\$ 550,603.05	\$ 513,696.95
48 TOURISM	\$ 876,282.00	\$ 40,602.31	\$ 299,178.49	\$ 577,103.51
52 LAW ENF TRNG	\$ 23,000.00	\$ (540.00)	\$ 5,872.90	\$ 17,127.10
80 LIBRARY	\$ 1,018,840.00	\$ 58,445.57	\$ 305,667.69	\$ 713,172.31
81 P&F RETIREMENT	\$ 2,901,900.00	\$ 43,254.24	\$ 664,058.21	\$ 2,237,841.79
82 AMERICAN RESCUE PLAN	\$ -	\$ -	\$ 0.12	\$ (0.12)
84 CDBG	\$ -	\$ -	\$ 3,571.52	\$ (3,571.52)
86 MUNICIPAL COURT	\$ -	\$ 30,187.80	\$ 173,292.62	\$ (173,292.62)
87 HPD INVESTIGATION FND	\$ 5,000.00	\$ -	\$ 3,977.77	\$ 1,022.23
88 HPD POLICE DEPT	\$ -	\$ 3,472.50	\$ 19,189.00	\$ (19,189.00)
89 CATASTROPHE FUND	\$ 20,000.00	\$ -	\$ 8,500.00	\$ 11,500.00
92 REVOLVING LOAN	\$ 15,000.00	\$ -	\$ 262.00	\$ 14,738.00
96 UNUSED SICK LV	\$ 52,700.00	\$ 916.59	\$ 51,073.15	\$ 1,626.85

## Revenues November 2023

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
10 GENERAL FUND	\$ 12,779,933.00	\$809,215.63	\$ 5,936,892.86	\$ 6,843,040.14
20 DOWNTOWN TIF	\$ 2,000.00	\$ 32,234.29	\$ 33,719.10	\$ (31,719.10)
28 INFRASTRUCTURE/REM	\$ 2,120,000.00	\$185,465.28	\$ 1,027,533.58	\$ 1,092,466.42
30 SALES TAX CAP	\$ 2,181,500.00	\$187,612.76	\$ 1,128,377.12	\$ 1,053,122.88
37 RIVERFRONT 8006245	\$ 25,000.00	\$ 5,546.84	\$ 28,743.32	\$ (3,743.32)
38 PARKS DEPT.	\$ 2,527,950.00	\$200,919.39	\$ 1,164,210.62	\$ 1,363,739.38
40 SELF INS FUND	\$ 3,812,826.00	\$284,789.33	\$ 1,453,182.39	\$ 2,359,643.61
42 DARE FUND	\$ 12,050.00	\$ 16.91	\$ 7,063.01	\$ 4,986.99
45 CAPITAL EQUIP/PROJT	\$ 1,092,300.00	\$497,159.00	\$ 550,603.05	\$ 541,696.95
48 TOURISM	\$ 980,250.00	\$ 75,782.58	\$ 576,990.32	\$ 403,259.68
52 LAW ENF TRNG	\$ 22,090.00	\$ 959.53	\$ 10,691.82	\$ 11,398.18
80 LIBRARY	\$ 1,027,747.00	\$ 21,835.01	\$ 91,597.02	\$ 936,149.98
81 P&F RETIREMENT	\$ 2,154,465.00	\$141,823.18	\$ 780,859.10	\$ 1,373,605.90
84 CDBG	\$ -	\$ -	\$ 1,586.65	\$ (1,586.65)
86 MUNICIPAL COURT	\$ -	\$ 37,126.10	\$ 165,989.15	\$ (165,989.15)
87 HPD INVESTIGATION FND	\$ 4,375.00	\$ 17.48	\$ 536.29	\$ 3,838.71
88 HPD POLICE DEPT	\$ -	\$ 6,036.69	\$ 16,455.53	\$ (16,455.53)
89 CATASTROPHE FUND	\$ 79,500.00	\$ 1,015.80	\$ 5,260.92	\$ 74,239.08
92 REVOLVING LOAN	\$ 64,000.00	\$ 7,915.09	\$ 39,410.45	\$ 24,589.55
96 UNUSED SICK LV	\$ 148,760.00	\$ 1,201.96	\$ 6,492.08	\$ 142,267.92