



**SEPT.  
2023**

# **Monthly Management Report**



## Executive Department – Lisa Peck, MPA, PCED, City Manager

- Leadership Hannibal
- Planning and Zoning Meeting
- HACC Governmental Affairs Committee Meeting
- Staff meeting
- EBTB Monthly Meeting
- HREDC Executive Committee Meeting
- September HREDC Board Meeting
- HBPW Administrative Staff Meeting
- BOA
- HBPW, City & HREDC Monthly Coordination Meeting
- Tri-State Development Summit
- Building Commission
- HBPW Administrative Staff Meeting
- LST Planning Meeting
- Brownfields Grant Webinar
- North Street Storm Sewer - Monthly Project Meeting
- Council Meeting Council Meeting
- County Commissioners Meeting
- LST Welcome
- Met with City Clerk and Director of Central Services to refine process for posting of no parking related to events.
- St. Elizabeth's Project – We received the following e-mail:

From: Gregory Rodewald  
Sent: Tuesday, September 26, 2023 3:43 PM  
To: Carla Potts; Lisa Peck  
Subject: St. Elizabeth Estates - MHDC Application

Ladies

I've been putting this off as long as I can (I hate to deliver bad news – but it has to be done), as I have been despondent/depressed and in the fetal position since Friday evening. This is not an over-exaggeration. Needless to say, the St. Elizabeth Estates application to MHDC did not get delivered Friday afternoon as planned. Since I had basically 6 hours of sleep from Wednesday morning to Friday morning getting our application completed, we took Laurie's Mercedes and she drove – as it wasn't safe for me to drive. We left OKC pretty much straight down 9:30, and about 11:45 or so, and as we were coming through the Flint Hills (actually about 10 miles this side of Emporia, KS.), our car overheated and we had to stop – water was coming out what appeared to be the side of the engine. Come to find out, the water-pump had went out on our car. We called MB immediately and they dispatched a flatbed (can't tow a MB) to take the car back to the MB Dealership in Wichita, as Emporia doesn't have a dealership. By the time we got back to the dealership in Wichita it was a little after 2:00, and even though they provided a Courtesy Car, there was not enough time left to get to MHDC by 4:30.

I can't begin to tell you ladies just how sorry I am that this happened. I can honestly say that this is the first time in almost 30 years that I missed a deadline – in any state – for any reason. I wasn't exaggerating when I said just how disappointed/frustrated/despondent/depressed (pick an adjective) that I was – and quite frankly – still am. So much so that I told my boss that I would resign my position if he felt it necessary. I know that this was the last chance that the City Council was going to give us and I still feel like I let everyone down. Please accept my most sincere apology and I am so very sorry that I let everyone down.

P.S. I know I should have notified you both sooner, and I apologize for that too, but today is really the first day that I have even tried to think about work. I actually took yesterday off and a half-day today as I just wasn't ready to re-enter the world of affordable housing. Once again, I am so sorry that I let everyone down.

Gregory A. Rodewald, CFO  
3 Diamond Development, LLC

- Reviewed BPW storm sewer video for possible grant application related to storm sewer failure in the parking lot of the police department.
- MRCTI discussion regarding potential grant opportunities-grant research.
- Collaborated with the building inspector's office on various zoning and code-related matters, zoning questions and issues.
- Review and comment on proposed code changes.
- Convened interview panel to interview Tourism Director candidates, tourism interview questions, held interviews and second interviews, extended offer to finalist, notified other interested candidates tourism director position filled.
- Responded to complaints, issues, and questions from various residents, businesses, and entities.
- Consulted with City Attorney on various legal matters.

*Note: This report covers a wide range of activities carried out during the month and is not exhaustive.*

Below are grants obtained under my tenure. It is important to keep in mind these funds have allowed the City to complete projects that otherwise would not have been possible but are not ongoing revenue streams.

Grant	Award Amount
MO DNR North Street	\$5,010,000.00
American Rescue Plan Act	\$3,194,919.12
Governor's Cost Share Grant (Lakeside Drive)	\$835,000.00
CDBG Grant (19-EM-04)	\$752,479.85
MO State Block Grant - Airport Runway Lights	\$638,118.00
Marion County CARES	\$531,652.00
MOSWIN Radios	\$406,787.00
Huckleberry Pond Grant - Land Water Conservation Fund	\$184,171.00
Show Me Strong	\$153,900.00
USDA Grant (Street Equipment)	\$115,500.00
MoDOT Airport Business Plan	\$75,000.00
USDA SCBA Grant	\$65,000.00
DHSA Thermal Imaging Camera Grant	\$43,635.14
MoDOT Aviation CARES Act	\$30,000.00
Promote Missouri Grant	\$20,625.00
<b>Total</b>	<b>\$ 12,056,787.11</b>

Additionally, I was able to negotiate the rebuild of the downtown Pump Station, which estimates place at \$650,000 if the City had been responsible for the cost, and the repair of the North Street failure from the foot of the levee to the eastern most alleyway at a \$1,061,457.50 project cost. Both were completed by the Corps of Engineers at NO COST to the city. In keeping with our responsibility to be good stewards of taxpayer funds, we will continue to actively seek out potentially available funding to offset costs when possible.

### **City Clerk's Office – Melissa Cogdal, City Clerk**

- The City Clerk's office worked on preparing for Open Enrollment in October for new non-medical lines of coverage, Vision, and Dental.
- ARP & Finance Department continues to work on the Audit for FY 22/23
- Began enrollment for the 2023 Annual Be Well Clinic.
- Planning for Police & Fire Pension training in October.
- The City Clerk's office held the Lagers Delegate election. Arron Davis of the Street Department was voted the City of Hannibal employee delegate to attend the Annual Lagers Meeting in October.
- GASB-75 was completed.
- The City Clerk's office continues to work on the new City Website build-out. All forms were updated and represented to Vervocity.
- In September the City Clerk's office welcomed Candy Golian back to the position of Deputy Clerk. Candy served as the Deputy Clerk from 2018-2021. She is an asset to the Clerk office staff.



## **September City Employee Anniversaries**

- Joseph Essig – 18 Years
- Ryan Neisen – 24 Years
- Gavyn Hull – 1 Year
- Dalton Benn – 3 Years
- Amanda FcFarland – 17 Years
- Curtis Nichols – 3 Years
- Chad Hatton – 28 Years
- Jesse Graham – 1 Year
- Aaron Davis – 19 Years
- Stephan Myers – 9 Years
- Bianca Quinn – 18 Years
- Ryan Mulheron – 11 Years

## **Welcome to all our new staff members!**

- Matthew King joined the Hannibal Fire Department on September 15, 2023.
- Tamara Spurling joined the Court Clerk's office September 11, 2023.
- Robert Seymour joined the Hannibal Fire Department on September 20, 2023.

## **Central Services: Andrew Dorian, Director**

### **Street Department**

- Repaired a damaged section of road on Sunset
- Ordered and started to receive our 500 Tons of road salt for the winter
- Paved Morton, Evans, Henderson, and a section of Hatch
- Paved a portion of Volke Street
- Paved a portion of Crescent Street and Helm Street
- Fix a stormwater inlet on Waunetta
- Trimmed numerous low hanging trees over City roads
- Repaired a section of Stavelly Street
- Road striped Fulton Avenue
- Fixed BPW Sawcut #368 on Lakenan
- Fixed BPW Sawcut #331 and #342 on Owens
- Fixed BPW Sawcut #299, #385, #468, and #555 on Lilly
- Fixed BPW Sawcut #630, #569, #494, #483 on Evans
- Fixed BPW Sawcut #593 & #596 on Hatch
- Fixed BPW Sawcut #278 & #421 on Roosevelt

### **Parks & Recreation Department**

- Hosted Steampunk Festival
- Hosted 20 Shelter Reservations
- Hosted United Way Kickoff at Rotary Pavilion
- Hosted Fall Festival of Country Music
- Hosted the Kiwanis Pork Chop Dinner at the YMen's Shelter
- Hosted a Night Hike at Sodalis
- Hosted the Holy Family Church Picnic at the Riverfront
- Hosted a Sand Volleyball Tournament
- Hosted the LST Ship at the riverfront
- Hosted and put on the Annual Shredfest at the Hannibal Ramp Park
- Installed the Veteran's Memorial Storyboard at Cardiff
- Hosted a garage sale at the Armory
- Parks and Rec Fall Horseshoe League has started at the Armory
- Parks and Rec Fall Baseball League has started at Bear Creek Sports Complex
- Trimmed trees on Main Street

### **Administration**

- Participated in the HCVB Tourism Director Interviews
- Worked with multiple contractors on a possible lay down site for the Highway 79 Viaduct Replacement

- Attended the monthly City/BPW Coordination Meeting
- Ordered a 1 Ton Truck for the Parks Department and a 1 Ton Truck for the Street Department
- Put together bid documents and bid out the sale of City owned property at 2426-28 Market
- Inspected, marked, and took pictures of 10 dead right of way trees that we will remove this Fall
- Held a Teams Meeting with Jviation to discuss the replacement of the Fuelmaster system at the Airport
- Met with homeowners on the install of a new driveway on Hope St and gave permission to start work
- Worked with T.G.B Inc to make follow up repairs to the grass around the newly installed runway lights at the airport, this was part of the original contract
- Continue working with FEMA on close-out documents for the flooding incident in 2019
- Worked on real estate documents for the sale of City owned property at 1512 Guernsey
- Worked on obtaining SCALD Reports for the renewal of the insurance for the Airport AvGas Tank
- Reviewed RFQ's for the City of Hannibal IT Services
- Worked with Klingner and DNR on Landfill Reporting Documents

## **Hannibal Police Department: Jacob Nacke, Chief of Police**

### **September 2023 Calls for Service: 2077**

#### **Patrol Summary of Calls**

Traffic Stops	242
Mental Health	17
Alarm	27
Stealing	55
Disturbance	66
Domestic	43
Traffic Accidents	55

#### **Community Service Officers Calls for Service**

Property Maintenance	28
Animal Complaint	57
Animal Neglect	2
Dog at Large	33
Animal Bite	2
Park Patrol	46

#### **Notes**

Our two cadets have graduated from the academy and have started their Field Training Program at HPD. We have sent another cadet to the academy and currently have another officer in the hiring process. We have received our FY22 LEBG grant funds and purchased new ballistic vests for our Special Response Team. The vests are lighter, have a high threat level of protection, and have a 10-year rating. I will be applying for the FY23 LEBG grant this fall, and hopefully we will be able to continue to utilize these funds to provide safe equipment for our officers. Our new vehicles are still awaiting upfit in Iowa. They have graphics and are just in the que to get equipment installed. I purchased a new CSO van to replace the one totaled in an accident. The vehicle is currently getting equipment installed and should be on the street in a few weeks. We have had mechanical, along with accident-related damage to our current fleet. We currently have just enough vehicles to cover our current staffing. We are forced to pay for costly repairs until we obtain the new fleet.

## **Hannibal Emergency Management: Jacob Nacke, Director**

- **September 5<sup>th</sup>**: Outdoor Siren test completed.
- **September 5<sup>th</sup>**: Emergency Management meeting held. Discussions about upcoming exercise was discussed.
- **September 7<sup>th</sup>**: Jacob Nacke and Ryan Neisen attended a practical exercise at BASF. The incident involved the Hannibal Fire Department's HAZ MAT Team, along with the Hannibal Police Department Drone Team. A HAZ MAT scenario was exercised, and various agencies worked together to complete the exercise.

- **September 18<sup>th</sup>:** LEPD meeting was held at the Hannibal Nutrition Center.
- **September 19<sup>th</sup>:** Jacob Nacke attended the SEMA Region B Coordinators meeting. Various topics were discussed including upcoming training.
- **September 28<sup>th</sup>:** Attended the senior expo and spoke to individuals about Code Red. Twenty people were signed up for Code Red during the expo.

## **Hannibal Fire Department: Ryan Neisen, Fire Chief**

### **New Equipment**

In September we took delivery of our new vehicle extrication tools. We obtained \$40,000 worth of extrication tools on the American Rescue Plan Act Fire Protection Grant earlier in 2023. The tools have been placed in service on Engine 3 which responds to all motor vehicle crashes. We will be conducting extrication training in October.

### **Training**

On September 7<sup>th</sup>, we participated in a mock hazardous material exercise at BASF along with many other area fire departments, law enforcement, and EMS providers. The exercise simulation of a tanker truck involved in crash at BASF. HFD's main responsibility was decontamination of personnel exiting the site. This is invaluable training in preparation for a real-life scenario.

We also conducted live fire training on shift in September. We use our mobile live fire training trailer to simulate structure fires. While also fighting fire, we also get the opportunity to work on pump operations, communication, and the incident command structure.

### **New Hire**

On September 15<sup>th</sup>, Matthew King began his career with HFD. Matthew has his Firefighter I and II as well as his EMT-B. Matthew also brings experience with him from Gravois Fire Protection District and Lincoln County Fire Protection District. We are excited to have Matthew join HFD!

## **Building Inspector: Mike McHargue**

*Permits can be completed at: <https://hannibalmo.viewpointcloud.com/>*

<b>Record #</b>	<b>Record Type</b>		<b>Record #</b>	<b>Record Type</b>
RB-23-76	Residential Building Permit		EL-23-34	Electrical Permit
RI-23-252	Rental Inspection		RI-23-241	Rental Inspection
RI-23-251	Rental Inspection		RB-23-73	Residential Building Permit
CB-23-24	Commercial Building Permit		DUMP-23-72	Dumpster Permit
EX-23-12	Excavation Permit		RI-23-240	Rental Inspection
RI-23-250	Rental Inspection		RI-23-239	Rental Inspection
DUMP-23-74	Dumpster Permit		RI-23-238	Rental Inspection
RB-23-75	Residential Building Permit		RI-23-237	Rental Inspection
RB-23-74	Residential Building Permit		RI-23-236	Rental Inspection
RI-23-249	Rental Inspection		RI-23-235	Rental Inspection
DUMP-23-73	Dumpster Permit		EL-23-33	Electrical Permit
RI-23-248	Rental Inspection		DUMP-23-71	Dumpster Permit
RI-23-247	Rental Inspection		DEMO-23-7	Demolition Permit
RI-23-246	Rental Inspection		EX-23-9	Excavation Permit
RI-23-244	Rental Inspection		RI-23-234	Rental Inspection
208	Building Commission		DUMP-23-70	Dumpster Permit
RI-23-243	Rental Inspection		DUMP-23-69	Dumpster Permit
EX-23-11	Excavation Permit		RB-23-71	Residential Building Permit
EX-23-10	Excavation Permit		RI-23-233	Rental Inspection
RI-23-242	Rental Inspection		RI-23-232	Rental Inspection
EL-23-36	Electrical Permit		RI-23-231	Rental Inspection
EL-23-35	Electrical Permit			

## Hannibal Convention & Visitors Bureau

### General Updates

- Our partnership for Meta ads and remarketing with Osborn, Barr & Paramore (OBP) has been very successful. The second pair of ads (Picture Perfect Moments and Mississippi River-related images) brought great results
- We have a new fall-themed Spotify ad in the works, along with two video advertisements (all three are awaiting final approval from Missouri Department of Tourism).
- We continue to see very strong lodging numbers through monthly revenue reports. Successful events including the LST-325 docking – with 12,337 tours given – have brought a strong total per the revenue report ending Aug. 31 (\$119,598.92).
- Following council approval, Laken Video and Photography will again oversee the complicated task of layout and design for the 2024 Visitors Guide. We have seen several submissions from recurring businesses, and a new entrant, the Palmyra Heritage Seekers, is hard at work on a submission.
- The revamped website has been drawing lots of new visitors, and it has been very well received, including online methods for people to submit event information and request Visitors Guides.
- Discussion at the latest board meeting revisited options for landscape maintenance near the HCVB building and removal of invasive trees. Kristy Trevathan is looking into a program through MoDOT called “Grow Together”. Also, Rep. Louis Riggs suggested the possibility of enlisting offenders working off city court violations as a potential solution. This situation will be discussed further with our new director, as we are aware that no funds can be applied to this sort of project, due to the need to keep it all funneled toward tourism-specific work.

### Group and Convention Marketing

American Bus Association Marketplace is January 13-16 in Nashville. We are beginning to establish appointments to meet with as many companies planning bus trips to Hannibal. I also plan to attend the annual convention Working Women’s Show in February in St. Charles and a sports marketing-related convention in March in Springfield.

### Upcoming Festivals/Big Events

*Please remember these can always be found at [www.visithannibal.com](http://www.visithannibal.com)!*

- **October 7<sup>th</sup>**: Big River Comic Con’s “Wicked Fest”
- **October 21<sup>st</sup> – 22<sup>nd</sup>**: Folklife Festival
- **October 28<sup>th</sup>**: Living Dead Windows and Halloween Parade
- **Every Friday/Saturday in October**: Hannibal Jaycees haunted house
- **November 10<sup>th</sup> – 12<sup>th</sup>**: Pumpkin Extravaganza

### City Collector: Phyllis Nelson

For the month of September, we received \$2,303,942.78 in assorted revenues. Of that amount, \$11,774.96 was for real estate and personal property taxes. We continue to work on delinquent business licenses.

We sent out reminders the first week of September. Peyton has seen a lot of activity this month with licenses, but we still have 176 businesses that have not renewed as of the end of September. There will be a few, I am sure, that will come in the mail on October 2<sup>nd</sup>. Peyton will continue to try to get as many paid as possible this coming month, then we will begin the process to close all that are not paid as of November 1<sup>st</sup>.

# Total Funds Collected - by Fund

Date Range: 09/01/2023 - 09/29/2023

09/29/2023

16:21:53

## GENERAL FUND

USE TAX 1% (CITY GF) - 10.1005	42,384.77
USE TAX 1/4% (FIRE PROTECTN) 10.1006	10,594.48
1/4 CENT SALES TAX - 10.1008	96,066.58
CITY 1% SALES TAX - 10.1009	384,267.14
TAXES, REAL ESTATE - 10.1010	4,647.65
TAXES-SURCHARGE - 10.1011	134.75
TAX REAL ESTATE INT & PENALTY-10.1012	1,068.46
COLLECTORS - BPW SHARE - 10.1017	457.00
LICENSE TAX - BPW UTILITIES - 10.1018	190,346.63
LICENSE TAX - CABLE TV - 10.1020	1,067.56
NATURAL GAS TAX -10.1021	14,936.11
TAXI PERMITS - 10.1023	2.50
UTV STICKERS - 10.1024	105.00
VEHICLE CITY STICKERS - 10.1025	782.09
CIG. OCCUPATION TAX - 10.1026	15,631.80
INSURANCE REIMB - 10.1029	16,104.84
STREET EXCAVATION PERMIT - 10.1037	60.00
RENTAL OCCUPANCY PERMIT - 10.1043	727.00
AIRPORT MISC - 10.1048	200.00
MERCHANT LICENSE /GROSS RECT. 10.1051	20,102.64
DPW DUMPSTER PERMITS 10.1053	140.00
DPW BLDG/ELEC PERMITS - 10.1057	16,242.15
DPW HAULERS FEES - 10.1058	50.00
WEED CUTTING - 10.1059	260.00
SALE OF CITY PROPERTY - 10.1062	656.00
ANIMAL LICENSE - 10.1068	160.00
MISCELLANEOUS OTHER - 10.1069	1,215.00
POLICE COURT FINES - 10.1071	26,457.50
TAXES, PERSONAL PROPERTY - 10.1010	2,940.11
INT & PENALTY, PERSONAL PROP -10.1012	684.92
MOTOR FUEL TAX - 10.1086	78,722.16
GM ANNEX RENT 10.1118	15,277.00
AIRPORT FUEL INCOME - 10.1131	13,621.57
AIRPORT RENT INCOME - 10.1132	350.00
UTILITY/STREET REPAIRS - 10.1137	4,484.00
TEMP/CATERER LIC - 10.1151	130.00
POLICE GRANTS - 10.1159	9,745.40
RESOURCE OFFICER REIMB - 10.1160	19,850.00
STATE GRANT - 10.1163	64,812.29
PHONE FRANCHISE FEE - 10.1187	13,193.49
COURT CLK & JUDGES TRNG FUND - 10.1227	3,010.41
FIRE DEPT OTHER INCOME - 10.1244	4,597.00
DWI RECOUPMENT FEES - 10.1246	502.50
REIMBURSEMENTS - 10.9999	198.28

**General Fund TOTALS:**

**\$1,076,986.78**



# Total Funds Collected - by Fund

Date Range: 09/01/2023 - 09/29/2023

09/29/2023

16:21:53

## INFRASTRUCTURE/REMEDIAL

1/2% USE TAX - 28.1007	20,658.58
1/2% SALES TAX - 28.1120	190,799.92

**INFRASTRUCTURE/REMEDIAL TOTALS: \$211,458.50**

## SALES TAX CAP

USE TAX 1/2% - 30.1007	21,189.00
1/2 CENT SALES TAX - 30.1120	192,133.53
UTILITY/STREET REPAIR - 30.1137	1,796.40

**SALES TAX CAP FUND TOTALS: \$215,118.93**

## RIVERFRONT 8006245

PASSENGER FEES - 37.1162	594.00
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**RIVERFRONT 8006245 TOTALS: \$594.00**

## PARKS

USE TAX 1/2% - 38.1007	21,189.05
PARKS & REC ARMORY RENT - 38.1028	1,000.00
SHELTER HOUSE FEE - 38.1035	375.00
SKATEPARK ADMISSIONS - 38.1072	566.20
1/2 CENT SALES TAX - 38.1120	192,133.51
TEMPORARY RENTALS - 38.1225	210.00
PARKS & REC NEW PROGRAMS - 38.1255	1,762.50
B CREEK COMPETITIVE LEAG-38.1283	650.00
TRAINING FACILITY RENTAL-38.1285	525.00

**PARKS TOTALS: \$218,411.26**

## SELF INSURANCE FUND

CITY PREMIUMS - 40.1101	164,893.27
BPW PREMIUMS - 40.1102	106,014.79
VISION INSURANCE PLAN-40.1127	978.61
REIMBURSEMENTS - 40.9999	10,622.73

**SELF INSURANCE FUND TOTALS: \$282,509.40**

## CONVENTION & VISITORS BUREAU

HCVB MOTEL RECEIPTS - 48.1077	68,993.85
HCVB BROCHURE & ADV REC - 48.1078	12,549.47
SOUVENIRS - 48.1105	442.17
OTHER STATE GRANTS - 48.1163	51,107.13
MOLLY BROWN HOME - 48.1257	757.01

**CONVENTION & VISITORS BUREAU TOTALS: \$133,849.63**

## Law Enforcement Training Fund

Post Reimbursements - 52.1090	5,002.45
POLICE FINES - 52.1095	490.00

**Law Enforcement Training Fund TOTALS: \$5,492.45**

# Total Funds Collected - by Fund

Date Range: 09/01/2023 - 09/29/2023

09/29/2023  
16:21:53

## Library Fund

LIB. FUND REAL ESTATE - 80.1010	1,747.57
TAXES - SURCHARGE - 80.1011	50.66
LIB REAL EST INT & PENALTY-80.1012	401.75
INVESTMENT INTEREST - 80.1060	3,273.92
FINES - 80.1061	111.94
NONRESIDENT LIB CARD FEE - 80.1062	330.00
FAX INCOME - 80.1063	61.00
INTERLIBRARY LOAN - 80.1064	3.00
COPIER INCOME - 80.1065	323.71
LOST BOOK FEE - 80.1066	35.00
LIBRARY GIFTS - 80.1075	150.00
LIB FUND, PERSONAL PROPERTY - 80.1010	1,105.52
INT & PENALTY, PERSONAL PROP 80.1012	257.54
USED BOOK SALES 80.1091	110.50
GM ANNEX RENT - 80.1118	2,754.00
RAISE THE ROOD PROJECT-80.1147	3,876.00

**LIBRARY TOTALS: \$14,592.11**

## P & F Retirement Fund

P&F RET. FUND REAL ESTATE 81.1010	817.17
TAXES - SURCHARGE - 81.1011	23.69
P&F REAL EST INT & PENALTY-81.1012	187.86
PERSONAL PROPERTY - 81.1010	516.94
INT & PENALTY, PERSONAL PROP 81.1012	120.43
GM ANNEX RENT - 81.1118	2,754.00
EMPLOYEE DEDUCTIONS - 81.1165	47,489.32
CITY SHARE RETIREMENT - 81.1170	88,677.50

**P & F Retirement Fund TOTALS: \$140,586.91**

## POLICE INVESTIGATION FUND

CITY CVF - 87.1115	92.81
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**POLICE INVESTIGATION FUND TOTALS: \$92.81**

## REVOLVING LOAN FUND

GM ANNEX RENT - 92.1118	4,250.00
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**REVOLVING LOAN FUND TOTALS: \$4,250.00**

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**TOTAL COLLECTED: \$2,303,942.78**

**September 2023 Payables Reports**

# CHECK RUN

## September 15, 2023

	Dollars
General Fund (G/F)	<b>79,327.04</b>
Other than G/F	
Sales Tax Cap Improv 1/2 cent	<b>222,182.11</b>
Parks & Rec	<b>81,329.94</b>
Self Insurance	<b>5,769.82</b>
Revolving Fund	<b>0.00</b>
Tourism	<b>5,003.68</b>
DARE	<b>0.00</b>
Library	<b>105.00</b>
P & F Retirement	<b>136,293.65</b>
Infrastructure	<b>1,640.40</b>
Law Enforcement Training	<b>0.00</b>
Downtown Floodwall	<b>0.00</b>
Checks Sub-Total	<b>452,324.60</b>

General Fund	79,327	14.92%
Sales Tax Cap Improv 1/2 cent	81,330	15.30%
Parks & Rec	222,182	41.79%
Self Insurance	5,770	1.09%
Revolving Fund	0	0.00%
Tourism	5,004	0.94%
DARE	0	0.00%
Library	105	0.02%
P & F Retirement	136,294	25.64%
Infrastructure	1,640	0.31%
Law Enforcement Training	0	0.00%
Downtown Floodwall	0	0.00%
<b>Total</b>	<b>531,652</b>	<b>100.00%</b>

Checks Grand Total	<b>531,651.64</b>
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Check run total Sept. 8	<b>319,785.48</b>
Check run total Sept. 15	<b>211,866.16</b>

Checks	Grand Total	<b>531,651.64</b>
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# CHECK RUN

## September 28, 2023

	Dollars
General Fund (G/F)	<b>218,841.49</b>
Other than G/F	
Sales Tax Cap Improv 1/2 cent	<b>101,146.31</b>
Parks & Rec	<b>30,874.14</b>
Self Insurance	<b>3,949.55</b>
Revolving Fund	<b>0.00</b>
Tourism	<b>12,396.90</b>
DARE	<b>1,359.70</b>
Library	<b>9,032.46</b>
P & F Retirement	<b>1,746.83</b>
Infrastructure	<b>0.00</b>
Law Enforcement Training	<b>0.00</b>
Downtown Floodwall	<b>0.00</b>
Checks Sub-Total	<b>160,505.89</b>

General Fund	218,841	57.69%
Sales Tax Cap Improv 1/2 cent	30,874	8.14%
Parks & Rec	101,146	26.66%
Self Insurance	3,950	1.04%
Revolving Fund	0	0.00%
Tourism	12,397	3.27%
DARE	1,360	0.36%
Library	9,032	2.38%
P & F Retirement	1,747	0.46%
Infrastructure	0	0.00%
Law Enforcement Training	0	0.00%
Downtown Floodwall	0	0.00%
<b>Total</b>	<b>379,347</b>	<b>100.00%</b>

Checks Grand Total	<b>379,347.38</b>
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Check run total Sept. 22	<b>207,023.29</b>
Check run total Sept. 28	<b>172,324.09</b>

Checks	Grand Total	<b>379,347.38</b>
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# September 2023 Self-Insurance payments

ACS GOV'T FINANCIAL SYSTEM  
09/29/2023 10:32:31

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
40	5088348 SELF INSURANCE FUND	81,677.53
TOTAL ALL FUNDS		81,677.53

BANK RECAP:

BANK	NAME	DISBURSEMENTS
PINS	5088348 SELF INSURANCE	81,677.53
TOTAL ALL BANKS		81,677.53

# September 2023 Payroll reports

9/14/2023  
16:32:40

Employee Gross Pay/Benefits Report

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Paymate  
PR4CNR V14.20

BI-WEEKLY PAYROLL - PAYDATE OF 9/14/23  
GROSS & NET PAY

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME			123	\$280,559.77		\$1,308.42	\$290,830.77	
				12,039.72	\$8,962.58		12,300.72	
					261.00			
EMP TYPE TOTALS.....PART TIME			23	\$16,471.65			\$16,471.65	
				957.55			957.55	
EMP TYPE TOTALS.....TEMPORARY			2	\$1,283.73			\$1,283.73	
				160.00			160.00	

SEPT COUNCIL PAYROLL  
GROSS & NET PAY

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME								
EMP TYPE TOTALS.....PART TIME								
EMP TYPE TOTALS.....TEMPORARY			5	\$1,000.00			\$1,000.00	
				5.00			5.00	

9/26/2023  
14:42:18

Employee Gross Pay/Benefits Report

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Paymate  
PR4CNR V14.20

BI-WEEKLY PAYROLL - PAYDATE OF 9/28/23  
GROSS & NET PAY

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME			124	\$253,121.38		\$2,418.37	\$271,813.00	
				10,688.00	\$16,273.25		11,143.25	
					455.25			
EMP TYPE TOTALS.....PART TIME			25	\$14,432.35			\$14,432.35	
				841.75			841.75	
EMP TYPE TOTALS.....TEMPORARY			3	\$1,373.68			\$1,373.68	
				167.00			167.00	

9/29/2023  
09:19:56

Employee Gross Pay/Benefits Report

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Paymate  
PR4CNR V14.20

COUNCIL PAYROLL - OCTOBER  
GROSS & NET PAY

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp Type
EMP TYPE TOTALS.....FULL TIME								
EMP TYPE TOTALS.....PART TIME								
EMP TYPE TOTALS.....TEMPORARY			5	\$1,000.00			\$1,000.00	
				5.00			5.00	



## Expenditures September 2023

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
10 GENERAL FUND	\$ 13,691,480.00	\$ 1,004,417.14	\$ 3,404,144.05	\$ 10,287,335.95
20 DOWNTOWN TIF	\$ 46,000.00	\$ -	\$ 3,000.00	\$ 43,000.00
28 INFRASTRUCTURE/REM	\$ 2,100,000.00	\$ 1,640.40	\$ 9,582.08	\$ 2,090,417.92
30 SALES TAX CAP	\$ 2,197,550.00	\$ 333,795.61	\$ 617,542.91	\$ 1,580,007.09
37 RIVERFRONT 8006245	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
38 PARKS DEPT.	\$ 2,520,164.00	\$ 196,701.43	\$ 921,875.75	\$ 1,598,288.25
40 SELF INS FUND	\$ 4,488,414.00	\$ 225,756.37	\$ 705,778.98	\$ 3,782,635.02
42 DARE FUND	\$ 12,000.00	\$ 4,073.31	\$ 4,151.63	\$ 7,848.37
45 CAPITAL EQUIP/PROJT	\$ 1,064,300.00	\$ -	\$ 53,444.05	\$ 1,010,855.95
48 TOURISM	\$ 876,282.00	\$ 32,637.87	\$ 221,612.32	\$ 654,669.68
52 LAW ENF TRNG	\$ 23,000.00	\$ 2,121.85	\$ 3,622.90	\$ 19,377.10
80 LIBRARY	\$ 1,018,840.00	\$ 52,899.17	\$ 202,830.65	\$ 816,009.35
81 P&F RETIREMENT	\$ 2,901,900.00	\$ 566,552.01	\$ 615,755.40	\$ 2,286,144.60
82 AMERICAN RESCUE PLAN	\$ -	\$ -	\$ 0.12	\$ (0.12)
86 MUNICIPAL COURT	\$ -	\$ 1,581.75	\$ 89,471.63	\$ (89,471.63)
87 HPD INVESTIGATION FND	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
88 HPD POLICE DEPT	\$ -	\$ 11,715.00	\$ 15,716.50	\$ (15,716.50)
89 CATASTROPHE FUND	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
92 REVOLVING LOAN	\$ 15,000.00	\$ -	\$ 262.00	\$ 14,738.00
96 UNUSED SICK LV	\$ 52,700.00	\$ 23,371.81	\$ 50,156.56	\$ 2,543.44

## Revenues September 2023

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
10 GENERAL FUND	\$ 12,779,933.00	\$ 1,122,146.97	\$ 4,194,904.05	\$ 8,585,028.95
20 DOWNTOWN TIF	\$ 2,000.00	\$ 344.67	\$ 1,101.54	\$ 898.46
28 INFRASTRUCTURE/REM	\$ 2,120,000.00	\$ 217,369.46	\$ 672,777.92	\$ 1,447,222.08
30 SALES TAX CAP	\$ 2,181,500.00	\$ 220,790.85	\$ 719,460.92	\$ 1,462,039.08
37 RIVERFRONT 8006245	\$ 25,000.00	\$ 1,074.58	\$ 21,685.75	\$ 3,314.25
38 PARKS DEPT.	\$ 2,527,950.00	\$ 225,346.49	\$ 790,656.58	\$ 1,737,293.42
40 SELF INS FUND	\$ 3,812,826.00	\$ 281,674.22	\$ 873,433.65	\$ 2,939,392.35
42 DARE FUND	\$ 12,050.00	\$ 6,998.60	\$ 7,021.69	\$ 5,028.31
45 CAPITAL EQUIP/PROJT	\$ 1,092,300.00	\$ -	\$ 53,444.05	\$ 1,038,855.95
48 TOURISM	\$ 980,250.00	\$ 139,944.93	\$ 378,882.60	\$ 601,367.40
52 LAW ENF TRNG	\$ 22,090.00	\$ 5,545.29	\$ 8,877.51	\$ 13,212.49
80 LIBRARY	\$ 1,027,747.00	\$ 17,991.84	\$ 52,503.23	\$ 975,243.77
81 P&F RETIREMENT	\$ 2,154,465.00	\$ 140,781.27	\$ 495,004.41	\$ 1,659,460.59
84 CDBG	\$ -	\$ -	\$ (1,984.87)	\$ 1,984.87
86 MUNICIPAL COURT	\$ -	\$ 16,453.73	\$ 94,626.73	\$ (94,626.73)
87 HPD INVESTIGATION FND	\$ 4,375.00	\$ 130.12	\$ 338.88	\$ 4,036.12
88 HPD POLICE DEPT	\$ -	\$ 2,574.26	\$ 10,415.36	\$ (10,415.36)
89 CATASTROPHE FUND	\$ 79,500.00	\$ 1,002.51	\$ 3,136.98	\$ 76,363.02
92 REVOLVING LOAN	\$ 64,000.00	\$ 7,772.95	\$ 23,443.25	\$ 40,556.75
96 UNUSED SICK LV	\$ 148,760.00	\$ 1,187.96	\$ 4,013.32	\$ 144,746.68