

Advertisement for Bids

The City of Hannibal will accept sealed bids for City Tree Removal at the office of the City Clerk, City Hall 320 Broadway, Hannibal Missouri 63401, until 11AM on Thursday, October 3<sup>rd</sup>, 2024, and then opened and read aloud in Council Chambers.

Bid documents may be obtained at the Department of Public Works office in City Hall, 320 Broadway, Hannibal, MO 63401. For any questions please contact the Building Inspector's Office at 573-221-0111 or email [dklingler@hannibal-mo.gov](mailto:dklingler@hannibal-mo.gov).

The City reserves the right to accept or reject any or all bids or combinations thereof, and to waive any minor irregularities.

The City of Hannibal is an Equal Employment Opportunity Employer (M-F-H).

## INSTRUCTIONS TO BIDDERS

1. Each bid must be submitted in a sealed envelope clearly marked on the outside as "City of Hannibal Tree Removal. Mailed Bids: Address to the City Clerk, 320 Broadway, Hannibal, MO 63401.
2. Bids shall be submitted on a bid form as required.
3. Successful bidder shall be required to obtain a City of Hannibal Business License
4. Successful bidder shall provide insurance as herein specified naming the City of Hannibal as "Additional Insured".
5. Successful bidders will adhere to all city ordinances.
6. Street Department staff will provide and set up all barricades for temporary road closures during the tree removal process.
7. Street Department staff will load and haul all logs and or tree debris that cannot be chipped on site by the bidder.
8. Any limbs that can be chipped must be chipped on site by the successful bidder. The City will allow the successful bidder to dump the accumulated chips from this project at the City tree lot free of charge.
9. Street Department staff will grind all stumps at a later date.
10. All trees that are scheduled to be removed are marked with a white or orange X.
11. Bidders are encouraged to meet with Street Foreman Aaron Davis ( 573-719-0115) before bidding so that he can accurately show you what trees we are bidding to be removed.
12. Bidders are required to work in conjunction with the Street Department Staff. The scheduled time for tree removal work will be 8am-4PM Tuesday-Friday.
13. Bidder will contact the Street Department Foreman at least one week in advance to schedule the tree removal.
14. The bidder will have 60 days from the Notice to Proceed to remove all the trees on the list.
15. This bid is for the removal of all the trees on this list.

### List of Trees Scheduled to be Removed

1. Two trees at Ann & Martin Street, 331 Ann Street
2. One tree at the Airport
3. One tree at 208 Cardiff Lane
4. Three trees at 303 North 6<sup>th</sup>
5. One tree at 300 North 6<sup>th</sup>
6. One tree at 511 Rock
7. One tree at 324 Virginia
8. Two trees at 238 Virginia
9. One tree at 528 N. Section
10. One tree at 527 N. Section on the Rock side
11. One tree at 521 Church
12. Four trees in the 2000 Block of Grace
13. Two trees at South Main and Adams
14. One tree at 208 South 10<sup>th</sup>
15. One tree at 315 S. 6<sup>th</sup>

**BID PROPOSAL CITY TREE REMOVAL 2024**

TO: **CITY OF HANNIBAL** Hereinafter Called "OWNER"

PROPOSAL OF: \_\_\_\_\_  
(Name and Address of Bidder)

EMERGENCY PHONE # \_\_\_\_\_

FOR: City Right of Way Tree Removal

1. The bid specifications for the proposed project are those prepared by the Department of Public Works, City of Hannibal, 320 Broadway, Hannibal, Missouri 63401
2. In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein; and that the proposal is made without collusion with any other person, firm, or corporation.
3. The undersigned further declares that the Bidding and Contract Documents, receipt of all which is hereby acknowledged, have been carefully examined and the undersigned is familiar with all conditions affecting the contract and the detailed requirements of the project, and understands that in making this proposal waives all right to plead any misunderstanding regarding the same.
4. The undersigned further understands and agrees, if this proposal is accepted, to furnish and provide all necessary machinery, tools, apparatus and other means of construction, and to do all of the work specified in the contract, in the manner and at the time prescribed, and in accordance with the requirements therein set forth.
5. The undersigned further understands and agrees that payment will be made as designated in the Instructions to Bidders.
6. The undersigned further agrees to the fullest extent permitted by law, to waive any claim it has or may have against the OWNER, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid; wavier of any requirements under the Bid Documents; or the Contract Documents; acceptance or rejection of any bids; and award of the Contract.
7. The undersigned further agrees to execute a contract for this work and present the same to the OWNER within **fifteen (15)** days after the date of notice of the award of the contract to him.
8. The undersigned further agrees to provide for and present within **fifteen (15)** days after the date of Notice of the Award, Insurance and Hold Harmless Agreement, satisfactory to and in the form prescribed by the OWNER.
9. The undersigned further agrees to begin work as specified in the Contract.

10. The undersigned submits herewith the following Price covering the work to be performed under this contract.

TOTAL BID FOR ALL TREE REMOVAL
\$

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Total in Words

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1. In the case of a discrepancy between the Totals, the "Total in Words" will take precedence over the "Total in Figures". The bid will be awarded based on the Total bid amount.

**BIDDING SIGNATURE**

(If an individual) Signature of Bidder \_\_\_\_\_ (SEAL)

Business Address \_\_\_\_\_

\_\_\_\_\_

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(If a co-partnership) Firm Name \_\_\_\_\_

Signed by \_\_\_\_\_ (SEAL)

Business Address \_\_\_\_\_

\_\_\_\_\_

Insert Names and \_\_\_\_\_

Addresses of all \_\_\_\_\_

Members of the \_\_\_\_\_

Co-Partnership \_\_\_\_\_

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(If a Corporation) Corporate Name \_\_\_\_\_

(Corporate Signed by \_\_\_\_\_ (SEAL)

Business Address \_\_\_\_\_

\_\_\_\_\_

(Insert Names of \_\_\_\_\_ President

Officers) \_\_\_\_\_ Secretary

\_\_\_\_\_ Treasurer

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SIGNED and SWORN to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

(NOTARY SEAL)

\_\_\_\_\_  
Notary Public