

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday, July 1, 2025
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

**APPROVAL OF MINUTES
Regularly Scheduled Council Meeting – June 17, 2025**

**APPROVAL OF PAYROLL AND CLAIMS
Second Half – June 2025**

**PUBLIC COMMENTS
5 Minutes/ Sign Up Required**

JASON KRIGBAUM– HANNIBAL BAR-B-QUE FESTIVAL
Re: Street Closure – Section 16-84 Noise Level for Outdoor Performances
Friday, July 18, 2025 – Saturday, July 19, 2025, 5:00 p.m. until 10:45 p.m.

TRAVIS WILSON – 303A N. MAIN STREET
Re: Request for Right-A-Way on Public Property

DARRELL MCCOY – MAYOR
Re: Approval of Appointment

Hannibal Housing Authority
Justina Smith – appointment for a term to expire April 2029

ANDY DORIAN – INTERIM CITY MANAGER
Re: Approval of Re-Appointments

Hannibal Parks & Recreation Board
Quintin Heaton – appointment for a term to expire July 2028
Beth Knight – appointment for a term to expire July 2028
Tom Batenhorst – appointment for a term to expire July 2028

Re: Approval of Appointment

Hannibal Development District Commission
Michelle Huseman – appointment for a term to expire May 2030

Re: Approval of Appointment

Board of Public Works
Lucas Peters – appointment for a term to expire July 2029

Re: Recommendation of Appointments

Hannibal Development District Commission

Hunter Haynes – appointment for a term to expire May 2028

Re: Update to HCVB Board Policy

MARIA KUHNS – EXECUTIVE DIRECTOR- HREDC

Re: Update on Brownfields Coalition

BILL NO. 25-051

**AN ORDINANCE APPROVING AND ACCEPTING THE UPDATED
HISTORIC DISTRICT DEVELOPMENT COMMISSION DESIGN
GUIDELINES FOR THE H-1 DISTRICT.**

Second & Final Reading

BILL NO. 25-052

**AN ORDINANCE REVISING CHAPTER 15, LICENSES TAXATION
AND MISCELLANEOUS BUSINESS REGULATIONS, ARTICLE II. –
BUSINESS LICENSES, BY AMENDING SEC 15-32 CLOSURE OF
BUSINESS LICENSES**

Second & Final Reading

BILL NO. 25-053

**AN ORDINANCE REVISING CHAPTER 12, ARTICLE I. - IN
GENERAL,
BY AMENDING SEC 12-1.-SALE AND USE OF FIREWORKS**

Second & Final Reading

BILL NO. 25-054

**AN ORDINANCE REVISING ARTICLE VI. - BOARDS,
COMMISSIONS, ETC.
BY AMENDING DIVISION 5. CONVENTION AND VISITORS
BUREAU SEC 2-409.-MEMBERSHIP**

First Reading

CLOSED SESSION

In Accordance with RSMo 610.021 (1), (3), and (13)

ADJOURNMENT



Return to:
Office of the City Clerk
Attn: Britta Dooley
320 Broadway Hannibal, MO 63401
Ph. (573) 221-0111 ext. 221
Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: June 17, 2025 Date you wish to be placed on Agenda: July 1, 2025

Your Organization: Heartland Towing & Recovery Special Event: Hannibal Bar B Q Festival

Date(s) of Event: July 18th, 19th, 2025 Requested Times (from-to): _____

Description of Activity: Friday night concert commencing at 5:00 pm concluding at 10:45 pm. Saturday Concert
commencing at 5 pm and concluding at 10:45 pm. Vendors will be present for food and drink

Primary Contact Person(s): Jason W Krigbaum Cell Phone: 573-795-0782

Work Phone: 573-221-5856 E-mail: office@heartlandtow.com

Assistance Needed (location, etc.): No Parking signs on Market (4000 block), Request closure of Collision from
Market to New London Gravel for Emergency Responders and homeowners
access. Request approval of Sec 16-84 2 (c) noise level for outdoor
performances.

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns from police. Dept. Cost: 0
-Lieutenant Wilt

Fire: No issues with this event. Dept. Cost: 0
-Chief Neisen

BPW: HBPW has no issues with this event. Dept. Cost: 0
-D. Gordon

Building Inspector: No comments or concerns **Dept. Cost:** 0
-B. Inspector's Office

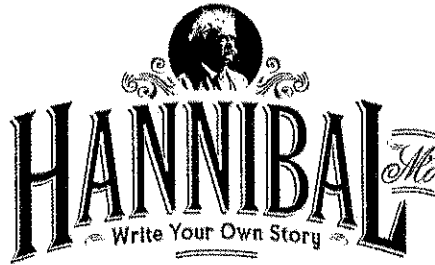
Parks: Parks have no objections. **Dept. Cost:** 0
-A. Dorian

Streets: Streets have no objections. **Dept. Cost:** 0
-A. Dorian

Tourism: No Concerns **Dept. Cost:** 0
-T. O'Cheltree

Administration: They will be bringing their certificate of insurance to the **Dept. Cost:** 0
Council meeting & we just need their signature on the Hold Harmless. -City Clerk's Office

STAFF RECOMMENDS:



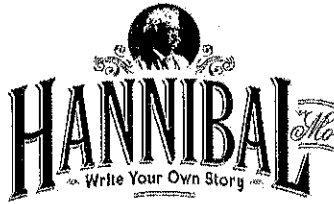
Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

By

Title

Date



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Hannibal Bar BQ Festival Date of Event July 18-19, 2025
Location/Address/Facility Name 4015 Market Street
Heartland Field
Expected Number of Attendees: 4,000

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Jason W Krigbaum
Cell Phone: 573-795-0782

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☒ Yes ☐ No

If yes, contact name and phone Jason W Krigbaum, 795-0782

3. Will on-site security be provided?

☒ Yes ☐ No

If yes, contact name and phone James Hark, 822-8988

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☒ Yes ☐ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☐ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Jason Krigbaum Cell Phone: 573-795-0782
Secondary Contact: James Hark Cell Phone: 573-822-8988

Dial 911 in case of emergency



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06-12-2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|-------------------------------------|
| PRODUCER PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 1304 SOUTHPPOINT BLVD., #101 PETALUMA CA, 94954 | CONTACT NAME: | |
| | PHONE (A/C. No. Ext.): 415-475-4300 | FAX (A/C. No.): 415-475-4304 |
| INSURED Atlanta Special FX, LLC 488 Maltbie Street, Bldg B Lawrenceville, GA 30046 | E-MAIL ADDRESS: | |
| | INSURER(S) AFFORDING COVERAGE | |
| | INSURER A: Certain Underwriters at Lloyd's, London | |
| | INSURER B: | |
| | INSURER C: | |
| | INSURER D: | |
| INSURER E: | | |
| INSURER F: | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--|---------------|-------------------------|-------------------------|---|
| A | GENERAL LIABILITY | X | PY/24-0191 | 09/09/2024 | 01/09/2026 | EACH OCCURRENCE \$ 5,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | MED EXP (Any one person) \$ |
| | PERSONAL & ADV INJURY \$ | | | | | |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | GENERAL AGGREGATE \$ 5,000,000 |
| | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | PRODUCTS - COMP/OP AGG \$ |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | <input type="checkbox"/> ANY AUTO | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | <input type="checkbox"/> SCHEDULED AUTOS | | | | BODILY INJURY (Per accident) \$ |
| | <input type="checkbox"/> HIRED AUTOS | <input type="checkbox"/> NON-OWNED AUTOS | | | | PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB | <input type="checkbox"/> OCCUR | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | <input type="checkbox"/> CLAIMS-MADE | | | | AGGREGATE \$ |
| | DED | RETENTION \$ | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | N/A | | | | WC STATU-TORY LIMITS |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | | | | | OTH-ER |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | E.L. EACH ACCIDENT \$ |
| | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

City of Hannibal, its members, officials, officers, employees, agents and servants, ATIMA; and Heartland Auto Body and Towing are Additional Insured as respects the Special Effects display(s) on 07/19/2025 located at 4139 Market St Hannibal MO 63401. 30-day notice of cancellation applies. 10-day notice of cancellation for non-payment.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|--|
| City of Hannibal 320 Broadway St Hannibal MO 63401 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE  |

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POLICY NUMBER: PY/24-0191

PYROTECHNIC LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

Underwriter's at Lloyd's, London: Referred to in this endorsement as either the "Insurer" or the "Underwriters"

This endorsement modifies insurance provided under the following:

SECTION III. PERSONS INSURED

In consideration of the premium charged for the Policy, it is hereby understood and agreed that the following entity(ies) as shown in the schedule below is an additional insured pursuant to Section III.

Primary and Non-Contributory

The insurance provided to the Additional Insured scheduled below shall be primary and not contributory with any other insurance maintained by the Additional Insured where this is required by way of a written contract with **Named Insured**.

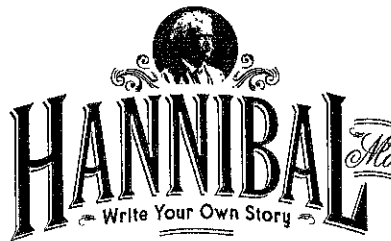
Waiver of subrogation

The **Named Insured** waives any right of subrogation the **Named Insured** may have against any person or organization, where required by the Insured's written contract with the Additional, because of payments made by the **Named Insured** for **Damages** and **Claims Expenses** arising out of the **Named Insured's** operations in accordance with the written contract.

| |
|--|
| Additional Insured: |
| City of Hannibal 320 Broadway St Hannibal MO 63401 |

All other terms, exclusions and conditions of this Policy remain unchanged.

Office of the



City Clerk

City Council Request to Speak

Council Meetings are held on the 1st & 3rd Tuesday of each month. The DEADLINE is 4:00 PM the THURSDAY PRIOR to the City Council Meeting.

Speakers MUST have Supporting Councils Signature Approval to be placed on the Council Agenda. If you do not wish to obtain a Council Person's Signature or are unable to do so, your matter will be placed on the Public Comment Section of the meeting.

Today's Date: 06/26/25

Date you wish to be placed on Agenda: 07/01/25

Name: Travis Wilson / Bob Yapp

Address: 303A N. Main St

Phone #: (573) 629-7945

Subject: ~~Balcony addition approval for 303 N Main St.~~

Right-Away on public property

Suggested Action: ~~City Council approve construction of a balcony on front of 303 building~~

[Signature]
Speaker's Signature

6/26/25
Date

Supporting Councils' Approval Signature

Date

Speakers shall be allowed up to a maximum of a (5) minute presentation. Speakers shall adhere to the above stated subject matter.

"Deadlines subject to change based on holiday schedule, etc.," contact the City Clerk's office for official deadline relating to the specific meeting.

City of Hannibal 320 Broadway, Hannibal, MO 63401

P 573.221.0111 F 573.221.8191

www.hannibal-mo.gov

mcogdal@hannibal-mo.gov

Dear Hannibal City Council,

My name is Travis Wilson and my wife, Sarah and I own and reside on the 300 block of Main Street in Downtown Hannibal. I am writing this letter to you to convey our intentions of adding a balcony to our property at 303 N Main Street.

I would like to start by saying Sarah & I have lived downtown for going on 6 years now and absolutely love Hannibal's downtown area. We take such joy in meeting all the visitors from all over the world and being ambassadors to America's Hometown. We carry a lot of pride in how Hannibal's downtown is perceived by, not only visitors but locals as well and we work very hard to enhance the look and feel of our adorable small town. We are also business owners on the same 300 block and have been for over 25 years.

We are writing to you asking for approval of the addition of a balcony off the front of our building. The main intention is to provide a small, private outdoor space for us to further enjoy the downtown vibe and incredible views from our loft apartment. We also believe this will enhance the look and feel of the buildings in downtown Hannibal. Balconies were plentiful back in the late 1800's and early 1900's and we feel like a balcony would give a New Orleans or Downtown St. Charles feel to the historic area.

In closing, we wanted to get this in front of the council to show you we are not just wanting to throw up a plain balcony that will not fit the look and feel of downtown, but we have hired an expert on the subject and will be taking our time to ensure that we are not only enhancing our building but helping the city with their vision to keep the downtown a destination for all.

Thank you for your time, we appreciate all that you do for our lifelong hometown.

God Bless,

Travis & Sarah Wilson

Sec. 32-354. - Awnings, canopies and balconies.

- (a) There shall be a minimum clearance of seven feet from the sidewalk to the lowest part of the framework or any fixed portion of any awning, except that the bottom of the valance of canvas awnings shall have a minimum clearance of six feet, nine inches above the sidewalk. Retractable awnings shall be securely fastened to the building and shall not extend closer than two feet in from the curblin. Retractable awnings shall be equipped with a mechanism or device for raising and holding the awning in a retracted or closed position against the face of the building. Fixed or permanent awnings installed above the first story shall not project more than four feet. Canopies shall be constructed of a metal framework with an approved covering, and shall be attached to the building at the inner end and supported at the outer end by not more than two stanchions with braces anchored in an approved manner and placed not less than two feet in from the curblin. The horizontal portion of the framework shall not be less than eight feet or more than 12 feet above the sidewalk and the clearance between the covering or valance and the sidewalk shall not be less than seven feet.
- (b) Legends, logos, and advertising shall be permitted on awnings and canopies, provided that such legends, logos and advertising pertain only to the business or building upon which the awning or canopy is attached. It is not the intent to classify such legends, logos, and advertising as signs. Legends, logos and advertising visible on awnings and canopies shall not be illuminated by internal lights.
- (c) Rigid awnings and canopies of a permanent nature shall not be permitted, except that canopies and awnings may be constructed with an internal rigid frame and covered with a pliable clothlike material.
- (d) Balconies shall be permitted on the front facade of the structure at the level of the second floor.
 - (1) Balconies shall be approved only upon submission of detailed plans certified by a registered professional engineer or a licensed professional architect. A copy of the plans submitted for approval shall remain the property of the city.
 - (2) Balconies shall provide a minimum of two feet horizontal clearance to the street as measured from the back of the curb.
 - (3) Balconies shall be freestanding and shall have no vertical supports intruding into the area of the sidewalks.

(Code 1988, § 32-756; Ord. No. 3733, § 2, 9-20-1990; Ord. No. 3808, §§ 6—8, 11-17-1992)

HDDC Board

From Andy Dorian <ADorian@hannibal-mo.gov>

Date Mon 6/23/2025 5:38 PM

To Rhonda Stevenson <rstevenson@hannibal-mo.gov>; Mayor <mayor@hannibal-mo.gov>; Melissa Cogdal <MCogdal@hannibal-mo.gov>

Cc Mayor <mayor@hannibal-mo.gov>

Meliss and Mary,

Please add Hunter Haynes to the next council agenda to the HDDC Board, he will be the Planning and Zoning Representative on the Board.

Thanks,

Andy Dorian
Interim City Manager
City of Hannibal, Missouri
Work Phone: 573-221-0154
Email: adorian@hannibal-mo.gov

May 2028

Andrew Dorian
Interim City Manager
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 6/23/2025

RE: Update to HCVB Board Policy

The City would like to update HCVB Section 2-409 Membership. Currently the ordinance reads "No bureau member shall serve more than two terms consecutively". We would like to update the ordinance to say "No bureau member shall serve more than two full terms consecutively".

We want to add the phrase "Full Terms" to clear up any confusion if a board member is appointed to fill someone else's term.

BILL NO.

ORDINANCE NO.

FIRST READING

SECOND READING

**AN ORDINANCE REVISING ARTICLE VI. - BOARDS, COMMISSIONS, ETC.
BY AMENDING DIVISION 5. CONVENTION AND VISITORS BUREAU SEC 2-409.-
MEMBERSHIP**

Be it Ordained by the City Council of the City of Hannibal:

Section 1. WHEREAS, The City of Hannibal previously passed section 2-409 of the Ordinances of the City of Hannibal, which said ordinance says No bureau member shall serve more than two terms consecutively.

AND WHEREAS, further, that the council has determined that it would be appropriate clarify the section to state that no member shall more than two FULL terms consecutively.

NOW THEREFORE, the City Council hereby revises Chapter 32 Article XI as follows:

Section 2. Section 2-409 of the Ordinances of the City of Hannibal is hereby revoked and a new Section 2-409 is hereby enacted as follows:

Sec. 2-409. - Membership.

The Convention and Visitors Bureau board shall consist of seven members. The members shall be appointed by the Mayor with the advice and consent of the City Council for a five-year term. All bureau members shall be persons experienced in managing, marketing, and promoting businesses in the field of tourism. One member must be an owner or general manager from the lodging industry within the limits of the city. The council may appoint members who do not reside in the city, but at no time shall more than three members reside outside of the city. In the event that a board member is unable or unwilling to complete their term, then the Council shall appoint a replacement board member to complete their term. A replacement board member may be later appointed to additional five-year terms of their own. However, no board member may serve more than two full 5 year terms consecutively in a specific time period.

Section 2 All ordinances and parts of ordinances in conflict with this ordinance, in so far as they conflict, are hereby repealed.

Section 3. That this Ordinance shall be in full force and effect from and after its passage and approval.

ADOPTED ON THIS ____ DAY OF _____ 2025.

APPROVED ON THIS ____ DAY OF _____ 2025.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk



MEMORANDUM

To: Melissa Cogdal, City Clerk

CC: Andy Dorian, Interim City Manager

From: Maria Kuhns, Executive Director, HREDC

Date: June 24, 2025

Re: City Council Agenda Request – July 1, 2025

Hi Melissa,

I'd like to request a spot on the agenda for the July 1st City Council meeting.

Our consultants for the Brownfields Coalition Grant project will be in town and available to give a quick update on the site inventory work they're doing. They'll also share how the free environmental site assessments work and how property owners can take advantage of them.

We appreciate the opportunity to spread the word about the resources available through this grant. Please let me know if you have any questions or need any additional information.

Thanks so much,
Maria

Maria Kuhns
Executive Director
Hannibal Regional Economic Development Council
director@hredc.com | (573) 221-1033