



# City of Hannibal Missouri

## Monthly Return of Motel Tax Affidavit of Gross Receipts

**Reporting Month: December 20\_\_\_\_\_**

- **Payment and return are due by January 31st of same year**
- Report any changes of ownership or of address immediately
- **File a return even though no tax is due!**

The undersigned, \_\_\_\_\_ does state on oath that the gross receipts received  
Official Title (Please Print)

from room rentals in reference to City Code Section 15.93 (261.070) is computed as follows:

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**Business e-mail:** \_\_\_\_\_

**Business Type:**  Hotel/Motel     B&B     AIRBNB     VRBO

Gross Receipts (Room Charges)    \$ \_\_\_\_\_

Less Long Term Rentals    (\$ \_\_\_\_\_ )  
(Over 31 consecutive days, please attach a summary)

Total Taxable Room Revenues    \$ \_\_\_\_\_

6% Motel Tax    \_\_\_\_\_ X.06

**Motel Tax Due**    \$ \_\_\_\_\_

Penalty and Interest 8%    \$ \_\_\_\_\_  
(Penalty will Apply PER Month if NOT received or postmarked by the due date)

**Total Payment Due**    \$ \_\_\_\_\_

I herby certify that the statements made herein and any supporting schedules are true, correct and complete to the best of my knowledge. **Return Must be signed and Dated:**

\_\_\_\_\_  
Signature of Preparer

Date: \_\_\_\_\_

**Make Checks Payable to:** City of Hannibal

\_\_\_\_\_  
Official Title: Owner, Manager, ect.

**Return with Payment to:** City of Hannibal  
Attn: Collector  
320 Broadway  
Hannibal, MO 63401