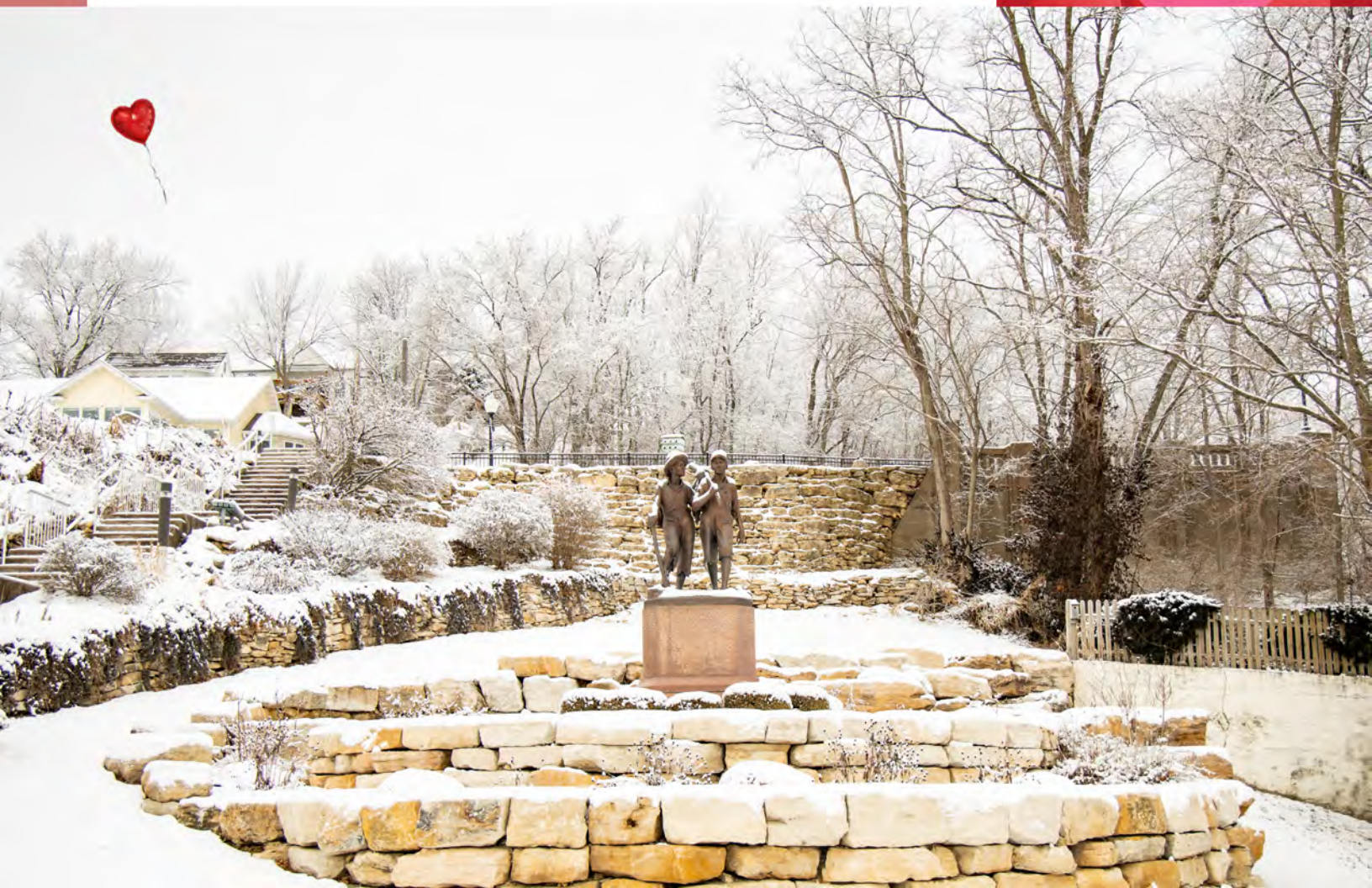




FEB
2025

Monthly Management Report



Executive Department – Lisa Peck, MPA, PCED, City Manager

- Staff Meetings
- Building Commission
- Council Meetings
- Planning and Zoning Meeting
- EBTB Meeting
- Hannibal Environmental Infrastructure (Storm Sewer) Project Virtual Meeting
- Women’s Network Luncheon
- Board of Adjustment Meeting
- ARPA Webinar
- 106 Process paperwork
- BRIC Grant documents
- Virtual Meeting with NP and GSA for updates on disposal process for the Old Federal Building
- Finalize General Mills Lease and documents for council
- WRDA Agreement Review for Corps portion of North St/Mark Twain Ave
- Contacted Congressman Grave’s office to verify WRDA funding not impacted and request additional appropriations for the General Mills Annex and Paris Gravel and the demo of St. Elizabeth’s if allowable
- Met with Marion County 911 to request address change for Hucks to alleviate truck traffic on St. Mary’s
- Uploaded documents necessary for North Street ARPA project payment processing
- Continue to seek and research potential grants.
- Review/propose revisions to various code amendments, ordinance changes, contracts, etc.
- Collaborated with the building inspector’s office on various zoning and code-related matters, zoning questions and issues.
- Discussed various code and project related matters with the Acting City Engineer.
- Responded to complaints, issues, and questions from various residents, businesses, and entities.
- Consulted with City Attorney on various legal matters.

Note: This report covers a wide range of activities carried out during the month and is not exhaustive.

Below are grants obtained under my tenure. It is important to keep in mind these funds have allowed the City to complete projects that otherwise would not have been possible but are not ongoing revenue streams.

Grant	Award Amount
MO DNR North Street	\$5,010,000.00
American Rescue Plan Act	\$3,194,919.12
Governor’s Cost Share Grant (Lakeside Drive)	\$835,000.00
CDBG Grant (19-EM-04)	\$752,479.85
MO State Block Grant - Airport Runway Lights	\$638,118.00
Marion County CARES	\$531,652.00
MOSWIN Radios	\$406,787.00
Huckleberry Pond Grant - Land Water Conservation Fund	\$184,171.00
Show Me Strong	\$153,900.00
USDA Grant (Street Equipment)	\$115,500.00
MoDOT Airport Business Plan	\$75,000.00
USDA SCBA Grant	\$65,000.00
DHSA Thermal Imaging Camera Grant	\$43,635.14
MoDOT Aviation CARES Act	\$30,000.00
Promote Missouri Grant	\$20,625.00
Total	\$ 12,056,787.11

Additionally, I was able to negotiate the rebuild of the downtown Pump Station, which estimates place at \$650,000 if the City had been responsible for the cost, and the repair of the North Street failure from the foot of the levee to the easternmost alleyway at a \$1,061,457.50 project cost. Both were completed by the Corps of

Engineers at NO COST to the city. In keeping with our responsibility to be good stewards of taxpayer funds, we will continue to actively seek out potentially available funding to offset costs when possible.

Central Services: Andrew Dorian, Director

Street Department

- Staff continued to work on the Church Street Pilot Sidewalk Project
- Staff fixed the roof inside Jim's Journey and added insulation
- Staff worked on a demo on Kenwood Street

Airport

- Passed a Weights and Measures Inspection for Avgas
- Submitted final RFR for the Airport Terminal Renovation Project
- Drafted and submitted a Jet A Sump Letter for Survival Flight
- Drafted and submitted the Airport Fuel Farm Engineering Documents to the City Council for approval
- Submitted the IFE documents to MODOT for review for the Airport Fuel Farm Replacement Project

Landfill

- The Street Department hauled water from the leachate ponds all month

Parks & Recreation Department

- Parks and Recreation sponsored Shooters Education Program at the Armory
- Parks & Recreation sponsored Pickleball League at the Armory
- Parks and Recreation hosted a pickleball tournament at the Armory
- Parks and Recreation hosted sports practices at the Armory
- Parks and Recreation hosted baseball/softball practices at Clemens Training Facility
- Parks and Recreation hosted Special Olympic Basketball Practices at the Armory
- Parks and Recreation sponsored the Archery Program at the Armory
- Parks and Recreation hosted a Black History Month Event at the Armory
- Parks and Recreation sponsored Eagle Days at the Armory and Riverfront
- Parks and Recreation hosted a Baby Shower at the Armory
- Parks Staff trimmed some low hanging limbs on Woodland Acres
- Parks staff completed maintenance and servicing on all mowers and tractors in preparation for grass cutting this year

Administration

- Worked with several businesses on Bear Creek Sports Complex Banner Ad Sponsorships
- Submitted the 2025-2026 Capital Improvement Plan
- Drafted the February MS4 Street Department Training Documents
- Submitted the February Airport Insurance Inspection
- Drafted and submitted the Airport Farm Lease Documents to City Council for approval
- Attended a TEAMS meeting regarding a project to install a bat monitoring antenna on the Grape Street Water Tower
- Attended two City Council Meetings
- Attended a Tree Board Meeting
- Attended virtually a Tri-State Summit Planning Meeting
- Attended a Park Board Meeting
- Attended an EBTB Meeting
- Met with MDC on a project in Riverview Park
- Attended a virtual meeting with Woolpert on the Airport Fuel Farm Project
- Met with Janes Surveying on the Industrial Park Survey
- Updated the City owned lots for sale list

Hannibal Police Department: Jacob Nacke, Chief of Police

February Calls For Service	1,402
2025 Total Calls For Service	3,031

Patrol Summary of Calls

Traffic Stops	97
Mental Health	6
Alarm	20
Stealing	37
Disturbance	48
Domestic	29
Traffic Accidents	39

Community Service Officers Calls for Service

Property Maintenance	10
Animal Complaint	41
Animal Neglect	3
Dog at Large	49
Animal Bite	3

Sworn Officer Staffing:

Budgeted	Officers on Payroll	Light Duty	Field Training	Academy	Functional	Openings
34 (36)	31	2	1	1	27	3 (5)

Staffing Note: We are currently budgeted at 34 this fiscal year, down two from the previous year. We would seek approval to fill positions if sufficient applicants were selected. We have an officer graduating from the academy on 03/14/2025 who will start their career immediately. We have two officers on light duty currently, and one on field training.

Flock Update: Five cameras are in operation, a sixth is due to be installed during the week of 03/16. The remaining four are still awaiting scheduling.

Hannibal Emergency Management: Jacob Nacke, Director

We begin our preparations for spring, which can bring with it severe weather and flooding. The first full week of March is Severe Weather Preparedness Week which will highlight ways to receive warnings, tornado safety, lightning safety, and flooding safety.

We have repaired two outdoor warning sirens, and today the Board of Public Works installed a replacement part at the siren on Woodland Acres. Due to weather conditions the statewide tornado drill was not held, and we will have an outdoor siren test on Tuesday March 11th at 11:00am.

I will be attending a meeting with the Corps of Engineers regarding spring flooding and information for levee sponsors. This meeting should have several opportunities to interact with the USACOE at various capacities. The training for disaster preparedness, originally scheduled for March, has been postponed to October by Missouri SEMA. More information will be disseminated at a later time.

Hannibal Fire Department: Ryan Neisen, Fire Chief

Structure Fires

In February, we had 4 structure fires. 3 of these were major fires and 1 minor fire. 2 of the fires took place in vacant homes with no utilities. We are working with the Hannibal Police Department and the Missouri State Fire Marshall's Office on investigations.

Hiring

On February 21st, Aidan Perry began his career with HFD. Firefighter Perry grew up in the Payson, IL area and has some experience with Payson-Fall Creek Fire Department. We are working through the hiring process to fill the 4 remaining openings.

(continued next page)

Call Volume Statistics

Building Fires	4
Vehicle Fires	1
Other Fires	7
Fire Alarms	6
Motor Vehicle Crashes	12
EMS	83
Hazmat	1
Other	16
Total Calls for Service	130

Hannibal Convention & Visitors Bureau: Trisha O'Cheltree, Director

General Updates

- Meta ads for February "Chocolate Extravaganza"; reached 140,000 accounts 4.8K clicks at \$0.26 each. March Meta ad will begin on the 3rd advertising GGG, Twain On Main, Last Dinner on the Titanic and new business on Main St
- Website metrics I am working on obtaining.
- Newsletter results for the past 30 days: 6,445 sends = 37% open rate (2,292 opens/139 clicks).
- The Marketing and Group Sales position recently became open. I posted the job on 2/26 to close on March 7th. Interviews with candidates will take place after that.
- Molly Brown Home - Construction, Electrical, etc. should start back up after the weather delay. Drawing for entrance will go to HDDC in March for approval.
- 2025 Visitors Guide arrived and are currently being distributed/mailed out to those who requested them.
- Wayfinder grant- Kiosks are in production and should be here by the end of the month.
- Working on the Budget for FY26.
- Facebook/Spotify/CTV ads are currently running. Working on design of ads for Rural Mo and Show Me Mo
- We have a few businesses participating in the HCVB ambassador program so far and working on more.
- Starting conversations with other departments and community partners about 2026 and possible events- with it being America's 250, FIFA in Kansas City and 150th Anniversary of the publishing of The adventures of Tom Sawyer.

Group and Convention Marketing

- **2025**
 - Skywagon Club: (30 people) 5/2-5/3
 - St. John's Lutheran Lagrange IL: (30 people) 5/22
 - Out and About Tours: (30 people) 5/6-5/8
 - Northwestern Elementary: (28 people) 5/19
 - Brashear Elementary: (22 people) 4/25
 - Hawk A Model A Ford: (20 people) 6/12-6/14
 - Sunrise Tours: (44 people) 10/7
 - DJ Country Tours: (45 people) 6/30-7/1
 - Excite Experience: (30-40 people) 8/23-8/24
 - Navy Squadron: (40 people) 9/3-9/7
 - Legacy Travel Group: (30 people) 6/12-6/13
 - Making Memories Tour: (54 people) 9/25
 - My Credit Union Adventure Club: (40 people) 6/21
- **2026**
 - Requests have already begun to come in for 2026
(continued next page)

Upcoming Festivals/Big Events Please remember these can always be found at www.visithannibal.com/

- **March 7th – 9th: Chocolate Extravaganza**
- **March 28th – 29th: Big River Comic Convention (Hannibal High School)**

Building Inspector: Mike McHargue

Permits can be completed at: <https://hannibalmo.viewpointcloud.com/>

Date Submitted	Record #	Record Type
2/4/2025 4:32	RI-25-21	Rental Inspection
2/4/2025 15:50	EL-25-5	Electrical Permit
2/5/2025 20:52	DUMP-25-1	Dumpster Permit
2/6/2025 14:41	EL-25-6	Electrical Permit
2/6/2025 14:44	RI-25-22	Rental Inspection
2/7/2025 18:07	253	Building Commission
2/10/2025 21:57	RI-25-23	Rental Inspection
2/12/2025 17:47	RB-25-7	Residential Building Permit
2/12/2025 19:44	CB-25-2	Commercial Building Permit
2/13/2025 16:11	RI-25-24	Rental Inspection
2/14/2025 14:45	DUMP-25-2	Dumpster Permit
2/18/2025 14:12	RI-25-25	Rental Inspection
2/18/2025 20:57	RI-25-26	Rental Inspection
2/19/2025 19:48	DUMP-25-3	Dumpster Permit
2/19/2025 21:20	RI-25-27	Rental Inspection
2/20/2025 15:38	DUMP-25-4	Dumpster Permit
2/20/2025 17:47	EL-25-8	Electrical Permit
2/20/2025 17:52	DEMO-25-1	Demolition Permit
2/20/2025 18:02	EL-25-9	Electrical Permit
2/21/2025 15:25	DUMP-25-5	Dumpster Permit
2/22/2025 3:55	RB-25-8	Residential Building Permit
2/22/2025 4:33	EL-25-10	Electrical Permit
2/23/2025 19:37	DEMO-25-2	Demolition Permit
2/24/2025 17:18	EX-25-2	Excavation Permit
2/25/2025 15:23	CB-25-3	Commercial Building Permit
2/25/2025 17:37	RI-25-28	Rental Inspection
2/26/2025 14:47	CB-25-4	Commercial Building Permit
2/26/2025 20:19	S-25-2	Sign Permit
2/27/2025 1:22	RI-21-22	Rental Inspection
2/27/2025 1:32	RI-21-23	Rental Inspection
2/27/2025 2:52	DUMP-25-6	Dumpster Permit
2/27/2025 17:16	EL-25-11	Electrical Permit
2/27/2025 22:22	EX-25-3	Excavation Permit
2/28/2025 17:27	CB-25-5	Commercial Building Permit
2/28/2025 18:16	RI-25-29	Rental Inspection

February 2025 Payables Reports

CHECK RUN
February 14, 2025

	Dollars
General Fund (G/F)	\$ 145,328.38
Capital Equipment	\$ 250,744.42
Sales Tax Cap Improv 1/2 cent	\$ 11,091.08
Parks & Rec	\$ 15,685.72
Self Insurance	\$ 8,101.26
Investigation Fund	\$ -
Tourism	\$ 7,103.37
DARE	\$ -
Library	\$ 5,572.00
P & F Retirement	\$ -
Infrastructure	\$ 1,573.55
Law Enforcement Training	\$ -
Riverfront	\$ -
Catastrophic Fund	\$ -
Other Funds Sub-Total	\$ 299,871.40
G/F + Other Funds Total	\$ 445,199.78

General Fund	145,328	32.64%
Capital Equipment	250,744	56.32%
Sales Tax Cap Improv 1/2 cent	15,686	3.52%
Parks & Rec	11,091	2.49%
Self Insurance	8,101	1.82%
Investigation Fund	0	0.00%
Tourism	7,103	1.60%
DARE	0	0.00%
Library	5,572	1.25%
P & F Retirement	0	0.00%
Infrastructure	1,574	0.35%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Catastrophic Fund	0	0.00%
Total	445,200	100.00%

Check run total Feb 14 \$ 445,199.78

Checks Grand Total \$ 445,199.78

CHECK RUN
February 27, 2025

	Dollars
General Fund (G/F)	\$ 172,729.00
Capital Equipment	\$ 3,600.00
Sales Tax Cap Improv 1/2 cent	\$ 72,809.10
Parks & Rec	\$ 74,979.14
Self Insurance	\$ 12,167.52
Investigation Fund	\$ -
Tourism	\$ 45,085.69
DARE	\$ -
Library	\$ 9,786.11
P & F Retirement	\$ 528,561.94
Infrastructure	\$ 57.89
Law Enforcement Training	\$ -
Riverfront	\$ -
Catastrophic Fund	\$ -
Other Funds Sub-Total	\$ 747,047.39
G/F + Other Funds Total	\$ 919,776.39

General Fund	172,729	18.78%
Capital Equipment	3,600	0.39%
Sales Tax Cap Improv 1/2 cent	74,979	8.15%
Parks & Rec	72,809	7.92%
Self Insurance	12,168	1.32%
Investigation Fund	0	0.00%
Tourism	45,086	4.90%
DARE	0	0.00%
Library	9,786	1.06%
P & F Retirement	528,562	57.47%
Infrastructure	58	0.01%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Catastrophic Fund	0	0.00%
Total	919,776	100.00%

Check run total Feb 27 \$ 919,776.39

Checks Grand Total \$ 919,776.39

February 2025 Self-Insurance checks

ACS GOV'T FINANCIAL SYSTEM
02/26/2025 14:56:57

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
40	5088348 SELF INSURANCE FUND	56,471.38
TOTAL ALL FUNDS		56,471.38

February 2025 Payroll reports

2/03/2025
14:19:36

Employee Gross Pay/Benefits Report

Pi

COUNCIL PAYROLL - FEBRUARY 2025
GROSS & NET PAY

PR4CNI

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp HOURS
=====								
EMP TYPE TOTALS.....FULL TIME								
EMP TYPE TOTALS.....PART TIME								
EMP TYPE TOTALS.....TEMPORARY								
			5	\$1,000.00			\$1,000.00	
				5.00				5.00

2/11/2025
12:32:01

Employee Gross Pay/Benefits Report

PAC

BI-WEEKLY PAYROLL - 2/13/2025
GROSS & NET PAY

PR4CNR

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp HOURS
=====								
EMP TYPE TOTALS.....FULL TIME								
			126	\$298,641.59	\$4,355.11		\$325,875.41	
				13,652.81	\$22,878.71			14,395.31
					742.50			
EMP TYPE TOTALS.....PART TIME								
			13	\$6,966.45			\$6,966.45	
				441.50				441.50
EMP TYPE TOTALS.....TEMPORARY								
			8	\$1,990.07			\$1,990.07	
				211.50				211.50

2/25/2025
10:58:39

Employee Gross Pay/Benefits Report

PAG

BI-WEEKLY PAYROLL - 2/27/2025
GROSS & NET PAY

PR4CNR

EMPLOYEE NAME	DEPT	JOB TITLE	REGULAR WAGES HOURS	OV-TIME WAGES HOURS	SPECIAL PAY	BENEFITS	GROSS WAGES HOURS	Emp HOURS
=====								
EMP TYPE TOTALS.....FULL TIME								
			123	\$256,508.39	\$1,988.18		\$271,382.34	
				11,067.77	\$12,885.77			11,518.77
					451.00			
EMP TYPE TOTALS.....PART TIME								
			13	\$5,678.88			\$5,678.88	
				367.75				367.75
EMP TYPE TOTALS.....TEMPORARY								
			12	\$2,809.92			\$2,809.92	
				260.75				260.75

Revenues February 2025

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
10 GENERAL FUND	\$ 12,523,731.00	\$ 978,849.89	\$ 10,087,057.70	\$ 2,436,673.30
20 DOWNTOWN TIF	\$ -	\$ -	\$ -	\$ -
28 INFRASTRUCTURE/REM	\$ 2,208,200.00	\$ 205,284.94	\$ 1,697,528.67	\$ 510,671.33
30 SALES TAX CAP	\$ 2,227,500.00	\$ 203,221.65	\$ 1,654,740.22	\$ 572,759.78
37 RIVERFRONT 8006245	\$ 28,000.00	\$ 493.24	\$ 28,814.16	\$ (814.16)
38 PARKS DEPT.	\$ 2,491,007.00	\$ 235,177.21	\$ 1,859,266.40	\$ 631,740.60
40 SELF INS FUND	\$ 4,407,170.00	\$ 328,038.18	\$ 3,429,290.51	\$ 977,879.49
42 DARE FUND	\$ 12,090.00	\$ 5.19	\$ 8,299.58	\$ 3,790.42
43 FEMA/SEMA FUND	\$ -	\$ -	\$ -	\$ -
45 CAPITAL EQUIP/PROJT	\$ 18,480.00	\$ 242,106.37	\$ 1,147,375.14	\$ (1,128,895.14)
48 TOURISM	\$ 989,548.00	\$ 40,461.65	\$ 724,546.22	\$ 265,001.78
52 LAW ENF TRNG	\$ 18,150.00	\$ 1,082.58	\$ 13,814.71	\$ 4,335.29
80 LIBRARY	\$ 930,651.74	\$ 27,622.64	\$ 1,037,553.39	\$ (106,901.65)
81 P&F RETIREMENT	\$ 2,242,857.00	\$ 144,890.77	\$ 1,644,779.04	\$ 598,077.96
84 CDBG	\$ -	\$ -	\$ -	\$ -
86 MUNICIPAL COURT	\$ -	\$ 258.27	\$ 1,922.34	\$ (1,922.34)
87 HPD INVESTIGATION FND	\$ 2,250.00	\$ 212.00	\$ 1,296.68	\$ 953.32
88 HPD POLICE DEPT	\$ -	\$ 10.51	\$ 113.09	\$ (113.09)
89 CATASTROPHE FUND	\$ 58,000.00	\$ 947.07	\$ 8,803.46	\$ 49,196.54
92 REVOLVING LOAN	\$ 76,000.00	\$ 2,949.81	\$ 53,226.61	\$ 22,773.39
96 UNUSED SICK LV	\$ 109,355.00	\$ 953.56	\$ 10,407.60	\$ 98,947.40

Expenditures February 2025

DEPARTMENT	BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE
10 GENERAL FUND	\$ 13,639,474.00	\$ 951,626.70	\$ 8,254,273.96	\$ 5,385,200.04
20 DOWNTOWN TIF	\$ -	\$ -	\$ -	\$ -
28 INFRASTRUCTURE/REM	\$ 2,050,000.00	\$ 1,631.44	\$ 207,265.46	\$ 1,842,734.54
30 SALES TAX CAP	\$ 2,276,500.00	\$ 84,983.88	\$ 1,208,531.96	\$ 1,067,968.04
37 RIVERFRONT 8006245	\$ 40,000.00	\$ -	\$ 501.12	\$ 39,498.88
38 PARKS DEPT.	\$ 2,609,531.00	\$ 177,233.78	\$ 1,629,319.30	\$ 980,211.70
40 SELF INS FUND	\$ 4,407,164.00	\$ 490,715.61	\$ 3,692,965.90	\$ 714,198.10
42 DARE FUND	\$ 12,000.00	\$ 17.92	\$ 7,251.34	\$ 4,748.66
43 FEMA/SEMA FUND	\$ -	\$ -	\$ -	\$ -
45 CAPITAL EQUIP/PROJT	\$ -	\$ 254,344.42	\$ 1,160,813.19	\$ (1,160,813.19)
48 TOURISM	\$ 872,256.00	\$ 74,843.90	\$ 506,348.42	\$ 365,907.58
52 LAW ENF TRNG	\$ 20,000.00	\$ -	\$ 1,360.00	\$ 18,640.00
80 LIBRARY	\$ 951,012.86	\$ 55,121.31	\$ 488,187.10	\$ 462,825.76
81 P&F RETIREMENT	\$ 2,558,631.00	\$ 2,563.05	\$ 160,946.72	\$ 2,397,684.28
84 CDBG	\$ -	\$ -	\$ -	\$ -
86 MUNICIPAL COURT	\$ -	\$ -	\$ -	\$ -
87 HPD INVESTIGATION FND	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
88 HPD POLICE DEPT	\$ -	\$ -	\$ -	\$ -
89 CATASTROPHE FUND	\$ 20,000.00	\$ -	\$ 8,854.50	\$ 11,145.50
92 REVOLVING LOAN	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
96 UNUSED SICK LV	\$ 70,000.00	\$ 29,589.11	\$ 97,779.17	\$ (27,779.17)