***City of Hannibal***

***OFFICIAL COUNCIL PROCEEDINGS***

**Tuesday, March 18, 2025**

**Council Chambers**

**7:00 p.m.**

**ROLL CALL**

**Present****:** Council Members Haycraft, Mayor Pro Tem Dobson, Council

Member Koehn, Phillips, Fleetwood, Munger, and Mayor Louderman -7

**Absent**: -0-

**CALL TO ORDER**

There being a quorum present, Mayor Louderman called the meeting to order.

**INVOCATION**

The invocation was then given by Council Member Munger.

**PLEDGE OF ALLEGIANCE**

Mayor Louderman led the Pledge of Allegiance to the Flag.

**APPROVAL OF AGENDA**

A motion was made by Council Member Haycraft to approve the agenda as presented. The motion was seconded by Mayor Pro Tem Dobson.

Motion carried.

**APPROVAL OF MINUTES**

**Regularly Scheduled Council Meeting – March 4, 2025**

**Closed Session Minutes – November 5, 2024**

**Closed Session Minutes – November 19, 2024**

**Closed Session Minutes – February 6, 2025**

**Closed Session Minutes – February 18, 2025**

A motion was made by Mayor Pro Tem Dobson to approve the Regularly Scheduled Council Minutes of March 4, 2025, and Closed Session Minutes of November 5 and 19, 2024 and February 6 and 18, 2025. The motion was seconded by Council Member Munger.

Motion carried.

**APPROVAL OF PAYROLL AND CLAIMS**

**First Half – March 2025**

A motion was made by Council Member Munger to approve the payroll and claims for the first half of March 2025. The motion was seconded by Council Member Phillips.

Motion carried.

**PUBLIC COMMENTS**

**5 Minutes/ Sign Up Required**

Darrell McCoy, citizen of Hannibal, inquired about the closing of Fire station two and the recent wage adjustment for the Fire employees. Mr. McCoy asked the Council where the prospect of reopening the station with the recent hiring of Fire staff currently is. Mayor Louderman advised Fire Chief Neisen will decide when the station will reopen, and the Council is giving the Chief the authority to do so when his staff is prepared. Mr. McCoy thanked the Council for making the decision to support the public safety employees as well as the citizens and the ISO rating of the City of Hannibal.

Sara North, representative of the Conservative Club, wanted to remind the Council and citizens, the community city candidate forum will be held on Monday, February 24th at the American Legion Post 55. Ms. North dinner will be available at 5:45 p.m. with the forum starting at 6:30 p.m. Ms. North advised the forum Monday evening will offer citizens an opportunity for conversation and exchange of thoughts.

April Azotea, citizen of Hannibal, inquired what the timeline for the fiscal year 25/26 budget is and would the public workshop be open to the citizens? Mayor Louderman advised that there would be workshops held between now and July, and that those would be public meetings posted in advance. Ms. Azotea inquired about the senate bills for the public safety tax. City Manager Lisa Peck advised that House Bill 866 had “died”, however the City of Hannibal had been added onto an existing Senate Bill 104 that is moving through the process. Ms. Azotea asked if the City had a plan for if Senate Bill did not get approved. Mayor Louderman advised the Council would need to reexamine the City’s options at that time. Ms. Azotea inquired about the impact of the wage adjustment on the budget and was their cost saving measures discussed. Mayor Louderman advised there are cost saving measures discussed and those would be discussed at the upcoming budget workshop. Ms. Azotea inquired the impact of using reserves to “cover” the wage increase would have on the bond. City Manager Lisa Peck advised that currently the bond rating is “good” however, yes using the reserves down to cover spending would eventually affect the cities rating.

**KATY WELCH – JAVA JIVE 25TH ANNIVERSARY**

**Re: Coffee with the Community – Road Closures**

**Saturday, April 26, 2025 – 7 a.m. - 12 p.m.**

Katy Welch, representing Java Jive advised the Council she was here requesting a street closure on Saturday, April 26, 2025, from 7:00 a.m. until 12:00 p.m. to hold a 25th Anniversary “Coffee with the Community.” Mrs. Welch advised she is requesting road blockades, sandbags, and barricades at Center and Main Street in addition to Bird and Main Street. Mrs. Welch also requested sandwich signs at the end of each side of the street to be placed out on Friday, April 25, 2025.

A motion was made by Mayor Louderman to approve the street closures for the “Coffee with the Community” event to be held on Saturday, April 26, 2025, from 7:00 a.m. until 12:00 p.m. pending insurance. The motion was seconded by Council Member Munger.

Motion carried.

BARRY LOUDERMAN –MAYOR

 Re: Approval of Re-Appointment

*Hannibal Housing Authority*

**Chad Collier – re-appointment for a term to expire April 2028**

Barry Louderman, Mayor, advised the Council he is requesting a motion to approve the re-appointment of Chad Collier for a term to expire April 2028 to serve on the Hannibal Housing Authority.

A motion was made by Council Member Koehn to approve the appointment of Chad Collier for a term to expire April 2028 to serve on the Hannibal Housing Authority. The motion was seconded by Council Member Haycraft.

Motion carried.

*Hannibal Municipal Assistance Corporation*

**Michael Holliday – re-appointment for a term to expire June 2027**

Barry Louderman, Mayor, advised the Council he is requesting a motion to approve the appointment of Michael Holliday for a term to expire June 2027 to serve on the Hannibal Municipal Assistance Corporation.

A motion was made by Mayor Pro Tem Dobson to approve the appointment of Michael Holliday for a term to expire June 2027 to serve on the Hannibal Municipal Assistance Corporation. The motion was seconded by Council Member Haycraft.

Motion carried.

 MELISSA COGDAL –CITY CLERK

 **Re: MIRMA Annual Loss Prevention Evaluation Results**

City Clerk Cogdal advised she has one item, requiring no action by the Council, simply good news in nature. MIRMA, the City’s self-insured property/casualty, liability and workman’s compensation carrier conducted its comprehensive risk management annual safety evaluation and audit of the City on January 10th. She is pleased to report that the City has received a score of 100%, which is quite a task for a City of our size. Overall safety of the upmost importance, higher evaluation scores do impact the amount the city is assessed in annual premiums.

As the City’s official executive safety officer and MIRMA representative, Cogdal advised the Council all City staff in all departments are responsible for the perfect score. Mrs. Cogdal advised this is truly a team effort and she appreciates the hard work by all staff and particularly Britta Dooley, safety coordinator for compilation and follow-up on all required documentation, for the annual audit. Mayor Louderman and the full Council thanked the entire staff for their hard work and dedication to achieving this accomplishment.

 LISA PECK –CITY MANAGER

 Re: Approval of Appointment

*Planning and Zoning Commission*

**Hunter Haynes – appointment for a term to expire June 2027**

Lisa Peck, City Manager, advised the Council she is requesting a motion to approve the appointment of Hunter Haynes for a term to expire in June 2027 to serve on the Planning and Zoning Commission.

A motion was made by Mayor Pro Tem Dobson to approve the appointment of Hunter Haynes for a term to expire June 2027 to serve on the Planning and Zoning Commission. The motion was seconded by Council Member Munger.

Motion carried.

**JACOB NACKE – CHIEF OF POLICE**

**Re: 3- Year Service Agreement – Microsoft $17,792.85**

*(Resolution No. 2540-25 to follow, for approval)*

Jacob Nacke, Hannibal Police Chief, was asking approval for the Mayor to sign and execute a 3-year service agreement with the SHI/Microsoft for replacing old software with Microsoft 365 in the amount of $17,792.85. Chief Nacke advised the new software would allow Hannibal Police Department to add features such as Teams, facilitate communication, and allow better data sharing in the department.

Mayor Louderman stated Resolution No. 2540-25 is to follow, for approval.

**JESSICA ROSENKRANZ – FISCAL MANAGEMENT ASSISTANT**

**Re: Bid Limits**

Jessica Rosenkrans, Financial Assistant is asking for approval on bid limits pursuant to Section 9.13(b) of the Charter of the City of Hannibal, which states the Council shall amend the bid limits annually. Mrs. Rosenkrans is requesting approval of bid limits set in accordance with the National All Urban Consumers. This process is utilizing the December-to-December comparison, the index increased 3% from December 2023 to December 2024.

A motion was made by Mayor Louderman to approve the bidding limits presented for the year 2025. The motion was seconded by Council Member Koehn.

Motion carried.

**MIKE MCHARGUE – BUILDING INSPECTOR**

**Re: Request to Set Public Hearing**

*(Tuesday, April 1, 2025, 6:45 p.m.)*

Mike McHargue, Building Inspector advised the Council he is seeking approval to set a Public Hearing for the rezoning request for Habitat for Humanity.

A motion was made by Mayor Louderman to set a public hearing for 6:45 p.m. on Tuesday, April 1, 2025, for the property rezoning from E-Commercial to B-Multiple Family. The motion was seconded by Council Member Haycraft.

Motion carried.

**MARIA KUHNS – EXECUTIVE DIRECTOR HREDC**

**Re: Brownfield Site Inventory**

Maria Kuhns, Executive Director of HREDC was here to present a opportunity from the Marion/Ralls Port Authority. Ms. Kuhns advised the Authority has received a Brownfield Coalition Grant that would allow them to do Phase 1 & 2 Brownfield assessments within the two Counties. She advised this opportunity would be for blighted properties to have someone come in and assess any potential of environmental contaminants. Ms. Kuhns advised this would also allow follow up with asbestos testing and lead paint testing. The purpose of the grant is to take properties that the City isn’t seeing a lot of movement on and clear them up for development.

Ms. Kuhns advised the Authority would do a survey of the area using driving and walking to create an inventory of target properties. She advised they would do a survey of the entire City however the walking survey would be for a portion of the City. She advised the Council they had been provided with a map of the target area for walking survey that included downtown, Broadway, Church, Lyon, and Grave Avenue. Council Member Phillips asked if the Building Inspector would be involved. City Manager Peck advised the Building Inspectors office would not be involved in the survey process as there is no role for him in the process. Ms. Peck inquired who would be the repository of the information on the property as the City of Hannibal does not own any of the properties. Ms. Kuhns advised that it is correct that the Authority would have to gain permission to do an assessment on any property. Ms. Peck advised the only City property in the area would be the Federal Building, as the “Old Hospital” has already undergone a Phase 1.

Ms. Kuhns advised the Authority will have site cleanup or site remediation plans. But largely it would be the assessments. Mayor Pro Tem Dobson inquired if the Authority had funds for remediation. Ms. Kuhns advised they do not, this is primarily the assessment phase and inventory. Council Member Fleetwood inquired if the property owner would be given a copy of the assessment findings. Ms. Kuhns advised this is primarily for commercial properties, but that the owner would receive a copy of the report. Council Member Phillips asked if a citizen could ask for their property to be placed on the list for assessment? Ms. Kuhns advised once all entities have been notified the Authority will begin to share the information with the public, and property owners to share if they had a site they would like assessed. Ms. Kuhns advised she is just asking for the Council to review the information and advise if they believe this is the best use of the funds. Council Member Haycraft inquired if this could include structural issues. Ms. Kuhns declared this would only be contaminated properties. Mayor Louderman advised that if the Authority is looking for contamination the best area to discover would be Warren Barrett and Market Street as they would better fit for the grant usage. Mayor Louderman advised the area between Grand and Highway 61 would be a potentially highly contaminated area. Council Member Phillips inquired if the Authority performed an assessment and contaminates are found would that trigger an EPA issue? Ms. Kuhns advised it would not, there is no responsibility for the property owner if a contamination is found. City Manager Peck asked if the Authority would notify all property owners that are found to have contamination that they would then be obligated to notify any potential buyer of those findings. Ms. Kuhns advised the Council that the Authority would notify property owners of their responsibility to disclose. Council Member Phillips inquired about the timeline of the project. Ms. Kuhns advised they have funding for 23 Phase 1 properties and could begin anytime. She advised the pedestrian survey would begin at the beginning of April, having until December 2027 to spend the grant money.

**RESOLUTION NO. 2540-25**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A $53,378.55 CONTRACT BETWEEN THE CITY OF HANNIBAL AND SHI INC. FOR A THREE - YEAR SERVICE CONTRACT FOR MICROSOFT SERVICES.**

A motion was made by Council Member Haycraft to have the City Clerk read Resolution No. 2540-25 and call the roll for adoption. The motion was seconded by Council Member Koehn.

 **ROLL CALL**

**Yay:** Council Members Munger, Haycraft, Mayor Pro Tem Dobson, Council

Member Koehn, Phillips, Fleetwood, and Mayor Louderman - 7

**Nay**: -0-

Motion carried.

Mayor Louderman declared Resolution No. 2540-25 duly approved and adopted on this date.

**CLOSED SESSION**

***In Accordance with RSMo 610.021 (3) & (13)***

Mayor Louderman then entertained a motion to enter closed session in accordance with RSMo. 610-021, sub-paragraphs (3) and (13). He is requesting to admit himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Melissa Cogdal, and Director of Central Services Andy Dorian.

A motion was made by Council Member Koehn to enter the closed session. The motion was seconded by Council Member Phillips.

**ROLL CALL**

**Yay:** Council Members Munger, Haycraft, Mayor Pro Tem Dobson, Council

Member Koehn, Phillips, Fleetwood, and Mayor Louderman - 7

**Nay**: -0-

Motion carried.

**OPEN SESSION**

A motion was made by Council Member Munger to return to the open session. The motion was seconded by Council Member Koehn.

Motion carried.

**ROLL CALL**

**Yay:** Council Members Munger, Haycraft, Mayor Pro Tem Dobson, Council

Member Koehn, Phillips, Fleetwood, and Mayor Louderman - 7

**Nay**: -0-

Motion carried.

**ADJOURNMENT**

A motion was then made by Mayor Louderman to adjourn the meeting. The motion was seconded by Council Member Koehn.

Motion carried.

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 **Barry Louderman, Mayor**

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**Melissa Cogdal, City Clerk**