



**OCT.
2023**

Monthly Management Report



Executive Department – Lisa Peck, MPA, PCED, City Manager

- Leadership Hannibal
- Planning and Zoning Meeting
- Staff meeting
- Safety meeting
- HREDC Board Meeting and Annual Meeting
- BOA Training
- Building Commission
- North Street Storm Sewer - Monthly Project Meeting
- Council Meetings
- Traffic Committee Meeting
- Downtown revitalization grant eligibility review and census tract eligibility research.
- Grant inquiries and research regarding landfill leachate ponds.
- Emergency CDBG closeout-final admin payout
- Meeting with Tourism Board President and new Tourism Director.
- Collaborated with the building inspector's office on various zoning and code-related matters, zoning questions and issues.
- Workforce meeting with HREDC Executive Director.
- Discussed various code and project related matters with the Acting City Engineer.
- Met with Army Corps of Engineers regarding flood modeling.
- Met with acting City Engineer, Fire and Building Inspectors regarding updating to 2018 IFC.
- Review and comment on proposed code changes.
- Responded to complaints, issues, and questions from various residents, businesses, and entities.
- Consulted with City Attorney on various legal matters.

Note: This report covers a wide range of activities carried out during the month and is not exhaustive.

Below are grants obtained under my tenure. It is important to keep in mind these funds have allowed the City to complete projects that otherwise would not have been possible but are not ongoing revenue streams.

| Grant | Award Amount |
|---|-------------------------|
| MO DNR North Street | \$5,010,000.00 |
| American Rescue Plan Act | \$3,194,919.12 |
| Governor's Cost Share Grant (Lakeside Drive) | \$835,000.00 |
| CDBG Grant (19-EM-04) | \$752,479.85 |
| MO State Block Grant - Airport Runway Lights | \$638,118.00 |
| Marion County CARES | \$531,652.00 |
| MOSWIN Radios | \$406,787.00 |
| Huckleberry Pond Grant - Land Water Conservation Fund | \$184,171.00 |
| Show Me Strong | \$153,900.00 |
| USDA Grant (Street Equipment) | \$115,500.00 |
| MoDOT Airport Business Plan | \$75,000.00 |
| USDA SCBA Grant | \$65,000.00 |
| DHSA Thermal Imaging Camera Grant | \$43,635.14 |
| MoDOT Aviation CARES Act | \$30,000.00 |
| Promote Missouri Grant | \$20,625.00 |
| Total | \$ 12,056,787.11 |

Additionally, I was able to negotiate the rebuild of the downtown Pump Station, which estimates place at \$650,000 if the City had been responsible for the cost, and the repair of the North Street failure from the foot of the levee to the eastern most alleyway at a \$1,061,457.50 project cost. Both were completed by the Corps of Engineers at NO COST to the city. In keeping with our responsibility to be good stewards of taxpayer funds, we will continue to actively seek out potentially available funding to offset costs when possible.

City Clerk's Office – Melissa Cogdal, City Clerk

- The City Clerk's office held open enrollment for Dental, Vision, and Non-Medical lines of coverage.
- ARP & Finance Department continues to work on the Audit for FY 22/23
- Held the 2023 Be Wellness Screenings & Vaccine Clinic
- The Clerks Office held 3 lunch-n-learns for the Police & Fire Pension. Tiers 2 & 3 met with a rep from MCG.
- Melissa Cogdal, City Clerk attended the Annual Lagers meeting representing the employee delegates.
- The City Clerk's office continues to work on the new City Website build-out. Approval was granted by The City Council to upgrade the site to allow for online form submission and photo uploading. The update will hold up the completion of the new website but will serve the citizens in a more convenient manner.
- The City Clerk's office launched a new benefit enrollment program BETSY. Several training meetings were held to assist the employees in operating BETSY and making their benefit choices.

September City Employee Anniversaries

- Justin Sanders – 25 Years
- Chad Hatton – 28 Years
- Robert Stout – 19 Years
- Dane Riefesel – 17 Years
- Lee Hinds – 25 Years
- Jacob Bone – 1 Year

Welcome our new staff member!

- Trisha O'Cheltree accepted the position of Tourism Director, we wish Trisha the best in her new position.

Central Services: Andrew Dorian, Director

Street Department

- Fixed BPW Sawcut #589 & #590 on Magnolia
- Paved Lower Magnolia from Broadway Ext to Bird Street
- Paved Bird from Magnolia to Virginia
- Paved an alley between N. Hawkins and N. Levering
- Paved Half of Paris Gravel
- Replaced a damaged sidewalk on Fulton
- Fixed the entrance way into Bluff Street
- Fixed a damaged section of pavement in the HPD parking lot
- Road striped Shinn Lane and finished striping Main Street
- Street Department attended Main Street Trick or Treat Event

Parks & Recreation Department

- Hosted 27 Shelter Reservations
- Drop in Pickleball started at the Armory
- Hosted the Upper Mississippi River Conservation Committee at Sodalis
- Hosted the Project Community Connect Event at the Armory
- Hosted the Alzheimer's Walk at Sodalis
- Hosted Wicked Fest at the Armory
- Hosted Job Fair at the Armory
- Hosted the Pancreatic Cancer Walk at Bear Creek Trail
- Helped assist with Folklife set-up
- Hosted the Dare Halloween Party at the Armory
- Shooter's Education Program Sign-Up's started
- Hosted YMCA Boo Bash at Sodalis
- Finished dredging Marina
- Aquatics Director Emily Hultgren passed the Aquatics Facility Operator Test and is now AFO Certified. Emily also passed the Red Cross Lifeguard Certification Program which now allows her to train and certify all Parks and Recreation Lifeguards
- Parks Department attended Main Street Trick or Treat Event

Administration

- Worked on real estate documents for the sale of City owned property at 514 Pine
- Worked on real estate documents and went out for bid for the sale of City Owned Property at 1722 Grace
- Attended a Traffic Committee Meeting and put together the memo for City Council Meeting
- Attended the monthly BPW/City Planning Meeting
- Worked on multiple easement issues for the Planning & Zoning Commission
- Attended the monthly Airport Board Meeting
- Attended the monthly Park Board Meeting
- Met with Douglass Community Services on 2024 Farmer's Market issues
- Met with US Fish and Wildlife Service to discuss Land Management Plans for Sodalis
- Attended the Flood Wall Gate Seal Replacement Pre-Construction Meeting
- Met with engineers to discuss the replacement of the culvert under Deer Run
- Approved the quote to replace the Fuelmaster System at the Airport
- Attended the kick-off meeting and site walk-through for the Riverview Park Master Plan Project
- Attended an engineering meeting with MECO and Chief Nacke to discuss the replacement of the roof at HPD
- Working with Klingner on bid documents for the demo of 214 S. 6th Street
- Worked with Chad Collier and Marion County Ambulance to secure AED's for various City Buildings
- Attended the quarterly City Safety Meeting
- Signed an agreement with MARCO to upgrade the Firewall at the Hannibal Aquatics Center
- Completed quarterly safety reports and job site inspections as part of our insurance requirements.

Hannibal Police Department: Jacob Nacke, Chief of Police

October 2023 Calls for Service: 1704

Patrol Summary of Calls

| | |
|-------------------|-----|
| Traffic Stops | 233 |
| Mental Health | 16 |
| Alarm | 24 |
| Stealing | 49 |
| Disturbance | 43 |
| Domestic | 50 |
| Traffic Accidents | 46 |

Community Service Officers Calls for Service

| | |
|----------------------|----|
| Property Maintenance | 15 |
| Animal Complaint | 83 |
| Animal Neglect | 7 |
| Dog at Large | 63 |
| Animal Bite | 7 |
| Park Patrol | 40 |

Notes

The Hannibal Police Department is experiencing critical staffing levels. While we are budgeted for 36 officers, we only have 30 officers, of which two are in field training and one is in the academy. We are looking to hire a new officer in the next month but will have a hiring push to send several officers to the next academy class. The shortages have created a strain on current staff who are forced to work overtime on their days off. We have addressed the situation by having other divisions assist with patrol along with staff filling in during some circumstances.

Our patrol fleet is still in poor condition. We have been forced to make many repairs and have had to tow vehicles for repairs. While a very high concern, I believe there is relief around the corner. I was notified they have started working on our new fleet and we hope to see three new vehicles delivered in November.

(Cont'd...)

Our annual Children's Halloween Party was very successful. We had well over 1,000 guests in the armory for the event. We hosted a dance party, haunted trail, craft station, and provided hot dogs, soda, chips, and popcorn. The increased attendance is believed to be attributed to the cold weather conditions. We are thankful for our many sponsors who helped make this event possible, along with those who worked hard to set up/tear down the event.



Hannibal Emergency Management: Jacob Nacke, Director

Here is a summary of events which occurred during the month of October:

- On October 3rd the Monthly Outdoor Warning Siren was tested.
- On October 12th I met with the US Army Corps of Engineers regarding mapping of hazards. Interactive maps were displayed, and we were able to tailor our needs for a finalized package to be delivered at a later date.
- On October 16th I attended the Region B Homeland Security Meeting. I was approved as the police representative for the next term.
- On October 26th I attended the Pipeline Safety Meeting in Hannibal. The meeting had an interactive exercise and provided information on pipeline safety and response.
- The gate seal replacement project began with the removal of the levee gates. Work is progressing and should be done the week of November 13th.



Hannibal Fire Department: Ryan Neisen, Fire Chief

Grant Awards

We were notified in October we were awarded two different grants in the amounts of \$995.00 and \$1,265.00. The first grant in the amount of \$995.00 is through the Northeast Coalition for Roadway Safety. We will be purchasing flashlights/spotlights. The second grant in the amount of \$1,265.00 is a Community Grant through the Foundation For Rural Service and Chariton Valley. We will use this money to purchase 3 new iPads. This was an extremely competitive grant as we were one of 23 awards with more than 200 applications. Both grants have a 0% match requirement from the city.

Training

October has been a busy month for training. We were able to obtain a school bus from the Hannibal Public Schools and do vehicle extrication training. It is rare for us to have a bus to practice and develop our skills, so it was exciting to have this opportunity. Many of our personnel had never had the opportunity to train on bus extrication.

We also had rope rescue training in mid-October. We practiced repelling off the 5th street viaduct over Mark Twain Avenue. We had received new equipment through a grant earlier in the year and this training allowed us to train on the new equipment before putting it in service.

Fire Prevention Month

October is Fire Prevention Month and keeps us busy. We conducted 19 public safety talks and fire drills during October.

Building Inspector: Mike McHargue

Permits can be completed at: <https://hannibalmo.viewpointcloud.com/>

| Record # | Record Type | Record # | Record Type |
|-----------------|-----------------------------|-----------------|-----------------------------|
| RB-23-93 | Residential Building Permit | RB-23-81 | Residential Building Permit |
| RI-23-272 | Rental Inspection | DUMP-23-80 | Dumpster Permit |
| RI-23-271 | Rental Inspection | RI-23-265 | Rental Inspection |
| RI-23-270 | Rental Inspection | CB-23-26 | Commercial Building Permit |
| RB-23-91 | Residential Building Permit | DUMP-23-79 | Dumpster Permit |
| RI-23-269 | Rental Inspection | RI-23-264 | Rental Inspection |
| RB-23-90 | Residential Building Permit | DUMP-23-78 | Dumpster Permit |
| RB-23-89 | Residential Building Permit | RI-23-263 | Rental Inspection |
| RI-23-268 | Rental Inspection | RI-23-262 | Rental Inspection |
| RB-23-88 | Residential Building Permit | RB-23-80 | Residential Building Permit |
| RI-23-267 | Rental Inspection | RI-23-261 | Rental Inspection |
| DUMP-23-84 | Dumpster Permit | RI-23-259 | Rental Inspection |
| RB-23-86 | Residential Building Permit | RB-23-79 | Residential Building Permit |
| RB-23-87 | Residential Building Permit | DUMP-23-77 | Dumpster Permit |
| RB-23-85 | Residential Building Permit | RI-23-258 | Rental Inspection |
| RI-23-266 | Rental Inspection | RI-23-257 | Rental Inspection |
| DUMP-23-83 | Dumpster Permit | RI-23-256 | Rental Inspection |
| DUMP-23-82 | Dumpster Permit | EX-23-13 | Excavation Permit |
| RB-23-84 | Residential Building Permit | DUMP-23-76 | Dumpster Permit |
| S-23-10 | Sign Permit | RB-23-78 | Residential Building Permit |
| S-23-9 | Sign Permit | DUMP-23-75 | Dumpster Permit |
| RB-23-83 | Residential Building Permit | RI-23-254 | Rental Inspection |
| DUMP-23-81 | Dumpster Permit | | |

General Updates

- OBP advertising highlights:
 - \$15,000 spent so far for social media
 - 3.73 million total impressions
 - 17,000 website clicks
 - Spotify
 - 353,000 people reached
 - 16 clicks per day
 - 97.09% completion rate (listener heard entire ad)
 - Strong response from 18-24 age bracket, which has been a bit difficult to reach with some ad efforts
 - Website
 - 90,702 users (10% growth in traffic)
 - 80% rate of social engagement, driven by our regular “organic” Facebook posts
- Discussion at the last board meeting about VRBO bed tax. We are taking steps toward collecting that. In the beginning of the process.
- We have obtained all three Riverboats 2024 docking schedules for Hannibal. We are scheduled to have 42 dockings. All have been invoiced for their passenger counts for the 2023 season.
- Molly Brown home has water leaking in that needs to be addressed. I have taken pictures and have a temporary fix in mind. Andy suggested Mike look at it with me. Molly Brown's great granddaughter asked about repair cost and suggested she might help pay for it.
- Still in need of a part-time employee who will work weekends. The last two I have spoken with won't work Sundays or weekends.
- Work on the 2024 Visitor's Guide continues - close to draft stage.
- Siding still incomplete - Bleigh told him the wrong color.

Group and Convention Marketing

- I composed a letter to educators inviting them to bring their students to Hannibal for a Field Trip. The letter, along with some of our attractions and an offer to plan the field trip was sent to their email addresses. Out of 69 schools from various regions, 34 (55.7%) of respondents opened the message and 3 (4.9%) clicked on one of the links, which directed them to the attraction page on the VisitHannibal.com website.
- A Thursday, Oct. 26 webinar was extended to tourism partners/local businesses from Tourism Exchange USA. This new program is designed to help attractions and businesses either establish an online presence for booking, reservations, or purchases or to increase their online presence. Trevor reached out to all the local and regional tourism partners and businesses in our records. This one went out to 251 recipients, with 108 (44.2%) opening the message and 7 (2.9%) respondents clicking on the webinar registration link.
- American Bus Association Marketplace is January 13-16 in Nashville. We are beginning to establish appointments to meet with as many companies planning bus trips to Hannibal. Trevor and I will attend this. We also plan to attend the annual convention Working Women's Show in February in St. Charles and a sports marketing-related convention in March in Springfield.

Upcoming Festivals/Big Events

Please remember these can always be found at www.visithannibal.com!

- ***Pumpkin Extravaganza – November 10th – 12th***
- ***Veterans Day Parade – November 11th***
- ***Mark Twain's Annual Birthday Bash – November 25th***
- ***Jaycee Christmas Parade – December 2nd***
- ***Victorian Festival of Christmas – Fridays and Saturdays in December***

City Collector: Phyllis Nelson

During the month of October, we received \$2,005,284.14 in assorted revenues. Of that amount, \$4,409.60 was received for real estate and personal property taxes. We have issued 414 dog licenses for 2023. We begin issuing new ones for 2024 on November 1st each year.

We have continued to work on delinquent business licenses. At this time, we still have 88 that have not been renewed. Peyton has been very busy calling each business to remind them that they are delinquent. Each business that collects sales tax has to produce a "Certificate of No Tax Due" from the state in order to be allowed to get their license. Some are still working with the state to get the proper paperwork done to be able to get it. We will be sending out the demand letter on November 8th with instructions to pay or be ready to appear before council on the 19th of December to answer why they have not renewed.

Total Funds Collected - by Fund

Date Range: 10/02/2023 - 10/31/2023

10/31/2023
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GENERAL FUND

| | |
|--|------------|
| USE TAX 1% (CITY GF) - 10.1005 | 40,269.26 |
| USE TAX 1/4% (FIRE PROTECTN) 10.1006 | 10,067.28 |
| 1/4 CENT SALES TAX - 10.1008 | 71,418.32 |
| CITY 1% SALES TAX - 10.1009 | 285,673.91 |
| TAXES, REAL ESTATE - 10.1010 | 493.38 |
| TAXES-SURCHARGE - 10.1011 | 25.08 |
| TAX REAL ESTATE INT & PENALTY-10.1012 | 116.71 |
| COLLECTORS - BPW SHARE - 10.1017 | 410.00 |
| LICENSE TAX - BPW UTILITIES - 10.1018 | 165,407.55 |
| UTV MECHANIC LIC - 10.1019 | 60.00 |
| LICENSE TAX - CABLE TV - 10.1020 | 11,148.42 |
| UTV STICKERS - 10.1024 | 90.00 |
| VEHICLE CITY STICKERS - 10.1025 | 625.68 |
| CIG. OCCUPATION TAX - 10.1026 | 13,422.30 |
| STREET EXCAVATION PERMIT - 10.1037 | 40.00 |
| RENTAL OCCUPANCY PERMIT - 10.1043 | 482.00 |
| MERCHANT LICENSE /GROSS RECT. 10.1051 | 8,222.90 |
| DPW DUMPSTER PERMITS 10.1053 | 200.00 |
| DPW BLDG/ELEC PERMITS - 10.1057 | 5,708.80 |
| SALE OF CITY PROPERTY - 10.1062 | 6,276.00 |
| ANIMAL LICENSE - 10.1068 | 137.50 |
| MISCELLANEOUS OTHER - 10.1069 | 3,548.18 |
| POLICE COURT FINES - 10.1071 | 36,145.95 |
| TAXES, PERSONAL PROPERTY - 10.1010 | 2,348.17 |
| INT & PENALTY, PERSONAL PROP -10.1012 | 534.03 |
| MOTOR FUEL TAX - 10.1086 | 76,056.16 |
| GM ANNEX RENT 10.1118 | 15,277.00 |
| CONTRACTOR'S TESTING FEE - 10.1126 | 10.00 |
| AIRPORT FUEL INCOME - 10.1131 | 33,100.62 |
| AIRPORT RENT INCOME - 10.1132 | 1,389.20 |
| UTILITY/STREET REPAIRS - 10.1137 | 28,206.50 |
| TEMP/CATERER LIC - 10.1151 | 999.00 |
| STATE GRANT - 10.1163 | 19,750.00 |
| PHONE FRANCHISE FEE - 10.1187 | 44,481.30 |
| COURT CLK & JUDGES TRNG FUND - 10.1227 | 4,945.98 |
| FIRE DEPT OTHER INCOME - 10.1244 | 2,306.00 |
| REIMBURSEMENTS - 10.9999 | 108.99 |

General Fund TOTALS:

\$889,502.17

INFRASTRUCTURE/REMEDIAL

| | |
|--------------------------|------------|
| 1/2% USE TAX - 28.1007 | 19,781.42 |
| 1/2% SALES TAX - 28.1120 | 142,028.79 |

Total Funds Collected - by Fund

Date Range: 10/02/2023 - 10/31/2023

10/31/2023
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| | |
|---|---------------------|
| INFRASTRUCTURE/REMEDIAL TOTALS: | \$161,810.21 |
| SALES TAX CAP | |
| USE TAX 1/2% - 30.1007 | 20,134.78 |
| 1/2 CENT SALES TAX - 30.1120 | 142,837.01 |
| UTILITY/STREET REPAIR - 30.1137 | 52,359.59 |
| SALES TAX CAP FUND TOTALS: | \$215,331.38 |
| RIVERFRONT 8006245 | |
| PASSENGER FEES - 37.1162 | 969.00 |
| RIVERFRONT 8006245 TOTALS: | \$969.00 |
| PARKS | |
| USE TAX 1/2% - 38.1007 | 20,134.64 |
| PARKS & REC ARMORY RENT - 38.1028 | 1,620.00 |
| SHELTER HOUSE FEE - 38.1035 | 235.00 |
| MISCELLANEOUS OTHER - 38.1069 | 40.00 |
| SKATEPARK ADMISSIONS - 38.1072 | 45.50 |
| 1/2 CENT SALES TAX - 38.1120 | 142,836.99 |
| TEMPORARY RENTALS - 38.1225 | 30.00 |
| PARKS & REC NEW PROGRAMS - 38.1255 | 57.50 |
| Parks & Recreation TOTALS: | \$164,999.63 |
| SELF INSURANCE FUND | |
| CITY PREMIUMS - 40.1101 | 166,060.72 |
| BPW PREMIUMS - 40.1102 | 106,384.72 |
| VISION INSURANCE PLAN-40.1127 | 1,061.99 |
| PHARMACY REBATE-40.1128 | 11,290.00 |
| REIMBURSEMENTS - 40.9999 | 7,039.88 |
| SELF INSURANCE FUND TOTALS: | \$291,837.31 |
| CONVENTION & VISITORS BUREAU | |
| HCVB MOTEL RECEIPTS - 48.1077 | 97,441.53 |
| HCVB BROCHURE & ADV REC - 48.1078 | 17,385.00 |
| SOUVENIRS - 48.1105 | 343.50 |
| MOLLY BROWN HOME - 48.1257 | 100.00 |
| CONVENTION & VISITORS BUREAU TOTALS: | \$115,270.03 |
| Law Enforcement Training Fund | |
| POLICE FINES - 52.1095 | 791.50 |
| Law Enforcement Training Fund TOTALS: | \$791.50 |

Total Funds Collected - by Fund

Date Range: 10/02/2023 - 10/31/2023

10/31/2023

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Library Fund

| | |
|---------------------------------------|--------------------|
| LIB. FUND REAL ESTATE - 80.1010 | 185.52 |
| TAXES - SURCHARGE - 80.1011 | 9.43 |
| LIB REAL EST INT & PENALTY-80.1012 | 43.89 |
| INVESTMENT INTEREST - 80.1060 | 561.11 |
| FINES - 80.1061 | 99.56 |
| NONRESIDENT LIB CARD FEE - 80.1062 | 440.00 |
| FAX INCOME - 80.1063 | 28.50 |
| INTERLIBRARY LOAN - 80.1064 | 14.00 |
| COPIER INCOME - 80.1065 | 281.50 |
| LOST BOOK FEE - 80.1066 | 50.00 |
| LIBRARY GIFTS - 80.1075 | 37.95 |
| LIB FUND, PERSONAL PROPERTY - 80.1010 | 882.93 |
| INT & PENALTY, PERSONAL PROP 80.1012 | 200.79 |
| USED BOOK SALES 80.1091 | 33.00 |
| GM ANNEX RENT - 80.1118 | 2,754.00 |
| RAISE THE ROOD PROJECT-80.1147 | 7,788.60 |
| LIBRARY TOTALS: | \$13,410.78 |

P & F Retirement Fund

| | |
|--|---------------------|
| P&F RET. FUND REAL ESTATE 81.1010 | 86.74 |
| TAXES - SURCHARGE - 81.1011 | 4.41 |
| P&F REAL EST INT & PENALTY-81.1012 | 20.52 |
| PERSONAL PROPERTY - 81.1010 | 412.86 |
| INT & PENALTY, PERSONAL PROP 81.1012 | 93.89 |
| GM ANNEX RENT - 81.1118 | 2,754.00 |
| EMPLOYEE DEDUCTIONS - 81.1165 | 48,464.28 |
| CITY SHARE RETIREMENT - 81.1170 | 91,551.40 |
| P & F Retirement Fund TOTALS: | \$143,388.10 |

CDBG Fund

| | |
|--------------------------|-------------------|
| CDBG GRANT - 84.1194 | 3,571.52 |
| CDBG Fund TOTALS: | \$3,571.52 |

POLICE INVESTIGATION FUND

| | |
|--|-----------------|
| CITY CVF - 87.1115 | 152.51 |
| POLICE INVESTIGATION FUND TOTALS: | \$152.51 |

REVOLVING LOAN FUND

| | |
|------------------------------------|-------------------|
| GM ANNEX RENT - 92.1118 | 4,250.00 |
| REVOLVING LOAN FUND TOTALS: | \$4,250.00 |

TOTAL COLLECTED: \$2,005,284.14

October 2023 Payables Reports

CHECK RUN
October 13, 2023

| | Dollars |
|-------------------------------|----------------------|
| General Fund (G/F) | \$ 37,299.05 |
| CDBG | \$ 3,571.52 |
| Sales Tax Cap Improv 1/2 cent | \$ 131,330.71 |
| Parks & Rec | \$ 15,218.14 |
| Self Insurance | \$ 21,403.90 |
| Investigation Fund | \$ 3,977.77 |
| Tourism | \$ 4,702.08 |
| DARE | \$ 66.00 |
| Library | \$ 1,008.00 |
| P & F Retirement | \$ 3,263.00 |
| Infrastructure | \$ 3,690.56 |
| Law Enforcement Training | \$ 2,790.00 |
| Riverfront | \$ 280.22 |
| Downtown Floodwall | \$ 600.00 |
| Checks Sub-Total | \$ 191,901.90 |

| | | |
|-------------------------------|----------------|----------------|
| General Fund | 37,299 | 16.27% |
| CDBG | 3,572 | 1.56% |
| Sales Tax Cap Improv 1/2 cent | 15,218 | 6.64% |
| Parks & Rec | 131,331 | 57.30% |
| Self Insurance | 21,404 | 9.34% |
| Investigation Fund | 3,978 | 1.74% |
| Tourism | 4,702 | 2.05% |
| DARE | 66 | 0.03% |
| Library | 1,008 | 0.44% |
| P & F Retirement | 3,263 | 1.42% |
| Infrastructure | 3,691 | 1.61% |
| Law Enforcement Training | 2,790 | 1.22% |
| Riverfront | 280 | 0.12% |
| Downtown Floodwall | 600 | 0.26% |
| Total | 229,201 | 100.00% |

| | |
|---------------------------|----------------------|
| Checks Grand Total | \$ 229,200.95 |
|---------------------------|----------------------|

| | |
|-------------------------|---------------|
| Check run total Oct. 06 | \$ 174,354.73 |
| Check run total Oct. 13 | \$ 54,846.22 |

| | | |
|---------------|--------------------|----------------------|
| Checks | Grand Total | \$ 229,200.95 |
|---------------|--------------------|----------------------|

CHECK RUN
November 3, 2023

| | Dollars |
|-------------------------------|----------------------|
| General Fund (G/F) | \$ 201,100.64 |
| CDBG | \$ - |
| Sales Tax Cap Improv 1/2 cent | \$ 28,022.82 |
| Parks & Rec | \$ 84,049.58 |
| Self Insurance | \$ 27,553.92 |
| Investigation Fund | \$ - |
| Tourism | \$ 26,065.90 |
| DARE | \$ - |
| Library | \$ 9,944.23 |
| P & F Retirement | \$ 166,054.08 |
| Infrastructure | \$ 100.00 |
| Law Enforcement Training | \$ - |
| Riverfront | \$ - |
| Downtown Floodwall | \$ - |
| Checks Sub-Total | \$ 341,790.53 |

| | | |
|-------------------------------|----------------|----------------|
| General Fund | 201,101 | 37.04% |
| CDBG | 0 | 0.00% |
| Sales Tax Cap Improv 1/2 cent | 84,050 | 15.48% |
| Parks & Rec | 28,023 | 5.16% |
| Self Insurance | 27,554 | 5.08% |
| Investigation Fund | 0 | 0.00% |
| Tourism | 26,066 | 4.80% |
| DARE | 0 | 0.00% |
| Library | 9,944 | 1.83% |
| P & F Retirement | 166,054 | 30.59% |
| Infrastructure | 100 | 0.02% |
| Law Enforcement Training | 0 | 0.00% |
| Riverfront | 0 | 0.00% |
| Downtown Floodwall | 0 | 0.00% |
| Total | 542,891 | 100.00% |

| | |
|---------------------------|----------------------|
| Checks Grand Total | \$ 542,891.17 |
|---------------------------|----------------------|

| | |
|-------------------------|---------------|
| Check run total Oct. 27 | \$ 413,273.34 |
| Check run total Nov. 3 | \$ 129,617.83 |

| | |
|---------------------------|----------------------|
| Checks Grand Total | \$ 542,891.17 |
|---------------------------|----------------------|

October 2023 Self-Insurance payments

ACS GOV'T FINANCIAL SYSTEM
10/25/2023 14:34:59

Schedule of Bills

FUND RECAP:

| FUND | DESCRIPTION | DISBURSEMENTS |
|-----------------|-----------------------------|---------------|
| 40 | 5088348 SELF INSURANCE FUND | 158,308.48 |
| TOTAL ALL FUNDS | | 158,308.48 |

BANK RECAP:

| BANK | NAME | DISBURSEMENTS |
|-----------------|------------------------|---------------|
| PINS | 5088348 SELF INSURANCE | 158,308.48 |
| TOTAL ALL BANKS | | 158,308.48 |

October 2023 Payroll reports

10/11/2023
09:12:04

Employee Gross Pay/Benefits Report
BI-WEEKLY PAYROLL - 10/12/2023
GROSS & NET PAY

PAGE 1
Paymate
PR4CNR V14.20

| EMPLOYEE NAME | DEPT | JOB TITLE | REGULAR WAGES HOURS | OV-TIME WAGES HOURS | SPECIAL PAY | BENEFITS | GROSS WAGES HOURS | Emp Type |
|-------------------------------|------|-----------|---------------------|---------------------------|-----------------------|------------|---------------------------|----------|
| EMP TYPE TOTALS.....FULL TIME | | | 126 | \$252,819.30 10,901.00 | \$19,512.71 541.25 | \$2,470.50 | \$274,802.51 11,442.25 | |
| EMP TYPE TOTALS.....PART TIME | | | 23 | \$13,049.34 769.25 | | | \$13,049.34 769.25 | |
| EMP TYPE TOTALS.....TEMPORARY | | | 2 | \$1,283.73 160.00 | | | \$1,283.73 160.00 | |

10/24/2023
11:39:08

Employee Gross Pay/Benefits Report
BI-WEEKLY PAYROLL - 10/26/2023
GROSS & NET PAY

PAGE 1
Paymate
PR4CNR V14.20

| EMPLOYEE NAME | DEPT | JOB TITLE | REGULAR WAGES HOURS | OV-TIME WAGES HOURS | SPECIAL PAY | BENEFITS | GROSS WAGES HOURS | Emp Type |
|-------------------------------|------|-----------|---------------------|---------------------------|-----------------------|------------|---------------------------|----------|
| EMP TYPE TOTALS.....FULL TIME | | | 126 | \$251,617.51 10,870.50 | \$18,527.08 514.75 | \$1,404.30 | \$271,548.89 11,385.25 | |
| EMP TYPE TOTALS.....PART TIME | | | 20 | \$11,669.77 692.25 | | | \$11,669.77 692.25 | |
| EMP TYPE TOTALS.....TEMPORARY | | | 3 | \$1,339.98 164.50 | | | \$1,339.98 164.50 | |

11/03/2023
15:28:49

Employee Gross Pay/Benefits Report
COUNCIL PAYROLL - NOVEMBER
GROSS & NET PAY

PAGE 1
Paymate
PR4CNR V14.20

| EMPLOYEE NAME | DEPT | JOB TITLE | REGULAR WAGES HOURS | OV-TIME WAGES HOURS | SPECIAL PAY | BENEFITS | GROSS WAGES HOURS | Emp Type |
|-------------------------------|------|-----------|---------------------|---------------------|-------------|----------|-------------------|----------|
| EMP TYPE TOTALS.....FULL TIME | | | | | | | | |
| EMP TYPE TOTALS.....PART TIME | | | | | | | | |
| EMP TYPE TOTALS.....TEMPORARY | | | 4 | \$800.00 4.00 | | | \$800.00 4.00 | |

Expenditures October 2023

| DEPARTMENT | BUDGET | MTD ACTUAL | YTD ACTUAL | REMAINING BALANCE |
|--------------------------|------------------|--------------|-----------------|-------------------|
| 10 GENERAL FUND | \$ 13,691,480.00 | \$872,155.87 | \$ 4,276,299.92 | \$ 9,415,180.08 |
| 20 DOWNTOWN TIF | \$ 46,000.00 | \$ 600.00 | \$ 3,600.00 | \$ 42,400.00 |
| 28 INFRASTRUCTURE/REM | \$ 2,100,000.00 | \$ 3,690.56 | \$ 13,272.64 | \$ 2,086,727.36 |
| 30 SALES TAX CAP | \$ 2,197,550.00 | \$164,509.90 | \$ 782,052.81 | \$ 1,415,497.19 |
| 37 RIVERFRONT 8006245 | \$ 5,000.00 | \$ 280.22 | \$ 280.22 | \$ 4,719.78 |
| 38 PARKS DEPT. | \$ 2,520,164.00 | \$100,623.08 | \$ 1,022,498.83 | \$ 1,497,665.17 |
| 40 SELF INS FUND | \$ 4,488,414.00 | \$315,236.93 | \$ 1,021,015.91 | \$ 3,467,398.09 |
| 42 DARE FUND | \$ 12,000.00 | \$ 1,570.96 | \$ 5,722.59 | \$ 6,277.41 |
| 45 CAPITAL EQUIP/PROJT | \$ 1,064,300.00 | \$ - | \$ 53,444.05 | \$ 1,010,855.95 |
| 48 TOURISM | \$ 876,282.00 | \$ 36,963.86 | \$ 258,576.18 | \$ 617,705.82 |
| 52 LAW ENF TRNG | \$ 23,000.00 | \$ 2,790.00 | \$ 6,412.90 | \$ 16,587.10 |
| 80 LIBRARY | \$ 1,018,840.00 | \$ 44,391.47 | \$ 247,222.12 | \$ 771,617.88 |
| 81 P&F RETIREMENT | \$ 2,901,900.00 | \$ 5,048.57 | \$ 620,803.97 | \$ 2,281,096.03 |
| 82 AMERICAN RESCUE PLAN | \$ - | \$ - | \$ 0.12 | \$ (0.12) |
| 84 CDBG | \$ - | \$ 3,571.52 | \$ 3,571.52 | \$ (3,571.52) |
| 86 MUNICIPAL COURT | \$ - | \$ 53,633.19 | \$ 143,104.82 | \$ (143,104.82) |
| 87 HPD INVESTIGATION FND | \$ 5,000.00 | \$ 3,977.77 | \$ 3,977.77 | \$ 1,022.23 |
| 88 HPD POLICE DEPT | \$ - | \$ - | \$ 15,716.50 | \$ (15,716.50) |
| 89 CATASTROPHE FUND | \$ 20,000.00 | \$ 8,500.00 | \$ 8,500.00 | \$ 11,500.00 |
| 92 REVOLVING LOAN | \$ 15,000.00 | \$ - | \$ 262.00 | \$ 14,738.00 |
| 96 UNUSED SICK LV | \$ 52,700.00 | \$ - | \$ 50,156.56 | \$ 2,543.44 |

Revenues October 2023

| DEPARTMENT | BUDGET | MTD ACTUAL | YTD ACTUAL | REMAINING BALANCE |
|--------------------------|------------------|---------------|-----------------|-------------------|
| 10 GENERAL FUND | \$ 12,779,933.00 | \$ 932,773.18 | \$ 5,127,677.23 | \$ 7,652,255.77 |
| 20 DOWNTOWN TIF | \$ 2,000.00 | \$ 383.27 | \$ 1,484.81 | \$ 515.19 |
| 28 INFRASTRUCTURE/REM | \$ 2,120,000.00 | \$ 169,290.38 | \$ 842,068.30 | \$ 1,277,931.70 |
| 30 SALES TAX CAP | \$ 2,181,500.00 | \$ 221,303.44 | \$ 940,764.36 | \$ 1,240,735.64 |
| 37 RIVERFRONT 8006245 | \$ 25,000.00 | \$ 1,510.73 | \$ 23,196.48 | \$ 1,803.52 |
| 38 PARKS DEPT. | \$ 2,527,950.00 | \$ 172,634.65 | \$ 963,291.23 | \$ 1,564,658.77 |
| 40 SELF INS FUND | \$ 3,812,826.00 | \$ 294,959.41 | \$ 1,168,393.06 | \$ 2,644,432.94 |
| 42 DARE FUND | \$ 12,050.00 | \$ 24.41 | \$ 7,046.10 | \$ 5,003.90 |
| 45 CAPITAL EQUIP/PROJT | \$ 1,092,300.00 | \$ - | \$ 53,444.05 | \$ 1,038,855.95 |
| 48 TOURISM | \$ 980,250.00 | \$ 122,325.14 | \$ 501,207.74 | \$ 479,042.26 |
| 52 LAW ENF TRNG | \$ 22,090.00 | \$ 854.78 | \$ 9,732.29 | \$ 12,357.71 |
| 80 LIBRARY | \$ 1,027,747.00 | \$ 17,258.78 | \$ 69,762.01 | \$ 957,984.99 |
| 81 P&F RETIREMENT | \$ 2,154,465.00 | \$ 144,031.51 | \$ 639,035.92 | \$ 1,515,429.08 |
| 84 CDBG | \$ - | \$ 3,571.52 | \$ 1,586.65 | \$ (1,586.65) |
| 86 MUNICIPAL COURT | \$ - | \$ 34,236.32 | \$ 128,863.05 | \$ (128,863.05) |
| 87 HPD INVESTIGATION FND | \$ 4,375.00 | \$ 179.93 | \$ 518.81 | \$ 3,856.19 |
| 88 HPD POLICE DEPT | \$ - | \$ 3.48 | \$ 10,418.84 | \$ (10,418.84) |
| 89 CATASTROPHE FUND | \$ 79,500.00 | \$ 1,108.14 | \$ 4,245.12 | \$ 75,254.88 |
| 92 REVOLVING LOAN | \$ 64,000.00 | \$ 8,052.11 | \$ 31,495.36 | \$ 32,504.64 |
| 96 UNUSED SICK LV | \$ 148,760.00 | \$ 1,276.80 | \$ 5,290.12 | \$ 143,469.88 |