



**NOV
2025**

Monthly Management Report



Street Department

- Replaced city owned stormwater pipe on Gemini
- Poured a new sidewalk at 408 Rock Street, sidewalk was damaged as part of a house demo
- Built concrete walls at the leaf lot for the new Airburner
- Demo of 1321 Vermont

Airport

- Eric McNeal, Airport Worker, completed Titan Aviation Fuel Handling Training

Parks & Recreation Department

- Parks hosted the November election at the Armory
- Parks sponsored Hitting League starts at the Clemens Hitting Facility
- Special Olympics Basketball Practice starts at the Armory
- Parks Sponsored Shooters Ed Program starts at the Armory
- Parks hosted 6 shelter reservations
- Parks hosted a baby shower at the Armory
- Parks sponsored two Nature Programs at Riverview
- Restrooms winterized for the winter
- Parks hosted Chilli Cook-Off at the Armory
- Parks sponsored a bird walk at Sodalis
- Parks hosted sport practices at the Armory
- Parks staff put up Christmas Wreaths and Lights downtown and on Broadway
- Planted a memorial tree on the Riverfront
- Parks staff with Tree Board to plant trees in front of HCVB Site
- Parks staff started work on the new 9-hole addition to the Huckleberry Disc Golf Course
- Parks hosted three birthday parties at the Armory
- Parks hosted a run in Riverview Park
- Parks sponsored Reindeer Games at the YMen's Pavillion

Administration

- Interview with Muddy River News
- Submitted Pay App 3 for payment for the Central Park Renovation Project
- Attended two City Council Meetings
- Attended a Tree Board Meeting
- Attended HREDC Annual Meeting
- Attended Building Commission Meeting
- Attended the bid opening for City Tree Removal
- Attended the bid opening for the Airport Fuel Farm Replacement
- Met with City Attorney, Councilmen Fleetwood and BPW Staff on a potential economic development project
- Attended monthly joint City, BPW HREDC Planning Meeting
- Attended a meeting on a potential Affordable Housing Project
- Attended a virtual meeting on a potential economic development project
- Sent application into MDNR for the new Airburner
- Attended a joint meeting with Representative Riggs and Ralls County & Marion County Commissioners
- Participated in a virtual meeting with Maria Kuhns and legal counsel on an economic development project
- Attended an update meeting with City Staff on IT related projects
- Attended a Planning & Zoning Meeting
- Drafted and submitted bid award documents to City Council for the Annual Tree Removal Project

- Drafted and submitted a letter to City Council for an economic development project
- Drafted and submitted Change Order 1 & 2 documents to City Council for the Central Park Renovation Project
- Drafted and submitted documents for the Recycling Fee Ballot Renewal
- Attended a court hearing on a dangerous house

Hannibal Police Department: Jacob Nacke, Chief of Police

November Calls For Service	1,580
2025 Total Calls For Service	19,648
Average Calls Per Day	52

Patrol Summary of Calls

Traffic Stops	54
Mental Health	19
Alarm	34
Stealing	25
Disturbance	55
Domestic	40
Traffic Accidents	42

Traffic Accident Breakdown

Injury	7
Non-Injury	18
Leave the Scene	10
Private Property	7

Community Service Officers Calls for Service

Property Maintenance	11
Animal Complaint	42
Animal Neglect	2
Dog at Large	40
Animal Bite	2

Sworn Officer Staffing:

Budgeted	Officers on Payroll	Light Duty	Field Training	Academy	Functional	Openings
35	33	3	2	0	28	2

Staffing Note: We have one recruit scheduled for the next academy in January. This will bring our sworn employee number to 34.

Hannibal Emergency Management: Jacob Nacke, Director

Winter weather impacts have started affecting our region with our first major snow falling around the Thanksgiving holiday. No outside requests were needed for the event, which resulted in approximately ten inches of snow falling.

Outdoor Warning Siren Status:

Arapaho / US 61	Non-Functioning / new siren on order
Meadowbrook	Non-Functioning/ service contractor notified

We conduct monthly outdoor warning siren tests and noted the Meadowbrook Siren was not working. This was repaired several months ago, but there is still an issue. The contractor has been contacted for service. The Arapaho replacement siren has been ordered, and we are just waiting for delivery.

In late winter we will conduct in-person tests at all siren locations before the start of the spring season.

Hannibal Fire Department: Ryan Neisen, Fire Chief

ARPA First Responder Equipment Grant

In April of 2024, we were awarded the ARPA First Responder Equipment Grant in the amount of \$82,300 for the purchase of 2 Chevrolet Tahoe's upfitted with emergency lights and equipment. This was a 50/50 matched grant. We took delivery on the Tahoe's in late November. The city's portion of the grant came in at \$66,105; less than initially expected.

Call Volume Statistics

Building Fires	4
Vehicle Fires	0
Other Fires	2
Fire Alarms	26
Motor Vehicle Crashes	10
EMS	56
Hazmat	2
Other	13
Total Calls for Service	115

Hannibal Convention & Visitors Bureau: Trisha O'Cheltree, Director

General Updates

- Meta Ad Results: November's theme was "So many wonderful things to do in Hannibal to celebrate the Christmas holiday. Come spend it with us!" It featured the rest of the Christmas events such as Reindeer Games, Santa at the Molly, carriage rides, Christmas caroling and Christmas in ILASCO.
- Facebook: Total number of views was 2.4 million (2.3 million from ads and 116,000 from organic posts). The views from the paid ads were down 17% and the views from the organic were down 1.7%. Content interactions were 2,000, which was an increase of close to 1%. Link Clicks were at 1100, which is down from October. We gained a net total of 103 new followers in November. Reach is now called Viewers, and it was almost 1.4 million, which was down 20%
- Other Social Media Outlets: Instagram insights for November we had 40,827 views (an increase of almost 10,000) – 5% from followers and 95% non-followers. We reached 24,953.
- Website: The total number of visitors to the webpage was almost 10,000. Website has been updated with new events.
- Additional Ad efforts: Ad was published in Show Me Missouri for the December issue. Still waiting to see the Rural Missouri one but same ad was sent in, just smaller size.
- Newsletter: Sent out the second week of October. 6249 sent out via email, 30% open rate. Discussed the holiday events happening. Also sent a secondary email out on October 30th with the 2026 Special events flyer. So far that has had a 26% open rate.
- Currently Attending Travel South International Trade show.
- Molly Brown Home was decorated for Xmas by HHMC and will host Santa this Holiday season dates and times on our website and social media.
- 2026 VG 1st draft has been received worked through edits on the paid ads. 2nd draft came before Thanksgiving and I worked through that. One final draft of everything together to go before printing.
- Starting to begin work on the Hwy 36 Visitors Guide as well.
- Had a meeting about an additional unique way to advertise Hannibal for 2026 events.
- Gobo purchased and to be set up after the Victorian Festival of Christmas at MBH.
- Christmas events have kicked off with the HHMC.
- Working with MODOT on naming of memorial highways. 2 approved one will be reintroduced as a bill.

Group and Convention Marketing

- Continue to push on Social media posts to encourage trip planning for 2026.
- Have 8 potential groups for 2026 so far and one for 2027. Continue to get inquiries to our website, several per week, about trips to Hannibal. Most have been small groups, under the size of 20, but these requests are coming more frequently. I have sent a request to OBP to check the inquiry requests. Have received several that I feel are “spam” or maybe “robo” ones because of inaccurate information or odd requests. Still waiting to hear back at this time.

Upcoming Festivals/Big Events *Please remember these can always be found at www.visithannibal.com!*

- ***Nov. 29th – Dec. 21st – Santa visits the Molly Brown House (see website for dates/times)***
- ***Friday, Dec. 5th – Holiday Church Tours Hannibal, La Bafana Story Time and Christmas in Illasco***
- ***Saturday, Dec. 6th – Hannibal Jaycees Christmas Parade and Strolling Merry Maker characters***
- ***Saturday, Dec. 13th – Storyteller, Christmas Living Windows, and Strolling Merry Maker characters***
- ***Saturday, Dec. 20th – Home Tours***

Building Inspector: Mark KempkerPermits can be completed at: <https://hannibalmo.viewpointcloud.com/>

Date Submitted	Record #	Record Type
11/3/2025 15:21	RB-25-83	Residential Building Permit
11/3/2025 22:09	RI-25-563	Rental Inspection
11/4/2025 17:17	RB-25-84	Residential Building Permit
11/4/2025 17:29	RI-25-564	Rental Inspection
11/4/2025 19:31	RI-25-565	Rental Inspection
11/4/2025 19:39	RI-25-566	Rental Inspection
11/4/2025 19:45	RI-25-567	Rental Inspection
11/4/2025 22:00	RI-25-568	Rental Inspection
11/4/2025 22:08	RI-25-569	Rental Inspection
11/4/2025 22:13	RI-25-570	Rental Inspection
11/4/2025 22:17	RI-25-571	Rental Inspection
11/4/2025 22:21	RI-25-572	Rental Inspection
11/4/2025 22:25	RI-25-573	Rental Inspection
11/4/2025 22:31	RI-25-574	Rental Inspection
11/4/2025 22:36	RI-25-575	Rental Inspection
11/5/2025 15:29	RB-25-85	Residential Building Permit
11/5/2025 15:38	269	Building Commission
11/5/2025 16:00	S-25-16	Sign Permit
11/5/2025 17:54	270	Building Commission
11/5/2025 18:37	RI-25-576	Rental Inspection
11/5/2025 18:43	RI-25-577	Rental Inspection
11/5/2025 18:43	EL-25-65	Electrical Permit
11/5/2025 19:36	RB-25-86	Residential Building Permit
11/5/2025 20:27	RI-25-578	Rental Inspection
11/5/2025 20:42	EL-25-66	Electrical Permit
11/6/2025 14:49	RI-25-579	Rental Inspection
11/6/2025 14:53	RI-25-580	Rental Inspection
11/6/2025 21:01	DUMP-25-65	Dumpster Permit
11/6/2025 21:13	RI-25-581	Rental Inspection
11/7/2025 18:36	EL-25-67	Electrical Permit
11/7/2025 19:07	RB-25-87	Residential Building Permit
11/7/2025 20:18	RI-25-582	Rental Inspection
11/7/2025 20:22	RI-25-583	Rental Inspection
11/9/2025 15:57	RB-25-88	Residential Building Permit
11/10/2025 19:12	DUMP-25-66	Dumpster Permit
11/10/2025 21:04	EL-25-68	Electrical Permit
11/12/2025 18:01	EL-25-69	Electrical Permit
11/12/2025 18:01	S-25-17	Sign Permit
11/13/2025 22:20	CB-25-32	Commercial Building Permit
11/14/2025 20:02	FIRE-25-5	Fires
11/16/2025 14:38	RI-25-584	Rental Inspection
11/17/2025 21:55	271	Building Commission
11/18/2025 21:26	RI-25-585	Rental Inspection
11/19/2025 19:43	DEMO-25-18	Demolition Permit
11/19/2025 22:31	272	Building Commission
11/19/2025 22:36	273	Building Commission
11/19/2025 22:41	274	Building Commission

Date Submitted	Record #	Record Type
11/20/2025 17:29	RI-25-586	Rental Inspection
11/20/2025 20:08	RI-25-587	Rental Inspection
11/20/2025 21:47	275	Building Commission
11/20/2025 22:33	276	Building Commission
11/20/2025 22:40	277	Building Commission
11/20/2025 22:43	278	Building Commission
11/21/2025 17:09	RB-25-90	Residential Building Permit
11/21/2025 19:47	RI-25-588	Rental Inspection
11/21/2025 20:08	279	Building Commission
11/24/2025 22:28	RI-25-589	Rental Inspection
11/24/2025 22:32	RI-25-590	Rental Inspection
11/25/2025 7:51	RI-25-591	Rental Inspection
11/25/2025 18:52	RB-25-91	Residential Building Permit
11/25/2025 22:27	DUMP-25-67	Dumpster Permit
11/25/2025 22:57	280	Building Commission
11/26/2025 15:36	DUMP-25-68	Dumpster Permit

November 2025 Payables Reports

CHECK RUN
November 14, 2025

	Dollars
General Fund (G/F)	\$ 36,018.34
Capital Equipment	\$ 132,210.00
Sales Tax Cap Improv 1/2 cent	\$ 89,435.30
Parks & Rec	\$ 277,900.34
EBT	\$ -
Investigation Fund	\$ -
Tourism	\$ 12,817.88
DARE	\$ -
Library	\$ 99,225.04
P & F Retirement	\$ -
Infrastructure	\$ 11,630.47
Law Enforcement Training	\$ -
Riverfront	\$ -
Catastrophic Fund	\$ -
Other Funds Sub-Total	\$ 623,219.03
G/F + Other Funds Total	\$ 659,237.37
Check run total Nov 14 \$ 659,237.37	
Checks Grand Total \$ 659,237.37	

General Fund	36,018	5.46%
Capital Equipment	132,210	20.05%
Sales Tax Cap Improv 1/2 cent	277,900	42.15%
Parks & Rec	89,435	13.57%
EBT	0	0.00%
Investigation Fund	0	0.00%
Tourism	12,818	1.94%
DARE	0	0.00%
Library	99,225	15.05%
P & F Retirement	0	0.00%
Infrastructure	11,630	1.76%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Catastrophic Fund	0	0.00%
Total	659,237	100.00%

CHECK RUN
November 26, 2025

	Dollars
General Fund (G/F)	\$ 83,820.75
Capital Equipment	\$ 280,392.17
Sales Tax Cap Improv 1/2 cent	\$ 3,960.53
Parks & Rec	\$ 12,992.87
EBT	\$ 252,439.31
Investigation Fund	\$ -
Tourism	\$ 9,584.05
DARE	\$ 47.94
Library	\$ 2,428.13
P & F Retirement	\$ 45,541.54
Infrastructure	\$ 2,378.11
Law Enforcement Training	\$ -
Riverfront	\$ -
Catastrophic Fund	\$ -
Other Funds Sub-Total	\$ 609,764.65
G/F + Other Funds Total	\$ 693,585.40
Check run total Nov 26 \$ 693,585.40	
Checks Grand Total \$ 693,585.40	

General Fund	83,821	12.09%
Capital Equipment	280,392	40.43%
Sales Tax Cap Improv 1/2 cent	12,993	1.87%
Parks & Rec	3,961	0.57%
EBT	252,439	36.40%
Investigation Fund	0	0.00%
Tourism	9,584	1.38%
DARE	48	0.01%
Library	2,428	0.35%
P & F Retirement	45,542	6.57%
Infrastructure	2,378	0.34%
Law Enforcement Training	0	0.00%
Riverfront	0	0.00%
Catastrophic Fund	0	0.00%
Total	693,585	100.00%

November 2025 Payroll reports

Check Register - Gross Pay Report
Pay Period Dates: 10/17/2025 - 10/30/2025

Pay Period Date	Check Issue Date	Amount
Total :		<u>235,998.24-</u>
Total ACCTS, REC, PAYROLL:		<u>4,670.40-</u>
Total BUILDING INSPECTOR:		<u>5,682.03-</u>
Total COLLECTION:		<u>1,902.30-</u>
Total DEPT PUBLIC WORKS:		<u>2,519.67-</u>
Total EXECUTIVE:		<u>2,462.25-</u>
Total FIRE:		<u>71,102.50-</u>
Total INFORMATION TECHNOLOGY:		<u>3,482.54-</u>
Total LIBRARY:		<u>13,025.23-</u>
Total MUNICIPAL COURT:		<u>3,540.05-</u>
Total PARKS & RECREATION:		<u>21,605.09-</u>
Total POLICE:		<u>68,601.00-</u>
Total STREET:		<u>20,174.13-</u>
Total TOURISM:		<u>6,302.50-</u>
Grand Totals:		<u>461,067.93-</u>

Check Register - Gross Pay Report
Pay Period Dates: 10/31/2025 - 11/13/2025

Pay Period Date	Check Issue Date	Amount
Total :		<u>222,182.07-</u>
Total ACCTS, REC, PAYROLL:		<u>4,443.61-</u>
Total BUILDING INSPECTOR:		<u>5,664.71-</u>
Total COLLECTION:		<u>1,865.21-</u>
Total DEPT PUBLIC WORKS:		<u>2,435.12-</u>
Total EXECUTIVE:		<u>1,357.35-</u>
Total FIRE:		<u>54,216.12-</u>
Total INFORMATION TECHNOLOGY:		<u>3,484.77-</u>
Total LIBRARY:		<u>13,666.81-</u>
Total MUNICIPAL COURT:		<u>3,546.66-</u>
Total PARKS & RECREATION:		<u>22,309.59-</u>
Total POLICE:		<u>69,021.94-</u>
Total STREET:		<u>19,211.75-</u>
Total TOURISM:		<u>6,063.91-</u>
Grand Totals:		<u>429,469.62-</u>

Collections: Janice Magruder, City Collector

October 2025 Collections report

(November report available in December)

Total October Collections	
General Fund (Includes Protested Tax)	\$ 1,068,715.26
Downtown Tif	\$ -
Infrastructure	\$ 244,903.22
Sales Tax Cap	\$ 239,569.70
Recycle Escrow	\$ -
Riverfront	\$ 20,058.96
Parks	\$ 254,629.67
Self Insurance	\$ 106,629.79
DARE	\$ 967.06
FEMA	\$ -
Capital Equipment	\$ 4,132.40
Tourism	\$ 109,811.62
Law Enforcement Training	\$ 616.75
Library	\$ 11,038.85
P&F Retirement	\$ 1,939.96
American Rescue Plan	\$ -
Bicentennial Fund	\$ -
CDBG	\$ -
Municipal Court	\$ 135.26
HPD Investigation	\$ 22.27
Police Dept	\$ 736.27
Catastrophe	\$ 970.78
Revolving Loan	\$ 8,126.19
Unused Sick Leave	\$ 890.22
MOSIP	\$ 38,589.94
Grand Total Collections	\$ 2,112,484.17

* Municipal Court collected a total of \$20233.09 with a interest transfer to the general fund of \$135.26. \$21341.77 was distributed to all other funds/accounts. Municipal Court has its own accounting system for deposits and expenses. Amounts in city Caselle program reflects the interest on court account and the amount distributed to all city funds/accounts only.

Tax Collections	
Real Estate	\$ (4,402.96)
Personal Property	\$ 4,590.12
Stickers	\$ 740.00
Total Taxes	\$ 927.16

Special Tax Bills	
Invoices Billed	\$ -
Invoices Paid	\$ 779.83
Liens Filed	\$ 2,125.00
Liens Released/Paid	\$ 465.00

* City has 252 registered dogs for 2025, and 7 for 2026