

City of Hannibal
OFFICIAL COUNCIL AGENDA

**Tuesday, September 16, 2025
Council Chambers
7:00 p.m.**

Meetings are open to the public, however, if you would like to view the meeting, you may do so using the following instructions:

City Council meetings will be videotaped to be shown live on the City of Hannibal YouTube page.

Although the meeting will be shown live, residents will also be able to watch the meeting on the YouTube page after the meeting.

The instructions to watch the meetings online follow:

- 1. Type in www.youtube.com in the web browser*
- 2. Type in City of Hannibal in the "Search" bar and hit Enter and hit the magnifying glass on the right side of the search bar.*
- 3. Click on "City of Hannibal" or the city of Hannibal crest.*
- 4. During the City Council meeting, there will be a red Thumbnail with the word "Live" on it.*
- 5. Click on the Thumbnail to watch the meeting.*
- 6. The meeting may be viewed on the website in its entirety after the meeting.*

ROLL CALL

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regularly Scheduled Council Meeting – September 2, 2025

APPROVAL OF PAYROLL AND CLAIMS

First Half – September 2025

PUBLIC COMMENTS

5 Minutes/ Sign Up Required

CHAD WALDEN – HANNIBAL MO VETERANS PARADE
Re: Veteran's Parade
Saturday, November 8th, 2025 – 8:00 a.m. until 12:00 p.m.

JOHN EHRHART– LINCOLN TRAIL REGION, PORSCHA CLUB
Re: Road Closure – End of Drive Lunch/Car Parking
Saturday, September 27, 2025 – 11:30 a.m. until 3:00 p.m.

LINDA SPAWN– SCOTT'S CHAPEL UMC
Re: Street Closure – Annual Block Party
Saturday, September 27, 2025 – 9:30 a.m. until 2:00 p.m.

DARRELL MCCOY – MAYOR
Re: *Approval* of Re-Appointment

Airport Commission

Maria Kuhns – appointment for a term to expire September 2028

Dick Rupp – appointment for a term to expire September 2028

JAMES LEMON – CITY ATTORNEY
Re: Approval of Sale of Real Estate
Hannibal Lakeside Technology Park
Missouri Joint Municipal Utility Commission
(Resolution No. 2571-25 to follow, for approval)

Re: Approval of Payment in Lieu of Tax Agreement
Missouri Joint Municipal Utility Commission
(Resolution No. 2572-25 to follow, for approval)

ANDY DORIAN – INTERIM CITY MANAGER

Re: Bid Award Approval, Pool Filter Project

Bazan Painting Company - \$28,900.00

(Resolution No. 2568-25 to follow, for approval)

Re: Authorizing Mayor as Signer

(Resolution No. 2570-25 to follow, for approval)

MELISSA COGDAL – CITY CLERK

Re: Employee Exit Interview

Re: Approval for the Destruction of Records

Exhibit A10, B10, and C10

ERIC GRAHAM – IT DIRECTOR

Re: Crexendo Service Agreement

(Resolution No. 2569-25 to follow, for approval)

TRISHA O'CHELTREE – DIRECTOR of COVENTION & TOURISM

Re: Agreement between MODOT and the City of Hannibal

(Resolution No. 2567-25 to follow, for approval)

RESOLUTION NO. 2567-25

**A RESOLUTION AUTHORIZING TREE REMOVAL AND
REPLANTING IN THE MODOT RIGHT-OF-WAY IN FRONT OF
THE HANNIBAL CONVENTION & VISITORS BUREAU (HCVB)**

RESOLUTION NO. 2568-25

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN BAZAN PAINTING COMPANY AND THE CITY OF HANNIBAL FOR THE AMOUNT OF \$28,900 FOR THE SEALING OF THE FILTERS AT THE AQUATIC CENTER.

RESOLUTION NO. 2569-25

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A 60-MONTH SERVICE AGREEMENT BETWEEN THE CITY OF HANNIBAL AND CREXENDO, INC. FOR THE MIGRATION AND REPLACEMENT OF COMMUNICATION DEVICES.

RESOLUTION NO. 2570-25

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES, FINANCIAL ASSISTANCE CENTER'S STATE ARPA GRANT PROGRAMS FOR SUBAWARD OF FEDERAL FINANCIAL ASSISTANCE PROVIDED TO THE STATE OF MISSOURI BY THE U.S. DEPARTMENT OF THE TREASURY ("TREASURY") PURSUANT TO SECTION 602(B) OF THE SOCIAL SECURITY ACT, AS ADDED BY SECTION 9901 OF THE AMERICAN RESCUE PLAN ACT, (PUB. L. NO. 117-2 (MARCH 11, 2021), 135 STAT. 4, 223-26.

RESOLUTION NO. 2571-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO
MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY
COMMISSION FOR THE SALE OF CITY OWNED PROPERTY
LOCATED AT HANNIBAL LAKESIDE TECHNOLOGY PARK FOR
TWELVE ACRES AT \$30,000.00 PER ACRE.**

RESOLUTION NO. 2572-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING
THE MAYOR TO EXECUTE A PAYMENT IN LIEU OF TAX
AGREEMENT BETWEEN THE CITY OF HANNIBAL AND
MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY
COMMISSION FOR THE NORTHEAST GENERATION PROJECT**

CLOSED SESSION

In Accordance with RSMo 610.021 (1), (2), (3), (12), & (13)

ADJOURNMENT



Return to:
Office of the City Clerk
Attn: Britta Dooley
320 Broadway Hannibal, MO 63401
Ph. (573) 221-0111 ext. 221
Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: August 14th, 2025 Date you wish to be placed on Agenda: Sept. 16th, 2025

Your Organization: Hannibal MO Veterans Parade Special Event: Veterans Parade

Date(s) of Event: Saturday, Nov. 8th 2025 Requested Times (from-to): 8am-Noon

Description of Activity: Veterans Parade. Request route to be blocked starting at Broadway & Grand Ave like usual. Parade will begin at 8th & Broadway vs. 10th Street. We will not be using Save-A-Lot parking lot to stage as in the past.

Primary Contact Person(s): Chad L Walden Cell Phone: 573-248-6477

Work Phone: 573-221-2277 E-mail: waldenbros@sbcglobal.net

Assistance Needed (location, etc.): Need parade route blocked off from Grand Ave stoplights at 8am to N. Main St. at the Tom & Huck statue. Would request customary practices provided by the city for past parade events.

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns from police. Dept. Cost: 0

-Lieutenant Wilt

Fire: No issues with this event. Dept. Cost: 0

-Chief Neisen

BPW: The HBPW has no issues with the proposed event. Dept. Cost: 0

-M. Munzlinger

Building Inspector: No comments or concerns. **Dept. Cost:** 0

-Build. Inspect. Office

Parks: Parks has no objections. **Dept. Cost:** 0

-A. Dorian

Streets: Streets has no objections. **Dept. Cost:** 0

-A. Dorian

Tourism: No concerns. **Dept. Cost:** 0

-T. O'Cheltree

Administration: The Clerk's office just needs a certificate of insurance **Dept. Cost:** 0


upon day of the event. -City Clerk's Office

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.


By Chad L. Walden

Veterans Parade Team Member

Title

August 14th, 2025

Date

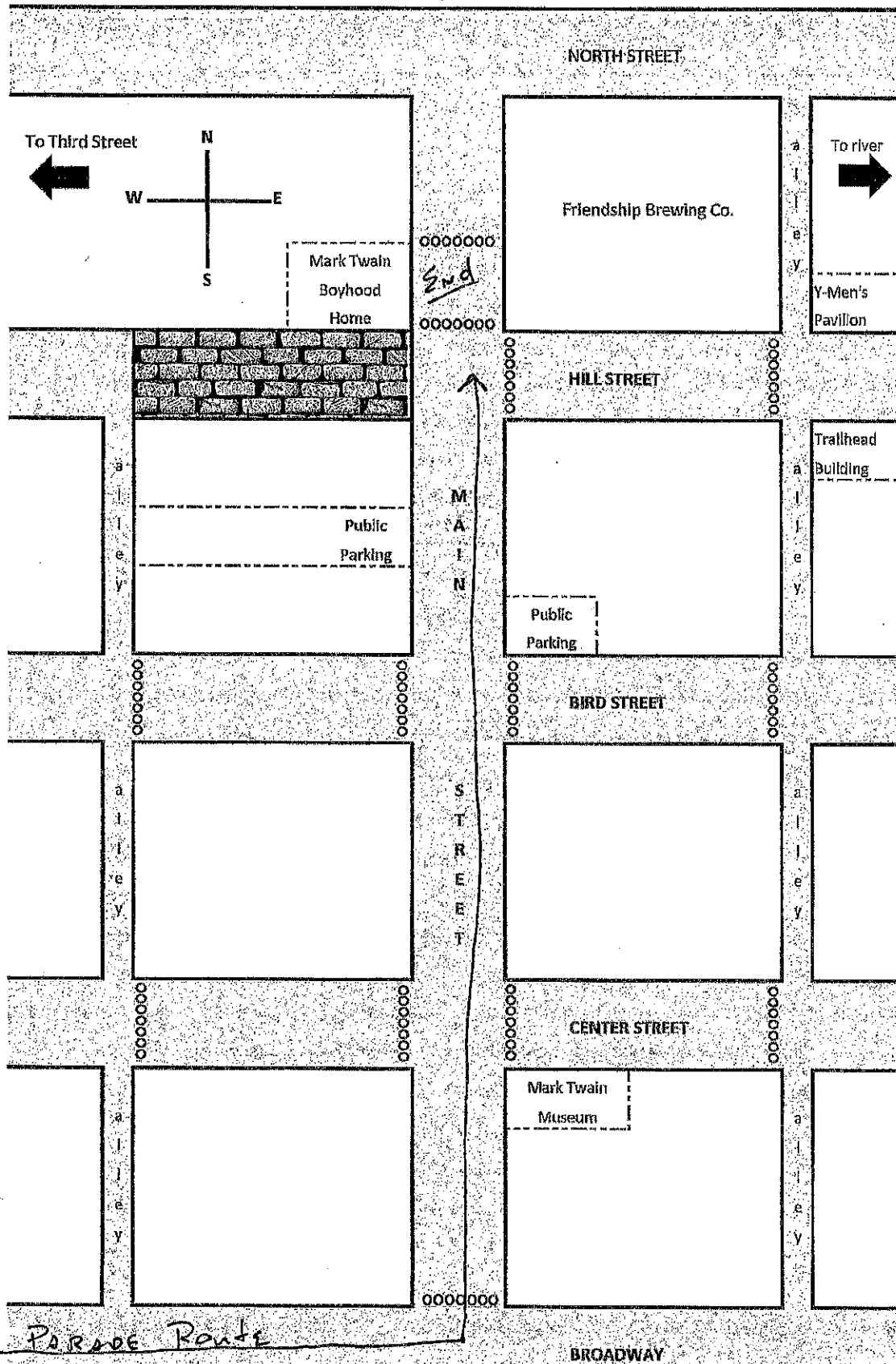
This checklist is for your planning & to help us better understand the needs for your event. Please check all activities that apply.

| ACTIVITY | PROCESS |
|---|--|
| <input type="checkbox"/> Business License | The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information. |
| <input type="checkbox"/> Alcohol | <ol style="list-style-type: none"> 1. Review the City of Hannibal, <u>Municipal Code Chapter 3 Alcoholic Beverages</u>. 2. Approval is needed from the City of Hannibal |
| <input type="checkbox"/> Retail Vendors | If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573- 751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov |
| <input type="checkbox"/> Food Vendors | If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166. |
| <input checked="" type="checkbox"/> Parade or other run / walk event | Special Events that occur on public property, require street closures, or involve outdoor retail sales, first require City Council approval. Parades require you to obtain a permit from the Police Department after Council Approval, but prior to your event. You must contact the Police Department 573-221-0987 within 10 days of your event to secure the appropriate parade permit. |
| <input type="checkbox"/> Security | (Must Provide Own) Method of Security |
| <input type="checkbox"/> Waste Removal / Recycling | Responsibility of Event Holder |
| <input type="checkbox"/> Port-A-Potties | Not supplied by City |
| <input checked="" type="checkbox"/> Barricades/Road Closures | If you're requesting a road closure & your area is outside of the map provided in the packet, then you must provide your own map (If you are having trouble with this please contact the Clerk's Office, the office manager will be happy to assist you). Your requested road closures or barricades will need to be marked on the map you've turned in with your packet. |
| <input type="checkbox"/> Electric Power | <p>For temporary electric utility service for Festivals, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend.</p> <p>The pedestals located along Main St. are not for vendor use and will not be energized during events.</p> <p>Service call outs determined to be the fault of the vendor are at the organizer's expense and billed in accordance with the HBPW Schedule of Rates and Fees.</p> <p>For electric utility service at the Riverfront or other park locations, the organizer should contact Parks and Rec at 573-221-0111.</p> <p>Meter Fee and prepayment of usage is required. Any overpayment will be refunded.</p> |
| <input type="checkbox"/> Water | For use of water at a fire hydrant, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. Meter Fee and prepayment of usage is required. Any overpayment will be refunded. |

All special events; etc. must contact the Hannibal Fire Department for appropriate permits

Administration Building
2333 Palmyra Road
Mark Kempker, Training Officer
(573)221-0651

HISTORIC DISTRICT - REQUESTED STREET CLOSURES



○○○○○○○ Indicates the optional road closures, ONLY circle those where you request to have the road closed. If you wish to have bollards in place rather than barricades please specify.



CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Hannibal Veterans Parade Date of Event Nov. 8th, 2025

Location/Address/Facility Name Downtown Hannibal-Broadway to N. Main St.

Expected Number of Attendees: 1000

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Chad L Walden

Cell Phone: 573-248-6477

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-sight EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☐ Yes ☒ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Chad L Walden Cell Phone: 573-248-6477
Secondary Contact: Jennifer Ruhl Cell Phone: 573-231-6802

Dial 911 in case of emergency



Return to:
Office of the City Clerk
320 Broadway Hannibal, MO 63401
Ph. (573) 221-0111
Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 8/29/25 Date you wish to be placed on Agenda: Sept 16, 2025
Your Organization: Lincoln Trail Region, Poomb. Club of America Special Event: End of drive and lunch @ Brick Oven
Date(s) of Event: 9/27/25 Requested Times (from-to): 11:30am - 3p
Description of Activity: Concluding club drive from Louisiana

Primary Contact Person(s): John Ehrhart Cell Phone: 207.262.6621
Work Phone: _____ E-mail: john.ehrhart1@gmail.com

Assistance Needed (location, etc.): Road closure from 11:30am - 3pm on Center Street @ Rags to Riches down to Rumors @ Center Street for the use of parking approximately 20-30 cars for lunch at the Brick Oven.

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns. Dept. Cost: 0

-Lieutenant Wilt

Fire: No issue with this event. Dept. Cost: 0

-Chief Neisen

BPW: The HBPW has no issues. Dept. Cost: 0

-D. Gordon

Building Inspector: No comments or concerns. **Dept. Cost:** 0

-B. Inspector's Office

Parks: Parks has no objections. **Dept. Cost:** 0

-A. Dorian

Streets: Streets has no objections. **Dept. Cost:** 0

-A. Dorian

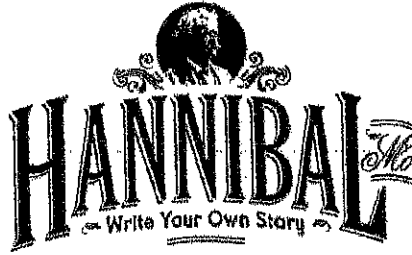
Tourism: No concerns. **Dept. Cost:** 0

-T. O'Cheltree

Administration: We will just need the second page of insurance before the **Dept. Cost:** 0

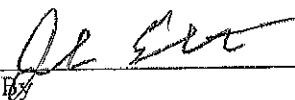
event. The page listing the City of Hannibal as the additionally endorsed or the endorsement page.

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutory limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.



Board Member, LTR-PCA

Title

8/27/25

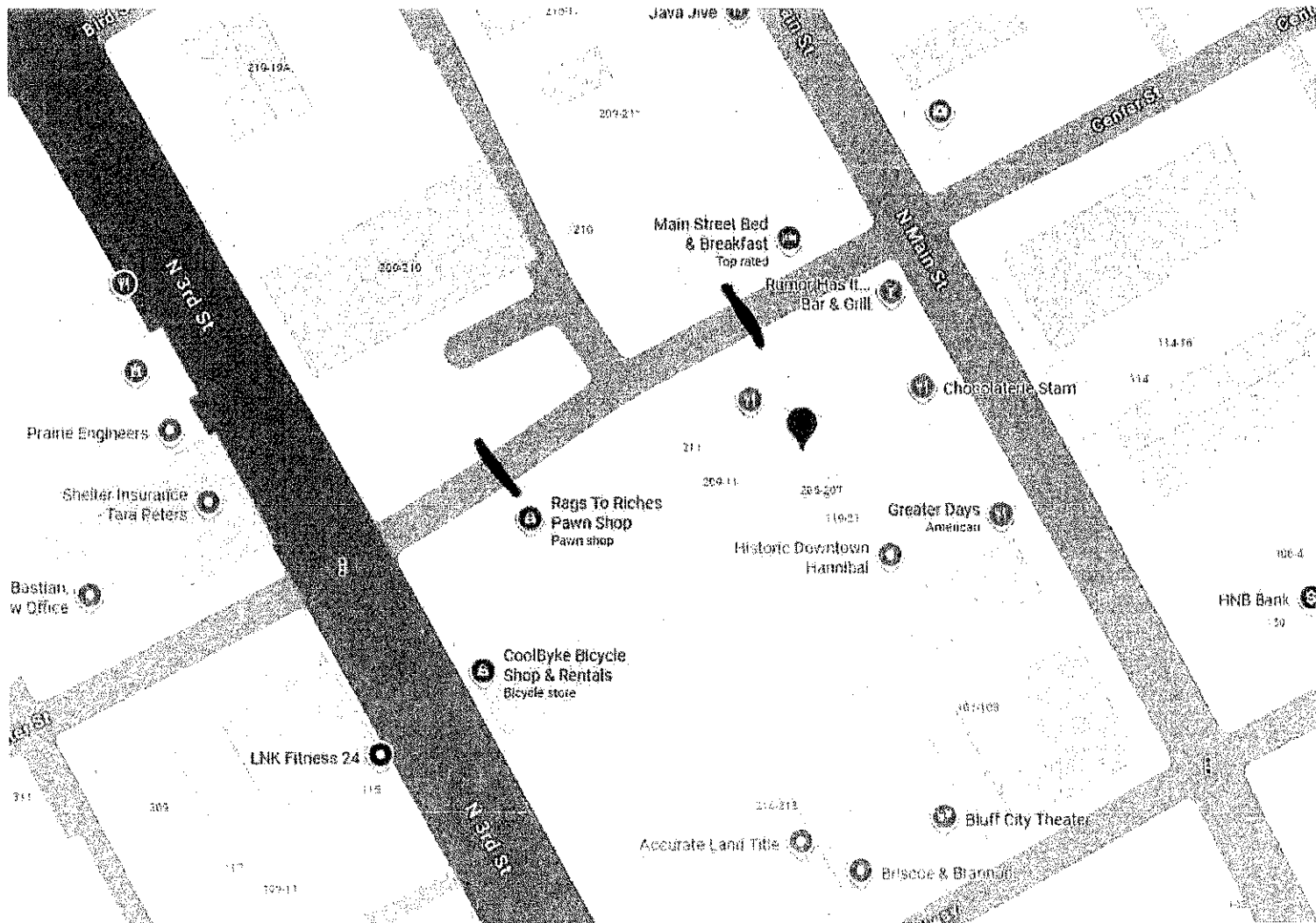
Date

This checklist is for your planning & to help us better understand the needs for your event. Please check all activities that apply.

| ACTIVITY | PROCESS |
|---|---|
| <input type="checkbox"/> Business License | The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information. |
| <input type="checkbox"/> Alcohol | <ol style="list-style-type: none"> 1. Review the City of Hannibal, <u>Municipal Code Chapter 3 Alcoholic Beverages</u>. 2. Approval is needed from the City of Hannibal |
| <input type="checkbox"/> Retail Vendors | If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573- 751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov |
| <input type="checkbox"/> Food Vendors | If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166 . |
| <input type="checkbox"/> Parade or other run / walk event | Special Events that occur on public property, require street closures, or involve outdoor retail sales, first require City Council approval. Parades require you to obtain a permit from the Police Department after Council Approval, but prior to your event. You must contact the Police Department 573-221-0987 within 10 days of your event to secure the appropriate parade permit. |
| <input type="checkbox"/> Security | (Must Provide Own) Method of Security |
| <input type="checkbox"/> Waste Removal / Recycling | Responsibility of Event Holder |
| <input type="checkbox"/> Port-A-Potties | Not supplied by City |
| <input checked="" type="checkbox"/> Barricades/Road Closures | If you're requesting a road closure & your area is outside of the map provided in the packet, then you must provide your own map (If you are having trouble with this please contact the Clerk's Office, the office manager will be happy to assist you). Your requested road closures or barricades will need to be marked on the map you've turned in with your packet. |
| <input type="checkbox"/> Electric Power | <p>For temporary electric utility service for Festivals, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend.</p> <p>The pedestals located along Main St. are not for vendor use and will not be energized during events.</p> <p>Service call outs determined to be the fault of the vendor are at the organizer's expense and billed in accordance with the HBPW Schedule of Rates and Fees.</p> <p>For electric utility service at the Riverfront or other park locations, the organizer should contact Parks and Rec at 573-221-0111.</p> <p>Meter Fee and prepayment of usage is required. Any overpayment will be refunded.</p> |
| <input type="checkbox"/> Water | For use of water at a fire hydrant, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. Meter Fee and prepayment of usage is required. Any overpayment will be refunded. |

*** All special events; etc. must contact the Hannibal Fire Department for appropriate permits***

Administration Building
2333 Palmyra Road
Mark Kempker, Training Officer
(573)221-0651





CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Porsche Club Drive Date of Event 8/27/25
Location/Address/Facility Name Brick Oven

Expected Number of Attendees: 30-50

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: John Ehrhart

Cell Phone: 307.262.6621

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-site EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☐ Yes ☒ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: John Ehrhart

Cell Phone: 307.262.6621

Secondary Contact: Al Gaitl

Cell Phone: 217.416.5728

Dial 911 in case of emergency



PORSCHECULU

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
9/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|--|-----------------------|
| PRODUCER Safehold Special Risk, A Division of (888)705-2379 Innovation Growth Partners Specialty, LLC (CA DOI # 0F82757) 100 Glen Eagles Court, Carrollton, GA 30117 | CONTACT NAME: Safehold Special Risk | |
| | PHONE (A/C, No, Ext): | FAX (A/C, No): |
| INSURED Porsche Club of America, Inc. PO Box 6400 Columbia, MD 21045 | E-MAIL ADDRESS: | |
| | INSURER(S) AFFORDING COVERAGE | |
| | INSURER A: Granite State Insurance Company | NAIC # 23809 |
| | INSURER B: National Union Fire Ins. Co. of Pittsburgh, PA | 19445 |
| | INSURER C: ACE American Insurance Company | 22667 |
| | INSURER D: | |
| INSURER E: | | |
| INSURER F: | | |

COVERAGES**CERTIFICATE NUMBER:** 15992383**REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|-------------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: PER EVENT | | 02-LX-061735831-2 | 02/01/2025 | 02/01/2026 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 Participant Legal Liability \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | 29-UD-019919935-2 | 02/01/2025 | 02/01/2026 | EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> A | | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$ |
| C | Participant Accident | | N06568695 | 02/01/2025 | 02/01/2026 | AD&D \$25,000 Excess Medical \$1,000,000 Wkly Indemnity \$100 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder and the entities listed below are included as additional insureds as respects General Liability, but only to the extent that liability arises out of the operations or premises of the named insured for the following event(s):
September 27, 2025, Other

100 S Main St., Louisiana, MO 63353
205 North Center Hannibal MO 63401
City of Hannibal

CERTIFICATE HOLDER**CANCELLATION**

PCA Lincoln Trail Region
At Gietl
1620 Kennedy Avenue
Springfield, IL 62704

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

(This certificate replaces certificate# 150006893 issued on 8/28/2025)



Return to:
Office of the City Clerk
320 Broadway Hannibal, MO 63401
Ph. (573) 221-0111
Email to: bdooley@hannibal-mo.gov

SPECIAL EVENT APPLICATION

(Council Meetings are the 1st & 3rd Tuesdays of each month)

Deadline for Submission: Wednesday, Prior to Council Meeting

Today's Date: 9/2/25 Date you wish to be placed on Agenda: 9/16/25
Your Organization: Scott's Chapel UMC Special Event: Block Party
Date(s) of Event: 9/27/25 Requested Times (from-to): 9:30am - 2:00pm
Description of Activity: Food, games for children

Primary Contact Person(s): Linda Spawen Home Phone: 573-221-3480
Work Phone: N/A E-mail: lspawen@yahoo.com
Assistance Needed (location, etc.): signs to block the street
from traffic - 1800 block of Hope St.

DEPARTMENTAL COMMENTS (office Use)

Police: No concerns. We will have someone there also. Dept. Cost: 0

-Lieutenant Wilt

Fire: No issues with this event. Dept. Cost: 0

-Chief Neisen

BPW: The HBPW has no concerns. Dept. Cost: 0

-D. Gordon

Building Inspector: No comments or concerns. Dept. Cost: 0

-B. Inspector's Office

Parks: Parks has no objections. Dept. Cost: 0

-A. Dorian

Streets: Streets has no objections. Dept. Cost: 0

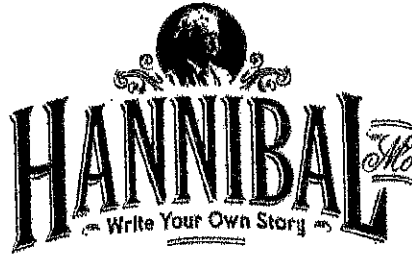
-A. Dorian

Tourism: No concerns. Dept. Cost: 0

-T. O'Cheltree

Administration: All documents have been received and are on file. Dept. Cost: 0

STAFF RECOMMENDS:



Hold Harmless and Insurance Requirements

- 1) To the fullest extent permitted by law, Sponsor agrees to indemnify, defend and hold harmless the City of Hannibal, its officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorneys' fees, court costs, or alternative dispute resolution costs arising out of, or related to, Sponsor's use of City streets, roads, parks, sidewalk or other facilities under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of Sponsor, its officers, agents and volunteers, or anyone directly or indirectly employed or hired by Sponsor or anyone for whose acts Sponsor may be liable, regardless of whether caused in part by the negligence or wrongdoing of City and any of its agents or employees
- 2) Sponsor shall purchase and maintain the following insurance, at Sponsor's expense: Commercial General Liability Insurance with a minimum limit of \$1,000,000 each occurrence / \$2,000,000 general aggregate written on an occurrence bases.
Comprehensive Business Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Sponsor with a combined single limit of \$1,000,000 minimum.
Workers Compensation insurance with statutorily limits required by any applicable Federal or state law and Employers Liability insurance with minimum limit of \$1,000,000 per accident.
- 3) All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by the City.
- 4) Prior to using City's facilities or infrastructure under this agreement, Sponsor shall furnish the City with certificates of insurance evidencing the required coverage, conditions, and limits required by this agreement, have the City named as an additional insured and provide the appropriate additional insured endorsements.
- 5) No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Gary Davis
By
Chair of Trustees
Title

8/31/25
Date

This checklist is for your planning & to help us better understand the needs for your event. Please check all activities that apply.

| ACTIVITY | PROCESS |
|--|---|
| <input type="checkbox"/> Business License | The business / group promoting and organizing the event for profit must obtain a City of Hannibal Business License. Contact City Hall at 573-221-0111 for more information. |
| <input type="checkbox"/> Alcohol | 1. Review the City of Hannibal, <u>Municipal Code Chapter 3 Alcoholic Beverages</u> . 2. Approval is needed from the City of Hannibal |
| <input type="checkbox"/> Retail Vendors | If retail sales are being made, vendors are required to collect and report sales tax to Missouri Department of Revenue. Tax Packets may be obtained by calling 573- 751-3505 or by visiting the Business tax Registration Forms at http://dor.mo.gov |
| <input checked="" type="checkbox"/> Food Vendors | If food is to be served, each food vendor must receive approval from the Marion County Health Department. You may contact them at 573-221-1166. |
| <input type="checkbox"/> Parade or other run / walk event | Special Events that occur on public property, require street closures, or involve outdoor retail sales, first require City Council approval. Parades require you to obtain a permit from the Police Department after Council Approval, but prior to your event. You must contact the Police Department 573-221-0987 within 10 days of your event to secure the appropriate parade permit. |
| <input checked="" type="checkbox"/> Security | (Must Provide Own) Method of Security |
| <input checked="" type="checkbox"/> Waste Removal / Recycling | Responsibility of Event Holder |
| <input type="checkbox"/> Port-A-Potties | Not supplied by City |
| <input checked="" type="checkbox"/> Barricades/Road Closures | If you're requesting a road closure & your area is outside of the map provided in the packet, then you must provide your own map (If you are having trouble with this please contact the Clerk's Office, the office manager will be happy to assist you). Your requested road closures or barricades will need to be marked on the map you've turned in with your packet. |
| <input type="checkbox"/> Electric Power | For temporary electric utility service for Festivals, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. The pedestals located along Main St. are not for vendor use and will not be energized during events. Service call outs determined to be the fault of the vendor are at the organizer's expense and billed in accordance with the HBPW Schedule of Rates and Fees. For electric utility service at the Riverfront or other park locations, the organizer should contact Parks and Rec at 573-221-0111. Meter Fee and prepayment of usage is required. Any overpayment will be refunded. |
| <input type="checkbox"/> Water | For use of water at a fire hydrant, the organizer must contact the HBPW at 573-221-8050. A utility application is required no later than the Wednesday preceding the City Council Meeting you plan to attend. Meter Fee and prepayment of usage is required. Any overpayment will be refunded. |

*** All special events; etc. must contact the Hannibal Fire Department for appropriate permits***

Administration Building
2333 Palmyra Road
Mark Kempker, Training Officer
(573)221-0651





CITY OF HANNIBAL

Special Event Safety Plan

Questions or Inquiries: Contact Hannibal Fire Department @ 573-221-0657

I. GENERAL

Event Name Block Party Date of Event 7/27/25
Location/Address/Facility Name 1815 Hope Street
Hannibal Mo 63401
Expected Number of Attendees: 200

II. PURPOSE

- A. This emergency action plan predetermines actions to take before and during the event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required prior to the event in preparation for and those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include, but are not limited to, Fire, Medical Emergencies, Severe Weather, or situations where Law Enforcement is required.

III. ASSUMPTIONS

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

IV. BASIC PLAN

A. EAP Event Representative

The EAP event representative will be identified as the point of contact for all communications regarding the event. This person is identified as:

Primary Contact: Linda Spares
home
Phone: 573-221-3480

E. Medical Emergencies

1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries
2. Are there limited provisions for on-site Emergency Medical Services at this event?
☒ Yes ☐ No
3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number
☐ On-site EMS officer or ☒ 911 Dispatch

F. Law Enforcement

1. Has a need for constant Law Enforcement presence been identified at this event?
☐ Yes ☒ No
2. Should an incident occur that requires Law Enforcement, contact as indicated below to request this resource. Have the following information ready: Nature of emergency, precise location and contact person with callback number.
☐ On-site Security or ☒ 911 Dispatch for Law Enforcement

G. Emergency Vehicle Access

1. Access to emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:
☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Linda Spence ^{name} 573-232-3480 ^{Cell Phone:}

Secondary Contact: Rev. Helen McFarland ^{Cell Phone:} 573-232-2391

Dial 911 in case of emergency

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-site EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

C. Severe Weather

1. Weather forecasts and current conditions will be monitored throughout the entirety of the event.
2. Before the event – If severe weather is predicted prior to the event, the EAP event representative will evaluate the conditions and determine if the event will remain scheduled. The EAP event representative or his/her designee will be identified as such and will be responsible to monitor the weather conditions before and during the event.
3. During the event – If severe weather occurs during the event, the EAP event representative or his/her designee will make the notification to those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are limited provisions for sheltering participants in the event of severe weather.

D. Fire

1. Has a specific hazard been identified as an increased risk of fire at this event?

☐ Yes ☒ No

If yes, what has been identified? _____

2. Selected event staff will be instructed on the safe use of Portable Fire Extinguishers.
3. Any food vendors will be inspected when appropriate by the fire code and must meet permitting requirements.
4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

B. Emergency Notification

1. In the event of an emergency, notification of the emergency will be through 911. The caller should have the following information available to give to the 911 dispatcher: nature of the emergency, location and contact person with callback number.

2. Will on-site EMS be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

3. Will on-site security be provided?

☐ Yes ☒ No

If yes, contact name and phone _____

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4. Should an incident occur that requires the Fire Department, **CALL 911**. The caller should have the following information available to give the 911 dispatcher: Nature of the emergency, location, and contact person with a callback number.

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1. As with any event, there is a potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries

2. Are there limited provisions for on-site Emergency Medical Services at this event?

☒ Yes ☐ No

3. Should an incident occur that requires Emergency Medical Services, contact as indicated to this this resource. The caller will have the following information ready: Nature of emergency, precise location and contact person with callback number

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1. Has a need for constant Law Enforcement presence been identified at this event?

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1. Access to emergency vehicles will be maintained at all times.
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3. Participants and spectators will be directed to park in approved areas and not to obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by:

☒ Staff or ☐ On-site Security

V. CONTACT INFORMATION

Primary Contact: Linda Spawen name have Cell Phone: 573-231-3480

Secondary Contact: Ms. Helen McFarland Cell Phone: 573-231-2391

Dial 911 in case of emergency



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|---|
| Producer TARA PETERS 201 N 3RD ST STE 130 HANNIBAL, MO 63401-3550 | CONTACT NAME TARA PETERS PHONE (A/C, No, Ext): (573) 221-3321 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Shelter Mutual Insurance Company NAIC # 23388 INSURER B: Shelter General Insurance Company 23361 INSURER C: INSURER D: INSURER E: INSURER F: |
| Insured SCOTTS CHAPEL UNITED METHODIST 1815 HOPE ST HANNIBAL, MO 63401-3937 | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSD LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: | | | 24-31-11518474-3 | 06/24/2025 | 06/24/2026 | EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ Included \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**CITY OF HANNIBAL
320 BROADWAY
HANNIBAL, MO 63401-4406

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



SHELTER INSURANCE COMPANIES

GENERAL LIABILITY
EVIDENCE OF INSURANCE
AS OF 09/03/2025
CHANGE EFFECTIVE 09/03/2025

NAME AND ADDRESS OF NAMED INSURED:

SCOTTS CHAPEL UNITED METHODIST
1815 HOPE ST
HANNIBAL, MO 63401-3937

AGENT:

TARA PETERS
201 N 3RD ST
STE 130
HANNIBAL, MO 63401-3550
(573) 221-3321
AGENT NUMBER 24-AF35-40

Policy Number: 24-31-11518474-3

Effective Date: 09/03/2025, 3:25 PM Central Time

Expiration Date: 06/24/2026, 12:01 AM Central Time

This policy will continue to renew as long as we offer to renew it and you pay the required premium by the due date.

THE LOCATION OF THE DESCRIBED PREMISES IS 1815 HOPE ST HANNIBAL MO 63401

BUSINESS OF THE NAMED INSURED IS: RETIRED

THE NAMED INSURED IS: PARTNERSHIP

THE LIMIT OF THE COMPANYS LIABILITY IS STATED IN THE POLICY AND APPLIES AS FOLLOWS:

Limits of Insurance

| | | |
|---|----|-----------|
| General Aggregate (Other Than Product - Completed Operations) | \$ | 1,000,000 |
| Products - Completed Operations Aggregate Limit (See Each Classification Below) | \$ | 1,000,000 |
| Personal and Advertising Injury Limit | \$ | 500,000 |
| Each Occurrence Limit | \$ | 500,000 |
| Rented To You Limit | \$ | 100,000 |
| Medical Expense Limit (Any One Person) | \$ | 5,000 |
| Premium | \$ | 169.00 |

Coverage Form and Description of Hazards

| Code | Key | Description | Premium Basis | Premium |
|------|-----|-------------|---------------|---------|
|------|-----|-------------|---------------|---------|

1815 HOPE ST HANNIBAL MO 63401 (COUNTY 127)

Premises and Operations

| | | | | |
|-------|---|---|------|--------|
| 41650 | 1 | CHURCHES OR OTHER HOUSES OF WORSHIP - INCLUDES COMPLETED OPERATIONS | 1800 | 141.00 |
|-------|---|---|------|--------|

Products and Completed Operations

THE FOLLOWING ENDORSEMENTS ARE A PART OF THIS POLICY AND ARE ATTACHED:

Limit

| | |
|----------------|---|
| CG 00 01 04 13 | Commercial General Liability Coverage Form |
| G-146-G | Pollution Liability Coverage |
| CG 20 22 10 01 | Additional Insured - Church Members and Officers |
| CG 01 34 08 03 | Missouri Changes - Pollution Exclusion |
| CG 20 10 12 19 | CITY OF HANNIBAL Additional Insured - Owners, Lessees or Contractors - Scheduled Person or Organization |

TERM 12 MONTHS
ZONE CODE 503

ADDITIONAL INSURED/CERTIFICATE OF INSURANCE

CITY OF HANNIBAL

320 BROADWAY

HANNIBAL, MO 63401-4406

David A. Van Dyke
Secretary

Robert A. ...
President and CEO

RESOLUTION NO. 2571-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR
TO EXECUTE A SPECIAL WARRANTY DEED TO MISSOURI JOINT
MUNICIPAL ELECTRIC UTILITY COMMISSION FOR THE SALE OF CITY
OWNED PROPERTY LOCATED AT HANNIBAL LAKESIDE TECHNOLOGY
PARK FOR TWELVE ACRES AT \$30,000.00 PER ACRE.**

WHEREAS, the City of Hannibal is the owner of land located at Hannibal
Lakeside Technology Park, and

WHEREAS, Missouri Joint Municipal Electric Utility Commission would like to
purchase twelve acres of this property, and

WHEREAS, \$30,000.00 per acre is the sale price, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,
MISSOURI.**

SECTION ONE: That the Mayor is hereby authorized to execute a contract on behalf of
the City of Hannibal for the sale of twelve acres of property located at the Hannibal
Lakeside Technology Park in the amount of \$30,000.00 per acre to Missouri Joint
Municipal Electric Utility Commission.

SECTION TWO: This resolution shall be effective immediately upon its adoption and
approval.

ADOPTED THIS 16TH DAY OF SEPTEMBER , 2025.

APPROVED THIS 16TH DAY OF SEPTEMBER, 2025.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

CONTRACT FOR THE SALE OF REAL ESTATE

THIS CONTRACT, made and entered into this ____ day of _____, 2025, by and between The City of Hannibal, a Municipal Corporation of the State of Missouri, the Seller, and The Missouri Joint Municipal Electric Utility Commission, the Buyer. The terms Seller and Buyer may be either singular or plural according to whichever is evidenced by the signatures below.

WITNESSETH: For and in consideration of the mutual obligations of the parties hereto, the Seller hereby agrees to sell and convey unto the Buyer and the Buyer agrees to purchase from the Seller, upon the terms and conditions hereinafter set forth, the following described real estate situated in the County of Marion, State of Missouri, to-wit:

A twelve acre tract located in the "Hannibal Technology Park", shown as "Location One" on the attached exhibit "A". The parties agree that the final legal description shall be as determined by a final survey approved by Buyer and Seller.

subject, however, to any reservations, easements or restrictions of record and any zoning laws, regulations or ordinances affecting the said property, as will not materially interfere with such use of property as the Buyer might reasonably expect to make in view of the general character of the area and neighborhood in which the property is located.

TERMS OF SALE

The price for said property shall be **THIRTY THOUSAND AND NO/100 Dollars (\$30,000.00)**, per acre, pursuant to the final acreage as determined by survey, such amount to be paid by Buyer at the time of closing as such time is set in this agreement.

PERSONAL PROPERTY

Buyer and Seller agree that there shall be no personal property conveyed with the sale.

SPECIAL AGREEMENTS

1. Buyer and Seller agree that while there is a current street near the site, that there is currently no road running to the site. The parties agree that the street shall be extended by the Buyer at the Buyer's expense. The street shall be built to the specifications required by the City, and shall be dedicated to the public use.
2. Buyer and Seller agree that it is the Buyer's intent to have a high pressure gas line installed to the property in order to allow operation of a gas turbine generator. Seller agrees to allow the installation of the line across the Technology Park to the subject tract. Buyer agrees that the

line shall be installed at such location as shall be determined appropriate by the Seller. Buyer further agrees that the line shall be accessible to other industry located in the park, so long as they comply with the requirements of the gas utility for connection, and purchase of gas. This provision shall not be construed to require Buyer to grant additional easements to third parties, absent agreement being reached by Buyer and the third party.

GENERAL CLOSING CONDITIONS and SALES PRACTICES

TITLE. The Buyer shall at their cost, within 30 days of the date of this contract, obtain a title search, from a licensed title insurance agent. Costs of title insurance if any shall be borne by the Buyer.

DEFECT IN TITLE. The Buyer shall have THIRTY (30) days after receipt of the title search to examine said search and if the title of said real property is defective, the Buyer shall specify the objections in writing and delivery the same to the Seller within ten (10) days after such examination of the commitment. The Seller shall have any such defects corrected within sixty (60) days from the date of delivery of such objections. Any defects appearing in the search and not objected to, except liens of record which can be removed as of course by the payment of money, shall be deemed waived but only insofar as correction of the search is concerned, if any of said defects so noted are not corrected within sixty (60) days after delivery of such objections then this contract shall be null and void.

TITLE STANDARDS. It is understood and agreed that title herein required to be furnished is marketable title as set forth in Title Standard 4 of the Missouri Bar. It is also agreed that any encumbrance or defect in the title which is within the scope of any of the Title Standards of the Missouri Bar shall not constitute a valid objection on the part of the Buyer, provided the Seller furnishes the affidavits, or other title papers, if any described in the applicable standard.

CLOSING. The sale under this contract shall be closed at the office of the City of Hannibal, or at other location as mutually agreed upon by parties in Hannibal, Missouri, on or before the _____ day of _____, 2025, at 10:00 o'clock A.M. or at such other time and place as the parties may mutually agree. If there are defects in the title to the property which require correction, then the time of closing may be extended by the application of the provisions of the General Closing Conditions and Sales Practices. Any costs of closing shall be borne by the Buyer.

SELLER TO CONVEY BY SPECIAL WARRANTY DEED. If the title to said real property be marketable in fact as called for herein, the Seller shall deliver for the Buyer at the office of said Seller's agent a special warranty deed free and clear from all liens and encumbrances whatsoever, which may have accrued during the ownership of the City, except as herein provided, and the buyer shall then and there pay the balance, if any, of said cash payment and deliver to the Seller the note and deed of trust, if any, hereinbefore provided for.

TAXES, ASSESSMENTS AND RENTS. The parties agree that the Seller's ownership

of the property is tax exempt. Buyer shall be responsible therefore for all taxes accruing on the property from the date of sale forward, and there shall be no proration of taxes. There are no tenants on the property and no rents to assess or prorate.

PROPERTY TO BE KEPT INSURED.

It shall be Seller's obligation to keep the improvements on the said property insured for hazard and casualty until the date of delivery of the deed to the Buyer. If the improvements on the said property are damaged or destroyed by fire or other casualty prior to the closing of this sale, at Buyers' option this agreement may be terminated. All parties hereto agree that after the closing, the Buyer shall insure the real property and any improvements as they deem necessary.

ENFORCEMENT OF THE AGREEMENT

In the event that Seller should be required to retain an attorney to enforce any portion of this agreement, the Buyer shall pay their reasonable attorneys fees. The agreements and provisions of this contract shall survive the closing of the sales transaction.

FAXING/EMAIL

Buyers and Sellers agree that faxed or emailed copies of this contract shall be acceptable to all parties. Further, Buyers and Sellers agree that faxed or emailed signatures shall be construed as originals for the purpose of interpreting and enforcing the terms of this agreement.

APPLICABLE LAW AND VENUE

In the event that there should be any dispute as to the interpretation of the terms of this agreement in regard to the rules of conflicts of laws, then this agreement shall be interpreted and governed by the laws of the State of Missouri. In the event of a dispute, the parties agree that jurisdiction shall be the Circuit Court of Marion County, Division 2 at Hannibal, Missouri.

IN WITNESS whereof the parties have executed these presents the day and year as shown below.

Seller:

City of Hannibal, A Missouri Municipal Corporation

BY: _____ Date _____
DARRELL MCCOY, Mayor

Buyer
The Missouri Joint Municipal Electric Utility Commission

BY: _____ Date _____

BY: _____ Date _____

RESOLUTION NO. 2572-25

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR
TO EXECUTE A PAYMENT IN LIEU OF TAX AGREEMENT BETWEEN THE
CITY OF HANNIBAL AND MISSOURI JOINT MUNICIPAL ELECTRIC
UTILITY COMMISSION FOR THE NORTHEAST GENERATION PROJECT**

WHEREAS, the City of Hannibal agrees the Northeast Generation Project will be exempted from all ad valorem taxes on real and personal property within the jurisdiction of the City, and

WHEREAS, Missouri Joint Municipal Electric Utility Commission agrees to make an annual payment of \$300,000.00 to the City with recalculation every 5 years, and

WHEREAS, the City agrees to take all actions within its control to obtain and/or maintain in effect the exemption referred to in the agreement, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,
MISSOURI.**

SECTION ONE: That the Mayor is hereby authorized to execute a payment in lieu of tax agreement with the Missouri Joint Municipal Electric Utility Commission for the Northeast Generation Project.

SECTION TWO: This resolution shall be effective immediately upon its adoption and approval.

ADOPTED THIS 16TH DAY OF SEPTEMBER , 2025.

APPROVED THIS 16TH DAY OF SEPTEMBER, 2025.

Darrell McCoy, Mayor

ATTEST:

Melissa Cogdal, City Clerk

PAYMENT IN LIEU OF TAXES AGREEMENT

This Payment in Lieu of Taxes Agreement ("Agreement") is entered into this __ day of _____, 2025, by and between the Missouri Joint Municipal Electric Utility Commission d/b/a Missouri Electric Commission, a Missouri Joint Action Agency (hereinafter referred to as "MEC"), and the City of Hannibal, Missouri ("the City") and relates to the Northeast Generation Project ("the Project"). The Project, upon completion, will be comprised of up to four (4) Solar Titan 350s in Hannibal, MO and one (1) Solar Titan 130 in Fulton, MO, with a total anticipated nominal summer and winter capacity no less than [140 MW] and [185 MW] respectively, and other resources as agreed to.

Section 1. Payments in Lieu of Taxes. The Project is exempted from all ad valorem taxes on real and personal property within the jurisdiction of the City, beginning on December 1, _____ and continuing every year thereafter for the term of this Agreement which shall last during the full period of operation of the Project unless mutually agreed upon in writing by the parties, and during which period all real and personal property taxes are fully exempted, MEC, or its allowed successor, shall make an annual payment in the amount of Three hundred thousand and no/100 Dollars (\$300,000.00) to the City. The City will provide an invoice during the normal billing cycle to MEC and the proceeds will be appropriately distributed to the applicable entities based on the percentage of the tax levies in a given year. On each successive five (5) year anniversary of the initial payment made hereunder, (the "Increase Date"), the annual payment shall be increased by a percentage to be calculated by multiplying the base payment times the year-to-year percentage increase in tax revenues to the City of Hannibal, from the base year to the preceding year of the prior Increase Date. As used herein, "preceding year" means the 12-month period ending as of the last day of the full month that is three (3) months prior to the Increase Date.

Section 2. Obligation of City to Effect Tax Abatement. The City agrees to take all actions within its control to obtain and/or maintain in effect the exemption referred to in this Agreement above, including any filing required with any governmental authorities; provided,

however, the City shall not be liable for any failure of the State or any other governmental taxing authority to recognize the exemption provided herein. The City covenants that it will not voluntarily take any action that may cause or induce the levy or assessment of ad valorem taxes on the Project. In the event such a levy or assessment should occur, the City shall, at MEC's request, fully cooperate with MEC in all reasonable ways to prevent and/or remove any such levy or assessment.

Section 3. Sales Tax Exemption. The City will cooperate with MEC and will execute such documentation as may be required in obtaining any applicable sales tax exemption for materials, goods, and other personal property that may become part of the Project; provided however that the City makes no warranty or representation to MEC as to the availability of any such sales tax exemption.

Section 4. Governing Law and Dispute Resolution. The Agreement shall be governed by and construed according to the laws of the State of Missouri. Any legal suit, action or proceeding arising out of or relating to this Agreement shall be instituted in the ~~federal or state~~ courts located in or having jurisdiction in the County of Boone, State of Missouri. Each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

Missouri Electric Commission

City of Hannibal, Missouri

Steve Stodden, President and CEO

Darryl McCoy, Mayor, City of
Hannibal

Date

Date

Approved by the City Council of the City of Hannibal by Ordinance # _____

Attest:

Melissa Cogdal, City Clerk, City
of Hannibal

Date:



MEC PEAKING
POWER PLANT
10-12 ACRE
CANDIDATE
LOCATION 2

MEC PEAKING
POWER PLANT
10-12 ACRE
CANDIDATE
LOCATION 1

HBPW WEST
SUBSTATION

CITY OF HANNIBAL LAKE/SLIDE TECHNOLOGY PARK PROPERTY LINE

Andrew Dorian
Director of Central Services
City of Hannibal
320 Broadway
Hannibal, MO 63401
Ph: 573-221-0154 Fax: 573 221-0707
Email: adorian@hannibal-mo.gov



TO: City Clerk, City Council and Mayor

FROM: Andrew Dorian

DATE: 9/4/2025

RE: Pool Filter Project

Overview:

The Hannibal Parks & Recreation Department recently solicited bids for the sealing and coating of the Aquatic Center's concrete pool filters. These filters have been identified as a primary source of water loss, with thousands of gallons leaking each pool season. Addressing this issue is critical to the long-term sustainability and operational efficiency of the facility.

Bid Recommendation:

Following a competitive bid process, the department recommends awarding the contract to Bazan Painting Company in the amount of \$28,900. Bazan Painting Company has demonstrated the necessary qualifications, experience, and capacity to complete the project in a timely and professional manner.

Scope of Work:

The proposed work includes:

- Comprehensive inspection of all pool filter basins
- Surface preparation to ensure proper adhesion of sealing materials
- Application of specialized coatings to prevent future water intrusion

**SECTION 004200
BID PROPOSAL**

TO: The *City of Hannibal* Hereinafter Called "OWNER"

PROPOSAL OF: Perales White LLC. (DBA Bazan Painting Co.)
(Name and Address of Bidder)

1273 N. Price Rd, St. Louis, MO 63132

FOR: Hannibal Community Pool Filter Improvements

1. The plans for the proposed improvement are those prepared by KLINGNER & ASSOCIATES, P.C., ENGINEERS/ARCHITECTS, 4510 PARIS GRAVEL ROAD, HANNIBAL, MISSOURI 63401, which plans are designated as:

Community Pool Filter Replacement

2. In submitting this proposal, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein; and that the proposal is made without collusion with any other person, firm, or corporation.
3. The undersigned further declares that the Bidding and Contract Documents, and the following Addenda, receipt of all which is hereby acknowledged have been carefully examined, the site(s) of the proposed work inspected in detail and the undersigned is familiar with all local conditions affecting the contract and the detailed requirements of construction and understands that in making this proposal waives all right to plead any misunderstanding regarding the same.
4. Bidder acknowledges receipt of the following Addenda:

| <u>Addendum No.</u> | <u>Addendum Date</u> |
|---------------------|----------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

5. The undersigned further understands and agrees, if this proposal is accepted, to furnish and provide all necessary machinery, tools, apparatus and other means of construction, and to do all of the work and to install all of the materials specified in the contract, in the manner and at the time prescribed, and in accordance with the requirements therein set forth.
6. The undersigned further understands and agrees that payment will be made on a **LUMP SUM** bid basis for the work specified herein.
7. The undersigned further agrees to the fullest extent permitted by law, to waive any claim it has or may have against the OWNER, the Engineer, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid; waiver of any requirements under the Bid Documents; or the Contract Documents; acceptance or rejection of any bids; and award of the Contract.
8. The undersigned further agrees that the OWNER may at any time during the progress of the work covered by this contract order other work or materials incidental thereto and that all such work and materials as do not appear in the proposal or contract as a specific item and which are not

included under the bid price for other items in this contract, shall be performed as extra work, in accordance with ARTICLE 11 of the General Conditions.

9. The undersigned further agrees to execute a contract for this work and present the same to the OWNER within **fifteen (15)** days after the date of notice of the award of the contract to him.
10. The undersigned further agrees to execute and present within **fifteen (15)** days after the date of Notice of the Award, a performance and payment Bond or other specified Security, satisfactory to and in the form prescribed by the OWNER, in the penal sum of the full amount of the contract, guaranteeing the faithful performance of the work in accordance with the terms of the contract.
11. The undersigned further agrees to begin work not later than ten (10) days after the execution and approval of the contract and performance and payment Bonds or specified Securities, unless otherwise provided, and to prosecute the work in such manner and with sufficient materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the contract. The undersigned agrees to complete the work within **(120)** consecutive calendar days after the "Notice to Proceed" date, unless additional time shall be granted by the OWNER in accordance with the provisions of the specifications. In case of failure to complete the work within the time named herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the OWNER shall withhold, from such sums as may be due under the terms of this contract, the costs set forth in the specifications, which costs shall be considered and treated not as a penalty but as damages due the OWNER from the undersigned by reason of inconvenience to the public, added cost of engineering, and other items which have caused an expenditure of public funds resulting from the failure of the undersigned to complete the work within the time specified in the contract.
12. Accompanying this proposal is a bid bond, bank cashier's check, or certified check, in the penal sum of five percent (5%) of the total bid price, as provided in the Section titled "Bid Security" in the Instructions to Bidders, made payable to the **City of Hannibal, Missouri**. The amount of the bid deposit is:

| | |
|---|------------------------|
| \$ One thousand four hundred and forty five | DOLLARS (\$ 1,445.00) |
| Words | Figures |

If this proposal is accepted and the undersigned shall fail to execute a contract and performance and payment Bond or specified Security, as required herein, it is hereby agreed that the amount of the bid deposit shall become the property of the OWNER, and shall be considered as payment of damages due to delay and other causes suffered by the OWNER because of the failure to execute said contract and contract securities, otherwise said check or draft, or bidder's bond substituted in lieu thereof shall be returned to the undersigned.

**ATTACH BANK CASHIER'S CHECK, OR
CERTIFIED CHECK HERE - OR
INCLUDE BID BOND WITHIN PROPOSAL
FORM**

13. The undersigned submits herewith the following Unit Prices covering the work to be performed under this contract.

SCHEDULE OF PRICES

Community Pool Filter Replacement

| NO. | ITEM DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | TOTAL COST |
|-----|--|----------|------|------------|------------|
| 1. | Preparation of Basin Concrete Surfaces | LS | - | \$ | \$ 13,870 |
| 2. | Basin Repair and Coating | LS | - | \$ | \$ 15,030 |
| 3. | | | | \$ | \$ |
| 4. | | | | \$ | \$ |
| 5. | | | | \$ | \$ |
| 6. | | | | \$ | \$ |
| 7. | | | | \$ | \$ |
| 8. | | | | \$ | \$ |
| 9. | | | | \$ | \$ |

TOTAL BID

28,900.00


BIDDING SIGNATURE

(If an individual) Signature of Bidder _____ (SEAL)

Business Address _____

(If a co-partnership)

Firm Name Perales White LLC (dba Bazan Painting Co.)

Signed by  (SEAL)

Business Address 1273 N. Price Rd, St. Louis, MO 63132

(Insert Names and Valentine Perales

Addresses of all _____

Members of the _____

Co-Partnership _____

(If a Corporation)

Corporate Name _____

(Corporate
(SEAL)) Signed by _____

Business Address _____

(Insert Names of _____ President

Officers) _____ Secretary

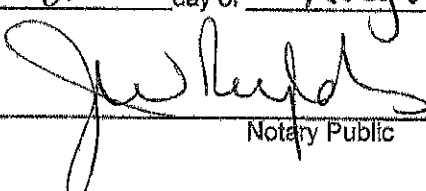
_____ Treasurer

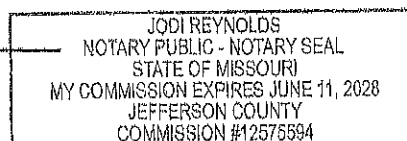
SIGNED and SWORN to before me

this 27 day of August, 2025

(NOTARY

SEAL)


Notary Public



END OF SECTION 004200

SECTION 004513
BIDDERS QUALIFICATIONS

If the Owner is not satisfied with the sufficiency of the answers to the Questionnaire and Finance Statements, it may reject the bid or disregard the same, or require additional information.

STATEMENT OF BIDDERS QUALIFICATION

1. Name of Bidder Perales White, LLC (DBA Bazan Painting Co.)
2. Bidder's Address 1273 N. Price Rd, St. Louis MO 63132
3. When Organized? 1977
4. Where Incorporated? St. Louis, MO
5. How many years have you been engaged in the Contracting business under the present firm name? 5 years
6. Contracts on hand (attach list of present contracts, including a schedule as to estimated completion date and gross amount of each contract).
7. General character of work performed by your firm _____
Commerical and Industrial Painting
8. Have you ever failed to complete any work awarded to you: Yes ___ No ✓
9. Have you ever defaulted on a Contract? Yes ___ No ✓. If so, attach statement showing where and why.
10. Attach a list of the more important contracts completed by your firm, including kind of work and approximate cost.
11. Attach list of your major equipment.
12. Attach a statement of your experience in the construction of work similar in importance to this project.
13. Attach statement of background and experience of the principal members of your personnel, including the officers.
14. Credit available. Furnish written evidence, preferably from banks.

15. Financial Statement. We will be happy to provide financial information if awarded the project

TOTAL ASSETS \$ _____
TOTAL LIABILITIES \$ _____
NET WORTH \$ _____

16. Additional information may be submitted if desired. Dated at _____
this _____ day of _____ 20____.

Name of Organization Perales White, LLC (DBA Bazan Painting Co.)

By _____

Title President

STATE OF MO

COUNTY OF St. Louis

Volentin Perales, being duly sworn says that he is
President of Perales White, LLC DBA Bazan Painting Co. and that the answers to
the

(Name of Organization)

foregoing questions and all statements contained are true and correct.

Signed _____

Subscribed and sworn to before me this

27 day of August, 2025

Jodi Reynolds Notary Public

My Commission Expires June 11, 2028

END OF SECTION 004513

JODI REYNOLDS
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
MY COMMISSION EXPIRES JUNE 11, 2028
JEFFERSON COUNTY
COMMISSION #12575594

SECTION 004519
NONCOLLUSION AFFIDAVIT

State of MO
County of St. Louis ss.

Eric Hellwig, being first duly sworn, deposes and says that:

- (1) He (she) is estimator/project manager of Perales White, LLC (DBA Bazan Painting Co), the Bidder that has submitted the attached Bid;
- (2) He (she) is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the OWNER or any person interested in the proposed Contract; and
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

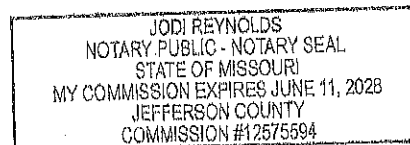
(Signed) Eric Hellwig

Estimator/Project Manager

(Title)

Subscribed and sworn to before me this

27 day of August, 20 25
Jodi Reynolds
Treasurer
(Title)



My commission expires June 11, 2028

Project: Hannibal Community Pool - Filter Improvements
 WE Perales White, LLC d/b/a Bazan Painting Co.
 as PRINCIPAL, and The Ohio Casualty Insurance Company

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers and their corporate seals to be hereunto affixed this 28th day of August, AD, 20 25.

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

The Ohio Casualty Insurance Company By: Katherine M. Schwartz
 (Name of Surety) (Signature of Attorney-in-Fact)
 Katherine M. Schwartz, Attorney-in-Fact

STATE OF Missouri

COUNTY OF St. Louis

I, Jodi Reynolds, a Notary Public in and for said County, do hereby
certify that Valentin Perales
(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

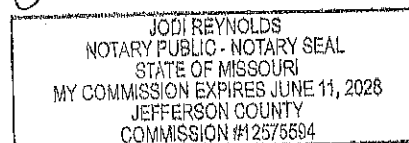
who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 27 day of August A.D. 2025.

My Commission expires June 11, 2028

Jodi Reynolds
Notary Public

END OF SECTION 004313



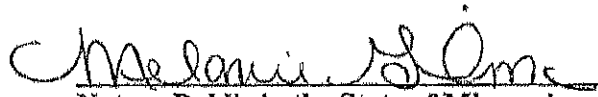
ACKNOWLEDGMENT BY SURETY

STATE OF MISSOURI

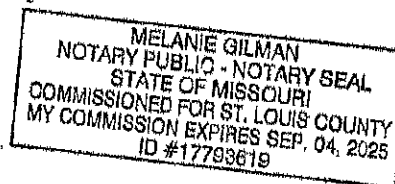
County of St. Louis

On this 28th day of August, 2025 before me personally appeared
Katherine M. Schwartz known to me to be the Attorney - In - Fact of
The Ohio Casualty Insurance Company, the corporation that executed the
within instrument, and acknowledged to me that such corporation executed the
same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal,
at my office in the aforesaid County, and the day and year in this certificate first
above written.


Notary Public in the State of Missouri
County of St. Louis

09-04-2025
My Commission Expires:





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8207339-969422

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Allyson Schulz, Chase H. Butler, Jeffery A. Mentel, Jessica Gryder, Katherine M. Schwartz

all of the city of Saint Louis state of MO each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 14th day of February, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY

On this 14th day of February, 2022, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 26, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 6. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 28th day of August, 2025.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

BAZAN**PAINTING COMPANY**

1273 N. PRICE RD
St. Louis, MO 63132
www.bazanpainting.com

P: 314-991-3500

F: 314-991-5108

City of Hannibal

RE: Hannibal Pool Filter Project

Per your request, we submit the following on the above referenced project.

We propose to supply all necessary labor, materials, equipment and full insurance coverage to perform the following scope of work per the specifications and plans dated 7/7/2025

- Filter basin should be cleaned out of existing sand and all piping removed prior to our arrival.
- Pressure washing of filter basin followed by sandblasting of basin to prepare the surface for epoxy coatings
- Clean up of all sandblast debris and disposal is included.
- Patch concrete surfaces as needed prior to coating.
- Apply one prime coat of Induron E-Bond 100
- Apply an intermediate coat of Induron Permacleam II epoxy
- Apply a finish coat of Induron Permacleam II epoxy, color to be determined.

BASE BID..... \$28,900.00

If payment will be made by credit card there will be a 2.5% processing fee added to the base bid

Exclusions:

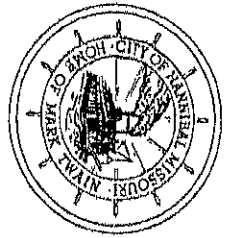
1. Sales tax
2. Filter sand or pipe replacement.

This proposal is based on current market rates for a period of 30 days from the above date. If this bid is accepted and there is a delay or price increase for materials of 3% or more between the bid date and the installation date this bid will be subject to an equitable adjustment based on the increase. Our proposal is based upon mutually agreed upon contract terms, or the AIA A401, 1997 or AGC ASA Consensus Documents 750, 2007. Touchup is included per PDCA P1-04. Thank you and if you have any further questions, please feel free to contact me.

Sincerely,



Eric Hellwig
Estimator/Project Manager
BAZAN PAINTING COMPANY
314-749-1616



CITY OF HANNIBAL, MISSOURI
BID TABULATIONS

Project Number: POOLFILTER#2

Project Description: COMMUNITY POOL FILTER IMPROVEMENT

Bid Opening Date: AUGUST 28, 2025

Bid Opening Time: 2:30 P.M.

| Bidder | Bid Amount | Addendum No. 1 & 2 |
|---------------------------------------|------------|--------------------|
| Painting Company Bazan Contracting | 28,900.00 | |
| Thomas Industrial Roofing | 54,450.00 | |
| | | |
| | | |

8-28-2025 2:30 PM.
Date/Time

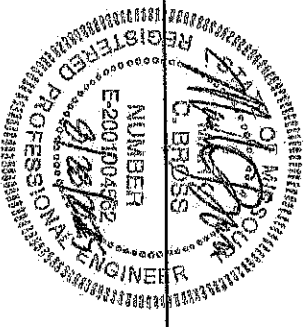
Melissa Cogdal, City Clerk

City of Hannibal, Missouri
Community Pool Filter Basin Coatings
Project No: 25-1022.000

BID TABULATION

| Base Bid | | | | Engineer Estimate | | Perales White, LLC (dba Bazan Painting) St. Louis, MO | | Thomas Industrial Coatings Pevely, MO | |
|----------|--|-----|------|-------------------|--------------|--|--------------|--|--------------|
| No. | Item Description | Qty | Unit | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price |
| 1 | Preparation of Basin Concrete Surfaces | 1 | LS | \$ 25,000.00 | \$ 25,000.00 | \$ 13,870.00 | \$ 13,870.00 | \$ 22,869.00 | \$ 22,869.00 |
| 2 | Basin Repair and Coating | 1 | LS | \$ 45,000.00 | \$ 45,000.00 | \$ 15,030.00 | \$ 15,030.00 | \$ 31,581.00 | \$ 31,581.00 |
| | BASE BID TOTAL: | | | | \$ 70,000.00 | | \$ 28,900.00 | | \$ 54,450.00 |
| | BASE BID TOTAL AS READ: | | | | | | \$28,900.00 | | \$54,450.00 |

The above is a tabulation of bids received by the City of Hannibal
Missouri, at 2:30 PM local time at City Hall on August 28, 2025



SECTION 005100
NOTICE OF AWARD

Dated September 16, 2025

TO: Perales White, LLC (dba Bazan Painting Co)

(Bidder)

ADDRESS: 1273 N. Price Road

St. Louis, MO 63132

Contract: **Hannibal Community Pool Filter Improvements**

Project: Hannibal Community Pool Filter Improvements

OWNER's Contract No. 25-1022

You are notified that your Bid dated August 28, 2025 for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a contract for:

Hannibal Community Pool Filter Improvements

(Indicate total Work, alternates or sections of Work awarded)

The Contract Price of your contract is Twenty Eight Thousand Nine Hundred

Dollars (\$ 28,900.00)

Three copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. **Three** Sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within fifteen days of this Notice of Award, that is by October 1, 2025.

1. You must deliver to the OWNER **3** fully executed counterparts of the Contract Documents. Each of the Contract Documents must bear your signature.
2. Deliver with the executed Contract Documents the Contract security (Bonds) as specified in the Instructions to Bidders, and General Conditions (paragraph 5.01) and Supplementary Conditions.

3. (List other conditions precedents).

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid in default, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after you comply with the above conditions, OWNER will return to you one fully signed counterpart of the Contract Documents.

City of Hannibal
(OWNER)

By: (AUTHORIZED SIGNATURE)

Mayor
(TITLE)

Copy to ENGINEER
(Use Certified Mail,
Return Receipt Requested)

END OF SECTION 005100

SECTION 005200
CONTRACT AGREEMENT

This CONTRACT made and entered into this 16th day of September, 2025 by and between Perales White, LLC (dba Bazan Painting Co. hereinafter called the CONTRACTOR and **City of Hannibal**, hereinafter called the OWNER, witnesseth, that the CONTRACTOR and the OWNER for the consideration hereinafter named therefore contract and agree as follows:

1. Scope of Work:

The CONTRACTOR shall furnish all labor, equipment, and machinery and perform all of the work necessary to complete the specified, **Hannibal Community Pool Filter Improvements** dated **September 8, 2025** all as shown on the plans and as described in the specifications, as prepared by Klingner and Associates, P.C., Engineers, all in accordance with the terms of the Contract Documents.

2. Time of Completion and Liquidated Damages:

The work as shown on the Plans and described in the Specifications shall be substantially completed as defined in Article 15 of the EJCDC General Conditions, within **120** consecutive calendar days after the "Notice to Proceed" date. The Contractor agrees to pay as liquidated damages the OWNER a sum of **\$250** for each consecutive calendar day thereafter for each day that expires after the specified time until the work is substantially complete.

3. Contract Sum:

The OWNER shall pay the CONTRACTOR for the performance of the Contract the sum of

Twenty Eight Thousand Nine Hundred DOLLARS

Zero CENTS(\$ 28,900.00)

4. Progress Payment: Retainage:

The Owner shall make payment to the contractor in accordance with section 34.057, RSMo.

The OWNER shall make progress payments on the amount or percentage of Work completed to date, as requested on the basis of CONTRACTOR's Applications for Payment and in accordance with Article 15 of the General Conditions.

There shall be retained from the amount so determined, for the first 50% of the total Work, a sum of 10% until issuance of Substantial Completion. After 50% or more of the Work, the Owner may at his/her discretion reduce the retainage to 5% of the amount of Work completed. Upon issuance of Substantial Completion, the retainage shall be reduced to an amount equal to a maximum of 5% of the Work completed.

5. Acceptance and Final Payment:

Final Payment shall be due **thirty (30)** days after completion and acceptance of the work, provided the contract be then fully performed, subject to the provisions of Article 15 of the General Conditions.

6. Contract Documents:

Contract Documents are as noted in the General Conditions.

In Witness Whereof, the parties hereto execute this Contract this _____
day of _____ A.D., 20_____.

(If an individual, partnership, or non-incorporated organization)

Signature of Contractor _____

By _____

Title _____

Address _____

Names and Addresses of Members of the Firm _____

(If a Corporation)

Signature of Contractor _____

By _____

Title _____

Business Address _____

Incorporated under the laws of the State of _____

President _____

Name

Address

Secretary _____

Name

Address

Treasurer _____

Name

Address

~~~~~  
OWNER:

By \_\_\_\_\_  
Name

\_\_\_\_\_ Title

(SEAL)

ATTEST:

By \_\_\_\_\_

(Clerk or Notary Public)

END OF SECTION 005200

**RESOLUTION NO. 2568-25**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT  
BETWEEN BAZAN PAINTING COMPANY AND THE CITY OF HANNIBAL  
FOR THE AMOUNT OF \$28,900 FOR THE SEALING OF THE FILTERS AT  
THE AQUATIC CENTER.**

**WHEREAS,** The Hannibal Parks & Recreation Department recently solicited bids for the sealing and coating of the Aquatic Center's concrete pool filters, and

**WHEREAS,** Following a competitive bid process, the department recommends awarding the contract to Bazan Painting Company in the amount of \$28,900

**WHEREAS,** This project has been fully budgeted and allocated within the FY2025–2026 Parks & Recreation Capital Improvements Budget, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL  
MISSOURI**

**SECTION ONE:** That the Mayor is hereby authorized to execute the attached contract between Bazan Painting Company and the City of Hannibal for the amount of \$28,900 for the sealing of the filters at the Aquatic Center.

**SECTION TWO:** This Resolution shall become effective immediately upon its adoption and approval.

**ADOPTED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2025.**

**APPROVED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2025.**

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**Darrell McCoy, Mayor**

**ATTEST:**

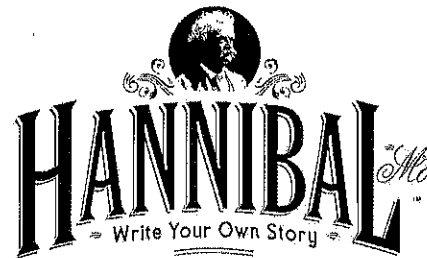
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**Melissa Cogdal, City Clerk**



**Andrew Dorian**  
**Director of Central Services**  
**City of Hannibal**  
**320 Broadway**  
**Hannibal, MO 63401**  
**Ph: 573-221-0154**      **Fax: 573 221-0707**  
**Email: [adorian@hannibal-mo.gov](mailto:adorian@hannibal-mo.gov)**

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TO: City Clerk, City Council, and Mayor

FROM: Andrew Dorian

DATE: 9/12/2025

RE: Authorized Signature Memo

Attached is a resolution authorizing Darrell McCoy to act as the "Authorized Official" for the signing of all documents associated with the North Street Stormwater Project. Originally Mayor Louderman was the authorized official but since Darrell McCoy is our new Mayor the form needs to be updated. This is a requirement of MDNR in order to receive grant funding for the project.

## RESOLUTION OF GOVERNING BODY OF APPLICANT

RESOLUTION NO. 2570-25

(Suggested Form for Applicant use)

Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Financial Assistance Center's State ARPA Grant Programs for subaward of federal financial assistance provided to the State of Missouri by the U.S. Department of the Treasury ("Treasury") pursuant to Section 602(b) of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act, (Pub. L. No. 117-2 (March 11, 2021), 135 Stat. 4, 223-26.

WHEREAS under the terms of section 602(c) of the Act and Treasury's regulations, the State of Missouri has authorized the making of grants to authorized applicants to aid in the completion of specific public projects.

NOW, THEREFORE, be it resolved by City of Hannibal  
(governing body of applicant)

1. That Mayor Darrell McCoy  
(designated official) be and he/she is hereby authorized to execute and

file an application(s) on behalf of City of Hannibal  
(legal name of applicant)

with the State of Missouri for grant funding to aid in the completion of: a lead service line inventory, or a drinking water, wastewater, and/or a stormwater project.

Replacement of the damaged underground stormwater culvert along the North Street

(Brief project(s) description)

stormwater conveyance.

2. That Darrell McCoy, Mayor  
(name of authorized official) (Title)

is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by law or regulation, and to receive payment on behalf of the applicant.

## CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting \_\_\_\_\_ of the  
(title of officer)

\_\_\_\_\_, does hereby certify: That the attached resolution is a  
(legal name of applicant)

true and correct copy of the resolution adopted at a legally convened meeting of the \_\_\_\_\_

\_\_\_\_\_ held on the \_\_\_\_\_ day of \_\_\_\_\_,

(name of the governing body of applicant)

\_\_\_\_\_; and further that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
(signature of recording officer)

\_\_\_\_\_  
(title of recording officer)

SEAL (If applicant has an  
official seal, impress here.)

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## MEMORANDUM

**TO:** MAYOR MCCOY  
CITY COUNCIL MEMBERS

**FROM:** MELISSA COGDAL  
CITY CLERK

**DATE:** SEPTEMBER 16, 2025

**SUBJECT:** EMPLOYEE EXIT INTERVIEWS

---

On August 1, 2023, the Mayor and Council passed Resolution 2471-23 executing an agreement with MJR Law LLC to perform exit interviews for the City of Hannibal.

Former City Manager Lisa Peck had advised the Council the agreement had been signed and Meridith Rund's information would be placed on all exit interview forms and that any exit interview preformed would be submitted directly to MJR Law. MJR Law would submit any results to the City Manager with the results to be shared with the Mayor, City Council, City Clerk, and relevant department heads.

MJR Law would charge the city \$250.00 per hour and estimated it would require one hour to complete an interview.

On Monday, September 1, 2025, MJR Law LLC notified the City Clerk Melissa Cogdal, Meredith Rund would be retiring and no longer available to conduct exit interviews for the City of Hannibal.

The staff would like directions from the Council regarding seeking a replacement to conduct exit interviews or discontinue using an outside source.

***City of Hannibal***  
***OFFICIAL COUNCIL PROCEEDINGS***

**Tuesday August 1, 2023  
Council Chambers  
7:00 p.m.**

**ROLL CALL**

**Present:** Council Members Phillips, Welch, Veach, McCoy,  
Mayor Pro Tem Dobson and Council Member Franke -6

**Absent:** -0-

**CALL TO ORDER**

There being a quorum present, Mayor Pro Tem Dobson called the meeting to order.

**INVOCATION**

The invocation was then given by Mayor Pro Tem Dobson.

**PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Dobson requested the Council member McCoy to lead the Pledge of Allegiance to the Flag.

**LISA PECK - CITY MANAGER**

**Re: Recommendation of Appointments**

Board of Adjustments

**Tom Batenhorst – Appointment for a term to expire May 2026**

**Cole Painter – Appointment for a term to expire May 2028**

**Richard Ferrell – Appointment for a term to expire May 2028**

City Manager Lisa Peck then made the recommendation of the appointments to the Board of Adjustments of Tom Batenhorst for a term to expire in May 2026, and Cole Painters and Richard Ferrell for terms to expire May 2028.

The appointment will be slated for approval during the next Council meeting.

**Re: Approval of Agreement with MJR Law- Exit Interviews**

*(Resolution No. 2471-23, to follow)*

City Manager Lisa Peck then advised Council she is presenting a contract with Meredith Rund from MJR Law, LLC to perform exit interviews to employees that agree to the interview. Ms. Peck advised the rate is \$250.00 per hour and the estimated time to complete an interview would be approximately one hour.

Mayor Pro Tem Dobson stated Resolution No. 2471-23 is to follow, for approval.

**ANDY DORIAN - DIRECTOR – CENTRAL SERVICES**

**Re: Approval of Bid- 902 Fulton Avenue**

**Bid Award \$900.00 – William Forbis**

*(Resolution No. 2470-23, to follow)*

Andy Dorian's advised he is request for the approval of a bid for 902 Fulton Avenue. Mr. Dorian reminded the Council that due to the interest of multiple buyers the City elected to advertise the property for sale. The minimum bid requirement was \$750.00. Mr. Dorian advised the highest bid was for \$900.00 awarded to William Forbis, as well as a title report was completed showing no deed restrictions or liens. Mr. Dorian advised there will be covenants placed on the property.

Mayor Pro Tem Dobson stated Resolution No. 2470-23 is to follow, for approval.

**ROLL CALL**

**Yes:** Council Members Phillips, and Franke. -2

**No:** Mayor Pro Tem Dobson, Council Members Welch, Veach, and McCoy . -4

Motion failed.

**RESOLUTION NO. 2470-23**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE A SPECIAL WARRANTY DEED TO  
WILLIAM FORBIS FOR THE SALE OF CITY OWNED PROPERTY  
LOCATED AT 902 FULTON IN THE AMOUNT OF \$900.**

A motion was made by Council Member McCoy to have the City Clerk read Resolution No. 2470-23 and call the roll for adoption. The motion was seconded by Council Member Veach.

**ROLL CALL**

**Yes:** Council Members Phillips, Welch, Veach, McCoy,  
Mayor Pro Tem Dobson and Council Member Franke -6

**No:** -0-

Mayor Pro Tem Dobson declared Resolution No. 2470-23 duly approved and adopted on this date.

**RESOLUTION NO. 2471-23**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING  
THE MAYOR TO EXECUTE AN AGREEMENT WITH MJR LAW,  
LLC FOR THE PURPOSE OF CONDUCTING EXIT INTERVIEWS  
FOR THE CITY OF HANNIBAL**

A motion was made by Council Member Welch to have the City Clerk read Resolution No. 2471-23 and call the roll for adoption. The motion was seconded by Council Member Phillips.

### **ROLL CALL**

**Yes:** Council Members Welch, Veach, McCoy, and Mayor Pro Tem Dobson. -4

**No:** Council Members Phillips and Franke. -2

Motion carried.

### **ROLL CALL**

**Yes:** Council Members Welch, Veach, McCoy, and Mayor Pro Tem Dobson. -4

**No:** Council Members Phillips and Franke. -2

Mayor Pro Tem Dobson declared Resolution No. 2471-23 duly approved and adopted on this date.

### **CLOSED SESSION**

*In Accordance with RSMo 610.021 (1) and (2)*

Mayor Pro Tem Dobson then entertained a motion to enter closed session in accordance with RSMo. 610-021, sub-paragraphs (1), and (2) admitting himself, City Council Members, City Attorney James Lemon, City Manager Lisa Peck, City Clerk Melissa Cogdal, and Director of Central Services Andy Dorian.

A motion was made by Council Member Welch to enter closed session. The motion was seconded by Council Member Veach.

### **ROLL CALL**

**Yes:** Council Members Phillips, Welch, Veach, McCoy,  
Mayor Pro Tem Dobson and Council Member Franke -6

**No:** -0-

Motion carried.

**RESOLUTION NO. 2471-23**

**A RESOLUTION OF THE CITY OF HANNIBAL AUTHORIZING THE MAYOR  
TO EXECUTE AN AGREEMENT WITH MJR LAW, LLC FOR THE PURPOSE  
OF CONDUCTING EXIT INTERVIEWS FOR THE CITY OF HANNIBAL**

**WHEREAS**, it is necessary to outline the duties to be provided by MJR Law, LLC, and

**WHEREAS**, council approval is necessary to enter into the attached agreement.

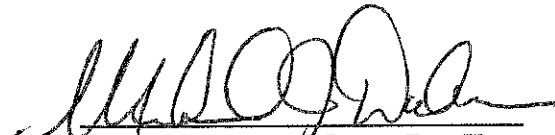
**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,  
MISSOURI**

**SECTION ONE:** That the Mayor is hereby authorized to execute an agreement between the City of Hannibal and MJR Law, LLC to provide exit interviews as outlined in the agreement.

**SECTION TWO:** This Resolution shall become effective immediately upon its adoption and approval.

**ADOPTED this 1<sup>st</sup> day of August, 2023.**

**APPROVED this 1<sup>st</sup> day of August, 2023.**

  
Michael Dobson, Mayor Pro Tem

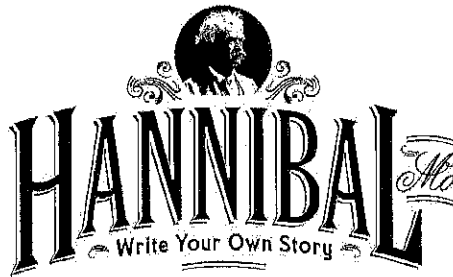
**ATTEST:**



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**Melissa Cogdal, City Clerk**





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# MEMORANDUM

**TO:** MAYOR MCCOY  
CITY COUNCIL MEMBERS

**FROM:** MELISSA COGDAL  
CITY CLERK

**DATE:** SEPTEMBER 11, 2025

**SUBJECT:** DESTRUCTION OF RECORDS

---

The Missouri Secretary of State oversees document retention in Missouri's political subdivisions. According to the Missouri Records Retention Manual published by that office, certain records need only be retained for limited periods of time, at which point they can be destroyed.

The Clerk's Office has identified documents eligible for destruction, in accordance with the Missouri Secretary of State, Records Retention Schedule. The list of documents requested to be destroyed is attached to this memo as *Exhibit A10, B10, and C10*.

As required; the minutes of the meeting authorizing the destruction, along with *Exhibit A10, B10, and C10* will serve as the permanent record, in accordance with the practice outlined by the Secretary of State's office.

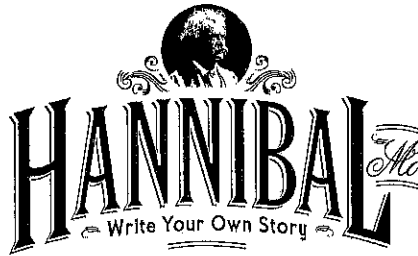
Following Council approval, staff will oversee the shredding and disposition of the records. Your consideration and approval is appreciated.

# Records Destruction Request

| Exhibit A-10 (taken 9/16/2025)                                                       |  | Date Ranges                                           |
|--------------------------------------------------------------------------------------|--|-------------------------------------------------------|
| Refused Collection Bids                                                              |  | 1997                                                  |
| Mics Communication from City Attorney-Clerk Files (copies)                           |  | 1985-1992                                             |
| City Attorney Applications and File Correspondence                                   |  | 2007                                                  |
| Deputy City Collector Applications and supporting documents                          |  | 2016                                                  |
| Police and Fire Retirement Quarterly Meritage Portfolio (duplicates)                 |  | 2023                                                  |
| Police and Fire Retirement Summary of Benefits (duplicates)                          |  | 2007                                                  |
| Special Event Requests                                                               |  | 2017- May 2023                                        |
| City Vehicle Mileage Logs                                                            |  | Jan 2013 - Apr 2022                                   |
| Absence Sheets                                                                       |  | 2017 - 2021                                           |
| W2's & 1095's                                                                        |  | 2016-2019                                             |
| Quarterly Payroll Taxes 941's                                                        |  | 2016-2019                                             |
| Employee I-9's (Resigned or Terminated with 3 or more years)                         |  | Up until 2023                                         |
| Closed Business Licenses                                                             |  | Previously until 2023                                 |
| Collector - Ralls and Marion County Tax Payments Receipts                            |  | 2017-2018                                             |
| Collector -Ralls and Marion County Tax Payments Receipts                             |  | 2018-2019                                             |
| Collector -Quotes for Envelopes                                                      |  | 2001-2019                                             |
| Collector - Telephone tax letters from 2015                                          |  | 2015                                                  |
| Collector - Delinquent Business tax                                                  |  | 2015-2019                                             |
| Collector - Bankruptcy notifications                                                 |  | 2017-2019                                             |
| Collector - 1988 code book                                                           |  | 1988                                                  |
| Collector - abated special taxes before 8/23/2010                                    |  | 2002-2010                                             |
| Collector - Special Tax Bills                                                        |  | 2018                                                  |
| Collector - Special Tax Bills                                                        |  | 2017                                                  |
| Collector - Special Tax Bills                                                        |  | 2016                                                  |
| Collector - paid special tax bills                                                   |  | 2018                                                  |
| Collector - Daily Deposits                                                           |  | 2016-2017, 2018-2019                                  |
| Collector - Tax Sale info                                                            |  | 1997-2016                                             |
| Collector - Personal Tax write off                                                   |  | 2009-2012                                             |
| Collector - Assessment valuations                                                    |  | 2010-2016                                             |
| Collector - Daily Deposits / Drawer closing                                          |  | 2017-2018                                             |
| Collector - Tax payments from Marion and Ralls County                                |  | 2012-June 2017                                        |
| Collector - Credit card receipts                                                     |  | 2017-2018, 2018-2019                                  |
| Collector - Matured certificates of deposit                                          |  | 2017-2018                                             |
| Collector - Deposit Slips                                                            |  | 2014-2015, 2015-2016, 2016-2017, 2017-2018, 2018-2019 |
| Collector - Protested Tax - Phone Tax                                                |  | 2013-2014                                             |
| Collector - Cable, Phone, Sales, Use, and Motor Fuel Tax, Airport, and misc Receipts |  | 2013-2014                                             |
| Collector - CD investment                                                            |  | April 2013-June 2015                                  |
| Collector - Credit card receipts                                                     |  | July 2014-June 2015                                   |

## Records Destruction Request

|                                                                                                            |                       |
|------------------------------------------------------------------------------------------------------------|-----------------------|
| Collector - Paid special tax bill ( Michelle constable )                                                   | 12/7/2011             |
| Collector - Goody's tax payment returned info                                                              | 4/1/2009              |
| Collector - Paid receipts fro taxes and grant reimb.                                                       | 2007, 2009            |
| Collector - Tax Collection transission info                                                                | 2012                  |
| Coletcor - old city sticker info                                                                           | 2010                  |
| Collector - Protested taxes settled                                                                        | 2011                  |
| Collector - Budget info                                                                                    | 2014-2019             |
| Collector - Bank statements                                                                                | 2017-2018             |
| ARP Workman's Compensation Claims - Closed                                                                 | 2009-2015             |
| Business License Applications                                                                              | 1983-1984             |
| Temporary License Lists / Copies                                                                           | Previous-2023         |
| Business License Renewal Letters Faxed                                                                     | 2009                  |
| Collector - Daily Deposits                                                                                 | 2019 - 2020           |
| Collector Bank Statements                                                                                  | 2019 - 2020           |
| Collector - Misc Paid Receipts                                                                             | 2019 - 2020           |
| Collector - Rental / Fire Inspection / Permit / Dog Tag / Gas Tax / Rent / Cable Tax / Airport Receipts    | 2019 - 2020           |
| Collector - Phone Tax / Cigarette Tax / Motor Fuel Tax Receipts                                            | 2019 - 2020           |
| Collector - Sales / Use Tax Receipts                                                                       | 2019 - 2020           |
| Collector - Credit Card / Intellipay / AHT / Stripe / Reck Desk / Square / Peeks - Monthly Totals Receipts | 2019 - 2020           |
| Collector - Bed Tax / Self Insurance / River Front Receipts                                                | 2019 - 2020           |
| Collector - Park Receipts (Pool, Bear Creek, Shelter, Donations)                                           | 2019 - 2020           |
| Collector - Police & Fire / Court / Library Receipts                                                       | 2019 - 2020           |
| Collector - Bankruptcy Notices                                                                             | 2018 - 2019           |
| Collector - Paid Special Tax Bills                                                                         | 2018 - 2019           |
| Collector - Abated Taxes                                                                                   | 2018 - 2019           |
| Collector - Vehicle Stickers                                                                               | 2018 - 2019           |
| Collector - Tax Assessments                                                                                | 2018 - 2019           |
| Collector - County Tax Payment Receipts                                                                    | 2019 - 2020           |
| Collector - HBPW Deposits                                                                                  | 2009 - 2014           |
| Collector - Released 10% Fire withholdings                                                                 | July 2018 - June 2020 |
| Finance - Accounts Payable Documents / Payment Requests / Invoices                                         | July 2018 - June 2020 |
| Finance - Credit Card Statements & Receipts                                                                | 2019 - 2020           |
| Collector - Journal Entries                                                                                | 2022 - 2024           |
| Expired UTV Nonrenewed Licenses                                                                            |                       |



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## MEMORANDUM

**DATE:** March 6, 2025

**TO:** Mayor, City Council, City Manager, City Attorney, and City Clerk

**FROM:** Jessica Rosenkranz, Fiscal Management Assistant

**SUBJECT:** Disposal of Old Records

---

According to the Missouri Secretary of State Local Records Retention Schedule GS 007 the city is allowed to choose to destroy records after the completion of an audit or an audit plus 1 year. At this time, I am asking the Council for permission to destroy the following records by shredding, with the Clerk's Office overseeing:

**Accounts Payable Documents**

July 2018 through June 2020

*(Payment Requests/Invoices - 7 boxes)*

**Credit Card Statements and Receipts**

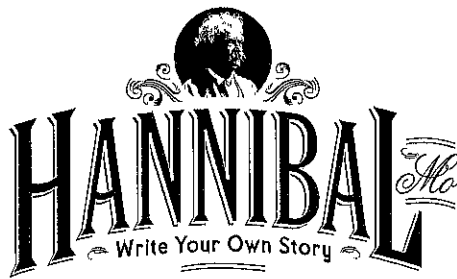
July 2018 through June 2020

*(3 boxes)*

This memo, along with the council minutes, will serve as a permanent record.

Exhibit B10





*Department of Public Works*

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**DATE:** September 11, 2025  
**TO:** Mayor, City Council, City Manager and City Clerk  
**FROM:** Rhonda Stevenson, Management Assistant  
**RE:** Disposal of Old Records

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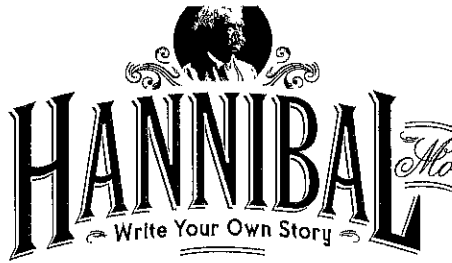
According to the Missouri Secretary of State Local Records Retention Schedule GS 007, the city is allowed to choose to destroy records after the completion of an audit or an audit plus one (1) year. At this time, I am requesting the Council's permission to destroy the following records by shredding with the Clerk's Office overseeing:

Annexation Records

Records prior to 2019

This memo, along with the Council minutes, will serve as a permanent record.

Exhibit C10



To: City Council

From: Eric Graham

Date: September 16, 2025

Subject: Migration and Replacement of Communication Devices – Crexendo Service Agreement

## Overview

This memo outlines the proposed migration and replacement of communication devices across multiple City of Hannibal facilities, as detailed in the attached Crexendo service agreement (RFQ#: 7644599813). The agreement supports the modernization of our voice services infrastructure and includes new hardware, monthly service plans, and a 60-month contract term.

## Key Details

Vendor: Crexendo, Inc.

Sales Representative: Carly Uehlein

Contract Term: 60 months

Quoted Pricing Valid Until: October 10, 2025

Total Monthly Cost: \$1,690.97

One-Time Cost at Signing: \$0.00 (plus applicable taxes and fees)

## Sites and Monthly Costs

| Address              | Monthly Cost |
|----------------------|--------------|
| 320 Broadway         | \$479.41     |
| 777 Broadway         | \$943.40     |
| 2333 Palmyra Rd      | \$89.18      |
| 205 S 4th St         | \$24.25      |
| 1383 30th St         | \$10.08      |
| 3300 Arapaho St      | \$10.08      |
| 3302 Arapaho St      | \$45.07      |
| 6079 County Road 425 | \$14.81      |
| 925 Grand Ave        | \$74.69      |

## IT SUPPORT:

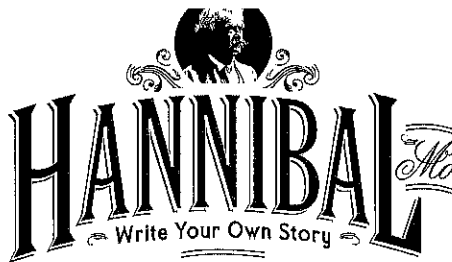
Email: [Support@hannibal-mo.gov](mailto:Support@hannibal-mo.gov)

|                                                                      |                                                                          |
|----------------------------------------------------------------------|--------------------------------------------------------------------------|
| <b>Eric Graham</b>                                                   | <b>John Schweiss</b>                                                     |
| <b>Director of IT Services</b>                                       | <b>Information Systems Technician</b>                                    |
| <a href="mailto:egraham@hannibal-mo.gov">egraham@hannibal-mo.gov</a> | <a href="mailto:jschweiss@hannibal-mo.gov">jschweiss@hannibal-mo.gov</a> |
| <b>Extension: 357</b>                                                | <b>Extension: 368</b>                                                    |

City of Hannibal 320 Broadway, Hannibal, MO 63401

P 573.221.0111 F 573.221.8191

[www.hannibal-mo.gov](http://www.hannibal-mo.gov)



### Included Equipment & Services

- Phones: Crexendo CX530 Desk Phones, Yealink W73P Wireless DECT Base with Handsets
- Voice Services: Advanced and Professional User Licenses, Administrator/Site Manager Access
- Messaging & Fax: VIP Business Messaging Plan, Enterprise Fax with ATA and DIDs
- AI Features: VIP Voice AI Studio – Starter

### Financial Terms

- Monthly billing will begin upon activation.
- All additions are co-terminus with the existing agreement.
- Taxes and regulatory fees apply.
- Agreement includes terms of service available at: <http://www.crexendo.com/docs/Telecom-Terms-ofService.pdf>

### Action Requested

Approval is requested to proceed with the execution of the Crexendo service agreement to ensure timely migration and replacement of outdated communication infrastructure.  
Please let me know if further details or a presentation are needed.

### IT SUPPORT:

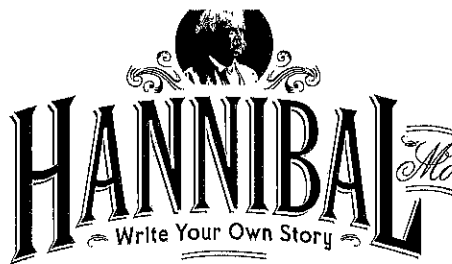
Email: [Support@hannibal-mo.gov](mailto:Support@hannibal-mo.gov)

|                                                                      |                                                                          |
|----------------------------------------------------------------------|--------------------------------------------------------------------------|
| Eric Graham                                                          | John Schweiss                                                            |
| Director of IT Services                                              | Information Systems Technician                                           |
| <a href="mailto:egraham@hannibal-mo.gov">egraham@hannibal-mo.gov</a> | <a href="mailto:jschweiss@hannibal-mo.gov">jschweiss@hannibal-mo.gov</a> |
| Extension: 357                                                       | Extension: 368                                                           |

City of Hannibal 320 Broadway, Hannibal, MO 63401

P 573.221.0111 F 573.221.8191

[www.hannibal-mo.gov](http://www.hannibal-mo.gov)

**Crexendo Classic vs. Crexendo VIP**

Below is a comparison between the Crexendo Classic and Crexendo VIP platforms to help evaluate the benefits of the proposed migration.

| Feature Category   | Crexendo Classic        | Crexendo VIP                                     |
|--------------------|-------------------------|--------------------------------------------------|
| Platform Type      | Traditional VoIP        | Unified Communications as a Service (UCaaS)      |
| Voice Services     | Basic PBX features      | Advanced PBX with HD Voice, Call Recording       |
| Messaging & SMS    | Limited or none         | SMS, Team Chat, Instant Messaging                |
| Video Conferencing | Not included            | HD Video Meetings, Team Rooms, Webinars          |
| Mobility           | Desk phone only         | Mobile, desktop, browser-based access            |
| Reliability        | Standard uptime         | 100% Uptime Guarantee, Geo-redundant data        |
| Security           | Basic                   | Multi-Factor Authentication, Tier 5 Data Centers |
| Fax Services       | Traditional fax         | Cloud Fax with DID, Fax ATA                      |
| CRM Integration    | Not available           | Basic CRM Integration                            |
| User Profiles      | Limited                 | Professional, Advanced, Elite tiers              |
| Support            | Standard business hours | 24/7 US-based support                            |

**IT SUPPORT:**

Email: [Support@hannibal-mo.gov](mailto:Support@hannibal-mo.gov)

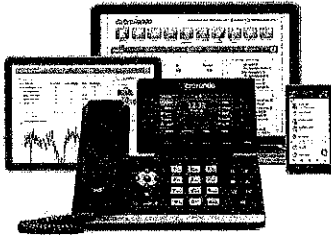
|                                                                      |                                                                          |
|----------------------------------------------------------------------|--------------------------------------------------------------------------|
| <b>Eric Graham</b>                                                   | <b>John Schweiss</b>                                                     |
| <b>Director of IT Services</b>                                       | <b>Information Systems Technician</b>                                    |
| <a href="mailto:egraham@hannibal-mo.gov">egraham@hannibal-mo.gov</a> | <a href="mailto:jschweiss@hannibal-mo.gov">jschweiss@hannibal-mo.gov</a> |
| <b>Extension: 357</b>                                                | <b>Extension: 368</b>                                                    |

City of Hannibal 320 Broadway, Hannibal, MO 63401

P 573.221.0111 F 573.221.8191

[www.hannibal-mo.gov](http://www.hannibal-mo.gov)





Sales Representative: Carly Uehlein  
Term of Contract: 60 Months  
Quoted pricing valid until 10/10/2025

## Service Agreement

RFQ: 7644599813

Company: City of Hannibal  
Contact Name: Eric Graham  
Street Address: 320 BROADWAY  
Suite Number:  
City, State: HANNIBAL, MO  
Zip Code: 63401  
Contact Phone: (573) 248-4297  
Contact Email: egraham@hannibalpd.com

| Products and Services for 320 BROADWAY, HANNIBAL, MO 63401         | Quantity | Unit Price | Total    |
|--------------------------------------------------------------------|----------|------------|----------|
| Different 'Ship To' Address? No                                    |          |            |          |
| Voice Services                                                     |          |            |          |
| Advanced User (up to 100)                                          | 25       | \$10.71    | \$267.75 |
| Professional User (Up to 100)                                      | 2        | \$6.26     | \$12.52  |
| Administrator or Site Manager (up to 100)                          | 4        | \$0.00     | \$0.00   |
| VIP Enterprise Fax with DID (500 Pages)                            | 1        | \$16.49    | \$16.49  |
| VIP Enterprise Fax ATA (requires Fax package)                      | 4        | \$1.91     | \$7.64   |
| VIP Enterprise Fax Additional DID (requires Fax package)           | 3        | \$2.51     | \$7.53   |
| Yealink W73P Wireless DECT Base With Handset                       | 2        | \$3.18     | \$6.36   |
| Crexendo CX530 Desk Phone                                          | 27       | \$4.10     | \$110.70 |
| Yealink Phone Power Supply                                         | 10       | \$0.18     | \$1.80   |
| VIP Business Marketing Messaging Plan (1,000 Monthly SMS Included) | 1        | \$43.85    | \$43.85  |
| Business SMS 10 Digit US Number (Must be tied to a Messaging plan) | 1        | \$4.77     | \$4.77   |
| VIP Voice AI Studio - Starter                                      | 1        | \$0.00     | \$0.00   |

| Site Total | One-Time | Monthly  |
|------------|----------|----------|
|            | \$0.00   | \$479.41 |

| Products and Services for 777 BROADWAY, HANNIBAL, MO 63401 | Quantity | Unit Price | Total    |
|------------------------------------------------------------|----------|------------|----------|
| Different 'Ship To' Address? No                            |          |            |          |
| Voice Services                                             |          |            |          |
| Advanced User (up to 100)                                  | 68       | \$10.71    | \$728.28 |
| Professional User (Up to 100)                              | 1        | \$6.26     | \$6.26   |
| Extra DIDs                                                 | 1        | \$0.64     | \$0.64   |
| Administrator or Site Manager (up to 100)                  | 5        | \$0.00     | \$0.00   |
| VIP Enterprise Fax Additional DID (requires Fax package)   | 1        | \$2.51     | \$2.51   |
| VIP Enterprise Fax ATA (requires Fax package)              | 3        | \$1.91     | \$5.73   |
| Yealink W73P Wireless DECT Base With Handset               | 1        | \$3.18     | \$3.18   |
| Crexendo CX530 Desk Phone                                  | 48       | \$4.10     | \$196.80 |

| Site Total | One-Time | Monthly  |
|------------|----------|----------|
|            | \$0.00   | \$943.40 |

| Products and Services for 2333 PALMYRA RD, HANNIBAL, MO 63401 | Quantity | Unit Price | Total   |
|---------------------------------------------------------------|----------|------------|---------|
| Different 'Ship To' Address? No                               |          |            |         |
| Voice Services                                                |          |            |         |
| Advanced User (up to 100)                                     | 6        | \$10.71    | \$64.26 |
| Administrator or Site Manager (up to 100)                     | 1        | \$0.00     | \$0.00  |
| VIP Enterprise Fax Additional DID (requires Fax package)      | 1        | \$2.51     | \$2.51  |
| VIP Enterprise Fax ATA (requires Fax package)                 | 1        | \$1.91     | \$1.91  |
| Crexendo CX530 Desk Phone                                     | 5        | \$4.10     | \$20.50 |

| Site Total | One-Time | Monthly |
|------------|----------|---------|
|            | \$0.00   | \$89.18 |

| Products and Services for 205 S 4TH ST, HANNIBAL, MO 63401 | Quantity | Unit Price | Total   |
|------------------------------------------------------------|----------|------------|---------|
| Different 'Ship To' Address? No                            |          |            |         |
| Voice Services                                             |          |            |         |
| Advanced User (up to 100)                                  | 1        | \$10.71    | \$10.71 |
| Professional User (Up to 100)                              | 1        | \$6.26     | \$6.26  |
| Yealink W73P Wireless DECT Base With Handset               | 1        | \$3.18     | \$3.18  |
| Crexendo CX530 Desk Phone                                  | 1        | \$4.10     | \$4.10  |

| Site Total | One-Time | Monthly |
|------------|----------|---------|
|            |          |         |

|                                                                    |   | \$0.00   | \$24.25    |       |
|--------------------------------------------------------------------|---|----------|------------|-------|
| Products and Services for 1383 30TH ST, HANNIBAL, MO 63401         |   | Quantity | Unit Price | Total |
| Different 'Ship To' Address? No                                    |   |          |            |       |
| Voice Services                                                     |   |          |            |       |
| Professional User (Up to 100)                                      | 1 | \$6.26   | \$6.26     |       |
| Extra DIDs                                                         | 1 | \$0.64   | \$0.64     |       |
| Yealink W73P Wireless DECT Base With Handset                       | 1 | \$3.18   | \$3.18     |       |
| Site Total                                                         |   | One-Time | Monthly    |       |
|                                                                    |   | \$0.00   | \$10.08    |       |
| Products and Services for 3300 ARAPAHO ST, HANNIBAL, MO 63401      |   | Quantity | Unit Price | Total |
| Different 'Ship To' Address? No                                    |   |          |            |       |
| Voice Services                                                     |   |          |            |       |
| Professional User (Up to 100)                                      | 1 | \$6.26   | \$6.26     |       |
| Extra DIDs                                                         | 1 | \$0.64   | \$0.64     |       |
| Yealink W73P Wireless DECT Base With Handset                       | 1 | \$3.18   | \$3.18     |       |
| Site Total                                                         |   | One-Time | Monthly    |       |
|                                                                    |   | \$0.00   | \$10.08    |       |
| Products and Services for 3302 ARAPAHO ST, HANNIBAL, MO 63401      |   | Quantity | Unit Price | Total |
| Different 'Ship To' Address? No                                    |   |          |            |       |
| Voice Services                                                     |   |          |            |       |
| Advanced User (up to 100)                                          | 3 | \$10.71  | \$32.13    |       |
| Extra DIDs                                                         | 1 | \$0.64   | \$0.64     |       |
| Crexendo CX530 Desk Phone                                          | 3 | \$4.10   | \$12.30    |       |
| Site Total                                                         |   | One-Time | Monthly    |       |
|                                                                    |   | \$0.00   | \$45.07    |       |
| Products and Services for 6079 COUNTY ROAD 425, HANNIBAL, MO 63401 |   | Quantity | Unit Price | Total |
| Different 'Ship To' Address? No                                    |   |          |            |       |
| Voice Services                                                     |   |          |            |       |
| Advanced User (up to 100)                                          | 1 | \$10.71  | \$10.71    |       |
| Crexendo CX530 Desk Phone                                          | 1 | \$4.10   | \$4.10     |       |
| Site Total                                                         |   | One-Time | Monthly    |       |
|                                                                    |   | \$0.00   | \$14.81    |       |
| Products and Services for 925 GRAND AVE, HANNIBAL, MO 63401        |   | Quantity | Unit Price | Total |
| Different 'Ship To' Address? No                                    |   |          |            |       |
| Voice Services                                                     |   |          |            |       |
| Advanced User (up to 100)                                          | 5 | \$10.71  | \$53.55    |       |
| Extra DIDs                                                         | 1 | \$0.64   | \$0.64     |       |
| Crexendo CX530 Desk Phone                                          | 5 | \$4.10   | \$20.50    |       |
| Site Total                                                         |   | One-Time | Monthly    |       |
|                                                                    |   | \$0.00   | \$74.69    |       |
| Order Totals                                                       |   | One-Time | Monthly    |       |
|                                                                    |   | \$0.00   | \$1,690.97 |       |
| Special Comments:                                                  |   |          |            |       |
| City Hall *MAIN                                                    |   |          |            |       |



## Service Agreement

RFQ: 7644599813

The amount due at signing of this agreement is \$0.00 plus applicable taxes and fees.

We bill monthly according to your 60 month agreement. If you have purchased any equipment from us, that payment will be in the initial payment. Additions to each location's contract are co-terminus and will be added to your existing agreement. Standard and customary fees and taxes including public utility taxes and other required assessments will apply.

By signing this quote, you agree (1) to pay the monthly service fee for each month of the entire term of this agreement; (2) to allow Crexendo to bill the Company, terms due on receipt or the Company's submitted form of automatic debit in advance of each month services; (3) that upon failure to make monthly payment(s) as required Company will be subject to Section 6 of Crexendo's provided terms of service; (4) that this quote supersedes all prior quotes, communications or agreements (whether oral or written) relating to the terms or pricing of Crexendo services or products; (5) you-Company have read agree to and are bound by the Terms and Conditions for the Crexendo Services that are located at <http://www.crexendo.com/docs/Telecom-Terms-of-Service.pdf> which terms apply to your use of the Crexendo Services.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



**RESOLUTION NO. 2569-25**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A 60-MONTH  
SERVICE AGREEMENT BETWEEN THE CITY OF HANNIBAL AND  
CREXENDO, INC. FOR THE MIGRATION AND REPLACEMENT OF  
COMMUNICATION DEVICES.**

**WHEREAS**, the City of Hannibal has identified the need to modernize its voice services infrastructure across multiple facilities;

**WHEREAS**, Crexendo, Inc., represented by Carly Uehlein, has provided a comprehensive service agreement (RFQ#: 7644599813) including new communication hardware, monthly service plans, and advanced unified communications features;

**WHEREAS**, the agreement includes a 60-month term with a total monthly cost of \$1,690.97 and no one-time cost at signing (excluding applicable taxes and fees);

**WHEREAS**, the migration will replace outdated systems with Crexendo VIP services, offering enhanced reliability, security, and communication capabilities.

**NOW THEREFORE BE IT RESOLVED BY THE CITY OF HANNIBAL,  
MISSOURI:**

**SECTION ONE:** That the Mayor is hereby authorized to execute the attached 60-month service agreement between Crexendo, Inc. and the City of Hannibal for the migration and replacement of communication devices, with a monthly cost of \$1,690.97.

**SECTION TWO:** This Resolution shall become effective immediately upon its adoption and approval.

**ADOPTED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2025.**

**APPROVED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2025.**

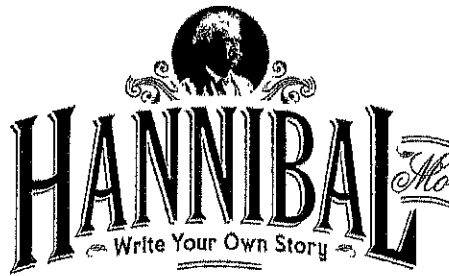
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**Darrell McCoy, Mayor**

**ATTEST:**

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**Melissa Cogdal, City Clerk**



## MEMORANDUM

TO: Mayor and Members of City Council

CC: Andy Dorian, Interm City Manager

FROM: Trisha O'Cheltree, Director of Conventions & Tourism

DATE: September 16, 2025

REGARDS: Agreement between MODOT and the City of Hannibal

### **HCVB Tree Removal/replanting in the MODOT right of way**

The Board members and staff have asked MODOT for 4 permits allowing us to remove the 6 trees on their right of way in front of the HCVB. One permit is for the removal of the trees and stump grinding to be performed by Wilson Tree Service. The second permit is for replanting of the 6 trees to be done by the Tree Board. The third permit is for the area we as the city will be cutting grass. The fourth permit is for the Tree Board to be able to do annual maintenance of the trees to keep them healthy and looking nice. The funds to pay for this are included in the current tourism budget.

*HCVB Staff recommends the council to vote for the Mayor to enter into this agreement (4 permits).*

**Hannibal Convention & Visitors Bureau**  
925 Grand Ave.  
Hannibal, Missouri 63401  
573.221.2477  
VisitHannibal.com

**RESOLUTION NO. 2567-25**

**A RESOLUTION AUTHORIZING TREE REMOVAL AND REPLANTING IN THE  
MODOT RIGHT-OF-WAY IN FRONT OF THE HANNIBAL CONVENTION &  
VISITORS BUREAU (HCVB)**

**WHEREAS**, the Hannibal Convention & Visitors Bureau (HCVB), in coordination with the Board members and staff, has identified the need to remove and replant six trees located within the Missouri Department of Transportation (MODOT) right-of-way in front of the HCVB building; and

**WHEREAS**, four permits have been requested from MODOT to facilitate this project, including:

1. A permit for the removal of the six trees and stump grinding, to be performed by Wilson Tree Service;
2. A permit for the replanting of six new trees, to be carried out by the City Tree Board;
3. A permit authorizing the City to maintain the grass in the affected area;
4. A permit allowing the Tree Board to conduct annual maintenance on the newly planted trees to ensure their health and appearance;

**WHEREAS**, the funding for this project is included in the current tourism budget and will not require additional appropriations;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HANNIBAL, MISSOURI, AS FOLLOWS:**

SECTION 1. The City Council hereby approves the request for the four MODOT permits as outlined above.

SECTION 2. The Council authorizes Wilson Tree Service to proceed with the removal and stump grinding of the six trees.

SECTION 3. The Council authorizes the Tree Board to replant six trees and to perform annual maintenance to ensure their continued health and aesthetic value.

SECTION 4. The Council authorizes city staff to maintain the grass in the affected MODOT right-of-way area.

SECTION 5. The funding for this project shall be drawn from the existing tourism budget.

**ADOPTED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2025.**

**APPROVED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2025.**

---

**Darrell McCoy, Mayor**

**ATTEST:**

---

**Melissa Cogdal, City Clerk**



# MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

## PERMIT TO WORK ON RIGHT OF WAY

### LOCAL GOVERNMENT PROJECT

NORTHEAST DISTRICT

1711 SOUTH HWY 61

HANNIBAL, MO 63401

20- LANDSCAPING

(Type of Work)

Permit No. \_\_\_\_\_

Route RP MO79 TO IS72E ECounty MARIONCity Outside city limitsInspector LUCAS RUSSELL

Issued \_\_\_\_\_

Log Points 0 0

Phone \_\_\_\_\_

Expires \_\_\_\_\_

GPS Begin N 39.7162251234 W -91.372352364

RMS \_\_\_\_\_

Released \_\_\_\_\_

GPS End N 39.7162251234 W -91.372352364

Speed Limit \_\_\_\_\_ mph

**Intersection/Stopping Sight Distance**Northbound/Eastbound NB ☐ EB ☐ \_\_\_\_\_ ISD ft. \_\_\_\_\_ SSD ft.Southbound/Westbound SB ☐ WB ☐ \_\_\_\_\_ ISD ft. \_\_\_\_\_ SSD ft.Location of work on State Highway right of way along the SOUTH - EAST side. 15 FEETSOUTH - EAST from right of way- Hannibal Downtown exit off of I72/Hwy 36

(State highway, County road, City street or County Line)

By signing this form the applicant agrees to all provisions of this form,  
including the General Provisions attached hereto and incorporated by reference.

(Signature)

(Date)

(Signature)

(Date)

Darrell McCoy

(Print or Type Name)

(Print or Type Name)

Darrell McCoy

(Applicant)

(Applicant's Contractor)

925 Grand Ave.

(Address)

(Address)

Hannibal

MO

63401

(City)

(State)

(Zip-code)

(City)

(State)

(Zip-code)

(Telephone Number) 5732212477

(Telephone Number) \_\_\_\_\_

(Email Address) tocheltree@visithannibal.com

(Email Address) \_\_\_\_\_

Surety deposit required. None ☒, bond # \_\_\_\_\_, control # \_\_\_\_\_, check # \_\_\_\_\_ amount \_\_\_\_\_

Transmittal Number \_\_\_\_\_

Make check payable to: **Director of Revenue Credit Road Fund**

For office use only

Date: \_\_\_\_\_

By: \_\_\_\_\_

## **Description of Work**

City of Hannibal and the Hannibal Tree Board to install six replacement trees. Replacement trees will include a mix of Missouri native Species: Serviceberry (*Amelanchier* spp.), Yellowwood and Black Gum that have been approved. They will be purchased from Forest Keeling Nursery. They will be staked appropriately, mulched used with be dye-free, plain cedar mulch. Kristy Trevathan will be the contact for this project.

Matt Jones must be notified before planting 573-691-0685, [Matthew.jones@modot.mo.gov](mailto:Matthew.jones@modot.mo.gov)

1. Place landscape plantings as shown on attached plans or as directed by MoDOT's Landscape Supervisor.
2. Applicant and/or Contractor must possess a copy of this permit and permit approved plans on the job site at all times.
3. Keep roadway and shoulders clear of dirt, mud, debris, equipment and materials at all times.
4. Roadway ditches, culverts and other such devices used to carry surface run-off will be kept open, free and clear at all times.
5. No storing of equipment or materials on shoulders of roadway at any time.
6. All disturbed earth areas shall be raked to match existing slope, seeded and mulched with straw and/or sodded.

MoDOT may add to, remove a portion or entirely obliterate landscaping and is not obligated to restore or compensate the applicant for removals.

7. NOT ALLOWED! – Planter boxes, landscape timbers, or large decorative stones.

8. If the landscaping is not maintained and becomes unsightly, the applicant shall remove the plantings and restore the right of way.

9. UTILITY LOCATES – CONTACT MO ONE-CALL 1-800-344-7483 FOR LOCATION OF UNDERGROUND FACILITIES.

10. Damage to MoDOT facilities within the area of work caused by the contractor will be deemed by MoDOT as either “non-emergency” or “emergency” upon notification of the damages. Repair to damages will be performed as follows:

- Non-Emergency: The contractor will have 4 hours to propose a repair plan to MoDOT for a complete repair within 3 business days.
- Emergency: Upon notification of the damage, the contractor must immediately submit a repair plan which will take no more than 4 hours to respond on-site and complete repairs within 48 hours of notification of damage.

In either case, if the proposed plan is unacceptable for any reason to MoDOT, repairs will be made by MoDOT with all costs billed to the contractor. The applicant's permit deposit or bond will be held until all costs are reimbursed to MoDOT per Section 12 of the Permit For Work on Right of Way General Provisions.

11. All workers within highway right of way shall wear approved ANSI/SEA 107 Performance Class 2 or 3 safety apparel, including safety glasses and safety footwear. See EPG 616.4.3 Worker Safety Considerations for worker apparel and EPG 616.5.2 High-Visibility Safety Apparel for flagger apparel. [http://www.modot.org/business/documents/Safety\\_Requirements\\_Apparel\\_Placemat\\_FINAL1.pdf](http://www.modot.org/business/documents/Safety_Requirements_Apparel_Placemat_FINAL1.pdf)

Notify permit staff upon completion.

## General Provisions

Section 1. The signing of this form binds the applicant to the terms of this permit. If signed by Applicant's contractor or that contractor's authorized representative, the contractor and any subcontractors will be held jointly responsible for all of the requirements of this permit until it is released by the District Engineer or the District Engineer's representative. Applicant agrees to keep a copy of the permit and an approved plan on the job site.

Section 2. Construction material and equipment may be on the right of way only during the period of actual construction providing it is not on the roadway shoulders, in the ditch or blocking sight distance. Roadway ditches, culverts and other such devices used to carry surface run-off will be kept open, free and clear at all times.

Section 3. Applicant agrees that construction inspection will be provided by Applicant to assure compliance with the permit.

Section 4. Applicant shall provide adequate preliminary engineering including planning, and coordination with all concerned parties to:

- (a) Confirm their contractor knows the rules and limitations for installations on highway right of way.
- (b) Provide preinstallation meetings to all parties on major installations.
- (c) Designate a point of contact who shall be available 24 hours per day, 7 days per week while the permittee is present on state highway rights of way and shall be capable of correcting any deficiencies in accordance with Missouri Standard Specifications for Highway Construction including, but not limited to Section 616.
- (d) Include the name and telephone numbers of the design engineer and construction manager, as well as the dimension of the facility from the right of way line on the permit.

Section 5. Prior to beginning work, the applicant will request from the established Missouri One-Call System, the location of all utilities on the right of way.

Section 6. Applicant will contact MoDOT 48 hrs prior to any lane closure or 14 calendar days prior to the imposition of height, width, and weight restrictions. Lane closure dates may be rescheduled and/or lane closure times may be shifted to off-peak and/or nighttime hours to minimize traffic backups. Schedule multiple tasks in a single work zone if possible.

Section 7. All work covered under this permit is to be in accordance with the Missouri Standard Specifications for Highway Construction, Missouri Standard Plans for Highway Construction, and The Manual on Uniform Traffic Control Devices (MUTCD current edition) where applicable. All utility facilities will be installed and located and all other work performed in accordance with the with Code of State Regulations, Title 7, Division 10, Chapter 3, Utility and Private Line Location and Relocation and other policies of the Missouri Department of Transportation.

Section 8. No advertising signs or display material of an advertising nature is to be placed on or to extend over onto the right of way as covered in Section 227.220 R.S.Mo.

Section 9. To the extent allowed or imposed by law, the Applicant agrees to hold harmless the Commission, its officers and employees from all liability, judgments, costs, expenses and claims growing out of damages of any nature whatsoever, to any person or property arising out of performance or non-performance of said work, or existence of said improvements. The Applicant shall carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and MoDOT and its employees, as additional named insured in amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610 R.S. Mo

Section 10. All costs incurred due to the issuance of this permit shall be borne by the Applicant, the Applicant's successors, and assigns.

Section 11. It is understood that in granting this permit the Commission waives none of its power or rights to direct the removal, relocation, and/or proper maintenance in the future of anything within the right of way of the state highway at no cost to the Commission.

Section 12. The Applicant's deposit or bond may be held until the work has been completed and has been approved by the District Engineer or the District Engineer's representative. The Applicant agrees that the Commission may, after the expiration date of this permit or extension thereof, use as much of the deposit as may be necessary to restore, correct, or complete any and all work started or done by the Applicant by whatever means the Commission deems necessary. The Commission may use the deposit to correct any hazard which the Applicant/contractor does not correct upon notification.

Section 13. The obtaining of this permit does not relieve the Applicant of the responsibility for obtaining other permits required by this or any other agency having jurisdiction.

Section 14. For any land disturbance activity, the Applicant shall install erosion and sediment control measures as necessary to prevent pollution of streams, lakes, ponds and wetlands and to prevent silt from leaving MoDOT right of way. The Applicant agrees to restore vegetation with seed and mulch, sodding, or other approved methods, prior to removal of sediment control devices. The Commission is under a federal order, under Case No. 15-4069, U.S. District Court of the Western District of Missouri, and all projects including applicant's projects that include land disturbance activities of greater than one (1) acre on Commission right of way are subject to this order. See [www.modot.org/business/contractor\\_resources/LandDisturbanceItems.htm](http://www.modot.org/business/contractor_resources/LandDisturbanceItems.htm) for full requirements.

Section 15. No driveway or improvement constructed on the highway right of way shall be altered or relocated without permission of the District Engineer or the District Engineer's representative.

For daytime activity, flaggers shall wear a high visibility hard hat, safety glasses; a Performance Class 3 top OR a Performance Class 2 top; and safety footwear.

Choose One  
-hard hats must be high visibility

OR

Choose One  
-prescription

Choose One

|              |               |                |
|--------------|---------------|----------------|
| Class 3 Vest | Class 3 Shirt | Class 3 Jacket |
| OR           | Class 2 Vest  | Class 2 Jacket |

Choose One  
Safety Footwear

Daytime Flagger PPE

Updated Sept. 2020

PPE - Personal Protective Equipment  
- PPE must be worn as fully outlined  
- PPE examples reflect minimum requirements

For nighttime activity, flaggers shall wear a high visibility/reflective hard hat, safety glasses; a Performance Class 3 top and a Class E bottom OR a Performance Class 2 top and a Class E bottom; and safety footwear.

Choose One  
-hard hats must be high visibility and reflective

OR

Choose One  
-prescription

Choose One

|               |                        |                  |
|---------------|------------------------|------------------|
| Class 3 Vest  | Class 3 Shirt          | Class 3 Jacket   |
| OR            | Class 2 Vest           | Class 2 Jacket   |
| Class E Pants | Class E Shirt or Gilet | Class E Coverall |

Choose One  
Safety Footwear

Nighttime Flagger PPE

Updated Sept. 2020

PPE - Personal Protective Equipment  
- PPE must be worn as fully outlined  
- PPE examples reflect minimum requirements

For daytime activity, workers shall wear a hard hat, safety glasses; a Performance Class 3 top OR a Performance Class 2 top; and safety footwear.

Choose One  
-hard hats may be any color or design

OR

Choose One  
-prescription

Choose One

|              |               |                |
|--------------|---------------|----------------|
| Class 3 Vest | Class 3 Shirt | Class 3 Jacket |
| OR           | Class 2 Vest  | Class 2 Jacket |

Choose One  
Safety Footwear

Daytime Worker PPE

Updated Sept. 2020

PPE - Personal Protective Equipment  
- PPE must be worn as fully outlined  
- PPE examples reflect minimum requirements

For nighttime activity, workers shall wear a hard hat, safety glasses; a Performance Class 3 top OR a Performance Class 2 top and a Class E bottom; and safety footwear.

Choose One  
-hard hats may be any color or design

OR

Choose One  
-prescription

Choose One

|               |                        |                  |
|---------------|------------------------|------------------|
| Class 3 Vest  | Class 3 Shirt          | Class 3 Jacket   |
| OR            | Class 2 Vest           | Class 2 Jacket   |
| Class E Pants | Class E Shirt or Gilet | Class E Coverall |

Choose One  
Safety Footwear

Nighttime Worker PPE

Updated Sept. 2020

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# MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

## PERMIT TO WORK ON RIGHT OF WAY

### LOCAL GOVERNMENT PROJECT

**NORTHEAST DISTRICT**1711 SOUTH HWY 61HANNIBAL, MO 63401

Permit No. \_\_\_\_\_

Route RP IS72E TO MO79 SCounty MARIONCity HANNIBAL
29- TREE / BRUSH REMOVAL  
 (Type of Work)
Inspector CINDY MARTINPhone 5734067747

RMS \_\_\_\_\_

Speed Limit \_\_\_\_\_ mph

Issued \_\_\_\_\_

Expires \_\_\_\_\_

Released \_\_\_\_\_

Log Points 0.205 0.266GPS Begin N 39.7160271690 W -91.373658869GPS End N 39.7161895661 W -91.372534282**Intersection/Stopping Sight Distance**Northbound/Eastbound NB ☐ EB ☐ \_\_\_\_\_ ISD ft. \_\_\_\_\_ SSD ft.Southbound/Westbound SB ☐ WB ☐ \_\_\_\_\_ ISD ft. \_\_\_\_\_ SSD ft.Location of work on State Highway right of way along the SOUTH - WEST side. 15 FEETEAST - WEST from along the Hannibal Downtown Exit ramp off of I-72/Hwy 36

(State highway, County road, City street or County Line)

By signing this form the applicant agrees to all provisions of this form,  
including the General Provisions attached hereto and incorporated by reference.

(Signature)

(Date)

(Signature)

(Date)

Darrell McCoy

(Print or Type Name)

Chris Wilson

(Print or Type Name)

Darrell McCoy

(Applicant)

Wilson Tree Service

(Applicant's Contractor)

925 Grand Ave.

(Address)

1300 Central Ave

(Address)

Hannibal

(City)

MO

(State)

63401

(Zip-code)

Hannibal

(City)

MO

(State)

63401

(Zip-code)

(Telephone Number) 5732212477(Telephone Number) 5732311820(Email Address) tocheltree@visithannibal.com(Email Address) wilontree76@gmail.comSurety deposit required. None ☒, bond # \_\_\_\_\_, control # \_\_\_\_\_, check # \_\_\_\_\_ amount \_\_\_\_\_

Transmittal Number \_\_\_\_\_

Make check payable to: **Director of Revenue Credit Road Fund**

For office use only

Date: \_\_\_\_\_

By: \_\_\_\_\_

## Description of Work

A total of 6 existing trees to be removed from the right of way in front of the HCVB. The trees would be removed by Wilson Tree Service.

Contact Matt Jones, Roadside Manager, before removal begins. 573-691-0685, [matthew.jones@modot.mo.gov](mailto:matthew.jones@modot.mo.gov)

1. All work shall be in accordance with this permit and plans showing the work area and method of access to work area.
2. Applicant and/or Contractor must possess a copy of this permit and permit approved plans on the job site at all times.
3. All trees to be cut flush to the ground and stumps ground.
4. All tree/brush debris must be removed from MoDOT right of way.
5. Type of herbicides to be used, if any:
6. Keep roadway and shoulders clear of dirt, mud, debris, equipment and materials at all times.
7. Roadway ditches, culverts and other such devices used to carry surface run-off will be kept open, free and clear at all times.
8. All disturbed earth areas shall be raked to match existing slope, seeded and mulched with straw and/or sodded.
9. UTILITY LOCATES – CONTACT MO ONE-CALL 1-800-344-7483 FOR LOCATION OF UNDERGROUND FACILITIES.
10. Damage to MoDOT facilities within the area of work caused by the contractor will be deemed by MoDOT as either “non-emergency” or “emergency” upon notification of the damages. Repair to damages will be performed as follows:
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In either case, if the proposed plan is unacceptable for any reason to MoDOT, repairs will be made by MoDOT with all costs billed to the contractor. The applicant's permit deposit or bond will be held until all costs are reimbursed to MoDOT per Section 12 of the Permit For Work on Right of Way General Provisions.

11. All workers within highway right of way shall wear approved ANSI/SEA 107 Performance Class 2 or 3 safety apparel, including safety glasses and safety footwear. See EPG 616.4.3 Worker Safety Considerations for worker apparel and EPG 616.5.2 High-Visibility Safety Apparel for flagger apparel. [http://www.modot.org/business/documents/Safety\\_Requirements\\_Apparel\\_Placemat\\_FINAL1.pdf](http://www.modot.org/business/documents/Safety_Requirements_Apparel_Placemat_FINAL1.pdf)

12. An Applicant is expected to comply with applicable state and federal laws, rules, and regulations, and the receipt of this permit does not relieve the Applicant of that responsibility. For example, an Applicant may need to complete a habitat assessment of the proposed work area to comply with the Endangered Species Act while trimming, cutting or removal of trees three inches or greater in diameter (measured at a point 54 inches above ground) from April 1 through October 31, because such trees are considered to provide suitable roosts for Indiana and Northern Long-Eared Bats.”

Return all right of way and private property back to original or better.

Remove traffic control at end of day.

\*\*\*\*\*Update the permit staff upon completion.

## General Provisions

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Section 8. No advertising signs or display material of an advertising nature is to be placed on or to extend over onto the right of way as covered in Section 227.220 R.S.Mo.

Section 9. To the extent allowed or imposed by law, the Applicant agrees to hold harmless the Commission, its officers and employees from all liability, judgments, costs, expenses and claims growing out of damages of any nature whatsoever, to any person or property arising out of performance or non-performance of said work, or existence of said improvements. The Applicant shall carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and MoDOT and its employees, as additional named insured in amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610 R.S. Mo

Section 10. All costs incurred due to the issuance of this permit shall be borne by the Applicant, the Applicant's successors, and assigns.

Section 11. It is understood that in granting this permit the Commission waives none of its power or rights to direct the removal, relocation, and/or proper maintenance in the future of anything within the right of way of the state highway at no cost to the Commission.

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Section 15. No driveway or improvement constructed on the highway right of way shall be altered or relocated without permission of the District Engineer or the District Engineer's representative.

Choose One  
-hard hats must be high visibility

OR

Choose One  
-prescription

Choose One

|               |                |
|---------------|----------------|
| Class 3 Vest  | Class 3 Jacket |
| Class 2 Vest  | Class 2 Jacket |
| Class 2 Shirt | Class 2 Pants  |

OR

Choose One  
Safety Footwear

**Daytime Flagger PPE**

Choose One  
-PPE - Personal Protective Equipment  
-PPE is not required to fully understand  
-PPE examples reflect minimum requirements

updated Sept. 2020

Choose One  
-hard hats must be high visibility and reflective

OR

Choose One  
-prescription

Choose One

|               |                |
|---------------|----------------|
| Class 3 Vest  | Class 3 Jacket |
| Class 2 Vest  | Class 2 Jacket |
| Class 2 Shirt | Class 2 Pants  |

OR

Choose One  
Safety Footwear

**Daytime Worker PPE**

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-PPE examples reflect minimum requirements

updated Sept. 2020

Choose One  
-hard hats may be any color or design

OR

Choose One  
-prescription

Choose One

|               |                |
|---------------|----------------|
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updated Sept. 2020



# MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

## PERMIT TO WORK ON RIGHT OF WAY

### LOCAL GOVERNMENT PROJECT

NORTHEAST DISTRICT

1711 SOUTH HWY 61

HANNIBAL, MO 63401

13- MISC./OTHER

(Type of Work)

Permit No.

Route

RP IS72E TO MO79 S

County

MARION

City

Outside city limits

Inspector LUCAS RUSSELL

Issued

Log Points

0.2540.254

Phone

Expires

GPS Begin

N 39.7161468969 W -91.372752584

RMS

Released

GPS End

N 39.7161468969 W -91.372752584

Speed Limit \_\_\_\_\_ mph

**Intersection/Stopping Sight Distance**

Northbound/Eastbound

NB ☐EB ☐

\_\_\_\_\_ ISD ft.

\_\_\_\_\_ SSD ft.

Southbound/Westbound

SB ☐WB ☐

\_\_\_\_\_ ISD ft.

\_\_\_\_\_ SSD ft.

Location of work on State Highway right of way along the SOUTH - EAST side. 15 FEETSOUTH - EAST from right of way - Hannibal Downtown Exit off of I-72/Hwy 36

(State highway, County road, City street or County Line)

By signing this form the applicant agrees to all provisions of this form,  
including the General Provisions attached herto and incorporated by reference.

(Signature)

(Date)

(Signature)

(Date)

Darrell McCoy

(Print or Type Name)

(Print or Type Name)

Darrell McCoy

(Applicant)

(Applicant's Contractor)

925 Grand Ave.

(Address)

(Address)

Hannibal

MO

63401

(City)

(State)

(Zip-code)

(City)

(State)

(Zip-code)

(Telephone Number) 5732212477

(Telephone Number)

(Email Address) tocheltree@visithannibal.com

(Email Address)

Surety deposit required. None ☒, bond # \_\_\_\_\_, control # \_\_\_\_\_, check # \_\_\_\_\_ amount \_\_\_\_\_

Transmittal Number \_\_\_\_\_

Make check payable to: **Director of Revenue Credit Road Fund**

For office use only

Date: \_\_\_\_\_

By: \_\_\_\_\_

## **Description of Work**

Applicant to mow and maintain the area at the intersection of the SB MO 79 ramp and MO 79/Mark Twain Avenue in front of HCVB building.

The location map is attached. Any other mowing would require an additional approval and permit.

This permit will be required to re-new every three years, unless there are issues and then it will change to yearly.

1. Applicant is liable for any accidents or claims resulting from mowing activities including damage to the R/W.
2. Applicant and/or Contractor must possess a copy of this permit and permit approved plans on the job site at all times.
3. Minimum mowing height is 4 inches.
4. Mowing to be confined to the area outlined on the attached map.
5. No mowing on slopes steeper than 4:1.
6. Entering area from main roadway, ramps or emergency crossovers is not permitted.
7. All work to be accomplished during daylight hours.
8. No equipment to be parked within 30 feet of edge of roadway.
9. Violation of any of these conditions can cause forfeiture of future mowing.

## General Provisions

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# MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

## PERMIT TO WORK ON RIGHT OF WAY

### LOCAL GOVERNMENT PROJECT

NORTHEAST DISTRICT

1711 SOUTH HWY 61

HANNIBAL, MO 63401

20- LANDSCAPING

(Type of Work)

Permit No. \_\_\_\_\_

Route RP IS72E TO MO79 SCounty MARIONCity Outside city limitsInspector LUCAS RUSSELL

Issued \_\_\_\_\_

Log Points 0.252 0.252

Phone \_\_\_\_\_

Expires \_\_\_\_\_

GPS Begin N 39.7161409784 W -91.372789294

RMS \_\_\_\_\_

Released \_\_\_\_\_

GPS End N 39.7161409784 W -91.372789294

Speed Limit \_\_\_\_\_ mph

**Intersection/Stopping Sight Distance**Northbound/Eastbound NB ☐ EB ☐ \_\_\_\_\_ ISD ft. \_\_\_\_\_ SSD ft.Southbound/Westbound SB ☐ WB ☐ \_\_\_\_\_ ISD ft. \_\_\_\_\_ SSD ft.Location of work on State Highway right of way along the SOUTH - EAST side. 15 FEETSOUTH - EAST from right of way - Hannibal Downtown Exit off of I-72/Hwy 36

(State highway, County road, City street or County Line)

By signing this form the applicant agrees to all provisions of this form,  
including the General Provisions attached hereto and incorporated by reference.

(Signature)

(Date)

(Signature)

(Date)

Darrell McCoy

(Print or Type Name)

(Print or Type Name)

Darrell McCoy

(Applicant)

(Applicant's Contractor)

925 Grand Ave.

(Address)

(Address)

Hannibal

MO

63401

(City)

(State)

(Zip-code)

(City)

(State)

(Zip-code)

(Telephone Number) 5732212477

(Telephone Number) \_\_\_\_\_

(Email Address) tocheltree@visithannibal.com

(Email Address) \_\_\_\_\_

Surety deposit required. None ☒, bond # \_\_\_\_\_, control # \_\_\_\_\_, check # \_\_\_\_\_ amount \_\_\_\_\_

Transmittal Number \_\_\_\_\_

Make check payable to: **Director of Revenue Credit Road Fund**

For office use only

Date: \_\_\_\_\_

By: \_\_\_\_\_

## Description of Work

The City of Hannibal and its tree board will be responsible for annual maintenance and pruning of the newly planted trees on our right of way.

This permit will be renewable every three years unless issues arise.

If any major work is required, we must be notified. Also inform us when maintenance is being completed.

1. All work shall be in accordance with this permit and plans showing the work area and method of access to work area.
  2. Applicant and/or Contractor must possess a copy of this permit and permit approved plans on the job site at all times.
  3. All tree/brush debris must be removed from MoDOT right of way.
  4. If the landscaping is not maintained and becomes unsightly, the applicant shall remove the plantings and restore the right of way.
  5. Keep roadway and shoulders clear of dirt, mud, debris, equipment and materials at all times.
  6. Roadway ditches, culverts and other such devices used to carry surface run-off will be kept open, free and clear at all times.
  7. All disturbed earth areas shall be raked to match existing slope, seeded and mulched with straw and/or sodded.
  8. UTILITY LOCATES – CONTACT MO ONE-CALL 1-800-344-7483 FOR LOCATION OF UNDERGROUND FACILITIES.
  9. Damage to MoDOT facilities within the area of work caused by the contractor will be deemed by MoDOT as either “non-emergency” or “emergency” upon notification of the damages. Repair to damages will be performed as follows:
    - Non-Emergency: The contractor will have 4 hours to propose a repair plan to MoDOT for a complete repair within 3 business days.
    - Emergency: Upon notification of the damage, the contractor must immediately submit a repair plan which will take no more than 4 hours to respond on-site and complete repairs within 48 hours of notification of damage.
- In either case, if the proposed plan is unacceptable for any reason to MoDOT, repairs will be made by MoDOT with all costs billed to the contractor. The applicant's permit deposit or bond will be held until all costs are reimbursed to MoDOT per Section 12 of the Permit For Work on Right of Way General Provisions.
10. All workers within highway right of way shall wear approved ANSI/SEA 107 Performance Class 2 or 3 safety apparel, including safety glasses and safety footwear. See EPG 616.4.3 Worker Safety Considerations for worker apparel and EPG 616.5.2 High-Visibility Safety Apparel for flagger apparel. [http://www.modot.org/business/documents/Safety\\_Requirements\\_Apparel\\_Placemat\\_FINAL1.pdf](http://www.modot.org/business/documents/Safety_Requirements_Apparel_Placemat_FINAL1.pdf)
  11. An Applicant is expected to comply with applicable state and federal laws, rules, and regulations, and the receipt of this permit does not relieve the Applicant of that responsibility. For example, an Applicant may need to complete a habitat assessment of the proposed work area to comply with the Endangered Species Act while trimming, cutting or removal of trees three inches or greater in diameter (measured at a point 54 inches above ground) from April 1 through October 31, because such trees are considered to provide suitable roosts for Indiana and Northern Long-Eared Bats.”

## General Provisions

Section 1. The signing of this form binds the applicant to the terms of this permit. If signed by Applicant's contractor or that contractor's authorized representative, the contractor and any subcontractors will be held jointly responsible for all of the requirements of this permit until it is released by the District Engineer or the District Engineer's representative. Applicant agrees to keep a copy of the permit and an approved plan on the job site.

Section 2. Construction material and equipment may be on the right of way only during the period of actual construction providing it is not on the roadway shoulders, in the ditch or blocking sight distance. Roadway ditches, culverts and other such devices used to carry surface run-off will be kept open, free and clear at all times.

Section 3. Applicant agrees that construction inspection will be provided by Applicant to assure compliance with the permit.

Section 4. Applicant shall provide adequate preliminary engineering including planning, and coordination with all concerned parties to:

- (a) Confirm their contractor knows the rules and limitations for installations on highway right of way.
- (b) Provide preinstallation meetings to all parties on major installations.
- (c) Designate a point of contact who shall be available 24 hours per day, 7 days per week while the permittee is present on state highway rights of way and shall be capable of correcting any deficiencies in accordance with Missouri Standard Specifications for Highway Construction including, but not limited to Section 616.
- (d) Include the name and telephone numbers of the design engineer and construction manager, as well as the dimension of the facility from the right of way line on the permit.

Section 5. Prior to beginning work, the applicant will request from the established Missouri One-Call System, the location of all utilities on the right of way.

Section 6. Applicant will contact MoDOT 48 hrs prior to any lane closure or 14 calendar days prior to the imposition of height, width, and weight restrictions. Lane closure dates may be rescheduled and/or lane closure times may be shifted to off-peak and/or nighttime hours to minimize traffic backups. Schedule multiple tasks in a single work zone if possible.

Section 7. All work covered under this permit is to be in accordance with the Missouri Standard Specifications for Highway Construction, Missouri Standard Plans for Highway Construction, and The Manual on Uniform Traffic Control Devices (MUTCD current edition) where applicable. All utility facilities will be installed and located and all other work performed in accordance with the with Code of State Regulations, Title 7, Division 10, Chapter 3, Utility and Private Line Location and Relocation and other policies of the Missouri Department of Transportation.

Section 8. No advertising signs or display material of an advertising nature is to be placed on or to extend over onto the right of way as covered in Section 227.220 R.S.Mo.

Section 9. To the extent allowed or imposed by law, the Applicant agrees to hold harmless the Commission, its officers and employees from all liability, judgments, costs, expenses and claims growing out of damages of any nature whatsoever, to any person or property arising out of performance or non-performance of said work, or existence of said improvements. The Applicant shall carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and MoDOT and its employees, as additional named insured in amounts sufficient to cover the sovereign immunity limits for Missouri public entities as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610 R.S. Mo

Section 10. All costs incurred due to the issuance of this permit shall be borne by the Applicant, the Applicant's successors, and assigns.

Section 11. It is understood that in granting this permit the Commission waives none of its power or rights to direct the removal, relocation, and/or proper maintenance in the future of anything within the right of way of the state highway at no cost to the Commission.

Section 12. The Applicant's deposit or bond may be held until the work has been completed and has been approved by the District Engineer or the District Engineer's representative. The Applicant agrees that the Commission may, after the expiration date of this permit or extension thereof, use as much of the deposit as may be necessary to restore, correct, or complete any and all work started or done by the Applicant by whatever means the Commission deems necessary. The Commission may use the deposit to correct any hazard which the Applicant/contractor does not correct upon notification.

Section 13. The obtaining of this permit does not relieve the Applicant of the responsibility for obtaining other permits required by this or any other agency having jurisdiction.

Section 14. For any land disturbance activity, the Applicant shall install erosion and sediment control measures as necessary to prevent pollution of streams, lakes, ponds and wetlands and to prevent silt from leaving MoDOT right of way. The Applicant agrees to restore vegetation with seed and mulch, sodding, or other approved methods, prior to removal of sediment control devices. The Commission is under a federal order, under Case No. 15-4069, U.S. District Court of the Western District of Missouri, and all projects including applicant's projects that include land disturbance activities of greater than one (1) acre on Commission right of way are subject to this order. See [www.modot.org/business/contractor\\_resources/LandDisturbanceItems.htm](http://www.modot.org/business/contractor_resources/LandDisturbanceItems.htm) for full requirements.

Section 15. No driveway or improvement constructed on the highway right of way shall be altered or relocated without permission of the District Engineer or the District Engineer's representative.

For daytime activity, flaggers shall wear a high visibility hard hat, safety glasses, a Performance Class 3 top OR a Performance Class 2 top, and safety footwear.

Choose One  
-hard hats must be high visibility

OR

Choose One  
-prescription

Choose One  
Class 3 Vest

OR

Choose One  
Class 2 Vest

Class 3 Jacket

Class 2 Jacket

Class 3 Shirt

Class 2 Shirt

Class 3 Pant

Class 2 Pant

Choose One  
Safety Footwear

Daytime Flagger PPE

Updated Sept. 2020

For nighttime activity, flaggers shall wear a high visibility/reflective hard hat, safety glasses, a Performance Class 3 top and a Class E bottom, and safety footwear.

Choose One  
-hard hats must be high visibility and reflective

OR

Choose One  
-prescription

Choose One  
Class 3 Vest

OR

Choose One  
Class 2 Vest

Class 3 Jacket

Class 2 Jacket

Class 3 Shirt

Class 2 Shirt

Class 3 Pant

Class 2 Pant

Choose One  
Safety Footwear

Nighttime Flagger PPE

Updated Sept. 2020

For daytime activity, workers shall wear a hard hat, safety glasses, a Performance Class 3 top OR a Performance Class 2 top, and safety footwear.

Choose One  
-hard hats may be any color or design

OR

Choose One  
-prescription

Choose One  
Class 3 Vest

OR

Choose One  
Class 2 Vest

Class 3 Jacket

Class 2 Jacket

Class 3 Shirt

Class 2 Shirt

Class 3 Pant

Class 2 Pant

Choose One  
Safety Footwear

Daytime Worker PPE

Updated Sept. 2020

For nighttime activity, workers shall wear a hard hat, safety glasses, a Performance Class 3 top OR a Performance Class 2 top and a Class E bottom, and safety footwear.

Choose One  
-hard hats may be any color or design

OR

Choose One  
-prescription

Choose One  
Class 3 Vest

OR

Choose One  
Class 2 Vest

Class 3 Jacket

Class 2 Jacket

Class 3 Shirt

Class 2 Shirt

Class 3 Pant

Class 2 Pant

Choose One  
Safety Footwear

Nighttime Worker PPE

Updated Sept. 2020